

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, November 15, 2010

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk David P. Maher*

*Trustees Bernard A. Murphy, Kathleen M. Fenton, Brad S. O'Halloran,  
James V. Dodge, Jr., Edward G. Schussler, and Patricia Gira*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:04 PM.

**Present:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira and Village President McLaughlin

**VILLAGE CLERK'S OFFICE**

**2010-0581 Approval of the November 1, 2010 Regular Meeting Minutes**

The Minutes of the Regular Meeting of November 1, 2010, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 1, 2010.

**A motion was made by Trustee Kathleen Fenton, seconded by Trustee Brad O'Halloran, that this matter be APPROVED. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

**2010-0606 Approval of the November 8, 2010 Special Meeting Minutes**

The Minutes of the Special Meeting of November 8, 2010 were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of November 8, 2010.

**A motion was made by Trustee Kathleen Fenton, seconded by Trustee Patricia Gira, that this matter be APPROVED. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

**2010-0556 Southwest Cook County Cooperative Association - Presentation**

Marybeth Enright, Transition Program Vocational Coordinator for the Southwest Cook County Cooperative Association for Special Education, located at 14535

John Humphrey Drive, made a brief presentation to the Board about their mission and their services.

**This matter was a presentation, NO ACTION was required.**

## **CONSENT AGENDA**

Trustee O'Halloran requested that Item E. The Horton Group - FY2011 Liability Insurance Renewal be removed from the Consent Agenda for a separate vote.

### **Passed the Consent Agenda**

**A motion was made by Trustee Murphy, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

### **2010-0584 Payroll - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for October 29, 2010 in the amount of \$876,426.53.

**This matter was APPROVED on the Consent Agenda.**

### **2010-0610 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 2, 2010 through November 15, 2010 in the amount of \$1,574,350.38.

**This matter was APPROVED on the Consent Agenda.**

### **2010-0569 Computer Equipment Purchase**

Several departments need to have computers replaced this fiscal year and were included in the FY 2010 budget. All budgeted equipment was consolidated into one purchase as to receive the best possible price. Dell computers were specified because they work very well with our existing systems and are very competitively priced with other business class computers.

Staff is recommending the purchase of computers with one year warranties at a

cost of \$520.70 each. The cost of a computer with a three-year warranty is \$784.00. Because of the cost difference to purchase computers with extended warranties, staff is recommending that two spare computers be purchased in the event of catastrophic malfunction such as a motherboard failure past the standard one year warranty period.

The Village is eligible for state contract pricing from Dell under contract # 45ABZ MHEC.

I move to approve waiving of bids and purchase 26 Dell computers at a cost not to exceed \$13,538.20.

**This matter was APPROVED on the Consent Agenda.**

#### **2010-0594 Identity Theft Policy - Resolution**

This policy is to implement the requirements of the Fair and Accurate Credit Transactions Act of 2003 and the associated final "Red Flag" rules promulgated by the Federal Trade Commission requiring certain municipal departments to enact certain policies and procedures regarding Identity Theft Red Flags and Prevention.

The risk to the Village, its employees, residents and taxpayers, and persons/firms with whom the Village transacts business ("Protected Party" or "Protected Parties") from data loss and identity theft is of significant concern to the Village and can be reduced only through the combined efforts of every employee and contractor.

The Village adopts this identity theft program and policy to help protect the Protected Parties and the Village from damages related to the loss or misuse of sensitive information and enables the Village to protect existing Protected Parties, reducing risk from identity fraud, and minimize potential damage to the Village from fraudulent new accounts. This policy and protection program applies to employees, contractors, consultants, temporary workers, and other workers at the Village, including all personnel affiliated with third parties.

I move to pass Resolution Number 1014, entitled: A RESOLUTION APPROVING A POLICY REGARDING THE COLLECTING, USE, DISCLOSURE AND PROTECTION OF INDIVIDUALS' SOCIAL SECURITY NUMBERS

**This matter was PASSED on the Consent Agenda.**

#### **2010-0587 159th & LaGrange Road - Various Invoices**

This item is for required payments due to the 159th & LaGrange Road intersection improvements. Invoices were part of the Board packets attachments.

I move to approve payment of invoices for the 159th and LaGrange Road intersection improvements in the amount of \$70,695.51.

**This matter was APPROVED on the Consent Agenda.**

**2010-0574 Intren - Conduit and Electrical Service Reconnection**

Staff has identified opportunities to provide future flexibility and revenue opportunities, and to reduce both time and costs associated with the current ComEd overhead utility relocation project.

During design discussions regarding the undergrounding of the electrical service required for the 143rd and LaGrange Intersection Improvement project, staff discussed the ability and future potential economic benefits to the Village if an additional "Dark Conduit" were to be installed as an integral part of the Commonwealth Edison (ComEd) electrical underground relocation project. The additional conduit would allow current and future operators of utility-related infrastructures to have access to a network of conduits without invasive construction occurring in a newly redeveloped and complete roadway section. The cost for this work is an amount not to exceed \$153,256.

Once the Village-funded electrical reconnection obligations were fully detailed, staff requested a proposal from Intren (ComEd's contractor) to complete the six reconnections that are the financial responsibility of the Village. The cost for this work is an amount not to exceed \$107,447.

The total for this work that is germane to the work being performed by Intren for ComEd is estimated at \$260,723.55. Staff has reviewed the scope and costs for this work and find it appropriate and within the project budget for this phase. Both contracts proposed by Intren are below what had been estimated and included within the budget established for this phase of the project.

Therefore, it is staff's recommendation that the proposal received from Intren for the installation of a "Dark Conduit" and associated transformer pads and pedestals be accepted as outlined in their September 3, 2010 proposal, and that the proposal for the six electrical service reconnections be accepted as proposed in their October 22, 2010 (Revised) proposal.

I move to approve authorizing the Village Manager to execute a contract with Intren, Inc. of Union, Illinois, to provide that an additional empty conduit be installed as an integral part of the work performed with the undergrounding of the overhead ComEd electrical lines, including work specified in their September 3, 2010, proposal as Alternates 1 (one) and 3 (three) in an amount not to exceed \$153,256;

And

Approve authorizing the Village Manager to execute a contract with Intren, Inc. of Union, Illinois, for the reconnection of six individual electrical services as outlined within the attached October 22, 2010 (Revised) Intren proposal in an amount not

to exceed \$107,447.

**This matter was APPROVED on the Consent Agenda.**

### **2010-0573 The Horton Group - FY2011 Liability Insurance Renewal**

The Horton Group has provided the Village with its renewal premium amounts for Fiscal Year 2011 for all property and liability insurance policies, including Excess Worker's Compensation.

Overall, the Village's FY2011 liability and property premiums decreased approximately \$900 as compared to FY2010 premiums. Although premium increases in the market are running at approximately 5%, we were able to keep our premiums flat based on our good loss history, high deductible format and the years of continuity with our current carriers. Our deductible/retention amounts have remained constant, with the exception of Worker's Compensation, which increased from \$400,000 to \$425,000, a requirement of our carrier, Safety National.

I move to approve the property and liability insurance carriers and premiums, in the amount of \$861,193, as presented by the Horton Group.

**A motion was made by Trustee Edward Schussler, seconded by Trustee James Dodge, Jr., that this matter be APPROVED. The motion CARRIED by the following vote:**

**Aye:** 6 - Trustee Murphy, Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

**Abstain:** 1 - Trustee O'Halloran

### **HEARINGS 7:00 P.M.**

I move to recess for a public hearing at this time.

**A motion was made by Trustee James Dodge, Jr., seconded by Trustee Brad O'Halloran, that this matter be RECESS. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

### **2010-0534 13450 South LaGrange Road Forced Annexation - Public Hearing**

Notice of the public hearing for the 13450 South LaGrange Road Forced Annexation Agreement was given in The Southtown/Star and the Orland Park Prairie as required by law. Notice was also posted on the Village Hall bulletin board and given to the news media. The property consists of approximately 2.8 acres, and currently includes a single family home. President McLaughlin asked if

anyone in the audience would like to make any comments.

Paul Cervenka - 14210 South 84th Avenue questioned if there was a reason why this property was being annexed into the Village.

Director of Development Services Karie Friling stated that the property is being considered for forced annexation in order for the Village to have more control over the property due to issues with other potentially objectionable County development such as cell towers (such as the one built at 143rd & Wolf) or billboards. Additionally, safe access to and from site (that is subject to IDOT approval) is an issue. Another issue is general site maintenance of the existing home and signage placed on the property.

I move to adjourn the public hearing on the forced annexation of the property located at 13450 South LaGrange Road.

**A motion was made by Trustee James Dodge, Jr., seconded by Trustee Patricia Gira, that this matter be ADJOURN. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

### **CLOSE PUBLIC HEARING**

I move to approve closing the public hearing.

**A motion was made by Trustee James Dodge, Jr., seconded by Trustee Patricia Gira, that this matter be APPROVED. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

### **RECONVENE BOARD MEETING**

The roll was called to reconvene the regular meeting and Trustees Murphy, Fenton, O'Halloran, Dodge, Schussler, Gira, and President McLaughlin were present.

### **PUBLIC WORKS AND ENGINEERING**

#### **2010-0614 PARC Grant Application - Illinois Department of Natural Resources - Resolution**

In the late 1990s, the Village adopted a Master Plan (the Plan) for the ponds associated with the Village Hall Complex (the Complex) that was developed by Wolff Landscape Architects of Chicago.

Exhibits were developed and included within the Plan depicting the locations and possible or current uses of the buildings located within the Complex, Humphrey Woods, sports features and stormwater detention ponds located within the Complex. The three ponds within the complex were identified in the Exhibits as "Lake McNick."

Staff continues to address the need for aesthetic and recreational uses and enhancements for ponds throughout the Village, and has identified a "Niche Grant" opportunity for such improvements at the Complex Ponds via a grant administered by the Illinois Department of Natural Resources (IDNR).

Via the Illinois Park and Recreational Facility Construction Grant Program (PARC Grant), an opportunity has been identified to further the Plan for the Complex. Staff has completed an application for the PARC Grant. A conditional requirement of the submittal for the PARC Grant is the passage of a Board of Trustees Resolution certifying that funds are available to construct the project that has been submitted for consideration.

Consultants and staff have identified elements contained within the Plan that meet the criteria for potential PARC Grant funding which, if built, will provide recreational and aesthetic improvements for very picturesque water and wooded features contained within the Complex. These improvements are generally outlined within the DRAFT PARC Grant package that has been included and total a proposed \$385,000. The PARC Grant will reimburse the Village seventy-five percent (75%) of the approved and awarded improvements upon completion of the project.

I move to pass Resolution Number 1015, entitled: A RESOLUTION AUTHORIZING A PARC GRANT APPLICATION.

**A motion was made by Trustee Bernard Murphy, seconded by Trustee Brad O'Halloran, that this matter be PASSED. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

## **DEVELOPMENT SERVICES AND PLANNING**

### **2010-0601 13450 South LaGrange Road Forced Annexation - Ordinance**

Illinois State statute permits annexation by municipal ordinance when a parcel is less than 60 acres in size and surrounded on all sides by any municipality. The 2.8 acre parcel located at 13450 LaGrange Road is eligible for forced annexation by Orland Park. It is bordered by Orland Park on two sides, and Com-Ed right of way and Cook County Forest on the other two, but municipal contiguity is not



affected by utility right of way or forest preserve land.

The unincorporated parcel is currently being marketed for commercial purposes. The site is constrained by the lack of safe full access to the site from LaGrange Road, particularly after the Lagrange widening with a center median. There was an attempt to annex and develop the land for offices last year (Southmoor Pointe), but the effort was abandoned partly due to access issues. A road connection to the 135th & LaGrange intersection is challenging because the Forest Preserve owns part of the land needed for a direct connection.

Although the land owner would have to voluntarily annex prior to most redevelopment in order to obtain Village sewer and water service, the property is being considered for forced annexation due to issues with other potentially objectionable County development such as cell towers (such as the one built at 143rd & Wolf) or billboards. Additionally, safe access to and from site (that is subject to IDOT approval) is an issue. Another issue is general site maintenance of the existing home and signage placed on the property.

I move to pass Ordinance Number 4598, entitled: AN ORDINANCE ANNEXING PROPERTY (SURROUNDED UNINCORPORATED TERRITORY)

**A motion was made by Trustee James Dodge, Jr., seconded by Trustee Patricia Gira, that this matter be PASSED. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

## FINANCE

### 2010-0612 Employee Insurance Renewal

The Horton Group provided the Village with Fiscal Year 2011 renewal premium amounts for the Village's Medical/Rx, Dental, Vision, Flexible Spending, Life/AD&D, FSA, Short-Term Disability administration, Wellness Initiative, Health Screenings, EAP and Crisis Response and Consulting Services for our employee benefit programs. A summary renewal packet was attached to this agenda item for reference purposes.

The Horton Group analyzed and marketed each of our existing benefit plans that were due for renewal 1/1/2011. Based on the analysis provided, we recommend the following benefit plans and vendors: Medical/Rx (Aetna - new carrier), Vision (EyeMed - new carrier), Administrative Services for Short-Term Disability/STD (Guardian - new benefit), Dental (Delta Dental of Illinois), Life and AD&D (Dearborn National - formerly Fort Dearborn). A summary of supporting information for these recommendations was attached. We will continue with the following established vendors as we did in FY2010. Flexible Spending

Administration/FSA (Allied Benefit Systems), Wellness initiative (Virgin HealthMiles), Health Screenings (CHC Wellness), EAP and Crisis Response (Metropolitan Family Services), and Benefit Consultant (The Horton Group).

Our 2011 Medical/Rx insurance renewal proposal from Blue Cross and Blue Shield represented a 35% increase from FY2010. Aetna provided the most competitive proposal resulting in a 22% increase from FY2010. This proposal includes maintaining our current PPO, HMO, and HSA plan designs as well as the introduction of a new additional PPO Plan (Silver). Based on Aetna's pricing, national network presence, and reputation we recommend a move to Aetna as our new Medical/RX carrier.

Effective 1/1/2011 non-union employee premium contributions will be based on a percentage of the overall premium cost. Non-union employee contributions are as follows 3%-HSA, 10%-HMO, and 10%- New PPO (Silver). Employees will contribute the difference between the cost to the Village of the new PPO (Silver) and the current PPO (Gold) which equates to approximately 24.5% for the current PPO plan (Gold). We will also continue to offer a seeding of 40% of the single or family deductible associated with the HSA plan. In addition, for those non-union employees who do not participate in the free employee health screening, the employee's monthly medical insurance premium share will be increased by 10% of the full employee only premium rate of the plan in which they participate.

In addition, EyeMed aggressively priced the vision insurance benefits resulting in a 24.63% decrease from FY2010 with VSP and a 33% decrease from VSP's FY2011 renewal proposal. As a result, we recommend a move to EyeMed as our new Vision carrier.

Guardian, a national provider of insurance solutions is recommended to administer our Short-Term Disability program which allows for a higher level of claims management, medical review, and privacy protection.

#### Summary of Expected Expenses

Medical/Rx:	\$5,673,256.64
Dental:	\$ 286,767.48
Vision:	\$ 38,516.64
Life and AD&D:	\$ 72,403.44
FSA:	\$ 2,837.00
STD - ASO	\$ 13,671.00
Virgin Health Miles	\$ 21,499.00 (273 Lives \$6.25 pepm) + 5% Admin
CHC Wellness	\$ 15,300.00 (180 expected to screen/\$85 pepm)
EAP	\$ 19,500.00
Crisis Response	\$ 30,000.00
Horton Retainer	\$ 57,500.00 (quarterly payments of \$14,375)

I move to approve the recommendations and related expenses made by the Horton Group for the employee insurance program effective January 1, 2011.

And

To retain the Horton Group's services at the recommended rate for FY2011.

**A motion was made by Trustee Edward Schussler, seconded by Trustee Kathleen Fenton, that this matter be APPROVED. The motion CARRIED by the following vote:**

**Aye:** 6 - Trustee Murphy, Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

**Abstain:** 1 - Trustee O'Halloran

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) the purchase or lease of real property for the use of the village; and b) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Bernard Murphy, seconded by Trustee Kathleen Fenton, that this matter be RECESS. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

## **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Murphy, O'Halloran, Dodge, Schussler, Gira, and President McLaughlin were present.

Purpose of the Executive Session was for the discussion of a) the purchase or lease of real property for the use of the village; and b) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**ADJOURNMENT - 8:50 PM**

**A motion was made by Trustee James Dodge, Jr., seconded by Trustee Patricia Gira, that this matter be ADJOURNED. The motion CARRIED by the following vote:**

**Aye:** 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

**Nay:** 0

/nm

APPROVED:

Respectfully Submitted,

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**David P. Maher, Village Clerk**