

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, January 4, 2021

7:00 PM

Village Hall

Board of Trustees

Village President Keith Pekau

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:18 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

VILLAGE CLERK'S OFFICE**2021-0011 Approval of the December 21, 2020, Regular Meeting Minutes**

The Minutes of the Regular Meeting of December 21, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 21, 2020.

A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

ACCOUNTS PAYABLE**2021-0005 Accounts Payable from December 22, 2020, - January 4, 2021 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from December 22, 2020, - January 4, 2021, in the amount of \$7,477,597.31.

A motion was made by Trustee Healy, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

CONSENT AGENDA**Passed the Consent Agenda**

A motion was made by Trustee Milani, seconded by Trustee Calandriello, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2021-0004 Payroll for December 23, 2020 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-weekly Payroll for December 23, 2020, in the amount of \$1,034,309.01

This matter was APPROVED on the Consent Agenda.

2021-0008 2021 Maintenance of Streets and Highways by Municipality under the Illinois Highway Code - Resolution

The Illinois Department of Transportation (IDOT) requires the Village to pass a resolution each year for the utilization of Motor Fuel Tax (MFT) funds. The appropriations of funds are for the maintenance of Village streets and rights-of-way by village staff and associated IDOT authorized expenditures for salt and electric within the upcoming year. IDOT requires the passage of the resolution for each fiscal year. The resolution is for the funds estimated for the 2021 calendar year in the amount of \$2,286,212.00. IDOT requires their form to be used for the resolution. Their resolution form (BLR 14220) and the Municipal Estimate of Maintenance Cost (BLR 14222) are attached.

The Municipal Maintenance Expenditure Statement for the 2020 calendar year showing the final amounts of the MFT fund expenditures will be submitted to IDOT early this year.

I move to pass Resolution Number 2101, entitled: RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

This matter was APPROVED on the Consent Agenda.

2020-0853 Stellwagen Farm Landscape Maintenance - 2021 - 2022

The Stellwagen Family Farm Foundation, together with the Village of Orland Park Development Services Department, developed the Stellwagen Family Farm Master Plan ("Master Plan") between 2013 and 2015. Approved by the Village Board in September 2017, the Master Plan provides a governing document to plan, operate and maintain the Stellwagen Family Farm.

An important component of the Master Plan is the prairie and woodland restoration of twenty (20) acres of the northern and eastern portions of the farm. This restoration reflects requirements outlined in the Illinois Department of Natural Resources (IDNR) transfer of Open Lands Trust Grant (OLT) obligations to continue farming at the Stellwagen Farm and ensure the preservation of the environmentally sensitive Doctor Marsh property.

On April 16, 2018, the Village Board approved the selection of Cardno, Inc. via "RFP 18-019" to establish and maintain the Stellwagen Family Farm Landscape Restoration Project. The RFP requested three (3) years of maintenance, with the option to extend the maintenance contract for an additional two (2) years. Below is a summary of the annual maintenance costs submitted by Cardno via RFP 18-019:

Monitoring and Management - Year 1 (2018): \$19,000.00
Monitoring and Management - Year 2 (2019): \$17,100.00
Monitoring and Management - Year 3 (2020): \$13,600.00
Monitoring and Management - Year 4 (2021): \$11,200.00
Monitoring and Management - Year 5 (2022): \$10,400.00

Since that time, Cardno, Inc. has proven to be responsive, highly-professional and technical experts in landscape establishment and maintenance. It should be noted that the Village was recently awarded the 2020 MWRD Sustainable Landscaping Award in part for the work done by Cardno, Inc. at the Stellwagen Farm prairie restoration project.

Staff is requesting an extension of contract for an additional two (2) years (2021 and 2022) based on the annual Monitoring and Management pricing submitted by Cardno, Inc in RFP 18-019.

I move to approve a two-year extension of contract C18-0057 with Cardno, Inc for 2021 and 2022 for an amount not to exceed the annually budgeted amount.

This matter was APPROVED on the Consent Agenda.

2020-0869 Disposal of Village Equipment (Online Auction) - Public Works Department - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance, as surplus property and dispose of it through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

One (1) 2012 Durapatcher 125DJT (Serial number 1D9BB1721CP441239) with 1130 hours

One (1) 2002 Genie Lift TMZ50 (Serial number 5D8AA231X2B000039) with 431

hours

One (1) 2006 Street Sweeper Sterling SC 8000 (VIN 49HAADB86DW55758) with 26600 miles

One (1) 2007 Chevrolet Tahoe (VIN 1GNFK03077R360069) with 113900 miles

One (1) 2014 Ford Police Interceptor Sedan (VIN 1FAHP2MK3EG185509) with 69000 miles

One (1) 2016 Ford Police Interceptor Utility (VIN 1FM5K8AR5GGD31665) with 122500 miles

One (1) 2013 Ford Police Interceptor Sedan (VIN 1FAHP2M82DG130469) with 138900 miles

One (1) 2012 Chevrolet Impala (VIN 2G1WD5E31C1316927) with 73000 miles

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5576, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2020-0852 Police Department Native Landscape - Stewardship Renewal (2021 - 2023)

In 2020, the Village expanded the number of pre-qualified Ecological Restoration Contractors (ERCs) utilized for a variety of restoration and stewardship projects from two (2) to four (4). These ERCs (Cardno Inc., Davey Resource Group, Pizzo & Associates, and V3 Companies) represent a pool of contractors from which the Village solicits native landscape stewardship (i.e. maintenance) proposals.

Since 2010, Pizzo and Associates has maintained the native landscape areas located on the grounds of the Police Department. The current Police Department landscape stewardship period concludes at the end of 2020. As such, the Public Works Department requested proposals from all four (4) ERCs to continue the native landscape maintenance of the Police Department grounds for an additional three (3) years.

The scope of work over the three-year stewardship includes the maintenance of

existing native plantings, the control of invasive woody and herbaceous flora, one (1) prescribed burn and supplemental seeding. Proposals represent the cost for three-years of native landscape maintenance from 2021 until 2023. A summary of the proposals can be found below:

Cardno, Inc. - \$21,550.00
V3 Companies - \$25,275.00
Pizzo and Associates - \$33,150.00
Davey Resource Group - \$51,500.00

Cardno, Inc. submitted the lowest proposal and is the recommended contractor for the continuation of native landscape maintenance at the Police Department.

I move to approve the proposal for Police Department Native Landscape Stewardship for 2021 - 2023, submitted by Cardno, Inc. of Monee, IL, for a total three-year amount not to exceed \$21,550.00.

This matter was APPROVED on the Consent Agenda.

2020-0850 Somerglen (#17-05) and Lakeside (#17-06) Ponds - Shoreline Stewardship Renewal (2021 - 2023)

In 2020, the Village expanded the number of pre-qualified Ecological Restoration Contractors (ERCs) utilized for a variety of restoration and stewardship projects from two (2) to four (4). These ERCs (Cardno Inc., Davey Resource Group, Pizzo & Associates, and V3 Companies) represent a pool of contractors from which the Village solicits pond shoreline restoration and maintenance proposals.

The stewardship periods for several ponds are concluding at the end of 2020, including Somerglen (#17-05) and Lakeside (#17-06) Ponds. As such, the Public Works Department requested proposals from all four (4) ERCs to continue the shoreline maintenance of these ponds for an additional three (3) years. V3 Companies is currently maintaining both ponds, which are located in the Somerglen subdivision.

The scope of work over the three-year stewardship includes the maintenance of existing native plantings, the control of invasive woody and herbaceous flora, one (1) prescribed burn and supplemental seeding. At the request of the Village, proposals combine both ponds into one stewardship project. Proposals represent the cost for three (3) years of shoreline maintenance from 2021 until 2023. A summary of the proposals can be found below:

Cardno, Inc. - \$19,500.00
V3 Companies - \$19,900.00
Davey Resource Group - \$37,500.00
Pizzo and Associates - \$37,795.00

Cardno, Inc. submitted the lowest proposal and is the recommended contractor for the continuation of shoreline maintenance at Somerglen and Lakeside Ponds.

I move to approve the proposal for Somerglen and Lakeside Ponds Shoreline Stewardships for 2021 - 2023, submitted by Cardno, Inc. of Monee, IL, for a total amount not to exceed \$19,500.00.

This matter was APPROVED on the Consent Agenda.

2020-0849 Park Hill 1 (#17-05) and Park Hill 3 (#17-06) Ponds Phases 2 and 3 - Shoreline Stewardship Renewal (2021 - 2022)

Since 2016, the Village has initiated four (4) different shoreline restoration phases at Park Hill Ponds 1 and 3. The scope of the restorations has expanded due to resident requests to address erosion and improve the aesthetics of the pond. V3 Companies initially established and is currently maintaining the shorelines associated with all four (4) phases.

A summary of the phases is provided below. An exhibit is attached which shows the location of the four (4) phases. Park Hill ponds are located in the Park Hill subdivision.

PARK HILL PONDS 1 and 3 - Stewardship Summary
PHASE 1 - Park Hill Pond 1 - Stewardship Ends 2022
PHASE 2 - Park Hill Pond 1 and 3 - Stewardship Ends 2020
PHASE 3 - Park Hill Pond 1 - Stewardship Ends 2021
PHASE 4 - Park Hill Pond 1 - Stewardship Ends 2022

To avoid having different contractors working on the same pond, Public Works staff suggests renewing V3 Companies contact for Phases 2 and 3 of shoreline maintenance at Park Hill Ponds until 2022, at which point all four (4) Park Hill Pond stewardship phases would concluded. At that point the four (4) phases at Park Hill ponds could be consolidated into one (1) project and proposals would be requested from all ERCs.

The scope of work for the stewardships includes the maintenance of existing native plantings and the control of invasive woody and herbaceous flora. Proposals represent the cost for two (2) years of shoreline maintenance from 2021 until 2022, at which point the Park Hill Pond 1 and 3 stewardships would be consolidated into one (1) stewardship project.

A summary of the V3 Companies proposal can be found below:

V3 Companies - \$13,300.00

V3 Companies is the recommended contractor for the continuation of shoreline maintenance at Park Hill Ponds 1 and 3, Phases 1, 2 and 3 until 2022.

I move to approve the proposal for Park Hill Ponds Phases 2 and 3 Shoreline Stewardships for 2021 - 2022, submitted by V3 Companies of Woodridge, IL, for a total amount not to exceed \$13,300.00.

This matter was APPROVED on the Consent Agenda.

2020-0845 Arbor Ridge Pond (#05-03) Shoreline Stewardship Renewal (2021 - 2023)

In 2020, the Village expanded the number of pre-qualified Ecological Restoration Contractors (ERCs) utilized for a variety of restoration and stewardship projects from two (2) to four (4). These ERCs (Cardno Inc., Davey Resource Group, Pizzo & Associates, and V3 Companies) represent a pool of contractors from which the Village solicits pond shoreline restoration and stewardship (i.e. maintenance) proposals.

The stewardship periods for several ponds are concluding at the end of 2020, including Arbor Ridge Pond (#05-03). As such, the Public Works Department requested proposals from all four (4) ERCs to continue the shoreline maintenance of this pond for an additional three (3) years. Pizzo and Associates is currently maintaining Arbor Ridge Pond, which is located in the Persimmon Glen subdivision.

The scope of work over the three-year stewardship includes the maintenance of existing native plantings, the control of invasive woody and herbaceous flora, one (1) prescribed burn and supplemental seeding. The proposals represent the cost for three (3) years of shoreline maintenance from 2021 until 2023. A summary of the proposals for Arbor Ridge Pond can be found below:

Davey Resource Group - \$16,550.00

Cardno - \$18,420.00

V3 - \$18,850.00

Pizzo - \$21,700.00

Davey Resource Group submitted the lowest proposal and is the recommended contractor for the continuation of shoreline stewardships at Arbor Ridge Pond.

I move to approve the proposal for the Arbor Ridge Pond Shoreline Stewardship for 2021 - 2023, submitted by Davey Resource Group of Elmhurst, IL, for a total amount not to exceed \$16,550.00.

This matter was APPROVED on the Consent Agenda.

2020-0848 Imperial Pond East (#31-33) and Imperial Pond West (#31-32) Ponds Shoreline Stewardship Renewals (2021 - 2023)

In 2020, the Village expanded the number of pre-qualified Ecological Restoration Contractors (ERCs) utilized for a variety of restoration and stewardship projects from two (2) to four (4). These ERCs (Cardno Inc., Davey Resource Group, Pizzo & Associates, and V3 Companies) represent a pool of contractors from which the

Village solicits pond shoreline restoration and stewardship (i.e. maintenance) proposals.

The stewardship periods for several ponds are concluding at the end of 2020, including Imperial Pond East (#31-33) and Imperial Pond West (#31-32). As such, the Public Works Department requested proposals from all four (4) ERCs to continue the shoreline maintenance of these ponds for an additional three (3) years. V3 Companies is currently maintaining both Imperial Ponds, which are located across from each other in the Breckenridge subdivision.

The scope of work over the three-year stewardship includes the maintenance of existing native plantings, the control of invasive woody and herbaceous flora, one (1) prescribed burn and supplemental seeding. At the request of the Village, both ponds were combined into a single stewardship project. The proposals represent the cost for three (3) years of shoreline maintenance from 2021 until 2023. A summary of the proposals can be found below:

V3 Companies - \$13,125.00
Cardno - \$17,375.00
Davey Resource Group - \$17,800.00
Pizzo - \$22,500.00

V3 Companies submitted the lowest three-year proposal and are the recommended contractor for the continuation of shoreline stewardships at the Imperial Pond East and West.

I move to approve the proposal for Imperial Pond East and Imperial Pond West Shoreline Stewardships for 2021 - 2023, submitted by V3 Companies of Woodridge, IL, for a total amount not to exceed \$ \$13,125.00.

This matter was APPROVED on the Consent Agenda.

2020-0847 Churchill Pond (#29-11) Shoreline Stewardship Renewal (2021 - 2023)

In 2020, the Village expanded the number of pre-qualified Ecological Restoration Contractors (ERCs) utilized for a variety of restoration and stewardship projects from two (2) to four (4). These ERCs (Cardno Inc., Davey Resource Group, Pizzo & Associates, and V3 Companies) represent a pool of contractors from which the Village solicits pond shoreline restoration and stewardship (i.e. maintenance) proposals.

The stewardship periods for several ponds are concluding at the end of 2020, including Churchill Pond (#29-11). As such, the Public Works Department requested proposals from all four (4) ERCs to continue the shoreline maintenance of this pond for an additional three (3) years. V3 Companies is currently maintaining Churchill Pond, which is located in the Muirfield subdivision.

The scope of work over the three-year stewardship includes the maintenance of existing native plantings, the control of invasive woody and herbaceous flora, one (1) prescribed burn and supplemental seeding. The proposals represent the cost for three (3) years of shoreline maintenance from 2021 until 2023. A summary of the proposals for Churchill Pond can be found below:

V3 Companies - \$12,649.95
Cardno - \$15,475.00
Davey Resource Group - \$19,000.00
Pizzo - \$19,650.00

V3 Companies submitted the lowest proposal and are the recommended contractor for the continuation of shoreline stewardships at Churchill Pond.

I move to approve the proposal for the Churchill Pond Shoreline Stewardship for 2021 - 2023, submitted by V3 Companies of Woodridge, IL, for a total amount not to exceed \$12,649.95.

This matter was APPROVED on the Consent Agenda.

2020-0851 Village Center (#09-01) and Rec Admin (#09-02) Ponds - Shoreline Stewardship Renewal (2021 - 2023)

In 2020, the Village expanded the number of pre-qualified Ecological Restoration Contractors (ERCs) utilized for a variety of restoration and stewardship projects from two (2) to four (4). These ERCs (Cardno Inc., Davey Resource Group, Pizzo & Associates, and V3 Companies) represent a pool of contractors from which the Village solicits pond shoreline restoration and stewardship (i.e. maintenance) proposals.

The stewardship periods for several ponds are concluding at the end of 2020, including the Village Center (#09-01) and Rec Admin (#09-02) Ponds. As such, the Public Works Department requested proposals from all four (4) ERCs to continue the shoreline maintenance of these ponds for an additional three (3) years. V3 Companies is currently maintaining both ponds, which are located on the Village Center campus.

The scope of work over the three-year stewardship includes the maintenance of existing native plantings, the control of invasive woody and herbaceous flora, one (1) prescribed burn and supplemental seeding. At the request of the Village, both ponds were combined into a single stewardship project. The proposals represent the cost for three (3) years of shoreline maintenance from 2021 until 2023. A summary of the proposals can be found below:

Pizzo and Associates - \$36,000.00
Cardno - \$36,350.00
V3 - \$37,475.00
Davey Resource Group - \$68,680.00

Pizzo and Associates submitted the lowest proposal and is the recommended contractor for the continuation of shoreline maintenance at Village Center and Rec Admin Ponds.

I move to approve the proposal for Village Center and Rec Admin Ponds Shoreline Stewardships for 2021 - 2023, submitted by Pizzo and Associates of Leland, IL, for a total amount not to exceed \$36,000.00.

This matter was APPROVED on the Consent Agenda.

2018-0249 Orland Park Prayer Center - Ordinance for a Special Use Permit Amendment with Modifications and Rezoning

On December 17, 2018, the Village Board of Trustees approved a Site Plan, Landscape Plan, Subdivision, Rezoning, and Special Use Permit Amendment with Modifications to the Land Development Code for the Orland Park Prayer Center South Parking Lot Addition located at 16530-16650 S.104th Avenue and 10440 W. 167th Street.

The project includes the rezoning of a 3.4-acre parcel located to the south of the Orland Park Prayer Center's existing parking lot from ORI Mixed-Use District to the E-1 Estate Residential District and the construction of a new parking lot. The proposed parking lot will contain 147 parking spaces, will be constructed of pervious pavers, and includes underground detention. The 3.4-acre parcel will be consolidated with the existing 6-acre site, which includes a main building for a place of worship, a community center building, a detention pond, and 338 parking spaces. When combined with the proposed parking lot site and after portions of 167th Street and 104th Avenue right-of-ways are dedicated to Cook County, the total site will encompass approximately 8.8 acres. A portion of the lot located at the corner of 167th Street and 104th Avenue will remain as an open grassy area for a future building. Development within this area of the lot is not included as part of this petition and must be brought back through the development review process at a later date.

On September 8, 2020, the Village Board of Trustees approved the Development Agreement, which sets forth terms and conditions for the development of the Orland Park Prayer Center South Parking Lot proposed at 16530-16650 S. 104th Avenue and 10440 W. 167th Street in Orland Park.

The Ordinance for the Rezoning and for granting an Amendment to the Special Use Permit for with Modifications is now before Village Board of Trustees for consideration.

I move to pass Ordinance Number 5577, entitled: ORDINANCE REZONING AND GRANTING AN AMENDED SPECIAL USE PERMIT WITH MODIFICATIONS (ORLAND PARK PRAYER CENTER SOUTH PARKING EXPANSION - 16530 S. 104TH AVENUE AND 10440 W. 167TH STREET)

TECHNOLOGY, INNOVATION AND PERFORMANCE IMPROVEMENT**2021-0002 Network Structured Cabling Infrastructure Contract**

Replacement of the Village telecommunications system was identified as a priority project in the FY2020 Budget. A certified Registered Communications Distribution Designer (RCDD) performed an assessment of the Village's network structured cabling infrastructure (NSCI) in preparation for this project. The results of their assessment concluded that the Village's existing NSCI did not meet the minimum requirements to support a new Voice Over Internet Protocol (VoIP) telecommunications system. The NSCI is the base foundation layer of the Village's data network. The NSCI layer is connected to the next layer which is the network communications infrastructure (NCI). The NCI is then connected to the next layer which is the telecommunications system infrastructure (TSI). The Village needs to upgrade its existing NSCI and NCI before it can replace its existing TSI.

The Village issued a Request For Proposals June 26, 2020 for vendors to design and replace the NSCI, the NCI, and TSI at ten (10) Village facilities. Contained within this single RFP were three projects NSCI, NCI, and TSI enabling vendors to submit proposals for any one of the three projects or for all three projects. Twelve(12) vendors attended the mandatory pre-proposal conference and facility tour on July 8, 2020, allowing vendors to familiarize themselves with the unique characteristics of the Village facilities. The deadline for vendor proposals was initially set for July 24, 2020, but was extended an extra five days (through July 30, 2020) to allow vendors extra time to prepare and submit their proposals. Advanced Data Technologies, a vendor the Village has used on past similar projects, was the only vendor to submit a proposal for the NSCI portion of the project. This vendor submitted a project proposal for a total cost of \$592,556.24. Staff recommended the Board reject this proposal because they believed they could get lower pricing with a refined scope of work and specifications.

Since then, IT staff developed a more refined scope of work and specification. The Village contracted with a firm to assist the Village with updating facility floor plans so data cable locations and data closets could be better identified. Staff also requested competitive pricing using cabling products from Panduit, a local company and an industry leader. Due to the lack of vendor proposals in response to the RFP, Staff investigated using the OMNIA Partners cooperative purchase contract, through Insight Public Sector, Inc., to lower cost and to facilitate the project procurement. The refined scope of work and specifications, using Panduit products, as well as using the OMNIA Partners contract, lowered the total project cost from of \$592,556.24 to \$528,609.59, resulting in cost savings of \$63,946.65.

Trustee Dodge had questions. (refer to audio)

Village Manager George Koczwara responded to Trustee Dodge. (refer to audio)

President Pekau had comments. (refer to audio)

I move to waive the competitive bidding process and approve the contract with Insight Public Sector, Inc. through the OMNIA Partners cooperative purchase contract for IT Products & Services #4400006644 with work to be performed by Advanced Data Technologies for a cost of \$528,609.59 plus a \$52,860.96 contingency for a total not to exceed amount of \$581,470.55.

And;

To authorize the Village Manager to approve change orders not to exceed the contingency amount.

And;

to authorize the Village Manager to execute all related contracts subject to Village Attorney review.

A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

PUBLIC WORKS

2021-0007 Procurement of Village Trash Hauler, Truck and Trash Cans for Village Parks

Historically, the Parks Department (now Public Works - Natural Resources and Facilities Division) has utilized a combination of dump trucks and utility vehicles (e.g. Kubotas) operated by seasonal and part-time staff to collect and haul trash from Village park and facility locations. Once collected, garbage is brought in trash bags to the Public Works Building where it is placed in a dumpster and hauled away by Waste Management.

As there are 432 trash cans to collect on a weekly basis (sometimes twice a week), this has been a time consuming and labor intensive process. As such, the Public Works Department has studied several options to make the process of trash collection and hauling more efficient and safer for staff. Based on that research, it was determined that a modified trash hauler would be an effective and efficient means of supplementing the trash collection process. Using an F-450 chassis, purchased through the Suburban Purchasing Cooperative contract, with an attached 7-yard dump body and barrel tipper, trash cans can be lifted into the dump using a hydraulic tipper. Once collected, garbage can either be brought to the Public Works Building or to a nearby transfer station in Alsip, IL.

The vehicle would be able to pick-up most existing trash cans, then dump the trash into the back of the truck and compact the garbage. Each truck is capable of holding about one ton of garbage. The truck and garbage compactor attachment would help with staff productivity through vehicle & equipment efficiency. The model selected is a Curbtender Pup 7-yard body with Perkins model D6098B-47-27K barrel tipper, which includes special hydraulic tap in kit for dual actuating hydraulic tipper.

Additionally, the process of changing outdated and/or damaged trash cans has been underway for several years. Seventy-six (76) of the 432 garbage cans throughout the Village have been converted to the updated receptacles, which is a Model 840K litter container from Toter, LLC. To continue this process, the Public Works Department would like to purchase an additional (150) trash cans to replace outdated cans, which are compatible with automated trash hauler pick up, to replace outdated cans.

I move to approve the purchase of one (1) 2021 Ford F-450 truck with accessories, per Suburban Purchasing Cooperative pricing for, \$44,928.00 plus a 10% contingency of \$4,492.80, for a total amount not to exceed \$49,420.80;

And

Approve the purchase of one (1) Curbtender Pup, per quote 19469 dated 11/11/2020 from JWR Inc., per Sorcewell purchasing cooperative contract #091291-CBR, for \$56,274.00 plus a 10% contingency of \$5,627.40 for total amount not to exceed \$61,901.40;

And

Approve the purchase of one hundred and fifty (150) Model 840K litter containers from Toter, LLC based per H-GAC co-op pricing, per quote WQ-10175791 dated 12/14/2020, for an amount not to exceed \$34,303.19;

And

To allow the Village Manager to approve change orders not to exceed the contingency amount.

A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2021-0012 Engineering, Landscaping, and Legal Fee Escrow Accounts

At the December 7, 2020 Committee of the Whole meeting, staff discussed changes to the development review process that will offer a more concise approval process for new developments; thereby reducing costs as well as administrative burden. Corresponding changes will also be required to the Land Development Code and will follow at future meetings, after the required review and recommendation by the Plan Commission.

A new process that involves the creation of escrow accounts for the pre-payment of engineering, landscaping, legal, and similar fees was also discussed. That fee structure is based off of data extracted from recent projects as discussed at the prior meeting. The establishment of escrow accounts also must be added in a newly created section of the Orland Park Village Code: Title 1, Chapter 18, Section 5 Escrow for Development Review Professional Fees and Costs.

The proposed amendments require escrow payments to be made upon submittal of a particular project as follows:

Changes to Existing Buildings and Sites: \$2,000

Standalone Special Use: \$500

New Residential - Single Family, New Residential Multi-family, New Commercial:

Less than 1 acre -	\$4,000
1-5 acres -	\$6,000
5-10 acres -	\$8,000
10 acres or more -	\$10,000

This fee will further be required to be replenished prior to scheduling for Village Board of Trustees, as follows; prior to being scheduled for Village Board approval, a petitioner will be required to make a minimum deposit of \$3,000. This is intended to cover the cost of reviews received prior to the Village Board meeting, but billed thereafter. A minimum balance of \$1,500 is required in the escrow account at all times to cover the costs incurred by Village staff/consultants.

This new amendment will also allow for the Engineering Programs and Services Department to charge for internal engineering reviews as well as external engineering and landscape reviews related to development projects. For internal engineering reviews, the fee will be assessed at two times the hourly rate of that particular employee. The external engineering and landscape review costs will be billed as a direct "pass-through" expenses to the petitioner/developer. The legal

fees will also be billed as direct “pass-through” expenses to the petitioner/developer.

I move to pass Ordinance No. 5578, entitled: AN ORDINANCE AMENDING TITLE 1, CHAPTER 18 OF THE ORLAND PARK VILLAGE CODE IN REGARD ESTABLISHING ESCROWS FOR DEVELOPMENT REVIEW PROFESSIONAL FEES AND COSTS

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

VILLAGE MANAGER'S REPORT

2021-0001 Interim Geographic Information Services (GIS) Consultant Contract

The Village of Orland Park previously employed a full-time GIS Manager who elected to retire at the end of 2020. As part of the FY 2021 Budget, the decision was made to eliminate the full-time position and instead pursue a consultant contract for these services. A full Request For Proposals (RFP) will be issued later this month to ensure that the Village can select the best combination of qualifications and price for the services starting in the second quarter. In the interim, the need for these services, including GIS maintenance, mapping, and data development is ongoing daily.

In December of 2020, the Village retained Gewalt Hamilton Associates, Inc. (GHA), of Vernon Hills, Illinois, to conduct a full audit and assessment of the Village's GIS System as well as a strategic plan to modernize the Village's GIS system. GHA was the lowest responsive and responsible proposer for that work and the process, as well product delivered exceeded expectations. Additionally, during an extended absence of the former GIS Manager in December 2020, GHA stepped in to manage the day to day operation of the GIS due to their ongoing involvement with the Village's GIS. As such, the Village requested a contract proposal for interim GIS services during the first quarter of 2021 while a full RFP is developed and issued for GIS services for the balance of 2021 through 2023.

GHA provided the attached contract proposal for January through March 2021, to be billed on a time-and-materials with a not-to-exceed fee of \$47,000. Staff recommends approval of the contract with GHA for interim GIS services for the first quarter of 2021.

I move to approve a three-month contract with Gewalt Hamilton Associates, Inc. for Interim Geographic Information Systems in the amount of \$47,000.

A motion was made by Trustee Healy, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0877 Resolution Regarding the Village of Orland Park Adopt-A-Park Program

Several years ago, the Village of Orland Park created an Adopt-A-Park program that was offered, although not strongly pursued. A review of Village records does not locate any formal approval for such a program. The Village owns and maintains 72 parks. A formal Adopt-A-Park program would provide volunteer opportunities for local citizens to participate in the care and maintenance of the Village's parks. At the same time, the maintenance level of those parks will be enhanced at no cost to the Village through stewardship by the community; improving and beautifying the parks for all users. Adopters would be asked to periodically pick up litter, remove weeds, report vandalism, and keep an eye on the park; reporting any other issues to the Public Works Department for follow-up.

Village Public Works staff in the Natural Resources and Facilities division would process applications, provide initial orientation to volunteers, collect volunteer sign in sheets and inspection reports, and conduct any follow-up coordination activities with volunteers. Adopters would be asked to track their participation hours and submit periodic reports of their activity. Volunteers would be required to sign a waiver form for their work on site.

Volunteers and/or their organizations would be recognized with a sign, located near the main park sign, signifying their service to the community. A sample application form, sign-in sheet, and the proposed signs are attached for informational purposes.

I move to pass Resolution Number 2102, entitled: RESOLUTION REGARDING THE VILLAGE OF ORLAND PARK ADOPT-A-PARK PROGRAM.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

BOARD COMMENTS

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

Report on Executive Session and Action as a Result of, if any.**2021-0046 Release Agreement - Naseer Shafique**

I move to approve the Full and Final Release Agreement with Naseer Shafique consistent with the terms discussed in closed session.

And

Authorize the Village Manager to Execute the same.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

ADJOURNMENT: 7:46 PM

A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2021-0045 Audio Recording for January 4, 2021 Board of Trustees Meeting

NO ACTION

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk