

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, June 1, 2015

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:03 PM

Present: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello and Trustee Carroll

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

VILLAGE CLERK'S OFFICE**2015-0337 Approval of the May 18, 2015 Regular Meeting Minutes**

The Minutes of the Regular Meeting of May 18, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of May 18, 2015

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

2015-0340 The Sepsis Alliance of Illinois - Raffle License

The Sepsis Alliance of Illinois is requesting a license to sell raffle tickets at their Annual Illinois Sepsis Challenge 5K event on Sunday, August 9, 2015 at Centennial Park. All profits will go to the distribution of educational materials to communities for increase awareness of sepsis.

I move to approve issuing a raffle license to The Sepsis Alliance of Illinois to sell raffle tickets at their annual Illinois Sepsis Challenge 5K event on Sunday, August 9, 2015 at Centennial Park.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2015-0322 Community Pride Award - Eagle Scout Daniel Sivak**

Mayor Pro Tem Dodge presented a Community Pride Award to Daniel M. Sivak in recognition of his earning the rank of Eagle Scout in the Boy Scouts of America.

This was a presentation, NO ACTION was required.

2015-0323 Community Pride Award - Tanja Samardzija

Mayor Pro Tem Dodge presented a Community Pride Award to Sandburg student Tanja Samardzija in recognition of her authoring her first novel, "A Clueless Heart."

This was a presentation, NO ACTION was required.

CONSENT AGENDA**Passed the Consent Agenda**

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

2015-0320 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for May 22, 2015 in the amount of \$1,022,332.40.

This matter was APPROVED on the Consent Agenda.

2015-0321 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from May 19, 2015 through June 1, 2015 in the amount of \$2,728,971.87.

This matter was APPROVED on the Consent Agenda.

2015-0268 Storage Area Network (SAN), Virtualized Shared Storage System - Purchase Approval

Due to the recent legal mandates requiring the preservation and archival of digital evidence and incident data, the police department needs to increase the network storage capacity. By utilizing a Storage Area Network (SAN) Virtualized Storage System, the department will have the capability to dynamically assign additional storage for any server or application (Video, Photo Evidence, In-Car Camera Video Systems, New World System data) focusing the necessary resources and maintaining network efficiency for the future in a fail over environment.

The police department will purchase two (2) Dell EquiLogic PS4210X Storage Area Networks (SAN). One SAN will be installed in the police department server room and one SAN will be installed in the back-up server room located at 14600 S. Ravinia Avenue as part of the fail over, disaster recovery system.

The two (2) Dell EquiLogic PS4210X SANs will be purchased from Dell through the State of Illinois Joint Purchasing program.

I move to approve the purchase of two (2) Dell PS4210X Storage Area Networks (SAN) from Dell at a cost not to exceed \$45,472.14.

This matter was APPROVED on the Consent Agenda.

2015-0289 Disposal of Certain Seized Vehicles at Public Auction - Ordinance

The Police Department requests that the Village declare three (3) forfeited vehicles described as follows - a 1999 Ford/Taurus; 2010 Hyundai/Sonata; and a 2003 Pontiac/Aztec as excess property and dispose of at public auction. The vehicles were seized by the department and forfeited to the Village by the Circuit Court of Cook County from drivers who were driving their vehicle while their license was suspended for DUI.

I move to pass Ordinance Number 4990, entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY (VEHICLES) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was PASSED on the Consent Agenda.

2015-0302 Intergovernmental Agreement between Village of Orland Park and the County of Will, Illinois for Disposal of Residential Medication

The Drug Enforcement Agency recently advised us that they will no longer accept unused pharmaceuticals for destruction from municipalities that collect them from their residents.

Staff has looked for different alternatives and learned that Will County will accept and destroy unwanted pharmaceutical drugs when delivered to a location in Will

County by the police department.

Section 3D of the attached intergovernmental agreement states that there is a charge for this service; but in spite of that, there will be no charges anticipated for FY15.

I move to approve the Intergovernmental Agreement between the Village of Orland Park and the County of Will, Illinois for the sorting, recycling and/or disposal for residential medication and personal care products.

This matter was APPROVED on the Consent Agenda.

2015-0313 New World Systems CAD Annual Maintenance - Purchase

In 2010, the Police Department purchased a CAD and records system from New World Systems In Troy, Michigan. The annual maintenance fee for the software to include upgrades is \$147,405.00. The total payment is a 50/50 split between the Village for the records management system and the Orland Joint Emergency Telephone Board (911) for the dispatch system for the period 7-1-15 through 06-30-16.

I move to approve the payment of \$73,702.50 to New World Systems (NWS), Troy, Michigan for the village share of the annual maintenance fee for the New World System CAD software.

This matter was APPROVED on the Consent Agenda.

2015-0294 Garage Door Removal and Installation Bid Award

Bids were opened on Monday, May 4, 2015 for the Public Works garage door removal and installation. Three (3) bids were received and the low qualified bid was from House of Doors, Inc. of Brookfield, IL at a cost of \$10,494 for the door replacement and \$3,495 for the optional door operator replacement.

I move to approve accepting the low qualified bid from House of Doors, Inc. at a cost not to exceed \$13,989.

This matter was APPROVED on the Consent Agenda.

2015-0316 Deer Haven Phase II - Property Annexation Ordinance

On May 19, 2014 the Village Board adjourned a public hearing on the annexation for Deer Haven Phase II located at 14401 and 14421 Wolf Road. The property, which consists of approximately 12.3 acres, is requesting annexation into the Village of Orland Park in order to develop a 17 lot residential subdivision.

On June 2, 2014, the Village Board authorized the Annexation Agreement for Deer Haven Phase II to be entered into and executed by the Village, which has now been completed.

This is now before the Village Board for consideration of an ordinance for the

annexation of the property.

I move to pass Ordinance Number 4991, entitled: AN ORDINANCE ANNEXING PROPERTY (DEER HAVEN ESTATES II - 14401 TO 14421 S. WOLF ROAD).

This matter was PASSED on the Consent Agenda.

2013-0360 Deer Haven Estates Phase II - Ordinance

On May 5, 2014, the Village Board approved a rezoning, site plan, subdivision, special use permit, and variances for the Deer Haven Estates Phase II located at 14401 and 14421 Wolf Road, which allows for the construction of a 17 lot residential subdivision and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4992, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL AND GRANTING A SPECIAL USE AND VARIANCES (DEER HAVEN ESTATES II - 14401 TO 14421 S. WOLF ROAD)

This matter was PASSED on the Consent Agenda.

2015-0307 Evergreen Senior Living Project - Request to Reduce Road Impact Fees

On August 24, 2014, the Village Board of Trustees approved a special use permit with modifications, site plan, elevation drawings, a subdivision, and rezoning for the property located at 10758 183rd Street. The project includes development of an Assisted Living Facility (3-story 72,347 sq. ft.) and a Memory Care Unit (1 story - 33,807 sq. ft.) on the Southern lot of the new subdivision. Subsequently, a development agreement, landscape plan and ordinance were also approved by the Village Board.

As part of this project, the developer is undertaking additional public road improvements in the area that will complete Water's Edge Drive, including adding dedicated right and left turn lanes at Water's Edge Drive at the intersection of 183rd Street. These costs are borne by the developer but also enhance and benefit the entire area. As such, the developer is requesting a reduction in the road impact fee that is typically collected at the time of permit issuance.

Infrastructure work is currently underway and staff is ready to issue the full building permit. Typically, it is not uncommon for the road impact fee to be reduced/waived in the development agreement, when the developer is also completing public road improvements. In this case, the development agreement has already been executed and therefore they are now asking for a permit reduction for this fee. The road impact fee for this project is \$95,452.20; however, the actual cost of the improvements will exceed this amount. The total permit fee for this project, prior to any reduction is \$331,942.56. Staff is recommending a 2/3 reduction in the road impact fee (\$63,634.80) for a new total permit fee of \$268,307.76.

I move to approve a reduction in the road impact fee from \$95,452.20 to \$31,817.40 for Evergreen Senior Living project.

This matter was APPROVED on the Consent Agenda.

2015-0309 Village Code Amendment - Title 5, Chapter 1, Section 13 Exterior Brick for Residential Additions

Orland Park's Building Code is referenced in Title 5, Chapter 1 of the Village Code (VC). Section 13 of this Chapter adopts amendments to the International Building Code (IBC/2012) used as the model code for minimum construction standards (VC 5-1-13).

One of the amendments necessitates the use of face brick, stone or an anchored masonry veneer on the exterior walls of new single family residential buildings and additions. The masonry face brick standard applies to the basement and first floor levels as referenced in the amended Section 501.3.1.

The masonry veneer must be of 2.625" in minimum thickness and placed on no less than 90% of the exterior elevations of the first floor and basement exterior wall levels. The intent of the Village's existing ordinance is to upgrade the minimum national model code for exterior appearance standards within the Village.

The Development Services Department is proposing adding an exception to Item # 30 of the Village Code Amendments (5-1-13). This specific amended section requires single family dwellings and additions to have exterior walls using the stone or anchored brick veneer for all new construction.

The existing Section 501.3.1 as amended by the Village is restrictive for older building and does not meet the intent of the Village Land Development Code (6-308 F) for designs to be consistent with the established neighborhoods. Staff recommends to allow other siding type material(s) for wood framed homes constructed before our ordinance #1489 required the masonry standards as adopted on December 17, 1985.

I move to approve this local revision in Title 5, Chapter 1, Section 13, Item #30, and to insert this proposed exception to Section 501.3.1 amendment to our existing Village Code as shown in the proposed Attachment A.

This matter was APPROVED on the Consent Agenda.

2015-0311 Stellwagen Family Farm RFP Selection

The Village and the Stellwagen Family Farm Foundation issued a Request for Proposals for the Stellwagen Family Farm Master Plan in February 2015. The RFP set the project budget for \$10,000, which is budgeted for FY2015. The RFP specifically requested the following goals, objectives and deliverables:

PROJECT GOAL AND OBJECTIVES

Goal

--Provide a high quality, fiscally sound and successful agricultural management and educational program for the Farm.

Objectives

- Increase opportunities for residents to learn about farming practice and community history.
- Build support for the farm within the business community.
- Structure the Project to contribute positively to a new municipal agricultural program and benefit the Village from an open space and transportation network perspective.

ANTICIPATED DELIVERABLES

The Master Plan and Curator's Program for the Stellwagen Farm will include the following deliverables:

Marketing & Outreach

- Identify programs of activities that work for municipally operated farms and can be successfully implemented to earn revenue for the Farm's educational and community programming.
- Conduct a market analysis and demonstrate market feasibility for identified programs and activities.
- Develop a marketing strategy for the proposed activities and programs.
- Craft a strategy for corporate and local sponsorship.

Operations & Budget

- Develop an operating budget to manage the agricultural and curatorial aspects of the Farm's educational and community programming.
- Include a five year financial strategy covering farm lease management, husbandry management, crop selection and revenue, expected production yields (e.g. various produce, eggs etc.) and a pricing strategy for admission, activities, sales etc.
- Develop an annual schedule around which programs and agricultural practices are organized and coordinated.
- Identify opportunities for cross-municipal collaboration.
- Make recommendations on visitor flow (some site planning).
- Make recommendations for membership and volunteer management.

After a one month issue period, the Village received three responses to the RFP from Ratio Architects, Inc., Ecology + Vision LLC., and G. W. Anderson Architects.

Selection Committee Evaluation

Following submittal, a RFP selection committee composed of two (2) staff members and the Stellwagen Family Farm Foundation reviewed the RFP responses at the March 24, 2015 Stellwagen Family Farm Foundation meeting. The committee eliminated G. W. Anderson Architects from the responses as it did not meet the response criteria of the request.

After that, an evaluation was conducted comparing the Ecology and Ratio responses. Ratio scored higher in its response to the RFP with its Option 3 proposal than the Ecology response.

Ecology + Vision LLC Response Summary

The Ecology response did not clearly address the outlined goal and objectives of the RFP, focusing instead on open space and structural restoration - projects which have largely been successfully implemented by the Village and the Foundation in the past. It proposed the following:

Site Investigation and Concept Design - \$5,000
Community Feedback and Market Analysis - \$4,800
Development of Master Plan Document - \$7,000
Total -\$16,800

Alternate Bid - Building Assessment and Design/ Restore Guide - \$6,500

Ratio Architects, Inc. Response Summary

The Ratio response addressed the outlined goal and objectives of the RFP, focusing on economic performance and market feasibility. It proposed the following:

Option 1 - Marketing and Project Branding Document - \$10,000
Option 2 - Design Guidelines - \$20,000
Option 3 - Market Feasibility Study and Curator's Program - \$20,000
Option 4 - Stellwagen Farm Master Plan - \$50,000

DISCUSSION

The purpose for selecting a modified Option 3, according to the group, was because the Foundation would like to first obtain a market feasibility study to determine the appropriate direction for any further action. It was discussed that it could be premature to establish a curator's program without first understanding the marketplace (i.e. what is in demanding) and how the mission of the Stellwagen Family Farm can fit within it.

Since the Committee meeting, Ratio Architects have accepted the modification to do the Market Feasibility Study within the \$10,000 budget and have reconfigured

the scope to accommodate the Foundation's request.

