

## **MEMORANDUM**

**TO:** Nancy Flores, Direction of Recreation

**FROM:** Ray Piattoni, Sportsplex Administrator

**RE:** Fitness Center Equipment Purchases

**DATE:** January 6, 2009

In the new calendar year, we would like to replace six spin bikes and three treadmills. This replacement equipment will increase member satisfaction/retention and assist in attracting new members.

The existing cardio equipment is seven years old and has become increasingly expensive to maintain. Depending upon usage, cardio equipment has a useful lifespan of 5 – 10 years; though it is likely to be outdated in terms of features within 5 years. Sportsplex needs to begin a yearly replacement cycle now. By doing so, we avoid the need to replace a larger volume of equipment at a much higher cost.

In the FY 08 – 09 budget, account 6045 includes \$30,269 for fitness equipment purchases (leaving a balance of \$8731).

I would like to use \$7,729.73 to replace 6 spin cycles; \$15,000 (+ freight & installation) for 3 treadmills. These purchases total \$22,729.73 (+ freight & installation). The overall remaining balance in 6045 would be \$15,799.39. This should be sufficient for the remainder of this fiscal year.

In subsequent years, we will need to budget a similar amount to continue with a replacement program for the cardio equipment and then eventually, the strength equipment.

If you have any questions, I would be pleased to provide anything additional you require.

Thank you for your consideration.

