

#395

Clerk's Contract and Agreement Cover Page

Year: 2008

Legistar File ID#: 2007-0677

Multi Year: ☐

Amount \$18,500.00

Contract Type:

Professional Services

Contractor's Name:

Gifillan Callahan Nelson Architects

Contractor's AKA:

Execution Date:

12/10/2007

Termination Date:

9/30/2008

Renewal Date:

Department:

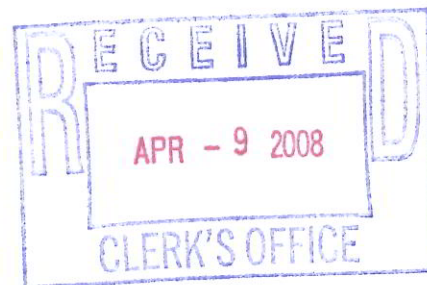
Administration/Village Manager

Originating Person:

Ellen Baer

Contract Description: Recreational Space Needs Analysis

Addendum - proposal dated 3-11-08 to add
Village Hall to analysis



Thursday, April 10, 2008

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira

April 10, 2008

Mr. Patrick Callahan
Gilfillan Callahan Nelson Architects
515 North River Street
Batavia, Illinois 60510

RE: ***NOTICE TO PROCEED***
Addendum to Recreational Space and Related Facilities Needs Analysis

Dear Mr. Callahan:

Enclosed is an executed copy of the change proposal dated March 11, 2008 to the contract dated December 10, 2007. This addendum is to include the Village Hall in the Space Needs Analysis for an amount not to exceed Two Thousand and No/100 (\$2,000.00) Dollars.

If you have any questions, please call me at 708-403-6173 or Ellen Baer at 708-403-6158.

Sincerely,

Denise Domalewski
Contract Administrator

cc: Ellen Baer



1600 Golf Road
Suite 1000
Rolling Meadows, IL 60008
Phone: 847.952.0545
Fax: 847.952.0575
www.gcnarch.com

Architectural Services – Contract Addendum Proposal

DATE: March 11, 2008

TO: Ms. Ellen Baer
Assistant Village Manager
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, IL 60462

FROM: Patrick J. Callahan

RE: Additional Services to Expand Space Needs Study
To Include Existing Village Hall

Scope of Architectural Services:

Gilfillan Callahan Nelson Architects shall provide the following services for the Village of Orland Park in accordance with the Contract for Professional Services Between the Village of Orland Park and Gilfillan Callahan Nelson Architects dated December 10, 2007 and as follows:

- Meet with Owner to review existing conditions and space needs.
- Provide documentation consistent with the contract.

Compensation

Compensation will be based on a not to exceed fee of \$2,000.

Reimbursable expenses will be invoiced at one and one-tenth (1.10) the cost billed to the Architect and shall be limited to plotting and printing costs.

Schedule

We can proceed with these assignments as soon as authorized to do so. If these terms are generally acceptable, please sign below and we will prepare the contracts. If you wish to discuss the scope of services in more detail, we are available to do so at your convenience.

If acceptable, please sign both originals and forward one fully executed original of this document to our office. Retain the other copy for your contract file.

OWNER: Ellen J. Baer

PRINT NAME: Ellen J. Baer

DATE: 4-9-08

ACCOUNT MANAGER: Patrick J. Callahan

PRINT NAME: Patrick J. Callahan

DATE: 3/11/08

cc: Vicki Luczynski, GCNA