

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:** 2021-0219

**Contract #:** C21-0095

**Start date:** 5/6/2021

**End date:** 12/31/2023

**Amount:**

**Contingency Amount:**

**Department:** Finance

**Total Contract Amount:**

**Contract Type:** Professional Services

**Contractors Name:** InfoSend, Inc.

**Status of Ownership:** N/A

**Status of Sub:** N/A

**Certification:** Attached  Self-Certifying  Did not disclose

**Contract Description:** Utility Bill Data Processing Printing, and Mailing Services.  
1. Change Order #1 - 2023-0793 Request to extend contract for 2 additional years. New completion date 12/30/2026.  
2. Addendum A - Modify Contract Docs and Term of contract to reflect new completion date of 12/30/2026.  
3. Change Order #2 - Request to contract amount by \$2,628.81 to pay the final invoice on this contract for Postage/Shipping Services.  
4. Addendum B - Modify Compensation and Contract Documents



**ADDENDUM B TO DATA PROCESSING, PRINTING, AND MAILING SERVICES,  
DATED MAY 6, 2021, AMENDED DECEMBER 11, 2023  
BETWEEN  
THE VILLAGE OF ORLAND PARK AND INFOSEND, INC.**

WHEREAS, May 6, 2021, a certain Agreement between the VILLAGE OF ORLAND PARK (hereinafter referred to as "Village") and InfoSend, Inc. (hereinafter referred to as "Consultant") for the performance of certain professional services for the Village in connection with Data Processing, Printing, and Mailing Services (hereinafter referred to as the "Project", the "Work", or the "Services") was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, on December 11, 2023, a certain Agreement between the Village and the Consultant for the Data Processing, Printing, and Mailing Services was previously amended (hereinafter referred to as the "Addendum A"); and

WHEREAS, the Village wishes to modify **COMPENSATION AND CONTRACT DOCUMENTS**.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum B and the Agreement, the provisions of this Addendum B shall control.
2. **SECTION 2A: COMPENSATION** in said Agreement shall be amended to increase the budgeted approved amount of \$75,000.00 for Postage/Shipping services by \$2,628.81 per invoice #300788 dated December 12, 2025.
3. **SECTION 3: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include Addendum B, dated January 12, 2026: and Consultant's Invoice #300788, dated December 12, 2025.
4. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
5. This Addendum B may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum B, made and entered into effective the **12<sup>th</sup> day of January, 2026**, shall be attached to and form a part of the Agreement dated the 6<sup>th</sup> day of May, 2021, amended December 11, 2023, and shall take effect upon signature below by duly authorized agents of both parties.

IN WITNESS WHEREOF, the parties have caused this Addendum B to be executed by their duly authorized officer in quadruplicate counterparts, each of which shall be considered as an original.

CONSULTANT: InfoSend, Inc.

VILLAGE OF ORLAND PARK

By: 

By: 

Name: Russ Rera

Name: Jim Culotta

Its President and Authorized Agent

Title: Assistant Village Manager

ATTEST: \_\_\_\_\_