I move to approve Ratio Architects, Inc.'s modified scope for Option 3 as the selected response to the Stellwagen Family Farm Master Plan RFP, dated May 14, 2015, to only do the Market Feasibility Study within the \$10,000 budget.

This matter was APPROVED on the Consent Agenda.

2015-0308 14562 West Avenue - Variance

The Village has received a building permit application (BP-15-00442) and a homeowner's request to vary from our Village Building Code for a proposed rear yard addition to a single family residence. Our current code requires the use of an anchored brick veneer material on the first floor levels of exterior walls for new construction (Village Code 5-1-13, Section 501.3.1).

This home is located at 14562 West Avenue and was originally constructed in the 1920's using wood framed exterior walls and wood siding. The homes existing siding is identified as textured exterior ("T1-11") plywood having a rough texture surface with vertical recesses strands placed 4" on center. This siding type was more widely used in the 1970's through 1990's, and now is used but to a lesser degree as a siding.

The code section referenced above typically requires exterior wall finishes of a brick veneer material when located on the first floor levels of new construction. The home owner is asking for this variance request to install a future rear yard addition to the residence using the same wood siding for all exterior walls.

The original plans submitted to the Village includes a 623 sq. ft. home addition, an exterior front porch and interior remodeling for the existing home. The architect has submitted a revised elevation plan now showing the horizontal lapped siding for all exterior walls including the addition.

The plat of survey for this residence shows an average total lot depth of 592'. The existing rear yard is very large and averages 500.3' from the current rear exterior wall. The west rear lot line adjoins railroad tracks with no visible neighbors.

Due to the range of residential home designs and materials permitted in this existing neighborhood as permitted from our past and less restrictive codes, a brick veneer surface for this home's rear yard addition is not regarded as well-suited.

I move to approve a variance for the property 14562 West Avenue.

This matter was APPROVED on the Consent Agenda.

2014-0401 Greystone Ridge

The area surrounding the proposed subdivision has mostly been developed into single family subdivisions, with Creekside Subdivision abutting directly to the south across 139th Street. The land to the north of the transmission towers is owned by the Forest Preserve. The undeveloped land that abuts to the east and west is anticipated for single family home development at some time in the future. There is an existing wetland on the site that will be disturbed and redeveloped as a wetland style detention facility.

This subdivision was first proposed in 2008, but stalled during the recession. The petitioner now wishes to move forward with this very similar proposal.

The petitioner proposes to subdivide a 17 acre parcel into a 39 single family lots; plus a park outlot, a detention pond outlot, and streets, all to be publicly dedicated. All streets are stubbed at the property line for future subdivisions anticipated to the west and east. The petitioner has reached an agreement to transfer ownership of Outlot 40, the 30' wide access easement along the western edge of the site that serves a neighboring home, to that abutting neighbor.

A 1/2 acre park is proposed in the center of the subdivision adjacent to the pond, there is currently no neighborhood park easily accessible in this area. The park meets half of the Code requirement for park land dedication. Rather than giving up two more lots to meet the total land requirement, cash in lieu for the unmet acreage plus parks cash will be redirected to the developer design and installation of park equipment, as finalized in the annexation agreement and as approved through the Final Landscape Plan. The detention pond facility per Code does not count as park land dedication; however it contributes a recreational trail and to the feel of additional open space, with a combined open space of slightly over 3 acres.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area, with the exception of the listed variances. The land is currently in unincorporated Cook County, and all approvals are subject to annexation, which will be addressed separately at the Board level.

PLAN COMMISSION DISCUSSION

The petitioner distributed a report that included anticipated home elevations. Plan Commissioner comments were all positive.

At the Plan Commission public hearing two nearby residents spoke.

The Attorney of the property owner that abuts to the west and that utilizes the access easement said they are currently negotiating with the petitioner for the purchase of the easement. He also expressed concerns with storm water control

since he abuts the detention pond but seemed satisfied after discussing with the petitioner's engineers present.

A resident from Creekside Subdivision expressed concerns with:

- 1) Storm water: Engineer present explained design.
- 2) Construction traffic: Readily available arterials and collector roads limit cut through traffic, and petitioner agreed to speak to his contractors about avoiding neighborhood streets.
- 3) Park land ½ acre trade-off for park equipment may not be even trade: The \$156,777 that has been requested for equipment is based on Code standards for cash in lieu of land and required recreation cash.
- 4) Park safety right next to pond: Parks are commonly placed next to water with minimal problems.

DEVELOPMENT SERVICES COMMITTEE DISCUSSION

At the Development Services Committee meeting, one member raised concerns about the proposed location of the park, particularly since it is smaller than minimum park land dedication requirements, and questioned why it wasn't located where it could be expanded in size when the abutting subdivisions developed in the future.

Several locations were considered for the park, including some that were along property boundaries. However the currently proposed location was selected for these reasons:

- 1) The park adjacency to the 2.62 acre detention pond area with the asphalt path amenity enhances the open space feel of the park, as well as providing a jogging path for all ages.
- 2) The central location and good street frontage of the park allows for easy access for residents in this and nearby subdivisions.
- 3) Strong street and sidewalk connections to the east and west allow for easy cross access between subdivisions.
- 4) There is potential for abutting park expansion to the west of the Greystone detention pond.
- 5) Future abutting residential development is not a certainty, and the timing is unknown.

The long wait for Village-funded park equipment for other new subdivisions has generated many resident complaints. This proposed solution offers a usable park space with equipment that will be operational when the subdivision is 50% complete. A ½ acre park is a viable park size for a neighborhood playground. Cameno Real Park is similar example of a .5 acre park that is strengthened by its adjacency to a detention pond facility with a path.

I move to approve a rezoning, site plan, subdivision, special use permit and variances for Greystone Ridge Subdivision, 11434 139th Street, subject to annexation into the Village, as recommended at the April 20, 2015 Development

Services Committee meeting and as fully referenced below.

(THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ))

I move to approve (upon annexation) the rezoning of the property to R-3 Residential District.

And

I move to approve (upon annexation) a special use permit to disturb a wetland, subject to the following condition:

- 1) Obtain updated U.S. Army Corp jurisdictional determination for wetland.
- 2) Install upgraded wetland plantings in and around the detention pond.

And

I move to approve (upon annexation) the site plan titled "Final Site Plan for Greystone Ridge", by DesignTek Engineering; dated 8/26/08, revised 4/24/15, subject to the following conditions:

- 1) Dedicate a .52 acre, relatively flat park area to the Village as shown on the plan, to meet a portion of Code requirements for park land dedication. Meet remaining park land dedication cash in lieu requirements and recreation cash requirements through the developer design and installation of park equipment documented as costing approximately \$156,777, to be finalized at time of Annexation Agreement, and Park Plan approved at the time of Final Landscape Plan. Amount is to be included in the letter of credit, and installed after 20 of the homes have been constructed.
- 2) Submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval, within 60 days of final engineering approval including the following items:
 - a. Submit a tree survey.
 - b. Preserve high quality existing trees where feasible, particularly along existing fence rows.
 - c. Provide tree mitigation, per Code requirements, preferably on site if a healthy spacing can be achieved, otherwise a contribution must be paid per Code into the tree mitigation bank.
 - d. Install upgraded detention pond wetland plantings to help offset impact of wetland removal.
 - e. Include shown landscape buffer along 139th Street and 15' minimum landscape buffer along rear of lots abutting transmission towers to the north.
 - f. Include parkway trees along all sidewalks, including 139thth Street, spaced 40' on center.
 - g. Include park plan and construction details as a part of the Final Landscape Plan.

- 3) Meet all final engineering and building code related items.
- 4) A subdivision sign is not part of this petition and if desired should be submitted for separate review to the Building Division.

And

I move to approve (upon annexation) a 39 lot residential subdivision plus a detention pond out lot, a park out lot, and public street dedication, as shown on the Preliminary Site Plan, subject to above conditions and the submission of a Record Plat of Subdivision to the Village for approval and recording.

And

I move to approve (upon annexation) the following variance:

- 1) Reduce pond setback and maintenance strip from required 25' minimum to approximately 5'.

This matter was APPROVED on the Consent Agenda.

2011-0754 Rankin Subdivision - Approval Extension

In April of 2012, the Board of Trustees approved the Rankin Subdivision, a three lot subdivision at 8400 143rd Street, and subsequently approved one year approval extensions in both 2013 and 2014.

The property has not been developed yet but still complies with Village codes.

This case is now before the Village Board of Trustees for consideration of a one year extension.

I move to approve the request of the petitioner and grant a one year extension of approvals for the Rankin Subdivision project.

This matter was APPROVED on the Consent Agenda.

2015-0218 Village Code Amendment Title 9 Chapter 7 Parking - Ordinance

On May 4, 2015, the Village Board of Trustees approved a Village Code amendment to Title 9 Chapter 7 to amend parking restrictions on the east side of Brook Avenue between 143rd Street and 143rd Place as stated in the ordinance.

This is now before the Village Board of Trustees for consideration of the ordinance.

I move to pass Ordinance Number 4993, entitled: AN ORDINANCE AMENDING TITLE 9, TRAFFIC, CHAPTER 7, STOPPING, STANDING AND PARKING REGULATIONS, SECTION 8-5, STREET DESIGNATIONS, OF THE VILLAGE CODE OF THE VILLAGE OF ORLAND PARK

This matter was PASSED on the Consent Agenda.

2015-0300 Recreation Department Program Guide - Fall 2015 Programs

The lists of recommended programs to be offered in the Recreation Department 2015 Fall program brochure are attached to the Board Packet and also in Legistar. Included in the lists are contractual costs (over \$5,000) that require Board approval associated with the fall sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at the time of invoicing.

I move to approve the recommended programs and payment to the contractual instructors at time of invoicing.

This matter was APPROVED on the Consent Agenda.

2015-0303 Recreation Management Software - Expenditure Approval

The Village of Orland Park Recreation Department has been using Active Networks Class Database Software since 1997 to manage program registration, facility bookings, membership pass validations, and point of sale functions. In August 2011, the Board approved an agreement to use Active Network's public web-based interface to Class, known as Online Program Registration, giving residents the option of registering for recreation programs and events on-line. Prior to seeking approval to go with Active Network's Online Program Registration module, staff did extensive research, including going off-site to visit park districts and recreation departments, to determine if there were other software available that would provide the same functionalities as Active Network's software. All sites visited utilized either Active Network Class or Vermont Systems Rec Trac. These are the leading firms in the field. At that time, staff provided documentation to the Board that compared the features and modules of both software programs to determine which software the Village would advance with. The Village Board approved advancing with the existing vendor, Active Network's Class, and implementing Online Program Registration.

Existing Technology

The existing hybrid system of on-premise and hosted technology that is currently utilized by the Village is being phased out by Active Network in 2017. Currently, no software upgrades are available and certain portions of the software, including online registration, will no longer be supported by Active Network effective December 2016. End of support of the on-premise Class application prompted staff to once again look at different Recreation Management Software (RMS) types. Although a formal RFP was not conducted, staff researched RMS systems that have a robust internet face to the public, afford staff a comprehensive user interface to the system, and can provide a secure cloud based hosted solution.

The research included reaching out to other Chicago area communities comparable to the Village.

The existing hybrid Class system consists of an on premise database and payment processing server, with a VPN tunnel to Active Net's servers. Recent developments allow for both the database and the applications to be hosted in the cloud, as both Active Network and Vermont Systems offer these Software as a Service (SaaS) solutions. Several benefits can be achieved by moving the RMS to the cloud, including (1) the ability to achieve PCI compliance via a hosted solution, (2) daily on-line backups accomplished off-site, (3) hosted servers offer redundancy and afford the Village a Disaster Recovery option, and (4) hosting will reduce IT staff support load of on-premise server applications. A hosted solution will also improve data connection reliability and customer experience by offloading Internet bandwidth.

Software Features

Staff chose to further analyze software from the two leading Recreation Management Software (RMS) providers in the Chicago area, Active Network's "Active Net" and Vermont Systems "RecTrac" and "WebTrac", as both solutions offered cloud based Software as a Service (SaaS).

Recreation, Finance and IT staff participated in demonstrations, as well as question and answer sessions, on both software packages. Staff then compared the features and functions and provided ratings on each category using a scale from 1 to 5 with 5 being the highest rating. The details are attached.

Rec Track and Active Network provide similar program registration functions. Active Network will allow us to go beyond our current uses of the systems by offering future mobile applications such as event/race management, volunteer management, online day of event registration, onsite check-in, online waivers and medical forms, digital media and marketing, and a dedicated fundraising and development module. Active Network will provide additional base modules at no additional cost, allowing the Village to expand the use of Active Network across other village departments. Other benefits include ease of use for customers and staff, minimal product customization, enhanced marketing and communications tools, integration of social media into program registration, strong reporting tools, unlimited use of software as workstations are added, and Active Net holds the highest available PCI certification for all payment processing.

Overall, the review committee rated Active Network higher than Rec Track using an established evaluation tool (see attached). Agencies called as references that currently utilize Active Net Class/Online Program Registration software have reported being very satisfied with Active Network and migrating over to the cloud-based Active Network software.

Costs

Active Network and Vermont Systems fee structure differ.

-Active Network fees are based solely on a per-receipt fee structure applied to each receipt. There are no costs for the software itself with Active Network. In addition, current Active Network customers have the opportunity to take advantage of a buy-in discount rate of 34%, if the customer agrees to terms by June 30, 2015.

-Vermont systems fees are based on number of users licensed for each of the software modules. See attached Total Cost of Ownership (TCO) analysis for details.

Since Active Network fees are based on receipts as opposed to users, the Village will be able to expand the use of the systems at no additional cost. Some examples of additional uses may be the Civic Center utilizing the system for facility booking and providing access to the system to Finance Department cashier so that residents can register for recreation program and events at the Village Hall.

Conclusions

After reviewing and rating the features of both solutions, the technologies each have to offer, and comparing to costs between the two systems, staff is recommending entering into an agreement with Active Network as well as purchasing Training and Technical Services which will include data conversion and customer brochure export configuration.

The recommendation is based on the following attributes Active Network offers the Village of Orland Park:

- Improved customer front end experience and customer and staff ease of use.
- Improved interface for staff, new modules including reporting, marketing and communications tools.
- Unlimited use of end user licenses.
- Larger system capacity to handle peak registration periods.
- Strong data centers for hosting data and security, including PCI compliance solutions.
- Lower overall projected cost of the two solutions.

I move to approve an agreement with Active Network of Dallas, Texas and approve the purchase of training and technical services in an amount not to exceed \$16,100.

This matter was APPROVED on the Consent Agenda.

2015-0039 Centennial Park West Policy

During the past six months, the Village Board and the Development Services, Planning and Engineering Committee have been discussing the development of a policy to address requests from individuals or organizations to utilize Centennial Park West for concert events. The Committee discussed the insurance requirements for the use of the park site to address concerns for the turf and other

amenities that could be damaged in the event of rain or other unforeseen damage during a special event at this location. A recommendation was made by the Committee at the meeting of May 18, 2015 to provide an addition to the Special Event Permit Application to resolve this policy question. The additions to the permit are listed below:

- Use of Centennial Park West for concert events by other individuals or organizations will be considered on a case-by-case basis for approval by the Village Board. All applicants to be considered must meet the requirements set by the Village for addressing parking, traffic control, hours of operation, fee payment, security and noise. These requirements may vary based on anticipated attendance, sound amplification, time of day/year and other event variables.
- A fee for concert events at Centennial Park West organized by individuals or organizations other than the Village of Orland Park will be set at \$1,000.00
- Use of Centennial Park West for concerts organized by individuals or organizations other than the Village of Orland Park is limited to Fridays, Saturdays and/or Sundays
- The frequency of concert events organized by individuals or organizations other than the Village of Orland Park is limited to no more than one concert event per month with the hours of the concert performance to end no later than 9:00 p.m., unless specifically authorized by the Village Board.

A draft of the paragraph to be included in the Special Event Permit Application is attached in the Board packet and in Legistar. Should the Village Board approve this item, the new version of the application will be ready for use immediately.

I move to approve a policy for use of Centennial Park West for concert events by others as outlined in the draft Special Event Permit Application;

And

Move to approve a fee of \$1,000.00 for the use of Centennial Park West for approved concert events organized by individuals or organizations other than The Village of Orland Park.

This matter was APPROVED on the Consent Agenda.

2015-0327 Prevailing Wage - Ordinance

In compliance with the Illinois State Statute, it is the responsibility of the Village of Orland Park to ascertain that the workers engaged in the construction of public works, under the Village's jurisdiction, are paid the prevailing rate of wages as determined by the Illinois Department of Labor, a copy of which is attached to the ordinance.

I move to pass Ordinance Number 4994, entitled: AN ORDINANCE ADOPTING THE PREVAILING WAGE RATES FOR LABORERS, WORKERS AND MECHANICS EMPLOYED BY THE VILLAGE OF ORLAND PARK

This matter was PASSED on the Consent Agenda.

HEARINGS 7:00 P.M.

I move to recess for a public hearing at this time.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

2015-0315 Midwest Animal - Annexation Public Hearing

Notice of the public hearing on the annexation of the Midwest Animal Hospital expansion parcel located at 11211 183rd Place, was published in The Orland Park Prairie as required by law. Notice was also posted on the Village Hall bulletin board. This parcel is currently located in the Village of Mokena. Mokena's Board has approved an Ordinance authorizing the disconnection of this parcel from Mokena, subject to annexation into the Village of Orland Park.

Improvements on the parcel will include parking and pet exercise area expansion, and detention pond relocation. The property will be rezoned to ORI Mixed use District subject to annexation into the Village. Future conceptual plans include building additions, which are subject to additional approvals.

Mayor Pro Tem Dodge asked if anyone in the audience would like to make any comments. No one requested to speak.

I move to adjourn the public hearing on the annexation agreement for the property located at 11211 183rd Place.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

CLOSE PUBLIC HEARING

I move to approve closing the public hearing.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

RECONVENE BOARD MEETING

The roll was called to reconvene the regular meeting and Trustees Fenton, Gira, Calandriello, Carroll and Mayor Pro Tem Dodge were present. Trustee Ruzich and President McLaughlin were absent.

PARKS AND RECREATION

2015-0339 Performance Contracting RFP: ESCO Selection

In November 2014, the Village sought proposals from qualified Energy Services Company (ESCO) to conduct an investment grade audit of Village facilities and to implement an Energy Performance Contract. The Village is initially interested in contracting for a full range of energy-related capital improvements at the Village's Sportsplex and Cultural Center facilities. Attached are the RFP document, ESCO selection process and timeline, and a scoring tool.

In the RFP document, the following criteria were included:

- a. The ESCO is required to provide comprehensive infrastructure and energy-related capital improvement services. All facilities owned, managed or operated by the Village at any time during the term of the performance contract shall be considered.
- b. The ESCO must have the demonstrated technical and managerial capabilities to provide a comprehensive set of energy and water services including, but not limited to design, acquisition, installation, training and commissioning of new and/or existing energy systems, as well as, project monitoring and savings measurement and verification.
- c. Monitoring and verification services shall include appropriate measurement and timely reporting of the performance of and savings from the project. ESCO must have the technical capability to address a broad range of systems including, mechanical systems, (HVAC) systems, lighting systems, building envelope systems, specialty systems, water and sewage systems etc.
- d. The project must result in a guaranteed minimum annual energy, water, and operations and maintenance (O&M) savings, as well as defined levels of occupant comfort, maintenance, monitoring, training or other services. The guarantee is required to cover the cost of this service. This may or may not be financed.
- e. Additional services may include operation and maintenance for all improvements and/or training of Village staff on routine maintenance and operation of the installed systems.

The evaluation team consisted of staff as well as Trustee Dodge who participated in the review and evaluation team.

1. This step in the process is the selection of an ESCO partner to conduct an audit. The Village Board will review individual projects on their own merits for approval as they are brought forward.

2. The advantages of pursuing performance contracting are: 1) The potential to have zero capital outlay; 2) Better lifecycle accountability do to performance guarantees 3) Ongoing maintenance assurance from performance guarantees. Also, by installing energy efficient systems, the ESCO will eliminate the erosion of savings and a dedicated project manager will oversee the packaged projects as opposed to staff managing the projects partially in-house.

Based on the committee discussion and the scoring tool, CTS Group received the top recommendation for the following strengths: ESCO Profile, general qualifications, general approach, and references. Staff therefore suggests the Village of Orland Park authorize CTS Group to conduct an Investment Grade Audit of Village facilities and enter into negotiations with CTS Group.

I move to approve authorizing the CTS Group to conduct an Investment Grade Audit of Village facilities;

And

Move to approve entering into negotiations with the CTS Group.

A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

BOARD COMMENTS

TRUSTEE GIRA – Complimented the Public Information Office for the beautiful Spring Orland Park Public newsletter that was delivered to residents this past week.

TRUSTEE CARROLL – Congratulated the Orland Park Lions Club on a wonderful Orland Days. He also thanked Village staff for helping during the special kid's day.

TRUSTEE CALANDRIELLO – Orland Days was well attended and he too thanked the Lions Club for a great event.

He also commented on all the positive things that are going on in Orland Park that you can see, just by reviewing what was passed on the Consent Agenda tonight, especially new development.

One last note – Go Hawks!

TRUSTEE FENTON – Thanked staff on all their hard work with Orland Days and kid's days. The Lions Club really appreciates all their help.

She agreed with what Trustee Calandriello stated that the Village is getting a lot of new development.

This Friday, June 5th from 7:30 AM to 1:00 PM is the beginning of the Farmers Market that is located in the Village Center.

MAYOR PRO TEM DODGE – The Orland Park Public is coming along very nicely and it is great to hear such positive feedback.

He reminded Orland Park residents to come to the Village Hall to sign the large posters that will be displayed in the lobby - wishing the Hawks best wishes in the Finals. These posters will then be delivered to the Hawks.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Calandriello, Carroll and Mayor Pro Tem Dodge were present. Trustee Ruzich and President McLaughlin were absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

ADJOURNMENT - 7:35 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and Trustee Carroll

Nay: 0

Absent: 2 - Trustee Griffin Ruzich and President McLaughlin

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk