

## Title 5 Chapter 2 Building Permits and Fees

### CHAPTER 2

#### BUILDING PERMITS AND FEES

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##### **5-2-1: PERMIT REQUIRED:**

No person shall construct, erect, alter, install, add to, enlarge, repair, convert, remove, demolish, use, locate, occupy or maintain a building or structure or any part or appurtenance thereof, or alter the use of any building or structure or part or appurtenance thereof, on any real estate within the limits of the Village without first obtaining a separate building permit for each such building or structure or part or appurtenance thereof from the Development Services Department. (Ord. 1084, 3-9-81; Amd. Ord. 4491, 6-15-09)

##### **5-2-2: APPLICATION FOR PERMITS:**

The owner or his agent of said real estate shall make application to the Development Services Department for said permit as above set forth and shall file with the Development Services Department a written application on a form furnished by said Development Services Department showing the name of the owner of the real estate, or his agent, the name of the contractor or contractors, if any, the names of all his subcontractors, if any, the location of the proposed building or buildings to be constructed, erected,

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altered, installed, added to, enlarged, repaired, converted, removed or demolished, the nature of the proposed construction, alteration or repairs. Said application shall also contain an undertaking by the owner or his agent or the contractor that if the permit is granted, the work will be done in accordance with the plans and specifications, the provisions of the permit and all pertinent ordinances of the Village. The application, except for repairs to demolish or removal of a building, shall be accompanied by a plat of survey made by a registered land surveyor. It shall show the location of the proposed building or structure or the proposed alteration on the real estate and complete plans and specifications for said construction shall be furnished with the application. The Development Services Department shall examine the application, along with a survey, if any, all plans and specifications and in the event that the said proposed construction, direction, ordinance, installation, addition, enlargement, conversion, repair, removal or demolition of said building or any part thereof conforms to all requirements of those pertinent ordinances of the Village, shall approve the issuance of a building permit for said building. If, after the Development Services Department shall issue said building permit a contractor and/or subcontractor, shall be employed in the construction of said building whose name is different than that furnished on said application, the owner and/or his agent shall provide the Development Services Department with the name of that newly employed contractor and/or subcontractor. (Ord. 932, 3-26-79; Amd. Ord. 4491, 6-15-09) In those instances where the request for a building permit relates to a business, commercial or industrial use for all or part of the real estate described in the permit application, the building permit shall not be issued until the Development Services Department shall approve the site plan and utilities. (Ord. 764, 5-23-77; Amd. Ord. 4491, 6-15-09)

### **5-2-3: PLANS AND SPECIFICATIONS:**

Plans and specifications filed with an application shall be filed in duplicate. Plans shall be drawn to a scale of not less than one-eighth inch (1/8") to the foot, except that for sheds or private garages not more than twelve feet (12') high and of not more than two hundred fifty (250) square feet in area and for ordinary alterations and repairs, scale drawings shall not be required. The plans shall show the location of all sources of water and sewage disposal facilities, the location, character and connection of plumbing and electrical fixtures, the location and dimensions of the foundation, basement or cellar, and of all floors and of the roof, and also show the elevation. Said plans shall also show the means by which storm water shall be drained from said real estate.

All plans and specifications shall be approved by the Building Director and each sheet thereof shall be so stamped before a permit is issued in connection therewith.

No plans and specifications shall be approved for a permit unless such plans are signed and sealed either by an architect licensed to practice architecture by the Illinois Architectural Act or by a structural engineer licensed to practice structural engineering by the Illinois Structural Engineering Act. (225 ILCS 305/1 et seq. and 225 ILCS 340/1 et seq.) (Ord. 330, 7-25-66; Amd. Ord. 4491, 6-15-09)

All fire protection system plans shall be reviewed and approved by the Development Services Department. See Section 5-2-5-2). (Ord. 4491, 6-15-09) (6/09)

### **5-2-4: PERMIT AND INSPECTION FEES REQUIRED:**

Every applicant for a permit from the Village of Orland Park Development Services Department shall, prior to receiving a permit, pay such of the following fees as are applicable to said permit. (Ord. 4491, 6-15-09)

### **5-2-5: PLAN REVIEW FEES:**

#### **5-2-5-1: PRELIMINARY PLAN REVIEW:**

May be performed when requested for fees herein established for full and final plan review. Fees paid for preliminary review will not be credited toward the cost of final plan review. Preliminary plan review results will not be transmitted to the submitter of the plans until the required fee has been paid. (Ord. 3819, 10-6-03)

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**5-2-5-2: FINAL PLAN REVIEW FEES SHALL BE AS FOLLOWS:**

- a. New Single Family Residence or remodeling or additions 50% or more in floor ----- \$350.00  
(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; ; Amd. Ord. 4491, 6-15-09)
- b. New Single Family Residential energy reviews required per Illinois Code \$ 75.00
- c. Single Family Additions and remodeling, when adding less than 50% to the floor  
area of the residence ----- \$120.00  
(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)
- d. Single Family Addition energy reviews per state of Illinois Code \$ 50.00

**e. Commercial construction, including remodeling for a new tenant. (see note):**

Volume (cubic feet)	Basic Review
0 through 20,000	\$ 180.00
20,001 - - - - 40,000	\$ 265.00
40,001 - - - - 60,000	\$ 350.00
60,001 - - - - 80,000	\$ 440.00
80,001 - - - - 100,000	\$ 525.00
100,001 - - - 150,000	\$ 610.00
150,001 - - - 200,000	\$ 760.00
Over 200,000 - - - -	\$ 760.00 plus \$ 12.00 per each 10,000 cu.ft Over 200,000 cu. ft.

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

**Note:**

Assembly, Institutional and Mall building reviews are 1.5 times the base fee schedule. Electrical, Plumbing, Mechanical, Energy, Accessibility, Health and Fire Code (*Table f.*) review fees (*when required*) are each 25% of a building plan review fee but not less than \$30.00 each. (Ord. 3450, 12-4-00; Amd. Ord. 3911, 7-19-04; Ord. 4491, 6-15-09) (See Section 5-2-5-5 when applicable).

**e. Commercial alterations or remodeling by an existing tenant. (see note):**

Volume (cubic feet)	Basic Review
0 through 5,000	\$ 90.00
5,001 - - - - 20,000	\$ 135.00
20,001 - - - - 40,000	\$ 175.00
40,001 - - - - 60,000	\$ 235.00
60,001 - - - - 80,000	\$ 260.00
80,001 - - - 100,000	\$ 320.00
100,001 - - - 150,000	\$ 380.00
Over 150,000 - - - -	50% of new construction fee shall apply.

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6/15/09)

**Note:**

Assembly, Institutional and Mall building reviews are 1.5 times the base fee schedule. Electrical, Plumbing, Mechanical, Energy, Accessibility, Health and Fire Code (*see Table f.*) review fees (*when required*) are each 25% of a building plan review fee but not less than \$30.00 each. (See Section 5-2-5-5 when applicable). (Ord. 3450, 12-4-00; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09).

**f. Fire Sprinkler Plan Review Fee:**

Number of Sprinkler Heads	Review Fees
0 – 50	\$145.00
51 – 100	\$290.00

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Over 100	Add \$70.00 for each 100 additional heads
All renovated systems adding six (6) sprinkler heads or less.	\$90.00
All renovated systems relocating twenty (20) sprinkler heads or less.	\$90.00

f1. Fire Alarm Plan Review Fee:

Square Feet	Review Fees
0 – 8,000	\$110.00
Prorated every 8,000 square foot thereafter (.01375).	

f2. Kitchen Hood, Duct and Suppression Plan Review Fee -----\$150.00 per system.

f3. High Piled Rack Storage with a product height over twelve feet (12') Plan Review Fee -----  
\$150.00

f4. Hazardous Materials Plan Review Fee-----  
\$150.00

f5. Miscellaneous Fire Plan Review Fee: (Includes Spray Booths and Clean Agent Systems) -----  
\$150.00

f6. Field Inspections, Maintenance and Acceptance Testing of Fire protection Systems shall be by the appropriate Fire Protection District.  
(Ord. 4491, 6-15-09)

**5-2-5-3: RE-REVIEW FEES:**

Re-review fees after the second review are based on \$60.00 per hour or fractions thereof. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

**5-2-5-4: APPLICABLE PLAN:**

Applicable plan review fees shall be paid whether or not a permit is issued, and even when a permit request is withdrawn, if the review has been performed.

**5-2-5-5: ADDITIONAL AND/OR EXCEPTIONAL PLAN REVIEWS:**

When additional and/or exceptional plan reviews are required which are not performed by Village personnel, those review expenses shall also be paid by the applicant, including the cost of sending plans <sup>(6/09)</sup> to an outside plan review service. A 10% fee shall be added to an outside plan review service fee for Village staff processing. (Ord. 3819, 10-6-03)

**5-2-6: ZONING PERMIT FEES:**

A fee of \$40.00 to verify zoning compliance shall be required for (1) all residential new construction; (2) all non-residential new construction, alteration or repair of existing buildings, change of use or occupancy; and (3) any change of use from residential to commercial. (Ord. 4491, 6-15-09)

**5-2-7: BUILDING PERMIT AND INSPECTION FEES:**

**5-2-7-1: FIXED FEE PERMITS:**

For installation of an approved rain detection device on an existing lawn sprinkler system without such a

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device, a permit must be obtained, but there shall be no permit fee. For miscellaneous construction as listed below, the fee shall be \$60.00. (Ord. 3704, 11-4-02; Amd. Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

- a. Concrete patio, stoop, steps - - installation or repair;
- b. Deck;
- c. Shed;
- d. Above-ground pool; (See 5-2-7-10 (l.) for In-Ground Pools) (Ord. 3819, 10-6-03)
- e. Fence;
- f. Single-family residential driveway;
- g. Roof shingle replacement;
- h. Temporary structures, i.e. tents (these may also require health inspections, where food preparation will be involved. Additional health fees shown in 5-2-7-9 shall also apply to tent permits). (Ord. 3819, 10-6-03)

**5-2-7-2: FEES FOR REPAIR OR REMODELING:**

For repair or remodeling of a single family residence or a commercial building by an existing tenant, the inspection permit fee shall be based on 50% of the new building fees in 5-2-7-4, below, but not less than \$90.00. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

**5-2-7-3: BUILDING INSPECTION FEES:**

For the construction, erection or installation of any new residential or commercial building or structure, including additions to existing residential buildings and all commercial expansion, remodeling for a change of use or tenant, the permit fee shall be \$2.65 per 100 cubic feet but not less than \$90.00. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

**5-2-7-4: STATE OF ILLINOIS MANDATED CODE INSPECTION FEES:**

1. **Energy Conservation Code** Required Inspections as of 1/28/2010:

- a. Building exterior envelope insulation \$150.00  
Includes: Basement, Slabs, Crawl, Exterior Walls, Ceilings, Attics and  
Verify certificate at electrical panel at final
- b. Windows/Glazing, Door openings u-factors \$75.00.  
Units to be labeled and inspected for adequate seals
- c. Air Leakage: \$200.00  
Includes: exterior barriers, films or solid material, caulking,  
gaskets, weather-stripping for doors, windows, utility penetrations,  
Knee walls, wall above garages, tubs and showers, attic openings,  
rim joist, sill plates, fireplaces, combustion air, recessed lighting,  
plumbing and electric penetrations, duct joints and seams sealant,  
ductwork testing etc.
- d. Mechanical, Plumbing and Electrical Equipment: \$150.00  
Heating and cooling equipment, sizing and efficiency, heat pump  
controls, duct insulation, piping insulation, intake and exhaust  
automatic gravity dampers, programmable thermostat, snow melt  
controls, electrical fixtures and high-efficacy lamps
- e. Pools and Equipment: \$40.00  
Pool heaters, time switches, pool covers
- f. An approved 3<sup>rd</sup> party inspection agency may be required or allowed to  
perform required energy and air leakage inspections as determined by the  
Building Official. Required inspections shall be paid by the permit applicant,  
building or land owner. A service agreement is required before permit issuance.
- g. Fees may be adjusted due to building size and amount of inspections required.

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**2. Illinois Accessibility Code** Public Act 84-948 (410 ILCS 25/) Environmental Barriers Act.

Commercial Buildings			
Common Shell Areas <u>and site</u>	-	-	\$75.00
Tenant Spaces	-	-	\$75.00 each
Residential Multi-Family Buildings			
Common Shell Areas	-	-	\$75.00
20% of the Residential Units	-	-	\$75.00 each

**5-2-7-5: ADDITIONAL FEES:**

In addition to the permit fees enumerated in subsections 1, 2, 3 and 4, the inspection and miscellaneous fees enumerated in the sections which follow this section shall also be charged when applicable. Notwithstanding the fees stated unless other minimum amounts are specified, the minimum inspection fee for any required inspection shall be \$90.00 and the minimum re-inspection fee, when re-inspection is required, due to incorrect or inaccurate information or construction, shall be \$90.00. A re-inspection fee shall be paid prior to the re-inspection. (Ord. 3911, 7-19-04)

(6/09)

**5-2-7-6: ELECTRICAL INSPECTION FEES:**

a. For the inspection of electrical work in a **single-family home or townhome**, the fees shall be:

- For each circuit, regardless of amperes ----- \$ 8.00
- For each service, regardless of size ----- \$90.00
- Motors and other forms of power consuming devices - \$30.00

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

b. For all uses other than single-family homes and townhomes, the fees shall be:

1. Circuits

For each normal 15 and 20 ampere two wire circuit:

- 1 to 75 circuits ----- \$13.00 each
- 76 or more circuits ----- \$ 7.00 each
- For each 30 or more ampere circuit ----- \$15.00 each

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

2. Services

100 AMP -----	\$ 90.00	1200 AMP -----	\$185.00
200 AMP -----	\$ 100.00	1600 AMP -----	\$220.00
400 AMP -----	\$115.00	2000 AMP -----	\$240.00
600 AMP -----	\$125.00	3000 AMP -----	\$360.00
800 AMP -----	\$145.00	4000 AMP -----	\$470.00

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

3. Motors and Other Power-Consuming Devices

- One motor or power-consuming device ----- \$ 8.00
- Each additional motor or power-consuming device ----- \$ 4.00

(Ord. 3911, 7-19-04)

c. Low Voltage Outlets ----- \$ 1.15 per line

(Ord. 3819, 10-6-03; Amd.Ord. 3911, 7-19-04)

d. Electrical testing for "Supervising Electrician" --- \$120.00 (Electrical Ord.)

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(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

e. A minimum electric permit fee shall be \$90.00

**5-2-7-7: PLUMBING INSPECTION FEES:**

For all buildings or structures the fees shall be \$20.00 per fixture. (Individual plumbing fixtures shall include but not be limited to bathtubs, lavatories, drinking fountains, showers, sinks, water heaters, laundry tubs, floor drains, sump pumps, backflow preventers, etc.) (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04). A minimum plumbing permit fee shall be \$90.00

Sewer Repair and Replacement Permits: All sewer repair and replacement for existing building, both within the building and between the building and the Village main sewer, shall have a minimum permit inspection fee of \$145.00. This fee would allow for two inspections. Where more than two inspections are required, fees as set out in 5-2-7-5 for re-inspections, shall be charged and collected. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04) (6/09)

**5-2-7-8: MECHANICAL INSPECTION FEES:**

All buildings or structures which include mechanical equipment installation or alteration shall be charged a mechanical permit fee as follows:

		<u>New Heating Equipment</u>	<u>New Cooling Equipment</u>
Residential:	-----	\$70.00 per unit	\$45.00 per unit
Other Uses	-----	\$45.00 per 1,500 sq.ft Minimum \$90.00	\$45.00 per 1,500 sq. ft. Minimum \$90.00
		<u>Alterations for Heating Equipment</u>	<u>Alterations for Cooling Equipment</u>
Residential Alteration	-----	\$60.00	\$60.00
Other Use Alterations	-----	50% of new construction \$90.00 min.	50% of new construction \$90.00 min.
Commercial replacement		\$75.00 per unit	\$75.00 per unit
		(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)	
<b>Commercial Hoods</b>		Type 1 hood \$180.00	
		Type 2 hoods \$ 90.00	
		See "Additional Fees" (5-2-7-5) when applicable	

**5-2-7-9: HEALTH INSPECTION FEES:**

Minimum Health inspection fees shall be charged when a building permit is required for construction within a food service use, including temporary uses, and whenever an inspection is called for under Section 7-3-2 of this Code. Health inspection fees are in addition to other permit and inspection fees required.

- (a) The fee for required new business health inspections shall be \$270.00. This fee is based on preliminary consultations and the required health inspections prior to occupancy, not including the re-inspections noted in item (b), below (Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09) Additional fees may apply depending on the volume of work involved with a permit.
- (b) In the event an establishment fails to complete all corrections required by initial and re-inspections, additional fees will be assessed and a date for completion established. If the establishment has completed all corrections by that re-inspection, no additional fee will be

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charged. In the event that further re-inspections are required, charges will be assessed as follows: (Ord. 3911, 7-19-04). This applies to any required inspection(s).

Second re-inspection	\$200
Third re-inspection	\$300
Fourth re-inspection	\$400
Fifth and higher re-inspection	\$500

- (c) When a restaurant or mercantile food establishment is placed on an increased inspection schedule, each inspection so scheduled shall be billed at \$115.00. If any such scheduled inspections require re-inspections, they shall be billed as identified in (b) above. (Ord. 3911, 7-19-04)

**5-2-7-10: MISCELLANEOUS FEES:**

- a. **Construction Water Fee:** for the use of water when water is connected during construction:

Residential ----- \$25.00	Commercial ----- \$50.00
	(Ord. 4491, 6-15-09)

(6/09)

- b. **Demolition Permit Fee:** for the demolition or removal of a building or structure or a part thereof: Residential ----- \$90.00                      Commercial ----- \$90.00

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

An additional \$90.00 fee shall be charged for each Plumbing, Mechanical and Electrical inspection required for:

1. Gas, Sewer and water service piping disconnection with capping at approved location.
2. To verify the removal of live electrical service wires from the supplying transformers.
3. Interior commercial demolition shall be \$160.00 for each permit.

- c. **Elevators, Escalators and Dumbwaiters Fees:**

1. A review of Shop Drawing plans and specifications for each new elevator, escalator, dumbwaiter or similar device shall be One Hundred and Ten Dollars (\$110.00) per device.
  - a. Review of Architectural Drawings when required One Hundred and Ten Dollars (\$110.00).
2. The inspection of each new device shall be One Hundred and Ten Dollars (\$110.00).
3. Semi-annual and/or any reinspection of a device shall be Fifty-five Dollars (\$55.00).
4. Pressure test witnessing by a qualified elevator inspector shall be Eighty-five (\$85.00).
5. Certificates of Compliance when required Ten Dollars (\$10.00) per unit.
6. Other inspection services not listed in this subsection, shall be charged the rate as noted in item "n" of this subsection.
7. If the fees specified above are not paid within thirty (30) days of the Village issuance of an invoice for the services performed, a late fee of Seventy-five Dollars (\$75.00) shall be added to the amount due. If the fees are not paid within forty-five (45) days of issuance of the invoice, a late fee of One Hundred Twenty-five Dollars (\$125.00) shall be added. (Ord. 4369, 6-2-08)

- d. **Driveways other than Single-Family Residential:**

This fee includes the installation of paving bricks when allowed.

1. The fee for a commercial driveway permit shall be \$60.00 per curb cut. When a driveway(s) serves parking for garage spaces within a building an additional fee of

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\$25.00 per 1000 square feet of garage area shall apply. (Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

- 2. The permit for new private driveways for multi-family residential units, condominiums, and townhome-type complexes shall be a minimum of \$60.00. When a driveway serves more than 3 parking spaces within a building (garage), an additional \$20.00 shall be charged for each space. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

**e. Water Tests and Auxiliary Taps:** (6/09)

**e-1. Fire Hydrant Flow Testing Fees:**

A base fee of \$200 for fire hydrant flow testing shall be charged of each applicant for a building permit for construction, expansion or major remodeling of a building of 8,000 sq. ft. or larger. This fee shall cover a total of three (3) tests per corporate, commercial, industrial or residential location. Additional tests at the location will warrant additional fees of \$50 per test. The fees shall be the same whether the Village, the Fire Protection District or the property owner/manager requests the test. (Ord. 3609, 3-4-02)

**e-2. Fire Pump Flow Testing Fees:**

A fee of \$75 per hook-up nozzle shall be charged for flow testing at locations with interior fire pumping systems. The fee shall be the same whether the Village, the Fire Protection District or the property owner/manager requests the test. (Ord. 3376, 7-3-00), (Ord. 4491, 6-15-09)

**e-3. Water Taps From an Existing Water Line to Supply Auxiliary System Uses**

(Includes lawn sprinkler systems, ornamental fountains. **Backflow prevention required.**)  
A fee of \$90 per inspected water supply line

**Note:** Water lines to be taken from retention or detention ponds for the supply of lawn sprinkler systems (or similar uses) must obtain a permit from the Public Works Department before installation. (Ord. 4159, 8-7-06)

**f. Opening or Excavating a Village Street:**

- Opening in street or alley constructed of asphalt surfacing or concrete and having curb and gutter-----\$500.00 deposit
- Opening in street or alley constructed of asphalt surfacing or concrete and not having curb and gutter -----\$500.00 deposit
- For tunneling a street or alley -----\$500.00 deposit
- Inspection fees in each instance shall be ----- \$25.00.

In the event more than one inspection shall be necessary to assure compliance, each inspection shall be \$25.00. Inspection fees shall be deducted from the \$500.00 deposit required above or as otherwise approved by the Village.

**g. Satellite Dish Permit Fee:**

The application, review and inspection fees shall be as follows:

- 1. Building Permit ----- \$90.00
- 2. Electrical Permit ----- \$40.00

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

(6/09)

**h. Sidewalk Construction Permit Fees:**

This fee may include the installation of paving bricks where allowed.  
The application, review and inspection fees shall be as follows:

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- 1. New construction, all public and private ----- \$90.00
- 2. Replace existing private or public ----- \$40.00

**i. Sign Permit Fees:**

New wall signs and ground-mounted signs shall be \$9.00 per lineal foot (measuring the perimeter) but not less than \$90.00.

- 1. Temporary signs and pennants, per event, shall be \$40.00 (not subject to \$60.00 minimum)  
(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

**j. Storage Tanks – Gas, Oil, Etc. Fees:**

Every tank installation shall be \$60.00 per tank, \$60.00 minimum per inspection regardless of size. State Fire Marshall Permit and Orland Fire Protection District Permit or proof thereof are required to be submitted prior to issuance of Building Permit. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

**k. In-Ground Swimming Pools – Permit Fees:** At the time of application, the applicant shall pay the following:

- 1. Plan Review ----- \$ 90.00
  - 2. Building Inspection ----- \$ 60.00
  - 3. Electrical Inspection ----- \$ 60.00
  - 4. Plumbing Inspection ----- \$ 60.00
  - 5. Zoning Permit ----- \$ 40.00
- (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

