

VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, December 2, 2024

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk Brian L. Gaspardo
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,
Sean Kampas, Brian Riordan and Joni Radaszewski*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 P.M.

Present: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan and Village President Pekau

Absent: 1 - Trustee Radaszewski

VILLAGE CLERK'S OFFICE

2024-0868 Approval of the November 4, 2024, Regular Meeting Minutes

The Minutes of the Regular Meeting of November 4, 2024, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 4, 2024.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0909 Approval of the November 18, 2024, Regular Meeting Minutes

The Minutes of the Regular Meeting of November 18, 2024, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 18, 2024.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2024-0889 Community Pride Award - Orland Park Pioneers Junior Varsity Cheer Team

The Orland Park Pioneers Junior Varsity Cheer Team is made up of talented 5th and 6th grade cheerleaders. They were coached this season by Brittany Ulaszek. The team took first Illinois Cheerleading Association (ICA) State Championship at Northern Illinois University in November. They had outstanding performances both days of the State competition and won 1st place in their division and the State Champion title.

President Pekau, Trustee Riordan, Trustee Katsenes, and Village Clerk Gaspardo had comments. (refer to audio)

Mayor Pekau presented Community Pride Awards to the Orland Park Pioneers Junior Varsity Cheer Team.

This item was a presentation. NO ACTION was required.

ACCOUNTS PAYABLE

2024-0907 Accounts Payable November 19, 2024, through December 2, 2024 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable November 19, 2024, through December 2, 2024, in the amount of \$4,708,035.35.

A motion was made by Trustee Healy, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0902 Payroll for November 22, 2024 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 22, 2024, in the amount of \$1,530,165.27.

This matter was APPROVED on the Consent Agenda.

2024-0857 OPHFC HVAC Improvement Project - Final Approval

On August 5, 2024, the Village Board of Trustees approved a Letter of Commitment (LOC) with Trane, Inc. (Trane) for the OPHFC HVAC Improvement Project. The LOC authorized Trane to move to the Proposal Stage in which Trane would complete a full set of project design plans and provide the Village with a cost proposal not to exceed \$2,990,000.00 for the execution of those plans. This project would be completed in a single phase. Pricing for this project is in accordance with OMNIA Cooperative Contract #3341.

The Public Works Department subsequently worked with engineers from Trane to refine the scope of work, optimize the project budget and finalize project design plans. The project scope of work, which is summary is attached for reference, includes the removal of the existing chiller, air handling units (AHUs), and Variable Air Volume (VAV) boxes. In place of the chiller, five (5) new rooftop units (RTUs) would be installed and be the primary source of heating and cooling for the building. New VAV boxes, duct work, gas piping, BAS connections, testing and balancing, and final commissioning are also included in the scope of work.

Currently facility ventilation for OPHFC is provided by three (3) indoor AHUs and five (5) rooftop units (RTUs). Cooling is provided by a combination of the RTUs and a chiller providing chilled water pumped to the AHUs. Heating is provided by gas heat to the RTUs and the AHUs. General exhaust is provided by exhaust fans. Per the "2023 Facilities Master Plan", the AHUs, RTUs, and Chiller are all 20+ years old and are recommended for replacement. Ongoing use of these systems will result in further decreased efficiency/reliability and increased repair costs.

As Trane would act as the project engineer and general contractor, the scope of work includes full construction management, mechanical/electrical/structural engineering, installation and subcontracting, material shipping and storage, and a one (1) year labor and materials warranty.

Upon completion of the project plans, which are attached for reference, the final proposal price submitted by Trane, Inc. was \$2,867,190.00, or \$122,810.00 less than the original cost estimate. The cost reduction is a result of project efficiencies identified by Public Works Staff and a competitive internal bidding process by Trane. As previously mentioned, proposal pricing is based on OMNIA Cooperative Contract #3341. It should be noted that the Village may request a third-party review of the proposal to ensure the Trane proposal is in accordance with OMNIA Cooperative Contract. A sample third party review of a previous Trane project proposal is attached for reference.

Permission to proceed with the final OPHFC HVAC Improvement Project plans requires approval by the Village Board of Trustees. As such, approval of the proposal submitted by Trane, Inc. dated November 11, 2024, for OPHFC HVAC Improvement Project is now requested. A project contingency is not requested as Trane guarantees that no change orders will be necessary to complete the full scope of work due to thorough site visit inspections.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative OMNIA Cooperative Contract #3341 and authorize the approval and execution of a vendor contract with Trane, Inc. for the OPHFC HVAC Improvement Project, based on Trane's proposal dated November 11, 2024, for a total not-to-exceed contract price of \$2,867,190.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0863 2025 Park Pavilion Purchase

The FY2025 Public Works Department budget includes funding for the purchase and installation of park pavilions. Pavilions provide a place in the shade for residents to congregate, watch their children play, or enjoy lunch. Park pavilions are typically located in close proximity to a playground. The Village currently maintains fifty-six (56) pavilions located throughout the Parks system.

As a part of the "2023 Parks Assessment", a visual inspection of all fifty-six (56) pavilions was conducted and a ranking system for maintenance or replacement provided. While the 2023 Park Assessment provides recommendations as to where pavilions should be installed, the ultimate location of the pavilions will be discussed and approved during upcoming Recreation Advisory Board (RAB) meetings. Residents will be invited via letters, social media, and the Village's website to participate in the discussions regarding the pavilion locations.

Per the "2023 Parks Assessment", a total of two (2) pavilions are scheduled for installation in 2025. One pavilion is scheduled for installation at Doogan Park as a part of the renovation of this park, while the existing pavilion at Helen Park is scheduled for replacement.

Over the past five (5) years, park pavilions have been purchased via the GoodBuy Purchasing Cooperative which provides a 10% discount on material costs. To avoid potential increases in pavilion costs (which have increased 35% since 2021 due to rising steel prices) and to accommodate long lead times (currently 5-6 months), the Public Works Department is requesting approval to purchase the pavilions prior to final park location approval from the RAB. This same approach was taken for the pavilions installed in 2021, 2022, 2023, and 2024.

Proposal

A co-op proposal for the pavilions described above was provided by Parkreation Inc, of Prospect Heights, IL, who is the local vendor for ICON Shelters. Pricing of the pavilions is based according to Good Buy 24-25 9B000 Addendum # 2. The proposal cost includes stamped engineering drawings and delivery costs. The total proposal cost is \$41,870.00. Once delivered, staff from the Natural Resources and Facilities Division of the Public Works Department will complete the necessary site work and install the pavilions.

As such, staff recommends awarding the purchase and delivery of two (2) park pavilions as described above to Parkreation Inc, of Prospect Heights, IL via the Good Buy 24-25 9B000 Addendum # 2.

I move to approve the waiver of the competitive bid process in lieu of participation in a joint purchasing cooperative and authorizing the approval and execution of a vendor contract for the purchase and delivery of two (2) ICON park pavilions from Parkreation Inc, of Prospect Heights, IL via Good Buy 24-25 9B000 Addendum # 2 for a total not-to-exceed contract price of \$41,870.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0862 2025 Office and Janitorial Supply Purchases - Suburban Purchasing Cooperative

In 2017, the Board approved entering into a contract with Warehouse Direct of Des Plaines, Illinois, for the purchase of janitorial (domestic) supplies through the National Intergovernmental Purchasing Alliance Cooperative (National IPA). The Village currently purchases domestic supplies from Warehouse Direct under a cooperative contract. According to ILCS 525/2 from CH. 85, pr. 1602 Sec. 2 (a), any governmental unit may purchase personal property, supplies, and services

jointly with one or more other governmental units. All such joint purchases shall be by competitive bids as provided in Section 4 of this Act (Source: P.A. 87-960).

Warehouse Direct has been the Village's preferred provider of office and janitorial supplies for many years. Most recently, the Suburban Purchasing Cooperative (SPC) has awarded a combined Office Supplies & Janitorial Supplies Contract (#189) by piggybacking onto the National Cooperative Purchasing Alliance (NCPA) agreement with American Office Products Distributors (AOPD). This contract has been renewed several times and is currently set to expire on May 31, 2025. Warehouse Direct is a local dealer for AOPD and has been a valued vendor for the SPC for over ten (10) years.

Staff is requesting to continue to use cooperative pricing offered by Warehouse Direct for the purchase of domestic and janitorial supplies.

I move to approve the waiver of the competitive bid process in lieu of participation in a joint purchasing cooperative for the purchase of office supplies and janitorial supplies from Warehouse Direct of Des Plaines, Illinois, through the National Intergovernmental Purchasing Cooperative (National IPA) in an amount not to exceed \$75,000.00 for 2025.

This matter was APPROVED on the Consent Agenda.

2024-0855 Village Hall HVAC Improvement Project - Phase 1 - Final Approval

On May 6, 2024, the Village Board of Trustees approved a Letter of Commitment (LOC) with Trane, Inc. (Trane) for the Village Hall HVAC Improvement Project - Phase 1. The LOC authorized Trane to move to the Proposal Stage in which Trane would complete a full set of project design plans and provide the Village with a cost proposal not to exceed \$440,000.00 for the execution of those plans. Phase 1 of this project includes the replacement of the two (2) existing boilers at Village Hall, while Phase 2 will focus on the replacement of Roof Top Units (RTUs) and other HVAC improvements. Pricing for this project is in accordance with OMNIA Cooperative Contract #3341.

The Public Works Department subsequently worked with engineers from Trane to refine the scope of work, optimize the project budget and finalize project design plans. The project scope of work, a summary of which is attached, includes the replacement of the two (2) existing boilers with high efficiency condensing boilers and associated mechanical equipment. The existing boilers, which are original to the building and provide the main source of heat for Village Hall, are beyond their American Society of Heating and Air-Conditioning Engineers (ASHRAE) serviceable life expectancy. Ongoing use of the boilers will result in further decreased efficiency and reliability, and increased repair costs.

As Trane would act as the project engineer and general contractor, the scope of work includes full construction management, mechanical/electrical/structural

engineering, installation and subcontracting, material shipping and storage, and a one (1) year labor and materials warranty.

Upon completion of the project plans, which are attached for reference, the final proposal price submitted by Trane, Inc. was \$419,875.00, or \$20,125.00 less than the original cost estimate. The cost reduction is a result of project efficiencies identified by Public Works Staff and a competitive internal bidding process by Trane. As previously mentioned, proposal pricing is based on OMNIA Cooperative Contract #3341. It should be noted that the Village may request a third-party review of the proposal to ensure the Trane proposal is in accordance with OMNIA Cooperative Contract. A sample third party review of a previous Trane project proposal is attached for reference.

Permission to proceed with the final Village Hall HVAC Improvement Project - Phase 1 plans requires approval by the Village Board of Trustees. As such, approval of the proposal submitted by Trane, Inc. dated June 4, 2024, for Village Hall HVAC Improvement Project - Phase 1 is now requested. A project contingency is not requested as Trane guarantees that no change orders will be necessary to complete the full scope of work due to a thorough site visit inspection.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative OMNIA Cooperative Contract #3341 and authorize the approval and execution of a vendor contract with Trane, Inc. for the Village Hall HVAC Improvement Project - Phase 1, based on Trane's proposal dated June 4, 2024, for a total not-to-exceed contract price of \$419,875.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0853 Rec Admin HVAC Improvement Project - Final Approval

On June 3, 2024, the Village Board of Trustees approved a Letter of Commitment (LOC) with Trane, Inc. (Trane) for the Rec Admin HVAC Improvement Project. The LOC authorized Trane to move to the Proposal Stage in which Trane would complete a full set of project design plans and provide the Village with a cost proposal not to exceed \$1,394,000.00 for the execution of those plans. This project would be completed in a single phase. Pricing for this project is in accordance with OMNIA Cooperative Contract #3341.

The Public Works Department subsequently worked with engineers from Trane to refine the scope of work, optimize the project budget, and finalize project design plans. The project scope of work, a summary of which is attached, includes the

replacement of the two (2) existing Air Handling Units (AHUs) with high efficiency air-cooled chiller, thermal storage tanks, air handling unit, and Variable Air Volume (VAV) boxes. Additional work includes the replacement of exhaust louvers, domestic water heaters, and condensate pump systems.

As Trane would act as the project engineer and general contractor, the scope of work includes full construction management, mechanical/electrical/structural engineering, installation and subcontracting, material shipping and storage, and a one (1) year labor and materials warranty.

Upon completion of the project plans, which are attached for reference, the final proposal price submitted by Trane, Inc. was \$1,260,765.00, or \$133,235.00 less than the original cost estimate. The cost reduction is a result of project efficiencies identified by Public Works Staff and a competitive internal bidding process by Trane. As previously mentioned, proposal pricing is based on OMNIA Cooperative Contract #3341. It should be noted that the Village may request a third-party review of the proposal to ensure the Trane proposal is in accordance with OMNIA Cooperative Contract. A sample third party review of a previous Trane project proposal is attached for reference.

It should also be noted that this project would qualify for IRA (Inflation Reduction Act) ITC-48 (Investment Tax Credit) incentives. Incentives range from 30% to 40% of the qualifying project value credit to the Village after completion of project, meaning the potential incentive amount for this project could range from approximately \$243,000 to \$324,000. The actual ITC incentive is in the process of being verified by a 3rd party consultant. As a part of their scope of work, Trane will advise and assist with facilitating ITC application process and required support documentation.

Permission to proceed with the final Rec Admin HVAC Improvement Project plans requires approval by the Village Board of Trustees. As such, approval of the proposal submitted by Trane, Inc. dated August 21, 2024, for the Rec Admin HVAC Improvement Project is now requested. A project contingency is not requested as Trane guarantees that no change orders will be necessary to complete the full scope of work due to thorough site visit inspections.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative OMNIA Cooperative Contract #3341 and authorize the approval and execution of a vendor contract with Trane, Inc. for the Rec Admin HVAC Improvement Project, based on Trane's proposal dated August 21, 2024, for a total not-to-exceed contract price of \$1,260,765.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0876 G.O. Refunding Bonds, Series 2016 Abatement - 2024 Levy - Ordinance

The 2016 bonds are paid from Water & Sewer fund revenues. As such, the property tax levy can be abated.

I move to adopt Ordinance 5956, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2024 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2024-0877 G.O. Refunding Bonds, Series 2021A and 2021B Abatement - 2024 Levy - Ordinance

The 2021A bonds refunded Lines of Credit for capital and issued new funds for governmental and proprietary capital projects in 2021. The portion of bonds for governmental projects is funded by property tax levy, and will remain on property tax bills. The portion of bonds for proprietary capital projects (water mains, Tinley Creek stabilization) is paid for with Water & Sewer user fees, and therefore that portion of the bonds are being abated.

The 2021B bonds refunded a bullet maturity from previous MST TIF bonds. The debt for the 2021B bonds is being funded by MST TIF revenues, and therefore can be abated.

I move to adopt Ordinance 5957, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2024 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$40,000,000 GENERAL OBLIGATION BONDS, SERIES 2021A, AND \$8,500,000 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021B, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF FINANCING VARIOUS CAPITAL IMPROVEMENTS AND REFUNDING CERTAIN OUTSTANDING OBLIGATIONS OF THE VILLAGE, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS, PROVIDING FOR THE SALE OF SAID BONDS TO THE PURCHASERS THEREOF, AND AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION THEREWITH, BEING ORDINANCE NO. 5583 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 18TH DAY OF JANUARY, 2021.

This matter was APPROVED on the Consent Agenda.

2024-0878 G.O. Refunding Bonds, Series 2021C Abatement - 2024 Levy - Ordinance

The 2021C bonds refunded outstanding MST TIF bonds. The debt for the 2021C bonds is being funded by MST TIF and related revenues, and therefore can be abated.

I move to adopt Ordinance 5958, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2024 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$6,500,000 GENERAL OBLIGATION REFUNDING BONDS OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF SAID VILLAGE, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION WITH THE ISSUE OF SAID BONDS AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF, BEING ORDINANCE NO. 5644 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 20TH DAY OF SEPTEMBER, 2021.

This matter was APPROVED on the Consent Agenda.

2024-0879 G.O. Refunding Bonds, Series 2022A Abatement - 2024 Levy - Ordinance

The 2022A bonds issued new funds for capital projects and water project, including Centennial Park West, Schussler Park, and the water meter replacement program. A portion of bonds for governmental projects is funded by property tax levy and will remain on property tax bills. The portion of bonds for Water & Sewer Fund capital projects is paid for with Water & Sewer user fees, and therefore that portion of the bonds are being abated.

Although a portion of the bonds are funded by property tax, the Village's overall portion of a property tax bill has been reduced as part of the 2023 Five-Year Financial Plan. As part of the plan, the Village's portion of a property tax bill has been reduced.

I move to adopt Ordinance 5959, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2024 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$22,000,000 GENERAL OBLIGATION BONDS, SERIES 2022A, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF FINANCING VARIOUS CAPITAL IMPROVEMENTS, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS AND PROVIDING FOR THE SALE OF SAID BONDS TO THE PURCHASER THEREOF, BEING ORDINANCE NO. 5715 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 2nd DAY

OF MAY, 2022.

This matter was APPROVED on the Consent Agenda.

2024-0880 G.O. Refunding Bonds, Series 2023 Abatement - 2024 Levy - Ordinance

The 2023 bonds issued new funds for Governmental and Water & Sewer Fund capital projects in 2023. The portion of bonds for governmental projects is funded by property tax levy and will remain on property tax bills. The portion of bonds for Water & Sewer Fund capital projects is paid for with Water & Sewer user fees, and therefore that portion of the bonds are being abated.

