

Memo

To: Frank Stec, Director of Parks & Building Maintenance
From: Dennis Wokurka, Building Maintenance Foreman
Date: 10/18/2012
Re: Cleaning Company

Frank

I was introduced to Katie Nowak the company's new quality control manager shortly after our conversation with Slawek Jakowczuk regarding the lack of cleaning and service to our buildings. Since then I have met with Katie every week, walking through the Village Hall complex and pointing out things that are not being cleaned or addressed on a regular basis. I do not feel that our time should be wasted on showing the company the job they were hired to do. I have been meeting her at the Village Complex, with Pat Duggan at the Police Dept., Ray Piattoni at the Rec. Dept. and Kurt at the Sportsplex. I'm still getting verbal complaints about toilet paper rolls not being replaced in the restrooms and locker rooms over the weekend at the Police station and also the 143rd St. Metra Station, which is telling me that the staff is limited or not showing up at all. The shelves are full with supplies. I will include copies of the past and current e-mails.

Dennis Wokurka
Building Maintenance Foreman
Village of Orland Park
dwokurka@orland-park.il.us
708-403-6374

708-403-6381 fax