

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, February 20, 2017

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:21 P.M.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2017-0115 Approval of the January 16, 2017 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of January 16, 2017.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2017-0061 Centennial Park Aquatic Center - Pool Shade Structure Quote**

Parks Operations Manager Gary Couch reported that staff is requesting to replace eight (8) Funbrella umbrellas at the pool with new shade structures. The old funbrellas have maintenance issues and the weight and design requires them to be closed during inclement weather. When closing the heavy funbrellas, we have experienced a few minor injuries to staff. Staff recommends replacement and purchase of shade structures that will not require closure.

Staff received quotes from Parkreation Inc. of Prospect Heights, IL. This company is the sole representative for the Shade System Inc. company in our area that produces these shade structures. The Village has used this product throughout the years and staff recommends keeping the same units in the parks and pool areas for a consistent look and maintenance. The quote for the structures is as follows:

Eight (8) SP12 Single post pyramid shade unit by Shade Systems Inc., 12' x 12' x 8' high eave with steel frame and single color fabric, in ground mount, turn-n-slide system on all four corners. Cost per unit is \$2,685.00 each (\$21,480.00) with freight charges of \$2,144.00, for a total cost of \$23,624.00.

I move to recommend to the Village Board to approve waiving the bid process;

And

Recommend to approve the purchase of the eight (8) new shade structures as noted from Parkreation Inc. at a cost not to exceed \$23,624.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2017-0100 Centennial Park Security Gates

Parks Operations Manager Gary Couch reported that Centennial Park has had issues over the last several years in the overnight hours after the park has closed. Vandalism, property damage and use of facilities have occurred after the park has closed. This year, staff has been working in conjunction with the police department to stem the amount of issues that occur after hours. The police department has been patrolling the complex after closing hours, and upon their exit they place temporary barricades up deterring the entrance to the facility after hours. When staff arrives in the morning, the barricades are removed. In an effort to find a more permanent solution; the installation of swing gates to the park's entrance has been determined to be the best course of action. Gates would be installed in-house by staff.

Pricing quotes were requested from several companies for the purchase of a thirty foot (30') manual double swing barrier gate, a twenty four foot (24') manual double swing barrier gate and posts. Gate Depot (Martrano Enterprises LLC) priced the material and shipping at \$5,533.00, Supply Inc. (DF supply, Inc.) priced the materials and shipping at \$5,250.13.

I move to recommend to the Village board to approve the quote from Supply Inc. (DF Supply, Inc.) for the purchase of a thirty foot and twenty four foot manual double leaf swing gate and receiver posts at a cost not to exceed \$5,250.13.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2017-0110 Schussler Park Reconfiguration - Discussion Only

Park Operations Manager Gary Couch reported that staff has met with the Public Works department and Christopher Burke (CBBL) the Village's engineering firm, regarding the ongoing storm water improvements, for Maycliff stage II. Continued improvements will reduce flooding of the Maycliff subdivision and all the additional ancillary sites up-stream. Travis Parry from CBBL will be available to provide more details as to the project scope and answer any questions. This project also presents the opportunity to proceed as a GMP versus the standard design, bid build format. Cost savings could be saved in the engineering of the overall project.

There are other aspects of the project including the installation of larger storm water piping and water main projects. Engineering has determined that the expansion of the pond area at Schussler Park would greatly improve the potential flooding conditions for a large part of the community. The possible expansion of the pond for additional water storage is one consideration. The renderings show the level of flooding and the reduced level of flooding. The expansion would primarily affect one soccer field area that is typically not in safe condition due to the water saturation of the site. The current condition of the site has also played a major role in the damage to the tennis court areas (cracking and shifting of pavement). This has rendered most of the courts non-functional for quite some time. Through discussions with Public Works and our staff, the possible reconfiguration of the eastern part of the park is also another consideration. The project would also include removing an old concrete building (irrigation controls).

Renderings show that by shifting the tennis courts to the east, the base will rest on more stable soil and also make the courts more accessible with proximity to the parking lot. We would reduce the court space from 4 to 3. In one of the court areas we would install dedicated pickle ball courts. Complete regrading (cost savings using soil on site) and installation of new turf and irrigation systems for both remaining soccer fields properly crowned enabling proper drainage. These improvements would greatly reduce field cancellations as well as allow the fields to recover more quickly from extended periods of use. Field lighting would need to be reconfigured as well. We are also looking to incorporate a path that would connect both sides of the park allowing easier access to the bleacher seating areas as well as shoreline enhancements. We are still discussing the main parking area renovations as the piping systems would necessitate repairs as it does not drain properly.

Staff is recommending that Parks to work with Public Works and allow the reconfiguration of the eastern side of the Park site. The project includes improved drainage, providing updated amenities and overall enhancement to the Park site. The vast majority of the funding will come from the Storm Water fund.

Chairman Gira stated that she had spoken with the representative from pickle ball and stated that he is thrilled to have dedicated pickle ball courts in town. She asked how many tennis courts were at the park.

Park Operations Manager stated that there are four, but three have been down for several years.

Trustee Fenton stated that those fields are constantly underwater.

Trustee Calandriello asked what the theory behind moving the tennis courts is.

Park Operations Manager Couch stated that they needed to be rebuilt anyways and it seemed to be more user friendly to have them near a parking lot.

Chairman Gira stated that the walking path will connect both parking areas and the fields.

Trustee Calandriello stated that he appreciates the usable soccer space and the work to the sledding hill.

This item was for discussion only. NO ACTION was required.

2017-0121 ITB CPAC Filters Removal and Replacement of Sand (Silica) Bid

Park Operations Manager Gary Couch reported that an invitation to bid was issued on February 2nd, 2017 for the removal and replacement of the sand (silica) in the filters for the Zero Depth pool and inspection of the laterals. The bid was opened on February 16th, 2017 with one company submitting a bid. Aqua Pure Enterprises, Inc. of Romeoville, IL was the only responsive bidder at a cost of \$28,961.51. There may be some additional costs incurred for lateral repair charges that apply after filters are emptied, depending on what the inspection of the laterals reveals.

I move to recommend to the Village board to approve bid # 17-006 from Aqua Pure Enterprises of Romeoville, IL at amount not to exceed the budgeted amount of \$30,000.00 for the CPAC Removal & replacement of Sand (silica).

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2017-0107 Centennial Park Aquatic Center 2017 - Lifeguard Licensing

Director of Recreation Nancy Flores reported that in preparation of the 2017 pool season, a license must be purchased for each Centennial Park Aquatic Center (CPAC) lifeguard. These licenses, known as a Competency Assessment Performance folder (CAP), are provided by the Starfish Aquatics Institute.

Starfish Aquatics Institute is the agency which certifies Recreation managers, squad leaders, and team leaders that provide in-house training to certify our lifeguards. Starfish Aquatics Institute is regarded as the gold standard in the industry and enables the CPAC staff to provide a safe and responsive environment to CPAC patrons.

CAPs are \$30 each and are sold in quantities of 12 (CAP Packs) for \$360. CPAC employs 162 guard staff. To meet the required number of licenses needed, 14 packages at \$360 each are required for a total of 168 CAP Packs. The total

purchase will be \$5,040. Staff is requesting approval for purchase.

I move to recommend to the Village Board to approve the purchase of CAP Packs (lifeguard licenses) from Starfish Aquatics Institute at a cost not to exceed \$5,040.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2017-0108 Special Recreation Christmas Dinner Dance

Director of Recreation Nancy Flores reported that the Annual Special Recreation Christmas Dinner Dance will be held on December 8, 2017 at Riviera Country Club in Orland Park. This event has been held for the past 18 years and is well attended by Orland Park's Special Recreation participants, as well as invited nearby Special Recreation agencies. Based on prior experience, we anticipate 250 - 300 people will be in attendance at this event.

The dinner dance is funded through the registration fees of those who attend. The Village pays for 15-20 employees to staff the event. These employees attend the event to assist our participants as we would for other Special Recreation Programs.

Payment to Riviera Country Club consists of an initial deposit of \$500, a 30-day deposit of \$750, a 60-day deposit of \$750, and the remaining cost is due 21 days prior to the event date. The total estimated cost will not exceed \$8,250 as the maximum capacity of the banquet room is 300.

I move to recommend to the Village Board to approve payment to Riviera Country Club for a deposit of \$500, 30-day deposit of \$750, 60-day deposit of \$750, and the remaining cost due 21 days prior to the event date and to make the appropriate payment both for staff and registrants for the event not to exceed a total of \$8,250.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2017-0109 2017 Recreation Program Guide Distribution Approval

Director of Recreation Nancy Flores reported that in 2016, the Recreation Department began distributing the Summer, Fall, and Winter/Spring Recreation Program Guides to Orland Park residents through the Orland Park Post Office. The distribution through the post office reached over 26,000 active resident addresses. The distribution cost for each season's program guide varies due to the number of pages for each publication. Staff is requesting approval to distribute the three 2017 recreation program guides through the United States Post Office for the budgeted amount of \$24,000.

Trustee Calandriello asked how paper versus electronic is utilized throughout the village.

Director Flores stated that the online registration process has been growing every year, however residents rely on receiving the book to register.

Assistant Village Manager Joseph La Margo stated that past survey results have noted that majority of the residents look for the book in the mail.

I move to recommend to the Village Board to approve the distribution of three 2017 recreation program guides through the United States Post Office for the budgeted amount of \$24,000.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT: 6:35 P.M.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

APPROVED: March 20, 2017

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Casey Griffin

Casey Griffin, Deputy Village Clerk