I move to adopt Ordinance 5960, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2024 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$12,100,000 GENERAL OBLIGATION BONDS, SERIES 2023, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF FINANCING VARIOUS CAPITAL IMPROVEMENTS, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS AND PROVIDING FOR THE SALE OF SAID BONDS TO THE PURCHASER THEREOF., BEING ORDINANCE NO. 5840 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 16TH DAY OF OCTOBER, 2023.

This matter was APPROVED on the Consent Agenda.

2024-0901 Building Mechanical System Preventative Maintenance and Repairs - Contract Extension

On July 5, 2022, the Village Board approved the proposal from Midwest Mechanical Group LLC ("Midwest Mechanical") via ITB 22-037 for Building Mechanical System Preventative Maintenance and Repairs (see 2022-0501). The project scope of work consists of providing the full spectrum of facility preventative maintenance services including inspections, maintenance, repair, and replacement of the heating, ventilating, air conditioning systems, subsystems, etc. Bidders were required to provide a fixed monthly compensation basis for performing preventive work for each asset identified in nine (9) areas. This fixed monthly compensation included the cost for material, equipment, and overhead that are required to perform the preventive maintenance as specified in the ITB. Contractors were also asked to provide separate costs for repairs to restore operation of these systems in the event of failure.

The approval of this contract was for a period of three (3) years (2022-2024) with the option to extend the contract for an additional two (2) years (2025-2026).

Based on the quality of service that Midwest Mechanical has demonstrated throughout the original contract period, Staff is requesting to proceed with the optional extension of the contract for an additional two (2) years (2025 and 2026).

The yearly cost summary per ITB 22-037 is provided below:

Midwest Mechanical Group LLC

2022: \$130,665.60

2023: \$134,524.80

2024: \$134,524.80

2025: \$138,585.60 (optional year)

2026: \$142,761.60 (optional year)

Additionally, as the roster of Village buildings has changed since 2022, an update to the Scope of Work where facilities work is to be performed is also needed. A summary of the proposed changes is provided below :

Original PM Maintenance and Repair Locations

AREA 1 - Metra Stations (143rd, 153rd, 179th)

AREA 2 - 143rd Parking Garage

AREA 3 - CPAC and Ice Rink (CPAC, Ice Rink, Hill Concessions)

AREA 4 - Village Center Campus (Village Hall, FLC, Civic Center and Rec Admin)

AREA 5 - Rec Buildings (Museum, Humphrey Concessions and George Brown Veterans Center)

AREA 6 - Police Department

AREA 7 - Public Works

AREA 8 - SportsPlex

AREA 9 - Pump Stations and Wellhouses

Revised PM Maintenance and Repair Locations

AREA 1 - Metra Stations (143rd, 153rd, 179th)

AREA 2 - 143rd Street Parking Garage

AREA 3 - Centennial Park Buildings (CPAC, Ice Rink, Hill Concessions)

AREA 4 - Village Center Campus (Village Hall, FLC, Civic Center, Rec Admin)

AREA 5 - Rec Buildings (Museum, Humphrey Concessions and New Veterans Center)

AREA 6 - Police Department

AREA 7 - Public Works

AREA 8 - SportsPlex

AREA 9 - Police Department Range and Athletic Operations Maintenance Facility

Facilities Removed

George Brown Commons, Utility Sites

Facilities Added

Police Department Firing Range and EOC, Athletic Operations Maintenance Facility

As the total number of facilities and assets has not substantially changed, the

monthly cost to perform preventative maintenance for these Village facilities has not changed from the original ITB pricing as confirmed by discussions between Public Works and Midwest Mechanical Group staff and detailed on the attached "Revised Scope of Work" and "Revised Building Mechanical System Preventative Maintenance Information".

I move to approve and authorize the execution of Change Order #2 and Addendum B to the contract dated July 5, 2022, with Midwest Mechanical Group LLC for Facility Preventative Maintenance and HVAC Equipment Repairs and Maintenance for a change in scope of service locations, the addition of two (2) additional years (2025 - 2026) to the contract and increase the total not to exceed contract price by \$281,347.20 from \$459,753.54, for a new not-to-exceed contract price of \$741,100.74;

AND

Authorize the Village Manager to execute all related documents subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0896 Custodial Services- Contract Extension

On December 6, 2021, the Village Board approved the proposal from Blooming Facility, LLC via RFP 21-061 for Custodial Services (see 2021-0860). The project scope of work consists of providing custodial, cleaning, and janitorial services at eighteen (18) Village facilities. The approval of this contract was for a period of three (3) years (2022-2024) with the option to extend the contract for an additional two (2) years (2025-2026).

Although not without some issues, based on the responsiveness and general quality of service that Blooming Facility, LLC has demonstrated throughout the original contract period, Staff is requesting to proceed with the optional extension of the contract for an additional two (2) years (2025 and 2026). The Original Custodial Services contract cost summary including contingency and original custodial service locations is provided below:

Original Contract Summary - Blooming Facility, LLC

2022: \$362,208.28 (\$344,960.27 + \$17,248.01 Contingency)
 2023: \$368,268.77 (\$350,732.16 + \$17,536.61 Contingency)
 2024: \$403,041.87 (\$383,849.40 + \$19,192.47 Contingency)
 2025: \$478,624.48 (\$455,832.84 + \$22,791.64 Contingency)
 2026: \$488,706.37 (\$465,434.64 + \$23,271.73 Contingency)
 TOTAL: \$2,100,849.77 (\$2,000,809.31 + \$100,040.46 Contingency)

Original Custodial Services Locations (18)

Village Hall, Civic Center, FLC, Rec Administration, Police Station, Public Works,

SportsPlex, Cultural Arts Center, Orland Park History Museum/Old Village Hall, Parks Administration, George Brown Commons/Veterans Center, Metra Stations (143rd, 153rd, 179th), CPAC, Centennial Park Restrooms, Centennial Park Hill and John Humphrey Complex.

However, as the roster of Village buildings has changed since 2022, an update to the custodial service locations and associated costs is also necessary. A summary of the proposed changes is provided below and detailed on the attached "Revised Custodial Services Pricing and Locations".

Revised Contract Summary - Blooming Facility, LLC

2022: \$353,198.52 (\$336,379.54 + \$16,818.98 Contingency)
 2023: \$258,882.62* (\$246,554.88 + \$12,327.74 Contingency)
 2024: \$272,290.87 (\$259,324.64 + \$12,966.23 Contingency)
 2025: \$345,478.58 (\$329,775.01 + \$15,703.57 Contingency)
 2026: \$347,722.58 (\$331,917.01 + \$15,805.57 Contingency)
 TOTAL: \$1,577,573.17 (\$1,503,951.08 + \$73,622.09 Contingency)

*SportsPlex was removed from Blooming Facility's scope of work in 2023.

Revised Custodial Services Locations (18)

Village Hall, Civic Center, FLC, Rec Administration, Police Station, Public Works, Orland Park History Museum/Old Village Hall, New Veterans Center, Metra Stations (143rd, 153rd, 179th), CPAC, Centennial Park Restrooms, Centennial Park Hill, John Humphrey Complex, John Humphrey House, Police Department Range/EOC and Athletic Operations Maintenance Facility

*Includes Centennial Park West (CPW) cleaning on an as-need basis.

Facilities Removed

SportsPlex, Cultural Arts Center, George Brown Commons

Facilities Added

John Humphrey House, Police Department Firing Range/EOC, Athletic Operations Maintenance Facility, Centennial Park West (as-need only)

As the total number of facilities (18) requiring regular cleaning has stayed the same but the total custodial scope of work and square footage has changed, the monthly price cost to perform custodial for these Village facilities has been adjusted from the original RFP pricing via discussions between Public Works and Blooming Facility staff as shown on the "Revised Custodial Services Pricing and Locations" exhibit and summarized below:

2025: \$345,478.58 (\$329,775.01 plus \$15,703.57 contingency)
 2026: \$347,722.58 (\$331,917.01 plus \$15,805.57 contingency)
 TOTAL: \$693,201.16 (\$661,692.02 plus \$31,509.14 contingency)

As such, Public Works is requesting to proceed with the optional extension of the Custodial Services contract for an additional two (2) years (2025 and 2026), update the custodial service locations and reduce the total contract amount by \$523,276.60 (\$496,858.23 plus \$26,418.36 contingency) for a new not-to-exceed contract price of \$1,577,573.17 (\$1,503,951.08 plus \$73,622.09 contingency).

I move to approve and authorize the execution of Change Order #1 and Addendum A to the contract dated January 5, 2022, with Blooming Facility, LLC for Custodial Services for two (2) additional years, 2025 and 2026, and a change in scope of custodial service locations to reduce the total not to exceed contract price by \$523,276.60 from \$2,100,849.77, for a new not-to-exceed contract price of \$1,577,573.17 (\$1,503,951.08 plus \$73,622.09 contingency);

AND

Authorize the Village Manager to execute all related documents subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0886 2024 Winter RIP Tree Maintenance Project

RFQ 21-007 "Tree Services 2021-2023" was issued by the Public Works Department on January 25, 2021, to establish a list of qualified contractors from which to solicit proposals for various Village tree-related projects, including tree installation, removal, trimming, stump removal, and emergency storm services. On March 1, 2021, six (6) tree contractors were approved by the Village Board, and master agreements were established with each company. All MSAs were renewed in 2023, and expire on December 31, 2025.

On November 8, 2024, contractors were issued a "2024 Winter RIP Tree Maintenance Project List". This list detailed the quantity and location within Village parkways where five hundred and fifteen (515) trees are in need of trimming or removal prior to the 2025 Road Improvement Project (RIP) begins. The planting maintenance list was compiled by the Village Forester in conjunction with the Streets Department.

By the close of the proposal period on November 22, 2024, four (4) contractors had submitted proposals. All proposals are attached for reference. A summary of the proposal prices is provided below:

Winkler Tree and Lawn Care: \$47,875.00
Smitty's Tree Service: \$52,510.00
Homer Tree Care: \$ 58,940.00
Davey Tree Expert Company: \$ 67,115.00

Based on proposal pricing, staff recommends accepting the proposal from Winkler Tree and Lawn Care for \$47,875.00 plus a 10% (\$4,787.50) contingency for a total project cost of \$52,662.50. Contingency is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time of Board approval.

I move to approve and authorize the execution of a Contractor Agreement between the Village of Orland Park and Winkler Tree and Lawn Care as the lowest cost qualified responsive proposal for 2024 Winter RIP Tree Maintenance Project for a cost of \$47,875.00 plus a 10% contingency of \$4,787.50 for a total not-to-exceed cost of \$52,662.50;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2024-0904 Public Works Automatic Vehicle Locator System (Samsara)

After reviewing multiple vendors in 2021, Samsara was selected to replace the Precise AVL system for Village vehicles and road-going equipment. Samsara was selected due to superior performance that increases safety, efficiency, and sustainability of vehicle fleet operations.

Samsara has increased transparency to residents, with real-time visibility of fleet assets through GPS data during snow plowing operations on the Village's website. Samsara is integrated with the new fleet management software, Fleetio, and has improved maintenance operations with equipment monitoring, diagnostics and automatic meter updates. Consistent and accurate meter readings has attributed to maintaining a high preventative maintenance compliance rate.

Along with the technical advantages of the system, Samsara dashcam footage has been utilized by our insurance provider to provide details on accidents. The system has helped improve employee safety, contributed to the compliance of the Village's seatbelt policy, and has been used to coach distracted driving habits.

The Village currently has ninety-six (96) pieces of equipment with the Samsara systems installed, and utilizes ten (10) GPS enabled gateways to track the snow removal contractors. An additional five (5) pieces of equipment have been

identified for Samsara systems. These pieces of equipment are regularly driven on Village streets and would benefit from system. The addition of the five (5) equipment systems would bring the total to one hundred eleven (111) gateways and one hundred one (101) dual-facing cameras.

The current three (3) year licensing agreement is set to expire December 29, 2024. To avoid an interruption in service, a new licensing agreement needs to be executed. The annual licensing cost for one hundred eleven (111) gateways and one hundred one (101) dual facing cameras is \$88,004.52. A one-time shipping and handling fee of \$47.00 will be applied to the first year's invoice to ship the additional units. The total cost of the three (3) year licensing agreement is \$264,060.56. Pricing is based according to Sourcewell contract #020221-SAM.

I move to approve the waiver of the competitive bid process in lieu of participation in a joint purchasing cooperative and authorizing the approval and execution of a contract for a thirty-six (36) month licensing term for automatic vehicle locator hardware and software from Samsara, Inc., via Sourcewell contract #020221-SAM, based on Samsara's quote Q-1463899 dated July 29, 2024, for a not-to-exceed amount of \$88,051.52 for 2025, \$88,004.52 for 2026, and \$88,004.52 for 2027, for a total not-to-exceed contract price of \$264,060.56;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0911 Axon Body and Fleet Camera, Taser 10 and Axon Investigate - Purchase

On January 13, 2021, the Illinois Senate voted to approve House Bill 3653, a 764-page document which mandates that effective January 1, 2024, municipalities with population of 50,000 or more but under 100,000 are required to implement the use of officer-worn body cameras. In November of 2020, the Orland Park Police Department began to field test body worn cameras manufactured from three separate vendors. Those vendors were Watch Guard (Motorola), Panasonic and Axon. The purpose of the pilot program was to determine the capabilities and limitations of each system to include but not limited to resolution abilities, storage requirements, redaction capabilities, durability of the equipment, training demands and the overall quality of each camera unit. At the completion of the field testing, a unanimous decision amongst all officers involved determined that the Axon product was the leader and best suited the needs of the Orland Park Police Department.

Axon's Body and Fleet Camera, Taser 10 and Axon Investigate program bundles hardware, software, accessories, training programs, 24/7 customer support, equipment refreshes, and warranties together, to help equip the officers with the

solutions they need. The Axon Body and Fleet Camera, Taser 10 and Axon Investigate hardware components includes, 121 Axon Body-Worn Cameras <<https://www.axon.com/products/axon-body-3>> with Upgrades, 11 Axon Body-Worn Cameras Docks and Wall Mounts, 1 Body Worn camera mount per camera, 45 Fleet 3 <<https://www.axon.com/products/axon-fleet-3>> Camera Packages, 60 Taser 10s with 120 holsters and the Axon Signal Sidearm Activation (A smart sensor that attaches to an officer's holster). The Signal Sidearm sensor uses Axon Signal technology to trigger Axon body-worn cameras within range to start recording automatically when an officer's weapon is drawn). The need to activate the camera upon removal of the duty weapon is paramount to the success of a Body Worn Camera program.

The current X2 Tasers are near their end of life and are not being produced by AXON. Our current Axon Body and Fleet Camera contract is from 2022 to 2027. The new updated contract is from February 2025 until February 2029. Renewing the contract at this time will save \$110,348.24 per year and over the entire time of the contract the village will save \$551,741.20.

I move to approve the purchase of the Axon Body and Fleet Cameras, Taser 10's and Axon Investigate Software in the amount not to exceed \$1,500,000.00;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

PUBLIC HEARINGS

2024-0905 Proposed 2024 Property Tax Levy - Public Hearing

Trustee Kampas moved to open the public hearing. It was seconded by Trustee Katsenes. All were in favor. (refer to audio)

Legal notice for this Public Hearing was published in the Daily Southtown Newspaper setting forth the date, time and location at 7:00 p.m. on December 2, 2024, at the Village of Orland Park Village Hall.

The December 2, 2024, Board of Trustees meeting agenda includes an item approving the 2024 property tax levy that is reflected in the FY2025 budget. There is a statutory requirement to hold a Truth in Taxation Public Hearing if the proposed corporate and special purpose components of the levy exceed 105% of the prior years' corporate and special purpose levy extension. The Village's 2024 levy does not exceed 105% of the 2023 extended levy. In the interest of transparency, a public hearing notification was published.

The Village tax levy for operations and debt service totals \$13,300,000. This levy

amount is 0.93% lower than the 2023 adopted levy.

The proposed tax levy continues the Village's goal of minimizing the impact from property tax. The Village anticipates increases in the Village's EAV from the new development adding to the tax rolls.

As a result, it is anticipated that the Village's property tax rate will decrease by approximately 0.01% with the proposed tax levy.

The Board of Library Trustees, a separate taxing jurisdiction, has established a tax levy for operations totaling \$7,082,000. This is a total increase for the Library of 4.25%.

Interim Village Manager Jim Culotta presented information regarding this matter. (refer to audio)

President Pekau had comments regarding this matter. (refer to audio)

Trustee Riordan had comments and questions. (refer to audio)

Interim Village Manager Culotta responded to Trustee Riordan. (refer to audio)

Trustee Healy and Trustee Milani had comments. (refer to audio)

President Pekau had comments. (refer to audio)

I move to adjourn the public hearing for the 2024 property tax levy.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0903 Proposed Budget for Fiscal Year 2025 - Public Hearing

Trustee Kampas moved to open the public hearing. It was seconded by Trustee Milani. All were in favor. (refer to audio)

The tentative annual budget for Fiscal Year 2025 was published and made available for public inspection on November 22, 2024. The FY2025 budget reflects total revenues of \$237,106,819 (including bond proceeds and transfers) and total expenditures of \$257,464,481 (which includes transfers). The variance between revenues and expenditures is funded by prior years' operating surplus

and the issuance of bonds for capital projects.

President Pekau had comments. (refer to audio).

I move to approve adjourning the Fiscal Year 2025 Budget public hearing.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

TECHNOLOGY

2024-0900 Paessler Three-year Network Monitoring Contract

The Village uses Paessler PRTG for to alert the IT department of any issues or outages with the networking and server systems. The license that the Village purchased previously is no longer available and Paessler has changed to a subscription model at a significant increase in annual costs. To offset the costs increase Paessler has offered multiple discounts totaling nearly 55% off the subscription price. To take the fullest advantage of the discount, the IT department is requesting to sign a three year contract at the discounted rate, the longest contract Paessler offers with the discount. The list price of the three-year contract for all three years is \$24,297 and the discounted rate is \$11,905.53.

President Pekau had comments and questions. (refer to audio)

IT Director Tad Spencer responded to President Pekau. (refer to audio)

I move to approve the quote for Paessler PRTG network monitoring for a total cost of \$11,905.53;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

A motion was made by Trustee Milani, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

DEVELOPMENT SERVICES

2024-0294 Ordinance - Text Amendment - Application Fees and Fees Per Square Foot

On October 7, 2024, this item was tabled pending a comparison of permit fees for an Orland Park single family home. Staff prepared a comparison of existing Orland Park permit fees, Tinley Park permit fees, and the proposed Orland Park permit fees for a subsequent meeting.

On November 18, 2024, this item was reviewed and approved by the Committee of the Whole and referred to the Board for approval.

Trustee Katsenes had comments. (refer to audio)

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5961, entitled: AN ORDINANCE AMENDING TITLE 5 (BUILDING), CHAPTER 2 (BUILDING PERMITS AND FEES), OF THE ORLAND PARK VILLAGE CODE REGARDING APPLICATION AND BUILDING PERMIT FEES FOR THE VILLAGE OF ORLAND PARK.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0717 14335 Oak Place - Rivard Residence Lot Consolidation

QUICKFACTS

Project
14335 Oak Place - Rivard Residence Lot Consolidation
Legistar ID: 2024-0717
Project ID: DP-24-00482

Petitioner
Kurt Rivard (Property Owner)
John Lawler (Developer, 2nd Avenue Development)

Purpose

The Applicant is requesting approval to combine three parcels into one to construct a new single-family home.

Requested Actions: Plat of Consolidation, Variance from Section 6-209.C.1

Project Attributes

Address: 14335 Oak Place, Orland Park, IL 60462

P.I.N.(s): 27-09-207-006-0000, 27-09-207-007-0000, 27-09-207-008-0000

Comprehensive Plan Planning District: Downtown Planning District

Comprehensive Land Designation: Mixed Residential

Existing Zoning: OOH Old Orland Historic District

Contributing Structure: No

Landmark: No

Existing Land Use: Vacant; former Single-Family Detached Residential

Surrounding Land Use:

North OOH Old Orland Historic District - Single-Family Detached Residential

South: OOH Old Orland Historic District - Single-Family Detached Residential

East: OOH Old Orland Historic District - Office, Professional (CPAS)

West: OOH Old Orland Historic District - Single-Family Detached Residential

OVERVIEW AND BACKGROUND

The subject property is located within the Old Orland Historic District. As such, the current configuration of the three lots do not allow for new construction, as new development is not permitted over property lines. The petitioner is seeking to combine the three parcels to create one buildable lot for a new single-family residence. They are also seeking approval of a variance from the Land Development Code, to allow for a lot width of 75 feet whereas the maximum lot width for a corner lot in the Old Orland Historic District is 50 feet.

PROJECT DESCRIPTION & CONTEXT

The Applicant seeks approval for a lot consolidation to combine three lots into one at 14335 Oak Place. The proposed 7,500sf lot exceeds the minimum 2,500sf lot size required for residential properties in the OOH Zoning District. The proposed 75ft lot width exceeds the maximum lot width permitted, and does not comply with code requirements. The petitioner is requesting a variance to increase the maximum lot width from 50ft to 75ft.

Per the Land Development Code, the lot width is defined as the distance between the side lot lines measured along the front right-of-way, and the front setback on a corner lot shall be that area with the narrowest street frontage. Staff is in support of the variance request to increase the maximum lot width allowed because it is not out of character for the OOH District. The attached Exhibit A provides an aerial

view of the District. The highlighted parcels are residential corner lots in the District with a lot width greater than 50ft, and the parcels outlined in red are the subject property.

Staff also concurs with the petitioner's responses to the variance standards. The petitioner notes that the property will continue to be used as a single-family detached residential use, which is consistent with the surrounding properties and the Comprehensive Plan. Additionally, they discuss that they decided to consolidate all three lots because consolidating the two northern lots of the three would create one lot that is not buildable and non-conforming. Therefore, while the proposed lot requires a variance due to the lot width, it is the minimum variance required for reasonable use of the land.

The petitioner plans to construct a new single-family home on the lot. A building permit application and a petition for a Certificate of Appropriateness have already been submitted for review.

Plan Commission Discussion

Present at the Plan Commission were 6 commissioners in person and members of staff. Discussion included project details, scope of work, and overall visions for the Old Orland Historic District. Overall, the commissioners expressed support for this project.

The Plan Commission unanimously recommended approval 6 ayes, 0 nays, and 1 absent.

Director of Development Services Steve Marciani presented information regarding this matter. (refer to audio)

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5962, entitled: ORDINANCE GRANTING VARIANCE (RIVARD LOT CONSOLIDATION - 14335 OAK PLACE);

AND

Approve the Plat of Consolidation prepared by DesignTek Engineering, Inc. dated September 9th, 2024;

AND

Authorize staff to execute and record the plat.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

FINANCE

2024-0897 An Ordinance Providing For The Levying, Assessment And Collection Of Taxes For The Current Fiscal Year Of The Village Of Orland Park, Cook And Will Counties, Illinois

The Village Board has discussed the tax levy at the October 16th budget workshop, and also approved the Resolution Determining the 2024 Tax Levy in Compliance with the Truth in Taxation Law on November 4. A Truth in Taxation Hearing was not needed; however, in the interest of transparency, a Truth in Taxation Hearing Notice was published on November 22, and the hearing was held on December 2. The attached ordinance will be filed with Cook and Will Counties prior to the last Tuesday in December.

The attached ordinance includes a total Village levy of \$13,300,000 in the following categories:

General Corporate: \$1,207,618
Recreation & Parks: \$1,100,000
FICA: \$882,519
IMRF: \$1,903,368
Police Pension: \$5,404,767
Bonds: \$2,801,728

The impact to the homeowner as a result of the proposed tax levy will depend on changes to assessed valuation of the homeowner's property. If the assessed value of a homeowner's property remains the same as the previous year and the State equalizer remains the same, the Village portion of a homeowner's tax bill would decrease \$4.19 or \$0.10 less per month.

Orland Park Public Library Levy

The Library's tax levy for operations will increase by \$289,000, or 4.25%, for a total levy of \$7,082,000.

President Pekau entertained a motion postpone this item to the next Board meeting on December 16, 2024. (refer to audio)

I move to adopt an Ordinance entitled: An Ordinance Providing For The Levying, Assessment And Collection Of Taxes For The Current Fiscal Year Of The Village Of Orland Park, Cook And Will Counties, Illinois, which includes a Village Levy in the total amount of \$13,300,000 and a Library Levy in the amount of \$7,082,000,

for a total of \$20,382,000.

A motion was made by Trustee Kampas, seconded by Trustee Riordan, that this matter be POSTPONED to the Board of Trustees due back on 12/16/2024. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0898 An Ordinance Adopting The Annual Budget For The Fiscal Year Commencing On January 1, 2025 And Ending On December 31, 2025 For The Village Of Orland Park, Cook And Will Counties, Illinois

The Village Board held a budget workshop on October 16. The board approved the public hearing date and the publishing of the tentative annual budget at the November 4 Board meeting. The budget has been made available for public inspection at the Village Hall and on the website since November 18. The public hearing notice was published in the Daily Southtown on November 22. The public hearing was held on December 2, 2024.

The Budget meets the following key Village objectives:

- At the end of 2025, the General Fund ends with 44.6% available fund balance on hand and the Recreation Fund ends with 14.1% available fund balance on hand.
- Property Tax Levy has been reduced by over \$125,518.
- Capital investment of \$59,705,642, including roads, buildings, and other infrastructure projects
- Continued focus on process improvement and streamlining operations to provide more reliable and cost-effective service to internal and external customers.

President Pekau entertained a motion postpone this item to the next Board meeting on December 16, 2024. (refer to audio)

I move to adopt an Ordinance entitled: AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2025 AND ENDING ON DECEMBER 31, 2025 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Riordan, that this matter be POSTPONED to the Board of Trustees due back on 12/16/2024. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0906 An Ordinance Establishing Certain Annual or Hourly Pay Rates And Pay Ranges And The Salary Administration Schedule For The Village Of Orland Park Non-Represented Employees For FY2025

Each year, the Village adopts a salary ordinance, which outlines the non-represented positions and pay ranges. This ordinance makes the following changes:

Changes in Pay Ranges

Pay ranges have been adjusted by 3.0%. The minimum and maximum pay rates for Grades 100 through 500 were increased by a sliding scale between \$0.50 and \$1.00 per hour due to the increase in the State's Minimum Wage, which is the same approach as 2024. The range maximum for Grade 14 was increased to ensure all employees fit within the ordinance.

Pay Increases for Individual Employees

Non-represented employees will be subject to merit based increases of up to 3.0%, with no automatic cost of living increase to be provided.

Part time employees (except CPAC employees) in Grades 100 through 500 will receive a pay increase equal to the amount of their range minimum increases as of January 1, 2025 due to an increase in the State's Minimum Wage. Increases by grade include: (Grade 100, \$1.00; Grade 200, \$1.00; Grade 300, \$0.90; Grade 350, \$0.80; Grade 400, \$0.70; Grade 450, \$0.60; and Grade 500, \$0.50). Employees who receive this pay increase will not be eligible for an additional merit increase in 2025. CPAC employees are paid using the step scale at the bottom of Appendix B.

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5963, entitled: AN ORDINANCE ESTABLISHING CERTAIN ANNUAL OR HOURLY PAY RATES AND PAY RANGES AND THE SALARY ADMINISTRATION SCHEDULE FOR THE VILLAGE OF ORLAND PARK NON-REPRESENTED EMPLOYEES FOR FY2025.

A motion was made by Trustee Kampas, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

VILLAGE MANAGER**2024-0925 CHC Wellbeing - Wellness Screening - Change Order #1 and Addendum A**

CHC Wellbeing has been utilized by the Village to provide wellness screenings for Village employees. Employees and insured spouses that complete wellness screenings are eligible for continuation of their health insurance premium at the wellness rate. The services provided by CHC Wellness are as follows: Comprehensive Biometric Screening, Health Risk Assessment, Individual Reporting, Aggregate company level specialized reporting, web portal administration and access, health coaching access, e-learning access, nutrition and activity tracker.

The Board previously approved a contract with CHC Wellbeing to provide wellness screenings for one (1) year with a cost per participant rate of \$140.00 plus other miscellaneous administrative fees for a total amount of \$33,000.00 for 2024 at the August 19, 2024 Board of Trustee Meeting.

In addition to the approved contract amount for the wellness screenings proctored by CHC at the Civic Center on September 20, 2024 and September 27, 2024, CHC had an additional Health & Wellness Test at a Lab and Physicians Form submitted on October 30, 2024 . As a result, an addendum to the contract is needed to for an increase in the amount of \$1,495.00.

President Pekau had comments. (refer to audio)

I move to approve and authorize the execution of Change Order #1 and Addendum A to the contract dated August 12, 2024, with CHC Wellness Inc., DBA CHC Wellbeing, Inc. an Illinois Corporation, in the amount of \$1,495.00, for a new not to exceed amount of \$34,495.00;

AND

Authorize the Village Manager to execute all related documents subject to Village Attorney review.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

BOARD COMMENTS

Trustees Riordan, Healy, Katsenes, Milani, Kampas, Clerk Gaspardo, and Mayor Pekau had Board comments. (refer to audio)

ADJOURNMENT: 7:47 P.M.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Radaszewski

2024-0948 Audio Recording for December 2, 2024, Board of Trustees Meeting

NO ACTION

/AS

APPROVED:

Respectfully Submitted,

Brian L. Gaspardo, Village Clerk