

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Tuesday, July 6, 2021

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk Patrick R. O'Sullivan
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,
Sean Kampas, Brian Riordan and Joni Radaszewski*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:39 P.M.

Present: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski and Village President Pekau

VILLAGE CLERK'S OFFICE**2021-0479 Approval of the June 17, 2021 Regular Meeting Minutes**

The Minutes of the Regular Meeting of June 21, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of June 17, 2021.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2021-0468 Economic Development Advisory Board - Appointment**

Village President Pekau appointed Scott Paddock to the Economic Development Advisory Board.

Scott Paddock is replacing Joni Radaszewski who has resigned from the Economic Development Advisory Board.

I move to advice and consent the appointment of Scott Paddock to the Economic Development Advisory Board.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0476 The Civic Center Advisory Committee - Appointment

Village President Pekau appointed Yvonne Shurley to the Civic Center Advisory Committee. Yvonne Shurley is replacing Kenneth Kovak who has resigned from the Civic Center Advisory Committee.

I move to advice and consent the appointment of Yvonne Shurley to the Civic Center Advisory Committee.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0483 The Museum Development and Advisory Board - Appointment

Village President Pekau appointed Joe Solek to the Museum Development and Advisory Board. Joe Solek is replacing Eileen Neary as she has resigned her position on the Museum Development and Advisory Board.

I move to advice and consent the appointment of Joe Solek to the Museum Development and Advisory Board.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0492 Community Pride Award - Evita Griskenas

Mayor Pekau presented a "Community Pride Award" to Evita Griskenas for her accomplishments in Rhythmic Gymnastics and qualifying for the USA Rhythmic Gymnastics Team with whom she will compete in the upcoming Summer Olympics in Tokyo, Japan.

This item was a presentation. NO ACTION was required.

ACCOUNTS PAYABLE**2021-0481 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from June 22, 2021, through July 6, 2021, in the amount of \$2,547,832.50.

A motion was made by Trustee Healy, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Milani, seconded by Trustee Kampas, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0482 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for June 25, 2021 in the amount of \$ 1,371,602.18.

This matter was APPROVED on the Consent Agenda.

2021-0466 Tyler Technologies, Inc. Computer-Aided Dispatch and Records Systems Annual Maintenance Fee - Purchase

In 2010, the Police Department purchased a Computer Aided Dispatch (CAD) and Records System from New World Systems in Troy, Michigan (now Tyler Technologies, Inc.). The annual maintenance fee for the software including upgrades from July 1, 2021 to June 30, 2022 was in the amount of \$179,178.48. This payment is typically shared on a 50/50 split between the Village of Orland Park (for the records management system) and the (911) Orland Joint Emergency Telephone Board (for the dispatch system). The Village's portion was budgeted as part of the Police IT budget in the amount of \$72,045.00 and the Orland Joint Emergency Telephone Board (911) will cover the remaining amount of \$107,133.48 due to the additional purchasing of Socrata (Statistical analysis program) and Shield Force (dispatch mobile application on a cellular platform). In addition, the 5-year contract with New World had expired and a rate change was

in effect. This rate change will be accounted for in the 2022 budget.

I move to approve the payment of \$72,045.00 to Tyler Technologies, Inc., Troy, Michigan for the Village of Orland Park's share of the annual maintenance fee for the Tyler Technologies, Inc. CAD software.

This matter was APPROVED on the Consent Agenda.

2021-0486 Disposal of Village Equipment (Online Auction) - Public Works Department - Ordinance

The Village's Public Works Department is requesting that the Village declare the equipment described below and in the attached ordinance as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

One (1) Steelcase bookcase with property tag 02236 (36"x15"x42");

One (1) HON cabinet with property tag 04626 (36"x7.5"x40.5");

Four (4) wooden chairs;

Fifteen (15) office chairs;

One (1) wooden cabinet with drawers (16"x23"x29");

One (1) metal cabinet with drawers (15"x20"x28");

One (1) hutch with a light fixture (36"x16"x36");

One (1) corner desk (48"x48"x30");

One (1) HON cabinet (15"x27"x29");

One (1) cherrywood hutch (57"x15"x37");

One (1) metal desk (70"x25"x30");

One (1) HON corner desk (44"x42"x30");

One (1) metal desk (60"x18"x29");

One (1) desk with property tag 02475;

Two (2) cherrywood desks with property tags 00890 and 02177 (70"x0"x29");

One (1) table (30"x24"x30");

One (1) cherrywood cabinet with drawers (45"x20"x29");

Two (2) cherrywood desks with property tags 01881 and 01048 (60"x30"x29");

One (1) cherrywood bookshelf with property tag 02180 (48"x15"x35");

One (1) cherrywood hutch with a light fixture (90"x16"x35");

One (1) cherrywood desk with property tag 02178 (90"x24"x30");

One (1) hutch (45"x15"x35");

One (1) table (71"x27"x30");

One (1) table (30"x25"x30");

One (1) desk (48"x26"x29");

One (1) table (72"x30"x30");

Two (2) cherrwood bookcases with property tags 06403 and 03075 (35"x15"x48");

One (1) metal bookcase with property tag 00861 (36"x15"x55");

One (1) metal hutch with a light fixture (48"x16"x36");

One (1) metal hutch with a light fixture (36"x16"x36");

One (1) metal cabinet (36"x18"x28");

One (1) metal desk (48"x30"x29");

One (1) desk and hutch combo (48"x27"x66");

One (1) metal desk (48"x26"x29");

One (1) cherrywood bookcase with property tag 02106 (35"x15"x48");

One (1) metal desk (48"x26"x29");

One (1) table (71"x27"x30");

One (1) LifeFitness 95T Treadmill;

One (1) Star Trac E TRX Treadmill;

I move to adopt Ordinance 5626, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2021-0477 Economic Development Incentive Programs Update

In June 2020, the Village Board created economic development incentive programs designed to support the business and development community during the unprecedented economic disruption caused by the COVID-19 pandemic.

The Village desires to update the economic development incentive programs as a business assistance resource. The purpose of these programs is to stimulate the local economy by recruiting and retaining businesses, providing employment opportunities, expanding the goods and services available for purchase and consumption by businesses and residents of the Village, and increasing the taxes collected by the Village.

The Village desires to keep the following programs in place:

Non-traditional Sales Tax Sharing Program

Any owner or applicant of an existing or proposed local sales tax generating industrial development may apply to the Village for inclusion in this program provided that the new or expanding business is likely to generate increased sales taxes. Successful applicants are able to share in sales taxes derived from applicant's property or business in an amount which shall not exceed fifty percent (50%) of the generated sales taxes for a period of time which shall not exceed ten (10) years.

Back-fill Vacant Restaurant Incentive Program

Any owner or applicant that wishes to re-establish a restaurant in a currently vacant property may apply to the Village for inclusion in this program provided that the new business is likely to generate increased sales taxes. Successful applicants are able to share in sales taxes derived from applicant's property or business in an amount which shall not exceed fifty percent (50%) of the generated sales taxes for a period of time which shall not exceed ten (10) years.

Hotel Incentive Program (New Hotels)

Provides economic incentives to develop 3 to 5 star quality hotels in Orland Park. The Village currently collects a five percent (5%) transient occupancy tax. Approved applicants are able to share in transient occupancy taxes derived from the applicant's property or business in an amount which shall not exceed forty percent (40%) of the transient occupancy tax generated for a period of time which shall not exceed ten (10) years.

Orland Park Commercial Impact Program

The goal of the Orland Park Commercial Impact Program is to encourage new commercial growth and development through the temporary reduction and deferral of permit and impact fees. New commercial projects can receive a twenty-five percent (25%) reduction on permit/impact fees and a twenty-five percent (25%) reduction on water tap fees. Additionally, projects are allowed to defer payment until issuance of the final occupancy certificate.

Advanced Manufacturing Incentive (Property Tax Exemption)

Any owner or applicant of a newly established or proposed advanced manufacturing facility, or the owner or applicant of an existing advanced manufacturing facility, that wishes to expand substantially, may apply to the Village for inclusion in this program. To qualify, businesses need to invest a minimum of \$5 million. Approved projects will receive partial property tax exemptions from the Village in an amount not to exceed fifty percent (50%) of the Village-specific property tax for a period of time which shall not exceed ten (10) years.

Also, the Village seeks to create two (2) new incentive programs:

Commercial Office Incentive Program (Property Tax Exemption)

Any owner or applicant of a newly established or proposed office facility, or the owner or applicant of an existing office facility, that wishes to expand substantially, may apply to the Village for inclusion in this program. To qualify, businesses need to invest a minimum of \$2 million. Approved projects will receive partial property tax exemptions from the Village in an amount not to exceed fifty percent (50%) of the Village-specific property tax for a period of time which shall not exceed ten (10) years.

Outdoor Dining Expansion Program

Any owner or applicant that wishes to expand outdoor dining at a food establishment may apply to the Village for inclusion in this program provided that the expansion is reasonably likely to generate enhanced or increased sales taxes. Successful applicants are able to share in sales taxes derived from applicant's property or business in an amount which shall not exceed fifty percent (50%) of the Village's share of any newly generated sales taxes generated, based on the increment above the average of the applicants past three (3) year's generated annual sales tax, for a period of time which shall not exceed ten (10) years.

Successful applicants can also receive a 100% waiver on development service fees associated with the outdoor dining expansion project.

Finally, parking space requirements for the applicant can be reduced within twenty percent (20%) of the Village's requirements for total number of parking spaces required on a lot, so long as the Village's Development Services Department determines that the number of required parking spaces will not unreasonably

increase parking congestion along public streets or in parking areas located on nearby lots.

Participation in the economic development incentive programs shall be based upon approval by the Village Board on a case by case basis.

On Monday, June 21st, the Village Board reviewed and discussed the proposed updates to the economic development incentive programs at the Committee of the Whole meeting. The item is now before the Board for final review and adoption.

I move to adopt an Ordinance entitled: AN ORDINANCE AMENDING TITLE 1 (ADMINISTRATION), CHAPTER 13, (ECONOMIC DEVELOPMENT LOAN PROGRAM) SECTION 1-13-4 (ADDITIONAL USES OF ECONOMIC DEVELOPMENT LOAN PROGRAM FUNDS) OF THE VILLAGE OF ORLAND PARK CODE, AS AMENDED.

This matter was APPROVED on the Consent Agenda.

2019-0909 Plat of Easement - Tommy's Car Wash

On May 20, 2019, the Village Board of Trustees approved a Site Plan, Landscape Plan, Elevations, and Special Use Permit Amendment with Modifications to the Land Development Code for Tommy's Car Wash located at 15819 Wolf Road. This allowed for the construction and operation of the car wash facility on a 1.54 acre parcel located in Wolf Point Plaza, and is subject to the conditions as stated in the ordinance.

As part of the project approval, an easement is provided for two (2) cross access drives which allow for vehicle access from Ziegler Drive to the future development on the adjacent lot to the east. The proposed plat of easement is attached for review.

I move to adopt the Plat of Easement for Tommy's Car Wash located at 15819 Wolf Road, titled "Plat of Easement Grant" prepared by Nolan & Wedow Survey Group, dated May 10, 2019, and to allow staff to execute the plat of easement.

This matter was APPROVED on the Consent Agenda.

2021-0439 Illinois Department of Transportation (IDOT) Local Public Agency Agreement for Federal Participation (143rd Street Signal Interconnect) - Resolution

In 2020, the Village of Orland Park was awarded Congestion Mitigation and Air Quality (CMAQ) funding for the construction of a traffic signal interconnect along 143rd Street from Wolf Road to Ravinia Avenue. This project will upgrade existing traffic signal equipment and allow the traffic signals to communicate with one another. This will improve traffic flow through the corridor but will not address the lack of traffic lanes (capacity) for 143rd Street, which is the main cause for

congestion during peak traffic hours.

The proposed agreement for construction covers eighty percent (80%) of the total construction costs (\$403,745) for the project. Below is the funding breakdown:

	CMAQ	Village
Construction	\$277,620.00	\$69,405.00
Construction Observation	\$45,375.00	\$11,345.00
Total Costs	\$322,955.00	\$80,750.00

The project construction contract will be held by the Illinois Department of Transportation (IDOT). IDOT would pay the contractor upfront and send an invoice to the Village for twenty percent (20%) of payments made to the contractor until the Village has paid its share of the total costs.

I move to adopt a Resolution entitled: A RESOLUTION APPROVING THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION TO BE ENTERED INTO BY THE VILLAGE OF ORLAND PARK AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) AND FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR THE LOCAL AGENCY SHARE RELATED TO THE INTERCONNECTION OF EXISTING TRAFFIC SIGNALS LOCATED ALONG ROUTE 7 (143RD STREET) BETWEEN WOLF ROAD AND RAVINIA AVENUE AND INTEGRATION INTO THE EXISTING IDOT TRAFFIC SIGNAL SYSTEM UNDER IDOT PROJECT NUMBER 87J7(955), STATE JOB NO. C-91-074-21, CMAQ SECTION NO. 20-00087-00-TL.

This matter was PASSED on the Consent Agenda.

PUBLIC SAFETY

2021-0494 ESDA Special Detail for Traffic and Crowd Control Services

Throughout the year, the Village holds several special events, some of which garner the participation and attendance of thousands of people. These events require additional assistance for crowd and traffic control. The Village has used the assistance of Emergency Services and Disaster Agency (ESDA) volunteers in the past, and staff would like to continue to use them for crowd and traffic control.

In the past, for the Taste of Orland Park, the Village offered \$10 per hour to ESDA personnel for their services. It has; however, become difficult to obtain and retain personnel for a lot of hours because of the low pay. Additionally, ESDA volunteers have increasingly been called upon to assist with not only special events, but other significant events such as last year's civil unrest. As such, staff recommends offering \$20 per hour to ESDA personnel as a special detail for traffic and crowd control. It is not unusual for ESDA/Emergency Management personnel to be paid for special detail services. Neighboring Tinley Park is currently recruiting for part time EMA members at the hourly pay rate of \$15.31 per hour to start, with an

opportunity to increase to \$21.43 based upon meeting certain officer training requirements and demonstrated competency.

On May 20, 2021, the Village issued a Request for Proposals (RFP) for crossing guard services and special event (crowd/traffic control) services. The Village received two (2) proposals that included amounts for special event services for 2021-2023. Said amounts ranged from \$20 per hour - \$23.66 per hour. Although the Village opted not to move forward with any of the proposals, the amounts listed in the proposals were deemed beneficial to staff's decision making process. Based on these proposals, staff believes that \$20 per hour is on par with the going rate for traffic and crowd control services.

The ESDA personnel have provided assistance for Village special events and critical incidents requiring traffic control on numerous occasions throughout the years. They have the necessary traffic control equipment, have passed an extensive police background investigation and are issued police department approved uniforms. ESDA personnel are trained in traffic control procedures and most are familiar with the pedestrian and traffic flow(s) at many of our special events so there would be a minimal or no learning curve. And ultimately, it would be more cost efficient for the Village to continue to use the ESDA personnel for traffic and crowd control, when needed.

Trustee Kampas had comments. (refer to audio)

Trustee Kampas made a motion to amend the motion to include that elected officials who are ESDA members may volunteer for duties that would fall under this rate, but will receive no compensation for their time. It was seconded by Trustee Milani. (refer to audio)

Trustee Katsenes and President Pekau had comments. (refer to audio)

All were in favor for the amendment to the motion. (refer to audio).

Trustee Riordan and President Pekau had comments. (refer to audio)

I move to approve the establishment of a \$20 per hour special detail rate to ESDA personnel for traffic and crowd control services;

And

I move to approve that elected officials who are ESDA members may volunteer for duties that would fall under this rate, but will receive no compensation for their time.

A motion was made by Trustee Kampas, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

PUBLIC WORKS

2021-0453 Storm Water Detention Basin Evaluation - Phase 1 of Master Plan- RFP Engineering Master Agreement

Various portions of the stormwater system are aging and developing maintenance and other related issues that will require attention and substantial investment from the Village. On June 21, 2021, the Public Works Department issued a Request for Proposals (RFP) to develop the first phase of the Storm Water Master Plan. This plan will evaluate 178 Village owned stormwater basins, 88 dry basins and 90 wet basins in our stormwater system to identify any deficiencies. The inspection of each detention basin will include structures, shoreline erosion, energy dissipation, settling, water quality, sedimentation, volume/capacity, encroachment, vegetation, wildlife management, and adjacent land uses.

The summary report will detail the condition of each basin, develop short-term and long-term restoration projects, as well as budget figures. It will include photo documentation of notable issues or major concerns that will need to be addressed in a timely manner. The results of the evaluation will be submitted to Public Works for staff to develop a phased plan for future restoration projects.

Future phases of the Master Plan will consist of evaluating the underground storm sewer network, natural wetlands or riparian areas that also store stormwater runoff, creeks and drainage ways.

The RFP was sent out to the seven (7) prequalified consultants from the earlier engineering consultant RFP, and three (3) proposals were received. Engineering Resource Associates of Warrenville, IL submitted a proposal with a not to exceed cost of \$184,380.00, Baxter and Woodman of Mokena, IL; \$78,258.00, and Christopher B. Burke Engineering, Ltd. of Rosemont. IL; \$74,500.00. Public Works will utilize the existing Master Service Agreement for this project.

I move to approve the Storm Water Detention Basin Evaluation - Phase 1 of Master Plan- RFP Engineering Master Agreement proposal submitted by Christopher Burke Engineering for \$74,500.00 plus a 10% contingency of \$7,450.00 for a total not to exceed \$81,950.00;

And,

To authorize the Village Manager to approve change orders not to exceed the contingency amount;

And,

To authorize the Village Manager to execute all related contracts subject to Village Attorney review.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

ENGINEERING PROGRAMS AND SERVICES

2021-0488 McGinnis Slough Multi-Use Path Preliminary Engineering (Phase I) Contract Award

A Request for Proposals (RFP) was issued to the seven (7) pre-qualified consulting firms for Preliminary Engineering (Phase I) Services. These seven (7) engineering firms were pre-qualified by the Village in 2020 for a multi-use path related design services through RFQ 20-015. Four (4) firms responded to the RFP. Out of all the respondents to the RFP, Baxter and Woodman, Inc. (B&W) is recommended by staff for contract award. The proposal from B&W was a strong proposal as it addressed the project challenges. The following are important aspects of B&W's proposal:

- Minimize environmental and wetland impacts;
- Safety of major trail crossings at Will-Cook Road and Wolf Road;
- Public involvement and communication;
- Project team experience; and
- Coordination with major stakeholders such as Commonwealth Edison, Cook County Forest Preserve District, Illinois Department of Transportation, and other government agencies.

B&W's proposal offers the lowest total not-to-exceed fee. Because the McGinnis Slough bike path is located immediately adjacent to the slough, staff believes that the preliminary design is expected to deal with challenges related to wetland areas, ComEd easements, construction access and other unknown conditions in its path. The experience and skill of the proposed B&W team will be a help for the project in dealing with environmental sensitivity of the slough and minimizing impacts during the design process.

Below is a cost breakdown of the received proposals:

Baxter & Woodman
Proposed Fee: \$149,907.00
Proposed Man Hours: 1,248.00

Average Hourly Rate: \$120.12

Engineering Resource Associates

Proposed Fee: \$195,010.00
Proposed Man Hours: 1,850.00
Average Hourly Rate: \$105.41

TranSystems.
Proposed Fee: \$214,500.00
Proposed Man Hours: 1,246.00
Average Hourly Rate: \$172.00.00

Ciorba Group
Proposed Fee: \$220,599.00
Proposed Man Hours: 1,627.00
Average Hourly Rate: \$135.56

Trustee Kampas had questions. (refer to audio)

President Pekau responded to Trustee Kampas. (refer to audio)

Trustee Riordan had questions. (refer to audio)

President Pekau responded to Trustee Riordan. (refer to audio)

President Pekau had questions. (refer to audio)

Village Manager Koczwara responded to President Pekau. (refer to audio)

President Pekau had comments. (refer to audio)

I move to approve awarding McGinnis Slough Multi-Use Path Preliminary Engineering (Phase I) Contract to Baxter and Woodman, Inc., in an amount not to exceed \$149,907.00 plus a contingency of \$29,981.00;

And,

To authorize the Village Manager to approve change orders not to exceed the contingency amount;

And,

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0472 82nd Avenue Multi-Use Path from 135th Street to 151st Street Preliminary Engineering (Phase I) Award

The 82nd Avenue Multi-Use Path fills in a significant gap in the path system for the northeast portion of the Village. The proposed path will provide a north-south continuous off-street route for the proposed corridor. It will also connect to the Orland Parkway path that runs east/west through the ComEd easement between 138th Place and 140th Street and will connect to the existing path at 151st Street that runs east and ties into multiple paths to Cook County Forest Preserves.

A Request for Proposals (RFP) was issued to seven (7) pre-qualified consulting firms for Preliminary Engineering (Phase 1) services. These firms were pre-qualified by the Village in 2020. Five firms responded to the RFP. For the Preliminary Engineering (Phase I) of this project, Baxter & Woodman, Inc. (B&W) is being recommended for the award. B&W proposed an experienced and skilled project team and demonstrated a thorough understanding of the project needs. Staff believes B&W understood the need to maximize the path use for all users and create access to destination points such as parks, schools, residences and commercial sites within the corridor. Furthermore, B&W's experience with all the permitting agencies anticipated for the project was a plus. All these factors combined with B&W having the lowest proposed not-to-exceed fee (table below) for the project has led to it being recommended for the project award.

Baxter & Woodman, Inc.
Proposed Fee: \$169,804.00

Engineering Resource Associates
Proposed Fee: \$256,948.00

TranSystems
Proposed Fee: \$259,000.00

Ciorba Group
Proposed Fee: \$274,512.31

Jacobs
Proposed Fee: \$347,605.00

I move to approve the award of Preliminary Engineering (Phase I) to Baxter and Woodman, Inc. for an amount not to exceed \$169,804.00;

And,

To authorize the Village Manager to approve change orders not to exceed the contingency amount;

And,

I move to authorize the Village Manager to execute an agreement with Baxter and Woodman for professional services.

A motion was made by Trustee Kampas, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

PARKS AND RECREATION

2021-0460 John Humphrey Complex/Eagle Ridge II Dugout Shade Structures

As part of the yearly improvements to athletic fields, staff have identified two (2) heavily used baseball/softball fields that do not have shade structures over the dugouts. The installation of shade structures helps to reduce temperatures, as well as provides protection from UV rays and rain.

Staff proposes to install shade structures over both dugouts on field 5 at the John Humphrey Complex and over both of the baseball/softball field dugouts at Eagle Ridge II Park.

Parkreation Inc. is a distributor of Icon Shelters. Parkreation has provided a quote (attached) for the purchase of four (4) Shade System shade structures for a total of \$27,836.00, utilizing the HGAC cooperative contract #PR11-20.

The proposed shade structures are identical to the dugout shade structures currently in use at the John Humphrey Complex, as well as the Centennial Park baseball/softball fields. The CoolNet fabric screens up to 99% of UV rays, while still permitting air flow creating a more comfortable environment for users.

These structures have proven to be reliable, are easily removable and include a comprehensive warranty (attached) for the structure, fabric, cables and parts.

I move to approve the purchase of four (4) 8'x30'x8' cantilevered shade structures to be installed on field five at the John Humphrey Complex and the Eagle Ridge II

baseball/softball field by Parkreation Inc. utilizing HGAC Cooperative purchasing contract #PR11-20 for an amount not to exceed \$27,836.00;

And,

I move to authorize the Village Manager to execute an agreement with Parkreation, Inc.

A motion was made by Trustee Riordan, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0429 FY2020 Audit Contract Amendment

The following motion was postponed at the June 7, 2021, Village Board Meeting: "I move to approve additional services provided by BKD relating to the 2020 audit in the amount of \$19,970."

This motion will need to be amended to:

"I move to approve additional services provided by BKD relating to the 2020 audit in the amount of \$16,570."

Since the June 7 meeting, Trustee Healy, and staff met with Scott Termine, Partner with the Village's auditor BKD to review the audit contract amendment. After an in-depth meeting, the items are being submitted for reconsideration, with billing rates updated pursuant to the Village's agreement with BKD rather than the current BKD standard billing rates.

For additional clarification, accounting standards are prepared by the Governmental Accounting Standards Board (GASB). The GASB pronouncements identify reporting standards, but do not detail the additional work effort that may be needed for implementation. Once those GASB pronouncements are finalized, the Illinois CPA Society (ILCPAS) provides additional guidance to implement those pronouncements, which include guidance on how auditors should test and verify components for compliance and statement implementation. Because GASB statements are the guideline for financial reporting, the final work effort is uncertain until ILCPAS provides its guidance. It is common for such work efforts to be omitted from base audit fees and added as implementation fees.

In addition, the State of Illinois passed legislation that required additional testing and reporting standards for its grant reporting process (Grant Accountability and Transparency Act [GATA]), which was not known during the original RFP process.

Traditionally, an audit agreement assumes that there will be additional time needed for the first year of the engagement. Then subsequent years typically run smoother. Due to Village staff turnover, this engagement has had the equivalent of three (3) first years. Year one (1) was a typical first year. Year two (2) had a new Assistant Finance Director, who is the primary lead on the audit engagement. Year three (3) had a new Finance Director, who has asked the auditors to review and focus on different areas and aspects of the Village's finances.

Mr. Termine, Trustee Healy and staff reviewed each of the additional contract amendments and related billing. After careful review, all involved understood the reasons for each item included on the additional bill and concluded that the bill is for work outside of an anticipated audit engagement in its third year. This is the first additional billing of the contract.

The following write-up and motion have been updated to reflect updated billing rates.

Following an RFP process in 2018, the Village selected BKD as its auditing for up to five (5) years. In 2020, that agreement was modified to add services of compiling the audited financial statements.

The 2020 audit included the need for additional implementation services in order to complete the audit. This included additional testing and work relating to:

- Reconciling accounts related to IMRF Pension Plan and the Village's Police Pension Plan in accordance with the provision of GASB S-68 (Accounting and Financial Reporting for Pensions) (\$3,500);
- The Illinois Grant Accountability and Transparency Act (GATA) (\$3,000); and
- Implementation of new Governmental Accounting Standards Board (GASB) pronouncements (S-83 Certain Asset Retirement Obligations and S-84 Fiduciary Activities) (\$5,000).

Total cost for these additional services is \$11,500.

During the audit process, the auditors needed to conduct additional work in reviewing and testing various work papers and schedules, including work to prepare the Schedule of Financial Assistance (for Federal Grant reporting), period 13 audit adjustments, and transitioning the Civic Center from a component unit to a department of the Recreation & Parks Department. Total cost for additional required services is \$5,070. Some contributing factors which required this additional work include:

- A staff member who was significantly involved in the routine audit work left employment during the audit process.
- The existing processes within our current financial software are sometimes overly complicated, requiring staff to pull data and information from multiple sources to conduct routine activity. This complicates routine auditor walk-throughs

and reviews, sometimes significantly. The processes tested in detail this year required more than anticipated work effort.

- There were minor complications relating to the transition of Police Pension accounting services mid-year, which required additional review and effort relating to property tax disbursements.
- The Village has a large IDOT payable for projects that have been completed for several years (such as LaGrange Road from 131st Street to 179th Street, approved in 2013). The Village still owes IDOT approximately \$2.5M for various projects. On a related note, IDOT owes the Village approximately \$2.5M in reimbursements for various projects. Significant additional time and effort was required to confirm and substantiate these material dollar amounts to ensure they are properly treated in the Village's financial statements. Current Village staff and audit team members were not with the Village during these projects.

The item was previously postponed, so the original motion remains. If the Board wishes to approve this item, the original motion will need to be made, then another motion will need to modify by the original to the revised dollar amount.

Trustee Healy made a motion to approve additional services provided by BKD relating to the 2020 audit in the amount of \$19,970, which was postponed at the June 7, 2021 Board meeting. It was seconded by Trustee Milani. All were in favor. (refer to audio)

Trustee Healy made a motion to amend the motion to read: "I move to approve additional services provided by BKD relating to the 2020 audit in the amount of \$16,570. It was seconded by Trustee Katsenes. (refer to audio)

Trustee Healy had comments. (refer to audio)

Trustee Kampas had questions. (refer to audio)

Finance Director Kevin Wachtel responded to Trustee Kampas. (refer to audio)

President Pekau had comments. (refer to audio)

I move to approve the additional services provided by BKD relating to the 2020 audit in the amount of \$16,570.

A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

MAYOR'S REPORT**2021-0465 Amend Title 7 Chapter 18 - Increase Number of Video Gaming Licenses - Ordinance**

Increase number of Video Game licenses from twenty-four (24) to twenty-five (25) to accommodate a new request by Beggar's Pizza at 11329 W. 143rd Street, Beggar's Pizza is set up for three (3) gaming terminals with one (1) redemption terminal.

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5627, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 18 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF VIDEO GAMING LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

NON-SCHEDULED CITIZENS & VISITORS

Resident John McCanon addressed the Board. (refer to audio)

Village Manager Koczwara and President Pekau had comments. (refer to audio)

BOARD COMMENTS

Trustees Healy, Katsenes, Milani, Kampas, Riordan, Radaszewski and President Pekau had Board comments. (refer to audio)

ADJOURNMENT: 8:26 P.M.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2021-0505 Audio Recording for July 6, 2021, Board of Trustees Meeting

NO ACTION

/AS

APPROVED: July 19, 2021

Respectfully Submitted,

/s/ Patrick R. O'Sullivan

Patrick R. O'Sullivan, Village Clerk