

Clerk's Contract and Agreement Cover Page

Year: 2010

Legistar File ID#: 2009-0486

Multi Year: ☐

Amount \$25,000.00

Contract Type: Professional Services

Contractor's Name: CCMSI

Contractor's AKA:

Execution Date: 1/1/2010

Termination Date: 12/31/2010

Renewal Date:

Department: Finance

Originating Person: Annmarie mampe

Contract Description: FY2010 Third Party Administrator for Casualty Claims



MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100

November 17, 2009

Ms. Lori Mittelstaedt
Cannon Cochran Management Services, Inc.
3333 Warrenville Road, Suite 550
Lisle, Illinois 60532

RE: 2010 Addendum to the Service Agreement for Third Party Administrator

Dear Ms. Mittelstaedt:

Enclosed is one (1) original signed *2010 Addendum to the Service Agreement for Third Party Administrator of the Village of Orland Park's self-insurance program* in an amount of Twenty Five Thousand and No/100 (\$25,000.00) Dollars to be billed in quarterly installments. This contract is for the twelve (12) month period January 1, 2010 through December 31, 2010.

Your contact regarding this agreement is Annmarie Mampe at (708) 403-6199.

Please return a fully executed contract for my files to

Denise Domalewski
Village of Orland Park
14700 S. Ravinia Ave.
Orland Park, IL 60462

Sincerely,



Denise Domalewski
Contract Administrator

cc: Stephana Przybylski
Annmarie Mampe



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira

**ADDENDUM TO SERVICE AGREEMENT BETWEEN
VILLAGE OF ORLAND PARK AND
CANNON COCHRAN MANAGEMENT SERVICES, INC.**

THIS ADDENDUM is made and entered into this 1st day of October, 2008, by and between the Village of Orland Park (the "Client"), and Cannon Cochran Management Services, Inc., ("CCMSI"), a Delaware corporation. By this Addendum, the October 1, 2007, to September 30, 2008, Service Agreement is automatically continued with the pricing provisions outlined below. This pricing is effective on January 1, 2010, and terminates on December 31, 2010.

Section H. 3. (c) under "Term and Termination" has been amended to read as follows:

- (c) Provide an electronic transfer of data if such is feasible, with the cost of providing such borne by the Client. The electronic transfer of data will be subject to a flat fee of \$2,500.

FEE AND PAYMENT SCHEDULE

Life of Contract: 12 months – 1/1/10-12/31/10		
Claims Administration (minimum deposit)		\$22,500
<u>WORKERS COMPENSATION</u>		
Indemnity	\$795	
Medical Only	\$137	
<u>AUTO</u>		
BI	\$663	
PD	\$382	
<u>GENERAL LIABILITY</u>		
BI	\$663	
PD	\$408	
POL, EPL, PL OR PLE	\$795	
*Note: Claims will be analyzed by the number of claims as well as the type of claim on an on-going basis and priced on a per claim fee as outlined above. Any additional charges over the \$22,500 minimum claim fee will be billed at the expiration of the policy term and quarterly thereafter. The flat rate unit prices includes: • Claims adjudication • Prompt and courteous customer service • Strict adherence to state regulations and statutes • Preparation for, compliance with and response to regulatory audits • Timely payment of all benefits • Fraud detection and prevention • Litigation Management • Hearing office representation <i>These prices do not include those costs typically identified and expense as allocated loss expenses. Please see details below of those typical allocated loss expense items</i>		

Annual Administrative Fee includes: • Transition planning, implementation and management • New account set up including establishment of location code structure within our ICE database; loss fund account set and printing of check stock • Account Management • Semi-annual claim reviews • Maintenance of the loss fund account • Monthly loss runs and loss fund activities reports • Filing of all required state forms including state mandated assessments • Filing of 1099s • Reporting to excess carrier									
Annual Risk Management Information Systems Fee (3 Users)			\$1,000						
Annual Risk Management Information Fee includes: • Internet access to the adjuster's electronic claim files • The ability to send email to your adjusters and Account Manager • Access and utilization of templated risk management reports presently available in our ICE library. • Initial training and subsequent user support									
Managed Care Services			See List of Services						
Provider Bill Re-pricing <table><tr><td>Service</td><td>Fee</td></tr><tr><td>Fee schedule re-pricing</td><td>\$9.00 per bill</td></tr><tr><td>Usual and Customary re-pricing</td><td>\$9.00 per bill</td></tr></table> PPO Re-pricing Bills with additional PPO discount opportunities below the Fee Schedule will be billed at 30% of savings. Pharmacy Network Services Pharmacy Network services are priced at 33% of savings. Field Case Management CCMSI does not offer proprietary field case management or vocational rehabilitation services. These are available from third party providers at market price and the cost of these services would be captured as an allocated loss expense to the referral file.		Service	Fee	Fee schedule re-pricing	\$9.00 per bill	Usual and Customary re-pricing	\$9.00 per bill		
Service	Fee								
Fee schedule re-pricing	\$9.00 per bill								
Usual and Customary re-pricing	\$9.00 per bill								
Run-Off Claims			TBD						
Run off claims Workers Comp		\$350 per claim 1 st 12 months \$300 per claim 2 nd 12 months \$250 all succeeding 12 months							

Village of Orland Park – Addendum to Service Agreement
Page 3 of 3

Special System Reports		\$125 an hour
CCMSI will provide special reports, (reports not currently programmed or written) for a fee of \$125 per hour for system programming time. CCMSI will provide an estimate of charges before any work will be done.		
Workers Compensation Subtotal (\$3,383.60 quarterly)	\$14,269	\$25,000.00
Liability/Other Lines Subtotal (\$3,491.40 quarterly)	\$10,731	
GRAND TOTAL		
Fee & Payment Schedule		
The total fee of \$25,000 will be billed in quarterly installments of \$6,250.00 due on the first day of January 2010, April 2010, July 2009 and October 2010.		
Run-off claims: As outlined above		

Executed this _____ day of _____, 200____.

CANNON COCHRAN MANAGEMENT SERVICES, INC.

By: _____
Rodney J. Golden

Its: Chief Operating Officer/Executive Vice President

VILLAGE OF ORLAND PARK

By: _____

Its: VILLAGE MANAGER

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CANNON COCHRAN MANAGEMENT SERVICES, INC.**

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FEE AND PAYMENT SCHEDULE

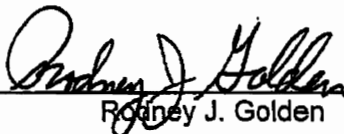
Life of Contract: 12 months – 1/1/10-12/31/10		
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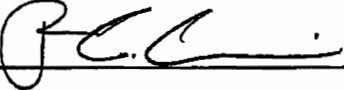
Executed this 30 day of November, 2009.

CANNON COCHRAN MANAGEMENT SERVICES, INC.

By: 
Rodney J. Golden

Its: Chief Operating Officer/Executive Vice President

VILLAGE OF ORLAND PARK

By: 
Its: VILLAGE MANAGER