

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, October 22, 2012

6:00 PM

SPECIAL MEETING - 2013 BUDGET WORKSHOP

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The Special Budget Workshop was called to order at 6:10 PM.

Trustee Dodge was present via telephone due to him being out of town on business.

Staff Present: Village Manager Paul Grimes, Assistant Village Manager Ellen Baer, and Finance Director Annmarie Mampe

Present: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

ITEM FOR DISCUSSION

2012-0631 2013 Budget Workshop - Discussion Only

President McLaughlin explained that this is the first Budget Workshop meeting for the 2013 budget.

Chairman of the Finance Committee and Board Trustee Brad O'Halloran welcomed everyone and stated that after many hours working together with staff he is pleased to announce that a balance budget is being presented to the Board for discussion tonight. The Village is projecting revenues very conservatively for 2013. Even though the Village has seen a slight increase in revenue, we still remain cautious.

Trustee O'Halloran noted that all reserves that have been established by the Board have been met in this budget. Also, since the Village instituted the Home Rule Sales Tax ten years ago that is the last time the Village has added any additional revenue source.

In the operating budget, after everything has been accounted for by the different departments there are some funds that are left over that the Board can discuss tonight for additional requests or the Board can decide to keep those funds for a rainy day.

Village Manager Grimes stated that the budget before the Board tonight is a proposed budget. There will be a series of budget workshops in order to review and discuss each item line by line. The Village Board will give staff feedback on what is a priority in this budget and that is what Village Manager Grimes will use to finalize this budget preparation and proposal. A final budget proposal as presented by the Village Manager will be in mid-November and the budget will be adopted in early December.

Village Manager Grimes outlined both the positives and challenges of this budget

Positives:

- The Village's sales tax and home rule sales tax are slowly climbing (yet not there yet) back to pre-recession levels.
- For the salaries and benefits – you will see there is a change in philosophy by the Village's employee group in terms of sharing benefit costs and coming up with a bit more of a progressive approach on how the Village handles the health benefit programs.
- 9750 project is on schedule.
- In late 2013 the Village should begin to see our share of the net operating income of development.
- Incremental revenues will begin in 2015.
- New Development on the increase.

Village Manager Grimes stated that within the next 5 to 10 years there will be between \$150 to \$200 Million worth of infrastructure improvements in Orland Park. These improvements are mostly IDOT road projects that are critical to the Village to improve access in and out of the Village.

Challenges:

- Operating revenues are growing. Salaries and benefits are a major growth area.
- Some declining Capital revenue sources that is mainly the Parks Development Fees and Road exaction fees, due to the decline in development over the past several years.
- Have not implemented new revenue sources.

Finance Director Annmarie Mampe reviewed page by page a new Fiscal Year 2013 Budget Workshop packet, which she disturbed at tonight's meeting.
(EXHIBIT A)

Director Mampe reviewed the discretionary requests from the different departments.

The Board discussed the budget and different options. The Board then requested staff to provide the following additional information related to the proposed budget.

- Village properties available for sale
- Detail of Commission expenditures, in the amount of \$60,225.
- Detail of Special Events expenditures, in the amount of \$399,883.
- Clarification on number of additional Patrol Officer positions requested
- Full-Time Employee History
- Number of Shade Structures (funbrellas) that will be replaced with \$18,000 budget request.
- AVL (GPS) Equipment and Installation (Discretionary Request)
- Façade Improvement Program (Discretionary Request)
- Recreation Subsidy

At the next budget workshop the Capital Budget will be discussed in more detail.

Trustee Schussler requested that staff research the cost to inoculate the parkway ash trees in the Village for the Emerald Ash borer. Other Villages have started this procedure to help slow down the process which also helps slow down the cost of having to cut down all the ash trees at once and replace them.

The Board agreed that the next FY2013 Budget Workshop will take place on Monday, November 12, 2012 at 6:00 PM.

ADJOURNMENT - 7:28 PM

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

/nm

APPROVED: November 5, 2012

Respectfully Submitted,

David P. Maher, Village Clerk