

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2012-0722

Innoprise Contract #: C13-0009

Year: 2013

Amount: \$91,300.00

Department: DS - Kurt Corrigan

Contract Type: Addendum to Professional Services

Contractors Name: Norris Design

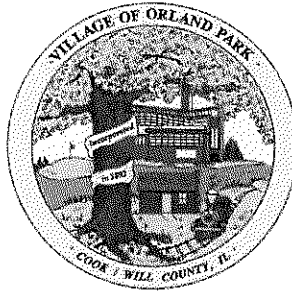
Contract Description: 2013 Additional Services due to redesign of LaGrange Rd Corridor
Landscape Design contract dated 2/10/2011

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100

www.orland-park.il.us



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia A. Gira
Carole Griffin Ruzich

February 4, 2013

Mr. Keith Demchinski
Norris Design
540 Duane Street
Glen Ellyn, Illinois 60137

RE: *NOTICE TO PROCEED*
LaGrange Road Corridor Landscape Design Additional Services

Dear Mr. Demchinski:

Enclosed is a fully executed proposal/addendum dated November 20, 2012. This addendum is for additional services to the LaGrange Road Corridor Landscape Design contract dated February 10, 2011 in the amount of Ninety One Thousand Three Hundred and No/100 (\$91,300.00) Dollars. The purchase order 12-000032 will be increased accordingly. Please attach this to the original contract as addendum #1.

If you have any questions, please call me at 708-403-6173 or Kurt Corrigan at 708-403-6123.

Sincerely,

Denise Domalewski
Contract Administrator

Encl:

cc: Kurt Corrigan

ADDITIONAL SERVICES AGREEMENT # 1

Date: November 20, 2012
To: Kurt Corrigan
From: Keith Demchinski
Re: LaGrange Road Segments 1-3

Norris Design is requesting additional fees to be added to the project contract dated December 9, 2010 for additional services as a result of the redesign of the LaGrange Road enhancements and irrigation plans, unanticipated coordination meetings with IDOT and the design engineer, and the addition of structural design services to the original contract.

Additional Tasks

Segment 1

Add to Task 1.3 - Landscape Plan Construction Documents

Additional Services

- A. Prepare revisions to the landscape and irrigation plans and details to reflect the omission of Tinley Park
- B. Preparation of monument exhibit for municipalities having jurisdiction in Segment 1
- C. Preparation of cost estimates for municipalities having jurisdiction in Segment 1
- D. Preparation of Segment 1 enhancement matrix for Orland Park, Orland Hills and Tinley Park
- E. Review and coordination of plans with new design engineer consultant
- F. Develop new monument concepts for 171st St. and 179th St.

Add to Task 1.4 - Submittal Coordination and Bid Support

Additional Services

- A. Package Landscape and Irrigation Plans for submittal to IDOT
- B. Respond to Village and IDOT comments
- C. Provide submittal edits and resubmittals as necessary, as well as provide the day-to-day administration required following the submittal to IDOT
- D. Prepare bid form, estimated unit costs and approximate bid item quantities
- E. Provide bid review and assist with contractor selection
- F. Prepare addenda/respond to contractor RFI's during the bid process

Segment 2

Add to Task 2.3 - Landscape Plan Construction Documents

Additional Services

- A. Prepare revisions to the landscape and irrigation plans
- B. Preparation of Segment 2 enhancement matrix in Orland Park
- C. Review and coordination of plans with new design engineer consultant

Add to Task 2.4 - Submittal Coordination and Bid Support

Additional Services

- A. Package Landscape and Irrigation Plans for submittal to IDOT
- B. Respond to Village and IDOT comments
- C. Provide submittal edits and resubmittals as necessary, as well as provide the day-to-day administration required following the submittal to IDOT
- D. Prepare bid form, estimated unit costs and approximate bid item quantities
- E. Provide bid review and assist with contractor selection
- F. Prepare addenda/respond to contractor RFI's during the bid process

Segment 3

Add to Task 3.3 - Landscape Plan Construction Documents

Additional Services

- A. Prepare revisions to the landscape and irrigation plans and details to reflect the omission of Palos Park
- B. Preparation of monument exhibit for municipalities having jurisdiction in Segment 3
- C. Preparation of cost estimates for municipalities having jurisdiction in Segment 3
- D. Preparation of Segment 3 enhancement matrix for Orland Park and Palos Park
- E. Review and coordination of plans with new design engineer consultant
- F. Develop two (2) monument concepts for Carl Sandburg High School "State Champions" sign
- G. Conduct one (1) site visit and site investigation for further development of the State Champions sign

Add to Task 3.4 - Submittal Coordination and Bid Support

- A. Package Landscape and Irrigation Plans for submittal to IDOT
- B. Respond to Village and IDOT comments
- C. Provide submittal edits and resubmittals as necessary, as well as provide the day-to-day administration required following the submittal to IDOT
- D. Prepare bid form, estimated unit costs and approximate bid item quantities
- E. Provide bid review and assist with contractor selection
- F. Prepare addenda/respond to contractor RFI's during the bid process

Add Task 4 - Structural Engineering

- A. Meeting and coordination of monument footings and conflict resolution with utilities and traffic signal equipment
- B. Prepare structural details for all monuments, walls, and columns

Add Task 5 - Meeting Attendance

- A. Attendance at four (4) meetings to coordinate with municipalities having jurisdiction within project boundaries
- B. Attendance at up to twelve (12) meetings with the Village of Orland Park or IDOT design representative to present and coordinate enhancement plans
- C. Attendance at two (2) Committee meetings to present enhancement plans and cost estimate of improvements
- D. Attendance at one (1) meeting with District 230 to review sign and location

- E. Attendance at up to three (3) meetings with the Village of Orland Park to coordinate the bid package for each segment.

Add Task 6 – Illustrative Intersection Graphics

- A. Norris Design will prepare a series of color rendered vignettes illustrating each intersection, the level of improvements planned for each intersection, including monumentation, landscaping, and hardscape design.
B. Graphics will be printed, bound and submitted to the Village of Orland Park as a resource for communicating the high level of enhancements proposed throughout the LaGrange Road Corridor.

Additional Fees

Pursuant of authorization by the client, additional meetings or scope of work beyond what is outlined in this additional services request will be billed at our standard hourly rates.

Existing/New Task	Original Contract Fee	Additional Services Fee
Segment 1		
Task 1.1 - Schematic Landscape Design	\$7,700.00	\$0
Task 1.2 - Landscape Plan Design Development	\$13,300.00	\$0
Task 1.3 - Landscape Plan Construction Documents	\$14,900.00	\$12,700.00
Task 1.1 - Submittal Coordination and Bid Support	\$10,400.00	\$7,300.00
Segment 2		
Task 2.1 - Schematic Landscape Design	\$4,400.00	\$0
Task 2.2 - Landscape Plan Design Development	\$5,900.00	\$0
Task 2.3 - Landscape Plan Construction Documents	\$12,500.00	\$18,100.00
Task 2.1 - Submittal Coordination and Bid Support	\$8,600.00	\$7,300.00
Segment 3		
Task 3.1 - Schematic Landscape Design	\$4,100.00	\$0
Task 3.2 - Landscape Plan Design Development	\$5,200.00	\$0
Task 3.3 - Landscape Plan Construction Documents	\$9,300.00	\$12,700.00
Task 3.1 - Submittal Coordination and Bid Support	\$8,600.00	\$7,300.00
Task 4 (New) - Structural Engineering Design	\$0	\$11,100.00
Task 5 (New) – Meeting Attendance	\$0	\$8,300.00
Task 6 – Illustrative Intersection Graphics	\$0	\$6,500.00
TOTAL		\$91,300.00

540 Duane Street
Glen Ellyn, Illinois 60137
630.547.9372



Unless otherwise stated in this additional services request, all Agreement Qualifications and the Terms and Conditions as identified in the original agreement shall remain in tact. If you agree with the additional tasks and fees proposed in this request, please sign below and send a copy back to Norris Design for our files.

Norris Design - IL, LLC


Name

Principal
Title

December 10, 2012
Date

Village of Orland Park


Name

Paul G. Grimes
Village Manager
Title

2/1/13
Date