

PROPOSAL SUMMARY SHEET

RFP #24-007

Centennial Park Aquatic Center & Ball Field Concessions

Business Name: Brittany Bailey PM Concessions  
 Street Address: 14643 Kenwood Ave  
 City, State, Zip: Dalton IL 60119  
 Contact Name: Brittany Bailey  
 Title: Owner  
 Phone: 708 400 9112 Fax: N/A  
 E-Mail address: pmconcessionsinfo@yahoo.com

Commission Structure Paid to Village

	2024	2025	2026	2027	2028
Centennial Park Aquatic Center	15-20 %	15-20 %	15-20 %	15-20 %	15-20 %
And/Or Flat Fee	\$	\$	\$	\$	\$
Centennial Park Ballfields	15-20 %	15-20 %	15-20 %	15-20 %	15-20 %
And/Or Flat Fee	\$	\$	\$	\$	\$
John Humphrey Complex	15-20 %	15-20 %	15-20 %	15-20 %	15-20 %
And/Or Flat Fee	\$	\$	\$	\$	\$

**Include narrative describing proposed commission structure paid to the Village:**

15-20% of gross sales minus  
taxes monthly 1-31st period 15th  
of each month!

**Additional Items for Consideration (Optional)**

Employee Discount	%	%	%	%	%
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**Annual Guard Games Celebration**

The Guard Games Celebration marks the end of three days of lifeguard skills competition. This annual event typically occurs on the last Thursday of July with approximately 175 attendees. Celebration includes pizza, soda, side dishes, and desserts traditionally provided by local restaurants and staff. Please outline any discounts, donations or potential sponsorships you would provide for the event.



- Staffing plan

See proposal summary

- Process for notice of closing and reopening

per weather

- Maintenance and sanitation

daily weekly routine maintenance and sanitation upkeep by staff

- Name of licensed food sanitarian(s) on staff

SERV-Safe all staff will be certified

#### Bookkeeping

Describe methods of bookkeeping you will use to accurately and completely account for all receipts and disbursements in connection with the operation of the concessions.

online POS system Skytab Systems reporting

#### Signage

Indicate what type of signage will be utilized to inform patrons of hours, menu selection and pricing.

Posted menu listed at each location social media flyers

#### Equipment

Detail the equipment you will use. See Exhibit B - Concessions Equipment Inventory for a list of Village-owned equipment available for use at the Project locations. Non-Village equipment required to support the operation is the sole responsibility of the successful Proposer. The Village is not responsible for any additional power demands made by the addition of new equipment.

TBD

#### Capital Improvements Proposed

Proposer should include any capital improvements which may be necessary for the operations of the proposer.

TBD

#### Areas of Maintenance and Sanitation

The successful Proposer will be responsible for the maintenance and sanitation of the concession facilities and the surrounding areas including seating areas in close proximity of the concession stand. Describe your plan to meet this requirement.

hourly sanitation and upkeep checks

**Operating History**

Provide background information on your company, including, but not limited to, the age of the business, the number of employees and pertinent financial data that will permit the Village to determine your company's capabilities to meet all contractual requirements.

See proposal summary

**AUTHORIZATION & SIGNATURE**

Name of Authorized Signee: Bethany Bentley  
Signature of Authorized Signee: [Signature]  
Title: owner Date: 2/23/24