

## Village of Orland Park Bid Responsiveness Check

**RFP #16-027**  
**RFP Issued:** August 15, 2016  
**Submittal Deadline:** August 29, 2016

**Project Title:** Tree Purchase & Planting 2  
**Department:** Public Works  
**Addendum:** #1 8/23/16; #2 8/25/16

#	Item	Acres Group	Beary Landscaping	Brancato Landscaping	Breezy Hill Nursery	Groundskeeper	
1	Submitted three(3) sealed hardcopies of the Technical Proposal	✓	V1	✓	✓	✓	
2	Proposer Summary Sheet	✓	✓	✓	✓	✓	
3	Affidavit of Compliance	✓	✓	✓	✓	✓	
4	Three (3) References	✓	✓	✓	✓	✓	
5	Insurance Requirements form	✓	✓	✓	✓	✓	
6							

**\*A check mark in the box indicates inclusion of the required form with the proposal package. A "V#" indicates a variance that will be explained below.**

V1 Vendor did not provide the requirements of the technical proposal (experience, history, equipment/qualifications)

V2 Vendor did not provide signed Insurance Requirements form, but provided a sample COI. Note that coverage is below required limits. Will need review by Horton.

Prepared by: Denise Domalewski, Contract Administrator - Village of Orland Park

