

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, November 21, 2011

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:15 PM.

Present: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

Absent: 1 - Trustee Dodge

VILLAGE CLERK'S OFFICE**2011-0716 Approval of the November 2, 2011 Special Meeting Minutes**

The Minutes of the Special Meeting of November 2, 2011, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of November 2, 2011.

A motion was made by Trustee Schussler, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2011-0721 Approval of the November 7, 2011 Regular Meeting Minutes

The Minutes of the Regular Meeting of November 7, 2011, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 7, 2011.

A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2011-0720 Approval of the November 7, 2011 Special Meeting Minutes

The Minutes of the Special Meeting of November 7, 2011, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of November 7, 2011.

A motion was made by Trustee Schussler, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2011-0719 Community Pride Awards - Eagle Scouts**

President McLaughlin presented the Community Pride Awards to James McGuire, Ryan McGuire and Matthew Stevens in recognition of each of them earning the rank of Eagle Scout in the Boy Scouts of America.

This was a presentation, NO ACTION was required.

2011-0718 Public Arts Commission - Appointments

President McLaughlin appointed Mary Clark and Sandra Marshall to the Public Arts Commission.

I move to approve the appointments by President McLaughlin of Mary Clark and Sandra Marshall to the Public Arts Commission.

A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2011-0727 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for October 28, 2011 in the amount of \$874,776.54.

This matter was APPROVED on the Consent Agenda.

2011-0729 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 8, 2011 through November 21, 2011 in the amount of \$3,163,866.22.

This matter was APPROVED on the Consent Agenda.

2011-0682 IBM Server Maintenance - Expenditure Approval

The MIS Division has included \$10,080 in the FY 2011 budget for maintenance and support of the IBM servers. Maintenance includes 24x7 on-site maintenance and repair for three mission critical application servers with 4 hour response time, and 9x5 next business day for four non-critical application servers.

I move to approve the IBM server maintenance expenditure in an amount not to exceed \$5,214.40.

This matter was APPROVED on the Consent Agenda.

2011-0676 Baseball Backstops and Fence Repair Bid Award

Three bids were received on October 24, 2011 at 11:00 AM in the Clerk's office for Baseball Backstops and Fence Repair. The low bidder was Complete Northern IL Fence at a cost of \$46,079.00. This work is to be performed before the new season begins.

I move to approve Complete Northern IL Fence for the Baseball Backstops and Fence Repair at a cost of \$46,079.00

And

Authorize the Village Manager execute the contract.

This matter was APPROVED on the Consent Agenda.

2011-0583 Clock Tower Extra Work Quote

Robert Juris & Associates Architects, Ltd. is to provide structural engineering services for re-anchoring the metal trellis back to the existing clock tower. The original Perkins and Will drawings did not have any details on how it was anchored and the method wasn't known until demolition of the face brick began last week.

Staff is recommending that the structural engineer review the existing detail, evaluate and recommend the re-use of the detail; or recommend a new detail (more likely), at a cost of \$1,600.00.

I move to approve accepting the quote from Robert Juris & Associates Architects, Ltd. and amend the existing agreement to include for extra work at a cost of \$1,600.00.

This matter was APPROVED on the Consent Agenda.

2011-0686 Police Station Bypass System Emergency Repairs

An invoice was received for the repair of the Bypass System at the Orland Park Police Station. This unit is necessary to keep the Police Station up and running in the event of the need to switch from the main ComEd power to generator power.

This system failed August 19, 2011, causing the station to be without power for at least 20 minutes until the Building Maintenance Department was able to manually switch power back on. This caused 911 operations to be halted and transferred to other 911 centers.

I move to accept the invoice for Protech Services for the amount of \$10,549.97

And

Approve a budget adjustment in the amount of \$10,549.97.

This matter was APPROVED on the Consent Agenda.

2011-0685 Recreation and Parks Department Program Brochure - 2012 Spring/Summer Programs

Lists of recommended programs to be offered in the Recreation and Parks Department 2012 Spring/Summer brochure were attached to the Board packet. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with the spring and/or summer sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

I move to accept the 2012 Spring/Summer programs as presented by staff; and approve payment to contractual instructors at time of invoicing.

This matter was APPROVED on the Consent Agenda.

2011-0617 2012 Special Recreation Vacation Trip

The Recreation and Parks Special Recreation program is planning their annual vacation trip. This year, the group will be traveling to Sandpiper Resort, Club Med, Port St. Lucie, FL., Monday, August 27 - Friday, August 30, 2012. A summer trip has been offered for the past 11 years and is very well attended. The registration is estimated to be 20-25 people. The vacation trips are not subsidized by the Village and are planned on a break-even basis.

The cost of the trip is estimated and budgeted at \$37,770.00. A previously paid deposit of \$683.00 will be deducted from this total. At this time, staff is requesting approval for the Village to pay the up-front deposit of \$4,770.00 to Carol's Travel of Tinley Park. A second deposit of \$4,410.00 is due April 1, 2012 and the final payment will be due June 14, 2012. Expenses for this trip will be met by registration revenues.

I move to approve a deposit payment of \$4,777.00 to Carol's Travel of Tinley Park for the Special Recreation vacation trip; and payment of the second deposit, followed by the balance at invoicing, prior to departure.

This matter was APPROVED on the Consent Agenda.

2011-0173 Water Conservation Strategy and Ordinance - Resolution

In March 2011, the Chicago Metropolitan Agency for Planning (CMAP) awarded the Village of Orland Park a Local Technical Assistance (LTA) grant to study and develop a water conservation strategic plan and ordinance. The attached resolution accepts CMAP's role in supporting and assisting in the development of

the strategic plan and ordinance.

This is now before the Village Board for consideration of the resolution.

I move to pass Resolution Number 1128, entitled: A RESOLUTION TO ACCEPT PLANNING STAFF ASSISTANCE SERVICES DELIVERED BY THE CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP), IN ORDER TO ESTABLISH A WATER CONSERVATION STRATEGIC PLAN AND ORDINANCE FOR THE VILLAGE OF ORLAND PARK.

This matter was PASSED on the Consent Agenda.

2010-0189 Dave & Busters - Ordinance

On November 7, 2011, the Village Board approved an amended special use permit, site plan, and elevations, for Dave & Busters located at 49 Orland Square Drive. The amended special use permit allows for the operation of an entertainment and restaurant venue and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4682, entitled: ORDINANCE GRANTING AN AMENDMENT TO A SPECIAL USE FOR PLANNED DEVELOPMENT -DAVE & BUSTER'S

This matter was PASSED on the Consent Agenda.

2011-0675 GIS Agreement with Cook County - Resolution

Cook County has a GIS data base that is used for Orland Park's GIS program at no cost. Cook County requires a resolution and agreement prior to use of this data.

This is now before the Village Board for approval of a resolution.

I move to pass Resolution Number 1129, entitled: A RESOLUTION FOR ACCESS TO GEOGRAPHIC INFORMATION SYSTEM.

This matter was PASSED on the Consent Agenda.

2011-0660 Economic Development Web Application/ GIS Software

The Village of Orland Park is continually evaluated as a viable business location and more than likely, the majority of that evaluation is done on-line. Therefore, it is important that Orland Park utilizes web-based software that is updated, accurate and user-friendly. Developed specifically for cities and counties, ZoomProspector Economic Development Web application is custom designed and developed to help any community compete online.

GIS Planning Inc.'s ZoomProspector Enterprise web applications provide

comprehensive information to help new; expanding and relocating businesses find the optimal location for success in the community.

Using our Geographic Information System (GIS), ZoomProspector website tools provide access to in-depth information, including powerful real estate search, demographic analysis, industry reports, along with dynamic mapping tools. The applications are built upon proprietary GIS Planning and Google Maps technology, which offer state-of-the-art site selection analysis capabilities.

Some of the key communities that utilize ZoomProspector for their economic development initiatives include the City of Chicago, Elk Grove Village, City of Alton, City of Indianapolis, City of Minneapolis, and City of Austin, Texas. A list of all communities can be found on <<http://www.zoomprospector.com>>.

ZoomProspector helps businesses of any size to quickly find and qualify locations for specific needs.

Standard Features of the Web Application

- Customized design
- Integrated GIS and Google Maps
- Content management system
- Demographic Analysis
- Business Report
- Built-in integration with leading social media tools
- Robust search engine optimization tools
- Instruction and hosting
- Website tracking through Google Analytics

A proposal and price quote prepared by GIS Planning Inc. was attached to the Board packet for review. The cost is \$8,800 for the initial software, set-up and training. The annual renewal cost is typically also \$8,800 but staff has negotiated a lower annual renewal fee of \$4,400.

I move to approve the purchase of ZoomProspector Economic Development Web application from GIS Planning Inc, in the amount of \$8,800.

This matter was APPROVED on the Consent Agenda.

2011-0738 Support Of Hickory Creek Watershed Plan - Resolution

In 2009 the Hickory Creek Watershed Planning Group (HCWPG) secured a \$209,520 Illinois Environmental Protection Agency (IEPA) grant, to complete the Hickory Creek Watershed Plan. The grant was funded through the American Recovery and Reinvestment Act of 2009 (ARRA) and was administered by the Chicago Metropolitan Agency for Planning (CMAP). Orland Park passed a resolution of support for the grant, and participated in the planning effort through

staff participation on the Steering Committee, Planning Group, and public meetings.

The Watershed Plan has now been completed. It accomplishes the plan goals by developing a watershed resources inventory and a watershed plan that will help the group and local governments to become eligible to leverage funding from other sources to address water quality, erosion, and stream bank restoration. Approximately one-third of Orland Park (southwestern portion) is within the limits of the Hickory Creek Watershed Study, which includes portions of Marley Creek and Spring Creek.

The Plan includes both an Executive Summary that provides an overview of the Plan for general consumption, as well as a detailed technical report that can serve as supporting documentation in grant applications and as a resource for the engineering of improvements.

Plan Highlights for Orland Park

General Policies

The following general policies are recommended by the plan. Many of the recommendations that are relevant to Orland Park already parallel many of the Village's efforts.

1. Commit to protecting a "green infrastructure" network. This can be done in many ways, including taking a more sensitive approach to development.
2. Update local ordinances as detailed in the Plan to make specific upgrades, especially to encourage or require the wider use of improved storm water management and to improve standards for the maintenance of natural areas in subdivisions.
3. Establish a program for inspecting existing septic systems upon resale of homes.
4. Develop local programs to reduce the use of road salt.
5. Add nutrient removal processes to wastewater treatment plants.
6. Support the flood control project being undertaken by the Illinois Department of Natural Resources and the City of Joliet at the downstream ends of Hickory and Spring Creeks.
7. Finally, institute a policy as part of the formal capital improvement programs of communities to incorporate "green" designs. This structured way of looking for added value in conventional projects is an inexpensive way of improving conditions over time.

Green Infrastructure Network Map

A "Green Infrastructure Network Map" is also included as part of the Plan. The map generally identifies the undeveloped Spring Creek area as having potential for conservation development; the Grasslands area for restoration, and the Lake Sedgewick/Calvary Church/Catholic Cemeteries for the utilization of conservation easements. Again, these recommendations generally align with the Village priorities in these areas.

Project Site No. 25 in Orland Park

Thirty individual sites were identified in the plan for specific improvements. Project site No. 25 is along Marley Creek in Orland Park just south of 179th Street. The Plan recommends the restoration of this stream channel including removal of invasive species, planting of native vegetation, installation of in-stream structures such as pools and riffles, and other wetland enhancements.

I move to pass Resolution Number 1130, entitled: RESOLUTION OF SUPPORT FOR THE HICKORY CREEK WATERSHED PLAN.

This matter was PASSED on the Consent Agenda.

DEVELOPMENT SERVICES AND PLANNING**2011-0748 Brown Drive Easement Abrogation - Ordinance**

The Board of Trustees authorized the purchase of the vacant Gee property and the Beatty Lumber Co. property in 2005, pursuant to the previously approved TIF District and redevelopment plan for the area.

The Gee property included a driveway named Brown Drive that provided access from 143rd Street to the site and abutted the Beatty lumber site. Brown Drive was covered with an easement, established in 1956, providing access for Zimmerman Cut Stone Co. and McDaniel Iron Works, Inc.

As part of the closing process for the Ninety 7 Fifty on the park project, the Developers counsel has requested that the easement be abrogated because neither company is in business and the Village does not have any current or future need for the easement.

I move to pass Ordinance Number 4683, entitled: AN ORDINANCE AUTHORIZING RELEASE (ABROGATION) OF DRIVEWAY EASEMENT (FORMER "BROWN DRIVE" LOCATED EAST OF AND ADJOINING FORMER I.N.R. BEATTY LUMBER CO. SITE)

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

BOARD COMMENTS

TRUSTEE GIRA - Reminded everyone about the 23rd Annual Turkey Trot on Thanksgiving morning, November 24, 2011. This will be a 2.5 mile cross county race. On Sunday, November 27th will be the Winter Festival and Tree Lighting Ceremony from 3:00 PM to 6:00 PM.

TRUSTEE O'HALLORAN - Reminded everyone that this Saturday, November 26th is Small Business Saturday, he encouraged everyone to go out and support small local businesses in the area.

TRUSTEE FENTON - Wished everyone a Happy Thanksgiving and stated to shop early, shop often, and keep shopping!

PRESIDENT McLAUGHLIN - Stated that over the past several months there have been some issues at Orland Square Mall including retail theft. He was happy to report that Simon Property Group, Inc. (owners of the Mall) has been working well with the Orland Park Police Department. Extra security has been added along with other special programs.

President McLaughlin stated that he is glad that 143rd (for the most part) is open. There is only one extra turn lane, which remains closed due to IDOT stating until the lights and arrows are installed that lane must remain closed.

ADJOURNMENT - 7:45 PM

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED: December 5, 2011

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk