

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Tuesday, July 5, 2011

6:00 PM

Village Hall

Parks and Recreation

*Chairman Patricia A. Gira
Trustees Brad S. O'Halloran and James V. Dodge
Village Clerk David P. Maher*

CALL TO ORDER/ROLL CALL

In the absence of Village Clerk David P. Maher, Deputy Clerk Joseph S. La Margo was present.

The meeting was called to order at 6:06 PM.

Present: 2 - Chairman Gira and Trustee O'Halloran

Absent: 1 - Trustee Dodge

ITEMS FOR SEPARATE ACTION

2011-0408 Special Recreation Fundraiser - Product Payment Approval

Recreation Division Director Nancy Flores reported that the Special Recreation program, in cooperation with the Knights of Columbus, is participating in a fundraiser with proceeds going toward Special Recreation programs. The fundraiser consists of selling Tootsie Roll containers filled with miniature Tootsie Rolls. The total cost of the Tootsie Rolls provided to Special Recreation for the fundraiser is \$6,000.00

Special Recreation staff anticipates a profit/donation of approximately \$8,000.00 - \$9,000.00 for sales that will benefit the Special Recreation program.

Staff is requesting approval of payment to the Knights of Columbus in the amount of \$6,000.00 for fundraiser product.

I move to recommend to the Village Board to approve payment for fundraiser product to the Knights of Columbus in the amount of \$6,000.00.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2011-0410 Special Recreation Christmas Dinner Dance

Director Flores reported that the annual Special Recreation Christmas Dinner Dance will be held on December 16, 2011 at Georgio's Banquets. This event has been held for the past 12 years and is very well attended by Orland Park's Special Recreation participants, as well as invited nearby Special Recreation agencies. Based on prior experience, we anticipate 350 - 400 people will be in attendance at this event.

The dinner dance is funded through registration fees of those who attend. The Village does pay for 15 employees to attend. These employees attend the event to assist our participants. Payment to Georgio's consists of a deposit of \$4,000.00 and the remaining cost is based on the number of participants attending. We estimate the total cost will not exceed \$12,500.00 as the maximum capacity of the banquet room is 400.

I move to recommend to the Village Board to approve payment to Georgio's Banquets for a deposit of \$4,000.00, and to make the appropriate payment both for staff and registrants dependent upon the actual number of participants who register for the event.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2011-0331 Clock Tower Brick Repair Bid Award

Park's Division Director Frank Stec reported that five bids were received on May 24, 2011 at 11:00 AM for the Clock Tower Brick Repair work for the Village Hall. The low bid was from Berglund Construction Company of Chicago at a cost of \$198,523.00. Budgeted for this project was \$200,000.00. Engineering fees were charged to this account at \$4,500.00, leaving a balance of \$195,500.00. There are funds in the account for overage, (savings on HVAC). It is not anticipated that either alternate will be performed by the contractor.

I move to recommend to the Village Board to accept the low bid from Berglund Construction for the amount of \$198,523.00.

And

Authorize the Village Manager to execute the contract.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2011-0375 Air Unit Repairs at 14600 Ravinia

Director Stec reported that the Refrigerant repairs and changes were completed

on the air units at the 14600 Ravinia Avenue building due to changes to the occupancy of the building. The repairs were needed due to the heat load generated from the recording booths used by the tenant Learning Ally, formerly Recording for the Blind & Dyslexic. The cost of this work was \$5,221.79 performed by Southwest Town Mechanical Services.

I move to recommend to the Village Board to approve the cost of repairs to Southwest Town Mechanical Services at a cost of \$5,221.79.

RECOMMENDED FOR APPROVAL to the Board of Trustees

2011-0419 Sealcoat, Painting & Crack Filling - Unit Pricing Bid Award

Director Stec reported that bids were received on June 14, 2011 for the Sealcoat, Painting & Crack Filling - Unit Pricing, 7 bids were received. We are recommending the contract be awarded to the lowest responsible bidder overall, Onyx Sealcoating, Inc., for the entire Sealcoat, Painting and Crack Filling project. This contract serves the needs of the Public Works Department and the Parks and Building Maintenance Department. Onyx has worked for the Village for over 6 years and has been an outstanding contractor.

I move to recommend to the Village Board to approve accepting the bid by Onyx Sealcoating Inc. based upon 3-year bid pricing, for the years 2011, 2012 and 2013 fiscal years as stated in the bid specifications.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2011-0435 Centennial Pool Pumps Quote Award

Director Stec reported that two quotes were received for two pool pumps that serve the zero-depth pool. One of the pumps went out after three weeks of running when it lost the lower bearings and the second pump failed due to electrical problems caused by inclement weather. Both pumps are essential to run the zero depth pool. We are currently renting two sump pumps to temporarily maintain the required water flow in order to keep the zero depth pool open to the public. Total for both pumps is \$32,163.54. A fee of \$2,777.78 is included to expedite the shipment and \$663.00 freight. It is anticipated that the new pumps will have been delivered by Thursday, June 30 and that installation by Village staff will have occurred before the holiday weekend.

I move to recommend to the Village Board to approve the low quote for from ITT Water & Wastewater Indiana LLC for a cost of \$32,163.54

And

To approve a budget adjustment of \$15,750.27.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees.

The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2011-0442 Special Events Update

Media & Special Events Coordinator Patty Vlazny reported on the following:

Upcoming Events

1. Farmers' Market - June 3 - October 7
2. Taste of Orland Park, August 5 - 7
 - a. Event Plan attached.
3. Arts Commission
 - a. Brass Concert on Sunday, September 25 at 2:00 p.m., Cultural Arts Center "Broadway in Orland Park" featuring Gershwin music and American show tunes. Tickets are \$15 per person and include light refreshments.
 - b. Film Presentation, Saturday, October 22, 6 - 9 pm, Cultural Arts Center - featuring Dr. Who and Mystery Science Theater - free event
 - c. Christmas Concert featuring a professional quartet singing a program of Christmas seasonal music, both sacred and secular, ranging from the Renaissance to the 20th Century. Sunday December 4, Cultural Arts Center. Tickets are \$15 per person and include light refreshments
4. Village of Orland Park Golf Outing - Tuesday, September 20, Silver Lake Country Club
 - a. Save the Date cards have been mailed. Reservation forms will be mailed in July.
5. Holiday Festival and Tree Lighting Ceremony - Sunday, November 27 - Civic Center. Free event.

Special Events Permit Applications

1. Friday, July 22 - Doody Walk - Civic Center/Humphrey
2. Sunday, August 21 - CSHS Music Boosters Walk at 153rd St./Centennial
3. Saturday, September 10 - Arthritis Foundation at 153rd St./Centennial
4. Sunday, September 18 - Erin's AAim for Change at 153rd St./Centennial

5. Sunday, October 16 - Making Strides for Breast Cancer at 153rd St./Centennial

NO ACTION was required on this item.

2011-0443 2011 Taste of Orland Park

Coordinator Vlazny reported that this is the eighth annual Taste of Orland Park which will be held August 5, 6 & 7. Live music and entertainment are featured throughout the weekend. This year there are seventeen restaurants signed up, eight of which will serve alcohol. There are also sponsor and community booths. Attendance is approximately 40,000 people over the weekend.

NO ACTION was required on this item.

ADJOURNMENT - 6:20 PM

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk

Joseph S. La Margo, Deputy Clerk