**l. Grading Permit Fees:**

For work involving the addition, removal or relocation of more than 1 cubic yard of soil, the permit fee shall be \$30.00 plus other fees as required for engineering review. (Ord. 3911, 7-19-04)

**m. Event, Tent/Canopy or Carnival Permit Fees:**

A \$90.00 inspection fee shall be charged for each type of inspection performed by the Village. Health, Electrical, Plumbing, Mechanical and/or Fire inspection fees shall also be paid as shown in this or other Village ordinances. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

**n. Special Inspection and Services Performed:**

Any persons requesting special or non-emergency services performed by the Village during or after normal business hours, including inspection, evaluation and/or a review shall pay fees as shown below:

- 1. A \$200.00 2-hour minimum fee plus \$75.00 for each additional hour or portion thereof for each type of inspection service. The fee may include the additional time needed for consulting and recording of operations performed. Fees are based on all costs involved to the Village including an overtime wage rate for staff employee(s).
- 2. Independent services that are performed by other than Village personnel, shall be paid for by the person(s) requesting such service(s). In addition to the independent service fee, the Village shall collect an additional 10% of that special service fee for

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the village’s administrative review, management and record keeping operations.  
(Ord. 3911, 7-19-04)

**o. Antennas:**

- 1. Structure Building Permit----- \$ 90.00
  - 2. The application for each separate reception device on an antenna shall be----- \$ 40.00
  - 3. Electrical Permit----- \$ 40.00 per receptor
- (Ord. 3911, 7-19-04)

(8/04)

**5-2-8: WATER AND SEWER TAP-ON FEES:**

**5-2-8-1: WATER FEES:**

Each applicant shall pay the following fees to the Village at the time of application for a permit, if water and sewer service connections are required and shall be a part of the construction proposed:

- a. Each dwelling unit, single or multi-family, shall have a 1 inch meter and fittings ----- \$397.00 (Ord. 3819, 10-6-03)  
This fee may be adjusted due to Village costs of meters by suppliers.
- b. Water meter costs larger than 1 inch shall be as provided by the Water Department.  
(Ord. 3819, 10-6-03)
- c. Water connection (tap-ons) shall be as follows:

(8/04)

**CONNECTION FEE TABLE**

Tap Size	Fire Demand Factors*	Tap Fee	Meter Size	Meter Demand Factors**	Meter Fee Per Meter
3/4"	1.6	\$ 363	3/4"	1.0	\$ 3,537
1"	2.6	\$ 590	1"	2.5	\$ 5,109
1 1/2"	2.9	\$ 658	1 1/2"	5.0	\$ 10,218
2"	6.19	\$ 1,406	2"	8.0	\$ 16,348
3"	17.98	\$ 4,083	3"	16.0	\$ 32,697
4"	38.32	\$ 8,701	4"	25.0	\$ 51,089
6"	111.31	\$ 25,274			
8" or over	237.21	\$ 53,861			

\*Fire Demand Factors – AWWA Manual M1 Table 30-5 page 224  
\*\*Meter Demand Factors – AWWA Manual M1 Table 28-2 page 202  
(Ord. 4378, 6-16-08)

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For tap sizes over six inches (6"), the connection charge shall be negotiated and agreed upon between the applicant and the Board of Trustees, but it shall not be less than the minimum charge for a six inch (6") tap and one inch (1") meter set. The Village Engineer shall make a recommendation as per the Village Water Purveyor.

- d. If a larger meter set is added after the initial permit is issued, the difference between the smaller and larger meter shall be due upon installation of the larger meter.  
(See Ord. 3587 Sec. 9, 1-21-02 – above paragraph and item 6 are not to be deleted)

**5-2-8-2: SEWER FEES:**

Sewer fees will be charged when a water tap fee is not included.

- a. Each sewer tap shall be ----- \$150.00
- b. Inspection for each tap shall be ----- \$ 25.00

(6/08)

**5-2-9: CERTIFICATE OF OCCUPANCY FEES:**

The fee for the processing and issuing of the Certificate of Occupancy or duplicate thereof shall be as follows:

1. Single Family Residence - Certificate of Occupancy	\$ 40.00
2. Single Family Residence Addition - Certificate of Occupancy	\$ 30.00
3. Multiple Family Apartments and Condo's - Certificate of Occupancy	\$ 40.00 per unit
4. Commercial with Construction - Certificate of Occupancy	\$ 175.00
5. Commercial with no Construction - Certificate of Occupancy	\$ 145.00
6. Commercial Additions / Alterations for Existing Tenants - Certificate of Occupancy	\$ 90.00
7. Commercial Food Service Establishment - Certificate of Occupancy (Additional Fee)	\$ 35.00

(Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04; Amd. Ord. 4491, 6-15-09)

**5-2-10: REFUNDS:**

Except for Plan Review Fees, when fees have been paid pursuant to the above sections, and a permit is canceled, the permit applicant will be entitled to a refund of such fees that are in excess of any charges or expenses (including manpower costs) incurred by the Village prior to cancellation.

**5-2-11: COMPLIANCE TO PERMIT:**

All work performed under a permit issued hereunder shall conform to the approved application and plans, and any approved amendments thereto. It shall be unlawful for any owner, agent, architect, structural engineer, contractor or builder engaged in erecting, altering or repairing any building to make any departure from the drawings or plans as approved by the Building Commissioner, of a nature which involves any violation of the provisions of this Chapter on which the permit has been issued. Any such departure from the approved drawings or plans involving a violation of requirements shall operate to

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annul the permit which has been issued for such work and shall render the same void.

### **5-2-12: TERMINATION OF PERMITS:**

Every permit issued hereunder shall expire six (6) months after its date unless work has been commenced under it within said six (6) month time period, and may be revoked or canceled by the Building Director, on notice, at any time after abandonment or discontinuance of the work for a continuous period of six (6) months. If a permit expires before any work is done, all fees and deposits made in connection therewith shall be returned, less a service fee of fifty dollars (\$50.00) which shall be retained by the Village in addition to any charges received for plan reviews performed. If a permit is terminated because of abandonment after work has commenced, the permittee shall restore the site to its condition prior to the beginning of the work, and if he fails to do so within a reasonable time, the Village may so restore the site at the permittee's expense and any representative of the Village may enter upon the real estate for that purpose. In such case, the Village shall reimburse itself, for any expenses incurred, from the amount received for fees and deposits on issuance of the permit, and the balance, if any, shall be returned to the permittee, less a service charge of fifty dollars (\$50.00) which shall be retained by the Village. If the expense incurred by the Village is more than the fees deposited, the permittee shall pay the excess to the Village on demand. (Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

### **5-2-13: RENEWAL OF PERMITS:**

A permit which has expired or has been revoked or canceled may be renewed, if the work thereby authorized <sup>(6/09)</sup> is permitted by ordinances in force at the time of renewal, upon filing an application for such renewal and upon the payment of all amounts remaining due for fees and deposits upon the original permit, and a renewal fee of fifty dollars (\$50.00). (Ord. 330, 7-25-66; Amd. Ord. 3819, 10-6-03; Amd. Ord. 3911, 7-19-04)

### **5-2-14: WORK BEGUN WITHOUT A PERMIT:**

When work has begun or is completed without a permit having been obtained, the fee for required inspections and plan reviews shall be doubled for the first seven hundred and fifty dollars (\$750.00) of the basic building permit fee. Any permit with basic fees of over \$750.00 shall be charged an additional 25% of the remaining portion of basic permit fees above \$750.00. (See Building Code Sec. 117.1.1) (Ord. 3819, 10-6-03)

See Village Code Title 5 Chapter 1 for references to violations and penalties, which may be applicable due to code updates. (Ord. 3911, 7-19-04)