

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, January 6, 2014

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,  
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:05 PM.

**Present:** 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

**Absent:** 1 - Trustee Dodge

**VILLAGE CLERK'S OFFICE****2014-0010 Approval of the December 16, 2013 Regular Meeting Minutes**

The Minutes of the Regular Meeting of December 16, 2014, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 16, 2013.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2014-0001 St. Michael School - Raffle License**

St. Michael School requested a license to sell raffle tickets beginning January 7, 2014 to March 8, 2014 for a fundraiser event for the school located at 14355 Highland Avenue. Funds raised are for the Education Fund.

I move to approve issuing a raffle license to St. Michaels School located at 14355 Highland Avenue to sell raffle tickets beginning January 7, 2014 to March 8, 2014.

**A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

## CONSENT AGENDA

### Passed the Consent Agenda

**A motion was made by Trustee Schussler, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

### 2014-0002 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 6, 2013 in the amount of \$1,174,230.24 and the Monthly Hourly Payroll for December 13, 2013 in the amount of \$18,711.48.

**This matter was APPROVED on the Consent Agenda.**

### 2013-0727 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from December 3, 2013 through December 16, 2013 in the amount of \$2,102,231.91.

**This matter was APPROVED on the Consent Agenda.**

### 2013-0704 Annual Website Maintenance and Hosting - Expenditure Approval

The annual website maintenance and hosting agreement is due for renewal. Maintenance, hosting and support fees have increased \$574.76 from last year. Staff is requesting approval in the amount of \$12,070.08 for this service effective January 1, 2014 to December 31, 2014.

The cost breakdown is as follows:

Hosting	\$237.20 per month
Software maintenance & updates	\$274.95 per month
Unlimited support	\$493.68 per month

Total \$1005.83 per month/\$12,070 annual

I move to approve the annual website maintenance and hosting expenditure from CivicPlus in an amount not to exceed \$12,070.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0721 Winter/Spring 2014 Program Brochure - Distribution**

The Village has budgeted for the distribution of the Winter/Spring 2014 Program Brochure in the Orland Park Prairie (22nd Century Media, LLC). The final cost to mail 23,750 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$7,380.00. The remaining 1,250 brochures will be distributed to the public at Village facilities.

The brochure weight of 8.2oz. has increased due to the combination of the winter & spring programs into the Winter/Spring Program Guide.

I move to approve payment to 22nd Century Media, LLC in the amount of \$7,380.00 for the distribution of the Winter/Spring 2014 Program Brochure.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0722 Sportsplex Soccer Scoreboards**

The fiscal year 2014 budget includes funds for replacement of the soccer scoreboards at the Sportsplex. These are the remaining original scoreboards in this facility and are nearly twelve years old. Like the former scoreboards in the gymnasium, the soccer scoreboards have undergone multiple repairs with parts now unavailable for purchase.

Three quotes were received for Daktronics soccer scoreboards H-2111-13 and staff recommends accepting the lowest quote from Sievert Electric at an installed cost of \$9,960. The purchase includes border striping, wireless controller, shipping and installation by union electricians.

Staff continues to offer the scoreboards to business sponsors as was done in the gymnasium courts.

I move to approve accepting the quote from Sievert Electric for the purchase and installation of two Daktronics scoreboards at a cost not to exceed \$9,960.00.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0723 Sportsplex Gymnasium Scoreboard**

The Gymnasium # 1 scoreboard at the Sportsplex is in need of replacement. The scoreboard is nearly 12 years old and has undergone multiple repairs with mixed success. Scoreboards in Gym #2 and #3 have already been replaced in recent years.

Staff has secured one \$5,000 scoreboard sponsorship from Boombah Retail Store in Orland Park to go towards replacing the scoreboard in Gym # 1. With this donation, Boombah will hold a five year sponsorship which will include an 18" x 8' sponsor panel that will be affixed to the scoreboard. This is the second sponsorship secured for scoreboard replacements and staff continues to work with local businesses to encourage future sponsorship opportunities.

Three quotes for Daktronics BB-2101-13 scoreboard were received and staff recommends accepting the lowest quote from Sievert Electric at an installed cost of \$6,615.00. The purchase includes (1) sponsor panel, (2) corner logo panels, border striping, wireless controller, shipping and installation by union electricians.

I move to approve accepting the quote from Sievert Electric of Forest Park, IL for the purchase and installation of a Daktronics Scoreboard at a cost not to exceed \$6,615.00.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0702 Native Landscape Stewardship 2014 for the Police Station**

One proposal for the fifth year was received for the Native Landscape Stewardship Program to maintain the natural landscape surrounding the Police Station. Pizzo & Associates, Ltd. has maintained this area for the past four years following a lack of proper maintenance by the original firm assigned to the work during construction. Pizzo has made great strides in accomplishing the desired appearance and has been excellent to work with. The total cost is \$9,500 for the year 2014.

I move to approve accepting the quote not to exceed \$9,500 from Pizzo & Associates, Ltd. for the 2014 native landscape stewardship at the Police station.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0729 Window Cleaning Bid Award Contract Extension**

Archer Window Cleaning has sent us a proposal requesting an extension of their contract with the Village for window cleaning. The proposal extends their 2010 prices for the next three years. At the time of the bids 2010, Archer was the low bid of 3 bidders and during the past three years, they have provided excellent service. The annual amount for service will be \$10,280.00, which includes two additional buildings - Recreation Administration at \$500/year and Old Village Hall at \$380/yr.

I move to approve accepting the extension of the window cleaning contract with Archer Window Cleaning for a cost not to exceed \$10,280.00 annually.

**This matter was APPROVED on the Consent Agenda.**

**2013-0730 Paper Products and Domestic Supplies Contract Award**

This year the Finance Department looked into the Joint Purchasing Program for Local Government Agencies to award the paper products and domestic supplies contract. The Village is members of the Suburban Purchasing Cooperative (SPC) and they have chosen Warehouse Direct Workplace Solutions as the lowest responsive, responsible bid.

I move to approve accepting Warehouse Direct Workplace Solutions as the provider for village paper products and domestic supplies based upon Suburban Purchasing Cooperative bid pricing, for the years 2014, 2015, and 2016.

**This matter was APPROVED on the Consent Agenda.**

**2013-0724 Generator and VRLA Battery Maintenance contract for the Police Station, Recreation Administration, and Old Village Hall**

Two quotes for the preventive maintenance service on the chloride UPS System at the Police Station were received. Nationwide Power quoted \$4,288.92 annually and Steiner Power Systems quoted \$2,095.00 annually.

Steiner Power Systems was requested by the Village to supply a quote for the regular preventative maintenance service on the generators at Recreation Administration (\$818.33/year) and Old Village Hall (\$807.17/year). Building Maintenance would like have the same company provide maintenance to all units.

I move to approve accepting the low quote from Steiner Power Systems for the three year preventative maintenance agreement for the Police Station, Recreation Administration, and Old Village Hall in the amount not to exceed \$3,730.50.

**This matter was APPROVED on the Consent Agenda.**

**2013-0725 Landscape Management & Maintenance of Metra Stations**

J.G.S. Landscape Architects is under contract through 2015 for the landscape management and maintenance of certain rights of way in the Village. They have submitted three additional proposals to maintain the landscape in the area surrounding all three Metra commuter stations. The proposals for 2014 are as follows; 153rd Metra - \$15,600.00, 179th Metra - \$4,800.00, and 143rd Metra - \$11,600.00. The 2014 total is \$32,000.00.

JGS has also provided proposals for these locations through the life of their current contract at the following rates; 2015 \$33,594 and 2016 \$35,273. Staff recommends adding this work to the scope of the contract with JGS.

I move to approve an addition to the contract with J.G.S. Landscape Architects, Inc. for the landscape management and maintenance of the area surrounding three Metra stations for the contract years 2014 and 2015 at the proposed amounts.

**This matter was APPROVED on the Consent Agenda.**

**2013-0525 AT&T Co-Location Water Tower 1 - Ordinance**

On December 2, 2013, the Village Board approved a special use permit for a site plan and elevation drawings of a wireless communication facility co-location on Water Tower 1 at 17801 S. Wolf Road. The special use permit allows for the establishment and construction of a ground facility that includes one ground equipment shelter structure with the possibility for a second shelter and all the ground equipment appurtenances associated with co-locations (e.g. lease area, easements, underground facilities etc.) as well as a retaining wall. The approval included modifications to reduce building setbacks in the R-4 district, reduce the retaining wall setback and increase the retaining wall height. The approval is subject to the conditions as stated in the ordinance.

I move to pass Ordinance Number 4876, entitled: ORDINANCE GRANTING A SPECIAL USE PERMIT - AT&T, 17801 S. WOLF ROAD - WATER TOWER NO. 1

**This matter was PASSED on the Consent Agenda.**

**2013-0647 2013 Land Development Code Amendments II**

The second round of 2013 Land Development Code amendments include both clarification and substantive amendments. Below is a summary list of the amendments.

Substantive Amendments (in order of magnitude)

- Creating a consistency within the Code for the appropriate application of sidewalks and multi-use paths per the Comprehensive Plan's recommendations to improve the walkability and multi-use of the Village's non-motorized (i.e. ped/bike) pathway networks. Also providing troubleshooting techniques for instances when network continuity is in question. (Section 6-406)
- Establishing multi-family/ attached dwellings in COR and VCD as special uses to ensure appropriate design oversight within the downtown and protect against residential encroachment. (Sections 6-210 and 6-212)
- Enabling equipment and motor vehicle rental in the MFG district for self-storage moving truck rentals and construction equipment rental as a special use. (Section 6-208)
- Correcting height regulations for wireless communication co-locations on buildings and water towers (15 feet max height for buildings and 50 feet max height for water towers); additional controls added for new freestanding wireless facilities within the 1 and ½ mile extra territorial jurisdiction of the Village (comply with Village Land Development Code); Retention of authority for the Village to correct abandoned or non-compliant towers within the municipality (legal recourse). (Section 6-311)

- Creating conformity for multi-family and single family attached buildings that share private driveways and limiting the number of single family detached dwellings on a shared private driveway to three lots (this is in addition to the definition of a Residential Driveway, which allows up to three dwelling units per shared driveway). (Section 6-406)
- Eliminating a provision on when private roads are appropriate as this is better handled by the Village Code; also removes the encouragement of gated communities, but does not discourage it either. (Section 6-405)
- Eliminating text in R-1, R-2, and R-2A that made subdivisions of 6 to 10 lots permitted uses in these zones. The text is inconsistent with current practice since subdivisions require public hearings related to density changes. (Sections 6-202, 6-203 and 6-203.5)
- Adjusting the minimum required setback in VCD to enable architectural features to project within the setback area up to 5 feet from the right-of-way. (Section 6-212)
- Creating consistency between office uses and medical offices uses pertaining to their respective parking requirements (making them the same). (Section 6-306)
- Adding Adult Day Care Center to the list of permitted uses in BIZ and COR next to Child Day Care. This is not added to any of the sections that reference Child Day Care because Adult Day Care is more intensive as a use than Child Day Care. (Sections 6-207 and 6-210)
- Adding Adult Day Care definition to the Definitions section to clarify what is meant by that use in the above referenced zoning districts. (Section 2-102)
- Creating feasibility strategy/ requirement for commercial property owners to limb or prune parkway trees that are thought to be hiding the shopping center's tenants or units. Limbing and pruning are first priority before cutting any trees. (Section 6-305)
- Adding Vending Machines to the list of accessory uses and structures for commercial properties and identifying the appropriate locations on site for such machines. (Section 6-302)

#### Clarification Amendments

- Updating the definition of Day Care Center to reflect the appropriate state licensing and registration requirements with DCFS. (Section 2-102)
- Updating the definition of Convenience Store to remove references to beer and



wine. This does not impact the ability of issuing a liquor license to a convenience store. (Section 2-102)

- Clarifying dimensional requirements currently found on permits for non-residential tents and canopies and when they are required. (Section 6-304)
- Clarifying the number of times residential properties can have dumpsters on their property (1 month per 1 year). (Section 6-304)
- Updating terms in the Sign code and replacing the word “development(s)” with “building(s)”. Also removing an erroneous provision limiting window signs on monument signs. Monument signs do not have windows. (Section 6-307)
- Clarifying when barriers are required for aquatic facilities (i.e. spas, hot tubs etc.) per current permit requirements and that they must remain for abandoned properties. (Section 6-310)
- Updating terms, definitions and processes of reviewing wireless communication facilities with more user friendly language and expounding on what is meant and expected with stealth technologies, landscape screening etc. (Section 6-311)
- Clarifying that lots within the 1 and ½ mile extra-territorial jurisdiction of the Village shall not be less than 10,000 square feet. Lots within the Village are often less than 10,000 square feet (e.g. R-4 and OOH) and so that intent is adjusted and removed. (Section 6-402)

I move to approve the Land Development Code Amendments as recommended at the December 16, 2013 Development Services and Planning Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Land Development Code Amendments as shown in the attachment titled “Part Three: Attachments”, prepared by the Development Services Department and dated December 11, 2013, for Sections 2-102, 6-202, 6-203, 6-203.5, 6-207, 6-208, 6-210, 6-212, 6-302, 6-304, 6-305, 6-306, 6-307, 6-310, 6-311, 6-402, 6-405 and 6-406.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0738 Joon Lee Tae Kwon Do Studio - Appearance Improvement Grant**

The purpose of this application is to obtain \$20,000.00 in funding assistance to renovate and rehabilitate the exterior appearance of the two-story former Crest Lighting building at the northeast corner of 144th Place and La Grange Road and to make minor site plan adjustments related to the construction of the an elevator shaft and a cross-access connection.

An Appearance Review was administratively approved for this project on December 12, 2013. The Appearance Review report and its exhibits were included with this Board report for further reference.

The petitioner is applying to the Appearance Improvement Grant for \$20,000, the maximum participation, to renovate and rehabilitate the exterior appearance of the former Crest Lighting building. The former Crest Lighting building very visible from La Grange Road and is the type of building this grant program is intended to assist. It has an aged appearance complete with mansard roof, old dormers and heavy design features. A new appearance will re-energize this site within the Downtown and the La Grange Road corridor and reflect the continued renewal of the Downtown district.

I move to approve the Appearance Improvement Grant application for \$20,000 to renovate and rehabilitate the exterior appearance of the former Crest Lighting building for Joon Lee's Tae Kwon Do Studio, as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Appearance Improvement Grant application for \$20,000 from account 010-2003-484930 for Joon Lee's Tae Kwon Do Studio at 14355 S. La Grange Road;

And

I move to approve the Krane Builders and Development bid for \$219,000 as the lowest bid for Joon Lee's Tae Kwon Do Studio to use subject to the following conditions:

1. Obtain the necessary building permits for renovating the building;
2. Sign an Appearance Improvement Grant Agreement before beginning any work.
3. Complete the conditions outlined in the attached Appearance Review.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0731 Planning Resources, Inc. Contract**

Planning Resources provides professional and landscape architectural and planning services that include:

Landscape reviews and inspections of new developments.  
Environmental reviews of detention pond landscape designs.  
Wetland and Erosion Inspections and other planning services.

Over the past ten years, Planning Resources' hundreds of diligent reviews have

resulted in landscape plans that meet or exceed Orland Park Codes and high standards. The numerous inspections performed ensure full compliance with Board approved plans before the Village grants full occupancy or releases a letter of credit. Generally, Planning Resources completes about 100 reviews and inspections a year.

Planning Resources bills the Village monthly for time and materials based on their current schedule of hourly rates. The services provided by Planning Resources can be split into two categories, services billed at the 'Village Rate' and services billed at the 'Developer Rate.' Services like landscape reviews and inspections that are related to a specific project are billed at the developer rate, which is higher than the village rate. The Village recoups the cost of these services by charging a flat landscape review and inspection fee that is due upon the petition of any new project. The Village reserves the right to charge additional fees to a developer if the project requires more than two inspections. Planning Resources charges the village rate for Village requested projects like code review, wetland consultation or landscape design.

In 2009 the Village Board approved a contract with Planning Resources, Inc. for an amount not to exceed \$50,929 per year. The contract auto-renewed every year but included options for termination of the contract. The Finance Department is drafting a new contract that would continue their services, but not increase the annual budgeted amount. The proposed contract will also automatically renew yearly for four years with the Village's option to terminate.

I move to approve a contract for Planning Resources, Inc. for an amount not to exceed \$50,929 per year.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0742 Professional Engineering Services with Christopher B. Burke - Approval**

The Village of Orland Park's current contract with Christopher B. Burke (CBBEL) to provide professional engineering services expires December 31, 2013. Previous contracts for general engineering to be provided by CBBEL included a monthly retainer of \$8,500. CBBEL is proposing to maintain this amount for FY 2014. Throughout the 2013 fiscal year CBBEL has provided a variety of services not only with Development Services but with Public Works, Administration and Parks. The scope includes attending Village meetings, investigation of engineering matters, review of drainage complaints, and follow-up with developers and residents. CBBEL also serves as the Village's professional engineer (PE) for the review and approval of private development projects within the Village of Orland Park. These fees are passed through to the developer for payment but are billed at CBBEL's 2007 rates, which is a significant savings to our local developers.

I move to approve the Professional Engineering Services Contract with Christopher B. Burke in the amount of \$102,000 or \$8,500 per month as outlined

in their proposal.

**This matter was APPROVED on the Consent Agenda.**

**2013-0678 Consulting and Exclusive Commercial Real Estate Listing Agreement with HSA - Revised and Amended**

In April of 2012, the Village Board approved a consulting and exclusive commercial real estate listing agreement with HSA Commercial Real Estate for the Main Street Development Project. Throughout the last year, staff has worked closely with Tim Blum of HSA on potential development projects, including identification of potential developers and tenants. The Village Board has been apprised of these confidential opportunities and staff anticipates bringing forward many of these opportunities in the very near future. HSA has worked very closely with Village staff and has served as a useful extension of Village resources throughout the past year, with no Village funds being expended to-date. HSA is only paid upon completion of actual deals. This agreement has now expired and will need to be renewed.

Throughout the past year, staff has discussed different deal structures that could possibly result in HSA stepping into the role of a developer on certain projects within the overall area. The attached revised agreement adds language that contemplates this possible scenario. Additionally, the agreement adds language that outlines the due diligence and rules that would be required in the event that such an arrangement would be deemed in the best interest of the Village of Orland Park (see Section 11 of agreement).

I move to approve of the revised and amended consulting and exclusive commercial real estate listing agreement with HSA.

**This matter was APPROVED on the Consent Agenda.**

**2013-0686 2014 Traffic Data Collection**

Over the last 12 months the Village with assistance from Gewalt Hamilton Associates, Inc. (GHA) has developed a comprehensive 2040 Transportation Plan. The Transportation Plan was recently adopted by the Village Board as an appendix to the Village's Comprehensive Plan. The Transportation Plan recommends the Village adopt a bi-annual program that collects and compiles traffic count data within the community in order to identify changes in travel patterns, trends in growth as well as supplement IDOT and County traffic count information. Having this information will also start to establish a database of traffic information that can be used for outside funding applications.

Having completed the Village's Transportation Plan, GHA understands what areas or intersections need to be studied. These are identified in the recommended improvements section of the Plan. As with any project the first step is to identify what the existing traffic volumes are and the movements that may be causing a problem.

GHA has put together a scope of services and cost to provide traffic data collection services. 24-hour intersection counts (Tuesday through Thursday) will be provided. GHA will provide electronic files consistent with IDOT procedures and formatting which will include turning movement volumes, vehicle classification, bike and pedestrian data at one hour intervals. GHA is IDOT pre-qualified to perform this work therefore the information can be used for future projects and funding applications. It is typical for funding applications and federally funded projects that the traffic information be no more than two years old. It is the intent to rotate locations every year so the traffic information is up to date.

As part of the Development Services operating budget, \$10,000 has been recommended on an annual basis for traffic data collection services. Staff recommends that GHA provide data collection services for 2014 in the amount not to exceed \$10,000.

The project will be invoiced monthly for the hours worked.

I move to approve entering into a contract with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the amount not to exceed \$10,000.00 (\$9,300 plus \$700 contingency) for the traffic data collection services.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0740 Final Relocation Payment for Orland Bakery**

As part of the acquisition of the Orland Plaza, the Village of Orland Park is required to pay for relocation costs for affected businesses. The Village follows regulations in accordance with the Uniform Relocation and Real Property Acquisition Policies Act of 1970. The Village has finally received the required paperwork for the relocation of the Orland Park Bakery, now located at 14850 LaGrange Road.

Based upon documented paperwork received from Annette Favia, the Village's relocation consultant, the Bakery is eligible for a total relocation payment of \$447,483.10. The Village already made a partial payment of \$98,260 to the owner in 2011. The remaining balance of \$349,223.10 is now ready to be paid, as all outstanding documentation has been received.

I move to approve of the final relocation payment in the amount of \$349,223.10 for the Orland Park Bakery.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0741 LaGrange Road Enhancements - Construction Management Proposal**

The Village of Orland Park is currently finalizing its aesthetic enhancements of the LaGrange Road corridor from 179th to 131st Streets. The project includes brick paver sidewalks, irrigation, monuments, columns, decorative fencing, various

plantings and decorative median walls. The Village continues to coordinate the design and approval of this work with IDOT. The enhancements were not included in IDOT's contract and will be contracted independently through the Village. This in itself is a major project challenge given the risk of having another contractor performing work within IDOT's work zone. There is standard language in the project specifications that IDOT's contractor needs to coordinate and cooperate with Village contractors. As we know, IDOT's main goal is to complete LaGrange Road and, if for some reason the Village's contractor is not in a position to perform work when IDOT allows, there is potential for delays and claims.

The Village Board approved a contract with V3 Companies in July of 2013, to administer the Village's aesthetic enhancements contract. This includes coordinating with IDOT, inspecting the contractors' work, answering requests for information, and recommending payment for the contractor. As part of V3's company structure, they do provide alternate construction delivery methods. The At-Risk Construction Management (CM) delivery system combines construction management with general contracting. The CM acts as the owner's agent during all pre-construction activities including program development, cost estimating, scheduling, and bid solicitation. Depending on the contract payment structure (Lump Sum, GMP, Cost-Plus Fee), the CM's fiduciary responsibility may shift at the start of construction. However, if the construction contract is defined as a cost of construction plus a CM fee, the CM remains as an agent for the owner while simultaneously being responsible for directing the work on site.

The LaGrange Road corridor project is a high profile local and regional project. The Village has invested significant resources to deliver a project that is above and beyond the typical IDOT bricks and mortar project. The ability to coordinate and construct the enhancements within the same time frame as IDOT's project schedule with the quality the Village expects is critical to the success of this project. The cost-plus-fee delivery method has the ability to deliver this project with these expectations and is the recommended delivery method.

As part of the Village's FY 2014 budget, \$3,500,000 has been budgeted for portions of the LaGrange Road aesthetic enhancements. Attached is the scope of work and budget summary for the construction management and construction of the enhancements. V3 will assemble specific trade bid packages which will be publicly bid and opened. The Village will approve the bid packages which will be billed against the not-to-exceed Construction Management Contract with V3 for \$3,500,000. The enhancement work anticipated for this year is along the east side of LaGrange Road. This work is based on the construction phasing of IDOT's LaGrange Road project.

As part of the Village's annual capital budget, funds have been allocated for the next three years for the enhancements. V3 and Village staff will continue to monitor the progress of the LaGrange Road reconstruction and develop a detailed scope based on the anticipated enhancement work to be done. This scope and

fee will be brought to the Committee and Village Board for approval.

I move to approve entering into a contract with V3 Companies of Woodridge, Illinois in the amount not to exceed \$3,500,000 for the construction and construction management of the LaGrange Road Enhancements by utilizing the Construction Manager At-Risk delivery method.

**This matter was APPROVED on the Consent Agenda.**

### **2014-0003 Second Addition to Orland Woods Phase II - Landscape Plan**

This is a request for approval of a landscape plan for the proposed Second Addition to Orland Woods Phase II, to be located at 17541 Karli Lane. The Village Board approved the Site Plan on March 19, 2007 with the following conditions:

1. A Tree Preservation and Mitigation Plan is submitted for separate review and approval before any permits for the project are issued.

Per Code requirements, the petitioner submitted a landscape plan that has been reviewed and approved by the Village's Landscape Architect consulting firm.

I move to accept as findings of fact the findings of fact as set forth in this staff report dated December 18, 2013.

and

I move to approve the landscape plan titled, 'Orland Woods Phase II', prepared by Fawn Landscaping & Nursery, Inc., project number 012-2250, dated October 31, 2013, sheets 1, 2, and 3.

**This matter was APPROVED on the Consent Agenda.**

### **BOARD COMMENTS**

TRUSTEE GIRA - Congratulated the Orland Park Royal Twisters gymnastic team that did very well during their State competition over the Christmas holiday.

TRUSTEES SCHUSSLER, RUZICH, CALANDRIELLO, AND FENTON – All thanked the Public Works employees who did a fantastic job with the snow removal throughout the Village.

PRESIDENT McLAUGHLIN – Wished everyone a Happy New Year and echoed the Trustees thanks to Public Works. He also asked Trustee Calandriello who is the Chairman of the Public Safety Committee to contact both Public Works and the Police to come up with a solution to stop residents from parking their cars in the streets during a major snow storm.

President McLaughlin stated that there was enough notice that this storm was

coming and it was amazing how many cars were parked in the streets when there was room in the driveways. Not only is this very dangerous for the truck drivers who are trying to plow, but also keeps the streets hazardous. There needs to be a solution to this problem, be it ticketing and/or the towing of cars or issuing warning tickets so residents are aware that this is a major problem.

Trustee Gira also asked if residents can be ticketed if they are snow blowing or shoveling their driveway snow back into the streets.

Village Manager Grimes stated yes, that is a violation within the Village Code and residents can be ticketed for that.

### **ADJOURNMENT - 7:15 PM**

**A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**/nm**

APPROVED: January 20, 2014

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**