

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, November 7, 2011

7:30 PM

SPECIAL BUDGET MEETING - 2012 Budget Workshop

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:57 PM.

Present: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

DISCUSSION OF 2012 BUDGET

2011-0674 2012 Budget Workshop

Village Manager Grimes stated that at the November 2, 2011 Budget Workshop meeting, additional information was requested and then presented this past week to the Board for their review. That additional information will be discussed at tonight's Budget Workshop.

Staffing Head Count - A history of the Village's staffing count over the past several years as a basis for comparison.

The Board discussed the hiring of two Police Officers.

Village Manager Grimes stated that at the November 3rd Budget Workshop, it was discussed that the first officer would be hired April 1, 2012, and the second would be hired July 1, 2012, in order to meet budget constraints.

Village Manager Grimes stated that the Village will now be able to hire the first officer by Jan. 1, 2012, and still maintain a balanced budget. In order to fill the first vacancy by January, the second vacancy will be filled October 1, 2012, instead of July, 2012. Funds from the operating budget will pay for the cost of hiring the first officer and discretionary funds will pay for the second.

Expenditure Analysis - More detail in the expenditure side, including our fund balance requirement over the past several budget cycles.

Recreation Fees - The Recreation Fees and the enrollment numbers; namely, that the fees were relatively steady and the enrollment numbers are down.

Building Permits - Differences in the numbers from what Development Services submitted and what was in the budget.

Main Street Reserve - Details of the Main Street Triangle reserve amounts listed in the General Fund and the Home Rule Sales Tax.

Capital Budget Priorities - A priority list was created from the Boards input that showed which projects could be moved up in the event that a FY12 project could not begin and/or additional funding sources become available. The dog park and Stellwagen Farm bike path appeared to be the leading projects based on the

Board's submittals.

Budget Expenditure Details – Finance Director reviewed Attachment 7 which was the explanation and justification sheets.

The Board discussed the discretionary items that were presented at the November 2nd workshop during the discussion of the Operational Budget.

President McLaughlin took a consensus of the Board to approve the list of discretionary items that were presented on the list at the November 2, 2011 Budget Workshop.

The entire Board agreed.

Village Manager Grimes stated that at the December 5, 2011 Board of Trustees Meeting the 2012 budget will be presented to the Board for adoption.

This was for discussion only, NO ACTION was required.

ADJOURNMENT - 8:21 PM

A motion was made by Trustee Gira, seconded by Trustee Schussler, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk