

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, October 20, 2014

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04 PM.

Present: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

Absent: 1 - Trustee Dodge

VILLAGE CLERK'S OFFICE**2014-0611 Approval of the October 6, 2014 Regular Meeting Minutes**

I move to approve the minutes of the Board of Trustees Meeting of October 6, 2014.

A motion was made by Trustee Schussler, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

PRE-SCHEDULED CITIZENS & VISITORS**2014-0621 Grasslands - Presentation**

Pat Hayes gave a presentation and updates on the Grasslands. She also presented highlights from the Summer's End Ceremony.

This was a presentation, NO ACTION was required.

CONSENT AGENDA

Trustee Ruzich requested that Item F. Employee Insurance Renewal FY2015 be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Fenton, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2014-0613 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for October 10, 2014 in the amount of \$991,391.57.

This matter was APPROVED on the Consent Agenda.

2014-0614 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from October 7, 2014 through October 20, 2014 in the amount of \$1,581,241.88.

This matter was APPROVED on the Consent Agenda.

2014-0589 Class Software Annual Maintenance - Expenditure Approval

The MIS Division has included \$25,855 in the FY 2015 budget for the Class Program and Facility Management software maintenance and support. The vendor, Active Network Inc., provides annual software updates and 24 hour per day, 7 day per week technical support.

The Class system has been in use by the Recreation Department since 1997 and is the core information system used by the department.

Current maintenance costs are \$30,176.15 less a 15% discount in the amount of \$4,526.43 for a total of \$25,649.72.

I move to approve the Active Network Inc. software maintenance expenditure in an amount not to exceed \$25,855.

This matter was APPROVED on the Consent Agenda.

2014-0571 Enhancements for Main Street Area and Village Complex

The 2014 budget included \$50,000 for aesthetic enhancements for the Main Street area of the downtown. These enhancements will include items such as banners for the light poles, holiday lighting and other economic development attractions.

The Parks Department staff provided specifications for the 2014 lighting required during the holiday season. The specification was broken into component parts to allow flexibility in selecting the areas that would have the most impact. Staff met

with three vendors to obtain proposals for lighting the trees in the Main Street Area.

In addition, staff requested pricing for the Village Complex lighting which would be separately charged to the Building Maintenance budget.

The summary sheet sample attached to the Board packet shows the specification for each area. Staff is recommending only advancing the areas around Crescent Park titled "143rd Metra train station circle" and "142nd from Ravinia to LaGrange for the Main Street Area. Staff is also recommending to advance the separate area for the Village Hall Complex to keep this service with one vendor.

Main Street Area (Pricing for recommended areas 3 & 4 on pricing sheet)

Temple Display, Ltd. \$24,024

B&B Holiday Decorating \$24,060

Wingren Landscape \$29,519

Village Complex (Area 6 on pricing sheet)

Temple Display, Ltd. \$4,896

B&B Holiday Decorating \$6,150

Wingren Landscape \$5,950

The total lowest price for the selected areas is from Temple Display, Ltd. in the amount of \$28,920.

I move to approve an agreement with Temple Display, Ltd. to provide the 2014 lighting in the Main Street Area as outlined in the proposal at a cost not to exceed \$28,920.00.

This matter was APPROVED on the Consent Agenda.

2014-0570 Holiday Decorations Modified Scope of Work for 2014 Holiday Season

Bright Ideas has provided the installation, maintenance, takedown and storage of all village-owned holiday displays at the Village Hall, along Ravinia Avenue, and at Centennial Park since 2001. Bright Ideas staff members are on-site for the Mayor's Annual Tree Lighting to work with Village staff to make sure all displays are turned on and in working order. The services that Bright Ideas provides are only for village-owned holiday displays, which include all of the ground displays that are located in Centennial Park and along Ravinia Drive. The street pole holiday banners and decorations, such as fantasy trees and toy soldiers with pole trim garland were separately contracted to be handled by Folgers Flag & Decorating, Inc. The Village also owns and installs 95 lit snowflakes 94th Avenue, 151st St and around the Downtown area.

Folgers Flag was expected to provide installation, removal and storage of the decorations and banners for the Village this season as part of a multi-year

agreement. In August of this year, Folgers Flag notified staff that they will no longer be in business and will not be able to perform services for 2014-2015 season. Folgers allowed the Village to take possession of the unlit pole decorations (toy soldiers and fantasy trees with pole trim garland and holiday banners). The decorations are usually installed in locations including: Old Orland, 159th Street, 151st Street, 94th Avenue, and Ravinia Avenue; and the holiday banners are installed on the north side of 159th Street. Upon acquiring the decorations, staff inventoried the decorations and found some of the items were in poor and worn out condition. The decorations that were found in acceptable condition are being stored temporarily at the Public Works facility until a permanent storage location is designated.

Staff previously researched other companies in anticipation of a new bid for the installation, maintenance, storage, and removal services for the decorations the Village owns, but was unable to find any local companies that will take-on products that they did not sell to the customer. Given the short notice from Folgers, Bright Ideas agreed to perform these services for an additional cost. Due to the lack of other local companies willing to offer the needed services and the need to reuse the existing decor, staff recommends waiving the bids and accepting an addendum to the three-year Bright Ideas contract for the 2014 to 2015 holiday season.

In the future, if the Village wishes to purchase new decorations and obtain storage space, the expenses will be planned for in the budget process.

I move to approve to waive the bid process;

And

Move to approve an addendum to the agreement with Bright Ideas Inc. for the installation and takedown of holiday displays for 2014 holiday season at an annual cost not to exceed \$11,500.00.

This matter was APPROVED on the Consent Agenda.

2014-0557 IOC Local Debt Recovery Program - IGA Amendment

Public Act 097-0632, signed into law in December 2011, created the Local Debt Recovery Program that allows the Illinois Office of the Comptroller (IOC) to enter into Intergovernmental Agreements (IGA) with units of local government to assist in the collection of unpaid debts due to the local government. Prior to the IOC issuing a state tax refund, commercial payment, state payroll check, or lottery check, the amount owed to the local government, plus an administrative fee, will be deducted from the payment and deposited in the Comptroller's Local Debt Recovery Trust Fund. The debtor will be provided with written notice of the action and has 60 days to protest the deduction. If no protest is made or the protest is denied, the amount owed is transferred to the local government. Once a debt is

submitted to the IOC, the debt remains outstanding for a period not-to-exceed 7 years (from the initial date of issuance of the debt).

In February 2012, when the IOC launched this program, the Village submitted a test file of over 19,000 outstanding parking tickets that the IOC matched against income tax refunds, commercial payments, state payroll checks and lottery payments. In summary, approximately 2,800 of the records submitted matched against payments made to the debtors, providing an offset amount (amount that would have been paid to the Village) of approximately \$472,000.

In July 2012, the Village Board approved an Intergovernmental Agreement (IGA) between the Village and the Illinois Office of the Comptroller allowing the Village to participate in this program. Although the Village submitted all of the forms necessary to begin our participation, a number of general issues with the program were being worked through at the IOC and implementation of our participation was stalled. Staff recently reached out to the IOC, and we are once again on track to implement our participation in time for the upcoming income tax season.

Staff has been provided with "Amendment Number One" to the Intergovernmental Agreement between the Illinois Office of the Comptroller and the Village of Orland Park. This amendment addresses several clarifications that were necessary based upon prior implementations. The Board must approve this Amendment Number One before the Village can begin implementation. As part of the implementation process, staff will determine which categories of debts are due to the Village that we will submit for possible collection. Categories that we can submit include outstanding parking tickets, red light violations, water bills, and miscellaneous accounts receivable that have not been liened.

Staff is requesting that the Board approve this Amendment Number One to the IGA so that implementation can occur.

I move to approve Amendment Number One to the Intergovernmental Agreement Between the Illinois Office of the Comptroller and the Village of Orland Park.

This matter was APPROVED on the Consent Agenda.

2014-0560 Parkview Subdivision Stage 2 Phase II Engineering - Proposal

On August 18, 2014 the Village Board approved the Parkview Stage 2 Drainage Improvements, Phase I engineering. Stage 2 improvements include the construction of an additional detention basin to store storm water runoff from other areas tributary to Parkview Estates Subdivision. The new basin is tentatively proposed to be constructed on Village property near Evergreen View Park. A conveyance pipe will be added from the Caro Vista pond to the new detention facility. The Caro Vista Subdivision is also part of the original flood study. The Stage 2 improvements will also reduce the risk of flooding in that area.

Construction of the Stage 1 Drainage Improvements is expected to begin in the coming weeks. Stage 1 improvements include the improvement and construction of additional pipes to convey undetained storm water from unincorporated Palos Township to the detention basin within Parkview subdivision. Additionally, it will include modifications to the outlet control structure to more efficiently manage the water elevation.

Christopher B. Burke Engineering, LTD. of Rosemont, Illinois, (CBBEL) has provided a proposal for the Parkview Subdivision Stage 2 Phase II Engineering in an amount not to exceed \$65,400. The Phase II engineering will include preliminary engineering, plat of easements, MWRD coordination, permitting, final engineering and bid assistance.

I move to approve accepting the proposal from Christopher B. Burke Engineering, LTD. of Rosemont, Illinois for Parkview Estates Subdivision Stage 2 Drainage Improvements (Phase II Engineering) in an amount not to exceed \$65,400.

This matter was APPROVED on the Consent Agenda.

2014-0561 Disposal of Certain Village Equipment - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below as surplus property and to dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

- Two (2) used SnowEx SP1075 salt spreaders. Serial numbers C1-513476 & C1-513551.
- One (1) new SnowEx SP1075 salt spreader. Serial number is C1-513467.
- One (1) used 3-point hitch mounted to driven spreader. Unknown manufacture Model #550.
- Eight (8) Used Holophane light fixtures. Model number EGP40LHP27Q.
- Eighty five (85) outdoor pole mounted holiday decoration previously used on street light poles.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 4936, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2014-0564 Materials Loading and Hauling Services - Bid Award

On August 21, 2014 the Village published a bid for Materials Loading and Hauling Services. Materials are to be removed from two sites with addresses: 10201 W. 153rd Street and 16401 S. 108th Avenue. Material temporarily stockpiled at the sites includes concrete, asphalt and spoil from various excavations. Dumpsters for organic spoil and street sweeping debris are also located at the sites. Bids were requested to provide services for a three (3) year period; 2014-2015, 2015-2016, and 2016-2017. This service will include the loading and hauling of excavated spoils and/or materials from the two Village Bulk Material Storage Facilities to a licensed Clean Construction Demolition Debris (CCDD) Fill Operation, an authorized non-CCDD fill operation or a recycling facility. Sealed bids were opened on September 9, 2014. Five companies submitted bids: Airy's Incorporated of Tinley Park, Chief Construction of New Lenox, Davis Concrete Construction of Alsip, KLF Enterprises of Markham, and Misfits Construction Company of Chicago. The bid summary is attached for reference.

The lowest bidder, KLF Enterprises, responded with the following three year unit pricing:

2014-2015 unit price - Asphalt & spoils hauling \$295/load; special waste is \$687/load;

2015-2016 unit price - Asphalt & spoils hauling \$310/load; special waste is \$721/load;

2016-2017 unit price - Asphalt & spoils hauling \$325/load; special waste is \$757/load;

Staff contacted the references submitted by the contractor that submitted the lowest bid, KLF Enterprises, and received positive feedback. After evaluating the five (5) bids, staff recommends that KLF Enterprises of Markham Illinois be awarded the contract for Materials Loading and Hauling Services.

I move to approve accepting the bid submitted by KLF Enterprises of Markham, Illinois, for Materials Loading and Hauling Services, for a cost not to exceed the unit prices referenced in the bid for contract years 2014-2015; 2015-2016; 2016-2017 and the total not to exceed the Board approved budgeted amounts for the contract years.

This matter was APPROVED on the Consent Agenda.

2014-0572 Large Tree Removal - Proposal

The Public Works Department is responsible for the removal of trees from Village owned properties that pose a danger to persons and property; specifically those trees damaged by wind and severe storms. In some instances the damaged trees are too large for staff to handle. In other cases, the location of the trees near creeks, ponds and even homes create safety concerns for our staff. These unique removals require the skills of qualified contractors that have specialized training,

experience and equipment.

Staff has identified five (5) tree removals from recent storm events that meet the above criteria. Staff contacted (3) contractors and received prices for this work. Contractors submitting prices were; Homer Tree Care of Lockport, IL., \$12,700; Smitty's Tree Service of Alsip, IL., \$17,400 (\$16,500 if performed in winter Nov.2014 thru Feb. 2015); and Davey Tree and Lawn Care of Burr Ridge, IL. \$16,800.

I move to approve waiving the bid process;

And

Approve to accept the proposal from Homer Tree Care of Lockport, IL for the removal of five (5) trees along creeks and ponds at a not-to-exceed cost of \$12,700.

This matter was APPROVED on the Consent Agenda.

2014-0412 2014 Land Development Code Amendments II

The purpose of these amendments is to revise and update the Land Development Code as it relates to the decommissioning of the Historic Preservation Review Commission and the consolidation of that Commission's duties and obligations into the Plan Commission's.

Section 3-102 Plan Commission
Section 3-103 Historic Preservation Review Commission
Section 5-101 Development Review Procedures
Section 5-110 Landmarks Designation
Section 6-209 Old Orland Historic District

The proposed amendments intend to decommission the Historic Preservation Review Commission and consolidate its roles, duties, responsibilities and obligations into the Plan Commission.

The Village established its historic preservation ordinance in 1985 with the creation of the Old Orland Historic District to preserve the heritage of Orland Park at its historic core. In 1991, the Historic Preservation Review Commission was officially enacted with the creation of its by-laws to administer the Certificate of Appropriateness process of the Village's historic preservation ordinance. Since 1991, the Historic Preservation Review Commission functioned with regular monthly meetings and provided general architectural oversight in the Old Orland Historic District. In that time, the Commission maintained a register of historic contributing structures and landmarks, conducted a number of historic building surveys, created and revised various zoning ordinances and guided development within the historic district to faithfully maintain the integrity of the Historic District's

character.

In 2006, the historic preservation ordinance was updated in the form of Section 6-209 of the Land Development Code, the Old Orland Historic District zoning regulations. With that change, large portions of the historic preservation ordinance were streamlined so that more projects could be reviewed administratively. In more recent years, the HPRC has reviewed more new construction projects than preservation projects, with most preservation projects being handled administratively. Not much change is occurring to contributing structures and landmark properties in Old Orland and around the Village -- indicating the ordinance is working and property owners are maintaining their historic integrities.

The proposed amendments outlined further streamline the development review process for historic projects by consolidating reviews with the Plan Commission for contributing and landmark structures and establishing administrative reviews for non-contributing structures and new construction.

For Contributing Structures

- Major Changes: Requires a public hearing at the HPRC and Board Approval
- Minor Changes: Requires HPRC and Board Approval
- Routine Maintenance: Administrative Review
- COA for Demolition: Requires a public hearing at the HPRC and Board Approval

For Non-Contributing Structures and New Construction

- Major Changes: Requires HPRC and Board Approval
- Minor Changes: Administrative Review
- Routine Maintenance: Administrative Review
- COA for Demolition: Not required
- New Construction: Requires HPRC and Board Approval

PROPOSED PROCESS WITHOUT HPRC

Below is a quick summary of the proposed historic preservation review process described in the proposed amendments.

For Contributing Structures & Landmarks

- Major Change: Requires a public hearing at the Plan Commission, Committee and Board Approval
- Minor Change for Landmarks: Requires Plan Commission, Committee, and Board Approval
- Minor Change for Contributing Structures: Administrative Review
- Routine Maintenance: Administrative Review
- COA for Demolition: Requires a public hearing at the Plan Commission, Committee and Board Approval

For Non-Contributing Structures & New Construction

- Major Change: Administrative Review

- Minor Change: Administrative Review
- Routine Maintenance: Administrative Review
- COA for Demolition: Not Required
- New Construction: Administrative Review

The proposed amendments outlined above will have certain impacts to historic preservation projects in the Village. The proposed amendments should increase the speed of the historic preservation planning and review process. The process will be sped up because there will now be the opportunity for historic preservation projects to be heard twice per month on the Plan Commission schedule versus once per month on the HPRC schedule.

Projects will also be sped up through a more consistent application of the administrative review process (e.g. New Construction for residential properties will be administratively reviewed just like other single family homes in the Village). All of this means that the development review procedures and process for historic preservation petitions, hereto a different procedure and process, will be equalized with all other development petitions received by the Village.

I move to approve the Land Development Code Amendments as presented in the attached Amendment Report titled "2014 Land Development Code Amendments II Amendment Report to the Plan Commission" as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Land Development Code amendments for Sections 3-102, 3-103, 5-101, 5-110, and 6-209 as presented in the attached Amendment Report titled "2014 Land Development Code Amendments II Amendment Report to the Plan Commission", prepared by the Development Services Department and dated August 26, 2014.

This matter was APPROVED on the Consent Agenda.

2014-0587 Employee Insurance Renewal FY2015

The Horton Group completed a market analysis on behalf of Village of Orland Park and has provided final recommendations for the 01/01/2015 renewal of the following benefit programs:

- Medical/RX
- Dental
- Vision
- Life and AD&D
- Flexible Spending Account (FSA)
- Employee Assistance Program (EAP)
- Crisis Response Program (Community)
- Virgin Health Miles (Wellness Initiative)

- CHC Biometric Screenings (Wellness Initiative)

Based on the final analysis provided by The Horton Group, the following carriers/vendors associated with each benefit offering effective 01/01/2015 are being recommended:

- BlueCross BlueShield of Illinois (Medical/RX)
- Delta Dental of Illinois (Dental)
- EyeMed (Vision)
- Dearborn National (Life/AD&D)
- Allied Benefit Systems (Flexible Spending Account Administration)
- Metro Family Services (Employee Assistance Program)
- Metro Family Services (Crisis Response Program - Community)
- Virgin HealthMiles (Pedometer and Rewards Program - Wellness Initiative)
- CHC (Biometric Screenings - Wellness Initiative)
- The Horton Group (Benefit Consultant)

In addition, the Horton Group is currently completing a market and service analysis for short-term disability plan administrators and programs. The Village currently utilizes Guardian who provides "advice to pay (ATP)" services. Along with evaluating plan administrators, we are also evaluating if the "advice to pay (ATP)" program model or another program model will better meet the Village's needs in administering the short-term disability benefit. An annual expense amount is provided in the chart below for budgeting purposes.

A summary of the renewal for each benefit offering is provided below.

<u>Line of Coverage</u>	<u>Annual Expense</u>	<u>Renewal Impact</u>
Medical/Rx	\$5,085,551	7.6% premium decrease
Dental	\$290,824	6.72% premium increase
Vision	\$38,349	2.96% premium increase
Life and AD&D	\$63,088	0% increase
FSA	\$3,000	0% fee increase, projects 36 wks at 5.75 pepm, & \$500 adm.
Short-Term Disability	\$30,000	Currently reviewing ATP & ASO administrators & services.
Virgin HealthMiles	\$28,500	0% fee increase expense projects average enrollment of 100 employees
CHC Wellness	\$38,750	\$20 increase per screening expense projects 310 participants
Horton Retainer	\$50,000	13% decrease, quarterly payments of \$12,500
EAP	\$19,500	no change in annual cost however 12 visit annual limit per person
Crisis Response	\$30,000	no change

Actual budgeted amounts will be adjusted to reflect the number of employees, employee contributions and pre-allocated reserves.

As you know, the Village Medical/Rx plan is self-funded and is administered by an insurance carrier to provide the appropriate medical networks and administrative services. Proposals for the FY2015 Medical/Rx insurance administrator renewal are based on the carriers' estimations of the Village's expected claims for the year, stop loss coverage, and run-in claims. To ensure the best possible pricing, The Horton Group works on behalf of the Village to negotiate with carriers to obtain the best and final offers.

BlueCross BlueShield of Illinois (BCBS) presented the most competitive proposal resulting in a decrease in total cost. The BCBS proposal accounts for expected claims, stop loss coverage, Affordable Care Act (ACA) fees and a general health insurance reserve. The proposal includes maintaining HDHP/HSA, Silver PPO, Gold PPO and HMO plan options. Slight modifications have been made to the medical plan designs in accordance with the Affordable Care Act (ACA) and collective bargaining agreements. A summary of these recommended options is attached to this agenda item for reference.

Effective 01/01/2015, the HDHP/HSA plan for non-union and IBEW employees will include a \$3,250/\$6,500 deductible. Non-union and IBEW employee premium contributions will continue to be based on a percentage of the overall premium cost and participation by the employee and their enrolled spouse in the biometric screenings. Non-union and IBEW employee contributions are as follows for each medical plan offering:

- HDHP/HSA 3%
- HMO 10%
- Silver Plan 10%
- Gold Plan - Employees will contribute the difference between the cost to the Village of the PPO (Silver) and the current PPO (Gold) which ranges from 20% for single coverage to 30% for family coverage.

Employees in the AFSCME, Deputy Chief and Commanders, Metropolitan Alliance of Police, and Police Supervisors groups will make employee contributions based on flat rates which are outlined in the collective bargaining agreements effective, May 1, 2011 through April 30, 2015. These rates include a wellness incentive rate for those employees that participate in the biometric screening.

In addition, \$151,000 is included in the Insurance Fund for the employer funding of the HSA accounts for those employees enrolled in the High Deductible Plan. Trustee Ruzich stated that she will be abstaining because the Horton Group is a client of her husband's business.

I move to approve agreements with the recommended carriers/vendors and associated expenses effective January 1, 2015;

And

Approve to retain the Horton Group's services at the recommended rate for FY2015.

A motion was made by Trustee Schussler, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Griffin Ruzich

Absent: 1 - Trustee Dodge

HEARINGS 7:00 P.M.

I move to recess for a public hearing at this time.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2014-0578 Amendment to Annexation Agreement - Rodao Point Unit 2 (15180 Rodao Drive)

Notice of the public hearing for Rodao Point Unit Two residential subdivision construction was given in The Orland Park Prairie as required by law. Notice was also posted on the Village Hall bulletin board. This residential subdivision was approved by the Board of Trustees on October 16, 2006. The associated annexation agreement was authorized and recorded in 2007, and is due to expire November 6, 2014.

The subdivision has been constructed, all public improvements are in place, and lots are prepared for the construction of homes.

The Village Attorney and the petitioner's legal counsel have coordinated the amendment document and are in concurrence with the terms. The purpose of this public hearing is to allow the Village Board of Trustees to authorize the extension

of the annexation agreement amendment. A subsequent case file shall request the ordinance authorizing the signing of the amendment.

President McLaughlin asked if anyone in the audience would like to make any comments. No one requested to speak.

I move to adjourn the public hearing regarding the annexation agreement amendment for Rodao Point Unit 2 at 15180 Rodao Drive.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

CLOSE PUBLIC HEARING

I move to approve closing the public hearing.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

RECONVENE BOARD MEETING

The roll was called to reconvene the regular meeting and Trustees Fenton, Schussler, Gira, Ruzich, Calandriello and President McLaughlin were present. Trustee Dodge was absent.

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2014-0615 Amendment to Annexation Agreement - Rodao Point Unit 2 at 15180 Rodao Drive - Ordinance

Rodao Point Unit Two residential subdivision construction was approved by the Board of Trustees on October 16, 2006. The associated annexation agreement was authorized and recorded in 2007, and is due to expire November 6, 2014.

The subdivision has been constructed, all public improvements are in place, and lots are prepared for the construction of homes.

The Village Attorney and the petitioner's legal counsel have coordinated the amendment document and are in concurrence with the terms.

I move to pass Ordinance Number 4937, entitled: ORDINANCE AUTHORIZING AMENDMENT TO ANNEXATION AGREEMENT (RODAO POINT UNIT 2- 15180 RODAO DRIVE).

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2014-0617 Village Code Amendment Title 7, Chapter 2, Section 5 Pet Shop License - Ordinance

The Village of Orland Park currently licenses the business of "Pet shop and supplies" under Title 7, Chapter 2, Section 5 (7-2-5) of the Village Code. A Code revision is proposed for removing "Pet shop and supplies" from its existing 7-2-5 code section and to relocate pet shop licensing into 7-2-3 under "Fees Not Determined on a Square Footage Basis."

The current business license annual fees for a Pet shop and supplies is determined by the actual square footage of building's space area as shown in The Village Code 7-2-5. When the building area of a pet sales business is from 0-3000 square feet in area, the minimum \$75.00 annual business license fee is charged as noted in that Code Section.

The proposed Village Code revision is for removing "Pet shop and supplies" and its fees from 7-2-5 ("Schedule B, Annual License Fees Determined on a Square Footage Basis") and to relocate its licensing fee into the Village Code 7-2-3 under "Schedule A, Annual License Fees Not Determined On A Square Footage Basis."

A minimum fee of \$150 is proposed for the additional required Health Inspections and establishing rules for regulating the delivery of information disclosures to the public as specified in the Ordinance.

I move to pass Ordinance Number 4938, Entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 2, SECTION 3 OF THE ORLAND PARK VILLAGE CODE ADDING THE ANNUAL LICENSE FEE FOR A PET SHOP OPERATOR'S LICENSE.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

PARKS AND RECREATION

2014-0602 Entry and Site Improvements at Sportsplex Bid Award

Bids were received on September 29, 2014 at 11:00 a.m. for entry and site improvements at Sportsplex Recreation Center. Three bids were received and low bidder was Lawdensky Construction Co. at a cost of \$81,733.00.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night. If approved, staff intends to have work completed prior to the winter season.

I move to approve Lawdensky Construction Co. at a cost not-to-exceed \$81,733.00 for the entry and site improvements at Sportsplex Recreation Center.

A motion was made by Trustee Gira, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2014-0605 Installation Quote for Water Play Unit at Centennial Park Aquatic Center

The Village received a proposal from Kompan, Inc., a supply partner with U.S. Communities Government Purchasing Alliance (a purchasing coop that the Village is a member of) for the installation of the Centennial Park water play unit.

Kompan, Inc. is a company that is a qualified contactor through the U.S. Communities Government Purchasing Alliance to contract without bidding. Their proposal is \$48,055.75 for the installation. Subsequently, a proposal was submitted by George's Landscaping Inc. (GLI) for the installation at a cost of \$37,935. GLI is a qualified installer for Waterplay Solutions play units. GLI has installed many play units for the Village and we have been very satisfied with their performance. Staff recommends waiving the bids and contracting with GLI.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night to allow for installation this fall. The fall installation will ensure readiness for painting of the zero-depth pool in the

spring. The unit is expected to be delivered this week.

I move to approve to waive the bid process;

And

Approve a budget adjustment in the amount of \$7,100.00;

And

To approve the quote of \$37,935 from George's Landscaping Inc. for the installation of the water play unit in Centennial Park Aquatic Center.

A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

MAYOR'S REPORT

2014-0606 Donation to The Bridge Teen Center

President McLaughlin stated that The Bridge Teen Center is a nonprofit teen center located in Orland Park that serves students in 7th through 12th grade. Programs at The Bridge Teen Center are offered free of charge, and are designed to help students develop mentally, physically, and emotionally in a safe environment. Since opening in Orland Park in 2010, The Bridge has provided 30,000 program sessions to more than 3,000 Orland Park area teens who participated in their afterschool program. The Bridge Teen Center is also helping to coordinate a community-wide anti-bullying campaign.

Priscilla Steinmetz, founder and executive director, was honored in 2013 by Moraine Valley Community College with a Business Champion Award for Excellence in the "Training and Development" category in recognition of the holistic after school programming at The Bridge Teen Center that is shaping the next generation of the workforce. Some of the programs offered at The Bridge Teen Center include Educational Support, Everyday Life, and Community Connections program areas.

Trustee Schussler commented that the Orland Park Kiwanis Club also supports this organization every year, for the same reasons that President McLaughlin has mentioned.

Trustee Fenton reported that the Orland Park Lions Club is having a bowling event

on November 22, 2014. All proceeds and profits from this event will be given to the Bridge Teen Center.

I move to approve a \$5,000 donation to The Bridge Teen Center to support their work of providing free afterschool programs, including anti-bullying programs, to teens in the Orland Park area.

A motion was made by Trustee Schussler, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

BOARD COMMENTS

TRUSTEE GIRA – One thing that Pat Hayes did not mention is how she and her volunteers collect plant materials from the the grasslands area. They bring these plants back to the Civic Center and separate what is native to the area and what is invasive. They then re-scatter those seeds that are native and dispose of the invasive ones. This is very tedious work.

All of the volunteers at the Grasslands are very dedicated and have made such a wonderful contribution to that area.

TRUSTEE SCHUSSLER – Reminded everyone that this week (October 20th) is Senior Week at the Sportsplex.

TRUSTEE RUZICH – Reminded everyone that beginning November 3, 2014 the Village will be accepting applications for the 2014 property tax rebate. All applications are due back on December 12, 2014.

This year, there will be four dates where there will be additional staffing at the Village Hall available for one-on-one assistances if anyone needs help in completing their property tax rebate application.

The dates are Wednesday, November 5th; Friday, November 7th; Saturday, December 6th; and Tuesday, December 11th.

TRUSTEE FENTON – On behalf of the Orland Park Lions Club she would like to thank the Village of Orland Park for all their help with the Haunted Woods. There is still one more weekend left. If you bring one can of food you will get \$1.00 off your entry ticket. All the food donated will be given to the Orland Park Food Pantry.

On Saturday, October 25th, the Haunted Woods will be open during the day for the

little-ones to go through and free trick-or-treating will be available.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Schussler, Gira, Ruzich, Calandriello and President McLaughlin were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

ADJOURNMENT - 8:00 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED: November 3, 2014

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Joseph S. La Margo

Joseph S. La Margo, Deputy Clerk