

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, October 1, 2012

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Brad S. O'Halloran and James V. Dodge
Village Clerk David P. Maher*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:01 PM.

Present: 2 - Chairman Gira and Trustee O'Halloran

Absent: 1 - Trustee Dodge

APPROVAL OF MINUTES

2012-0540 Approval of the September 4, 2012 Parks and Recreation Minutes

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of September 4, 2012.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

ITEMS FOR SEPARATE ACTION

2012-0556 Sportsplex Wood Floor Recoating

Park's Division Director Frank Stec reported that the wood floors in the Sportsplex gymnasium and aerobic studio are cleaned and re-finished each year to protect the surfaces and maintain a high aesthetic appeal. Staff received a quote from the company that installed the floors last year to complete this work. Staff recommends working with the installer, Floors, Incorporated to ensure that the work is done properly and to assist us in understanding the recommended process that should be specified for future years.

The proposal from Floors, Incorporated to complete the work for both the gymnasium and the studio is \$7,955.00.

I move to recommend to the Village Board to approve the quote from Floors, Incorporated for the cleaning and re-finishing of the Sportsplex wood floors at a cost not to exceed \$7,995.00.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees.

The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0561 Play Unit Equipment Proposals - Colette Highlands and Sunny Pine Park Playgrounds

Director Stec reported that earlier this year, the Village hired the architectural firms of Brusseau Design for Colette Highlands Playground and ARI Group for Sunny Pine Park Playground. These firms were tasked with the design of the park. Within that design, play units were specified. Play unit equipment proposals are now being presented for the new playgrounds in both Colette Highlands and Sunny Pine Parks.

Proposals to provide the new play equipment based on the designs of the two parks were requested from three firms. A price limit of \$56,000.00 was set. Each of the three companies provided proposals providing different types of equipment within our specified budget. After a review of all proposals, the architectural firms and Village staff are recommending the firm of Cunningham Recreation, providing Game Time equipment, for both parks. Because of the variety of amenities and play pieces proposed by this firm, the review committee felt that it would be the most appropriate and best equipped to meet the needs of the neighborhoods. Cunningham Recreation also provided the most interesting elements meeting the themes set with the architect for both parks.

Cunningham Recreation provided their quote for equipment at Colette Highlands Park at \$55,590.89 and Sunny Pine Park at \$54,950.29. The equipment typically takes 3 to 4 weeks to deliver and will be sent to the contracted vendor. The Parks Department will also be bidding for the installation of this equipment once it is approved by the Village Board.

The order of this equipment must be expedited due to the tight installation schedule therefore this agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night. The Village Board approval will be contingent upon receiving an approval recommendation at the Parks & Recreation Committee meeting.

I move to recommend to the Village Board to approve waiving the bid process

And

To accept the quote from Cunningham Recreation (Game Time) for a cost not to exceed \$110,541.18 for both play units.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0572 Village of Orland Park Golf Outing 2012

Recreation Division Director Nancy Flores reported that the annual Village of Orland Park Golf Outing to benefit Open Lands of Orland Park was held on Tuesday, September 18, 2012 at Silver Lake Country Club.

Course rental fees of \$7,000.00 were Board approved on February 6, 2012. The final bill for food and refreshments is \$7,630.95. The total bill due to Silver Lake Country Club for the annual Village Golf Outing is \$14,630.95.

I move to recommend to the Village Board to approve the final bill for food and refreshments of \$7,630.95 and to approve payment to Silver Lake Country Club in the amount of \$14,630.95 for the full amount due for the annual village golf outing.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0576 Cultural Center Fire Alarm Panel Equipment Replacement

Director Stec reported that the Village has received a quote for replacement of the obsolete fire panel at the Cultural Center. Parts are no longer available for the existing panel due to its age.

Affiliated Customer Service, Inc. has submitted a quote to replace this panel at a cost of \$5,985.00. It was budgeted for replacement this year. Affiliated has been our fire system inspection contractor for the past 10 years.

I move to recommend to the Village Board to approve Affiliated Customer Service, Inc. to replace the fire panel at the Cultural Center at a cost not to exceed \$5,985.00.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

ADJOURNMENT - 6:06 PM

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk