

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, February 8, 2010

7:00 PM

Village Hall

Finance Committee

Chairman Edward G. Schussler
Trustees Bernard A. Murphy and Kathleen M. Fenton
Village Clerk David P. Maher

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:18 PM.

Present: 3 - Chairman Schussler; Trustee Murphy and Trustee Fenton

APPROVAL OF MINUTES**2010-0037 Approval of the January 11, 2010 Finance Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Finance Committee of January 11, 2010.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

ITEMS FOR SEPARATE ACTION**2010-0068 G.O. Refunding Bonds, Series 2009 Abatement - 2009 Levy - Ordinance**

Director of Finance Annmarie Mampe reported that In May 2009, the Village issued General Obligation Refunding Bonds, Series 2009 to partially refund a prior bond issue (Series 2001). Subsequent to the refunding and payoff of all remaining outstanding Series 2001 bonds, a cash balance remained in the Series 2001 Debt Service Fund. This cash balance was transferred to the Series 2009 Debt Service Fund; therefore, the Village is able to abate a portion of the 2009 levy for the payment of the Series 2009 bonds.

I move to recommend to the Village Board to pass an Ordinance entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2009 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$7,785,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2009, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON SAID BONDS, BEING ORDINANCE NO. 4482 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 4th DAY OF MAY 2009.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be RECOMMENDED FOR PASSAGE to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

2010-0074 Budget Rollovers FY09 to FY10 - Approval

Director Mampe reported that a detailed spreadsheet (by fund) of budget rollovers was given to the Board showing a total increase to the fiscal year 2010 budget in the amount of \$6,688,208. The budget rollovers are necessary due to the fact that these projects were not completed during fiscal year 2009. The budget impact is a decrease in expenditures for fiscal year 2009 and an increase to the budgeted expenditures for fiscal year 2010.

The breakdown by fund is as follows:

- General Fund - \$66,189
- Park Development Fund - \$37,534
- Water & Sewer Fund - \$3,481,053
- Road Exaction Fund - \$627,615
- Capital Improvement Fund - \$2,409,842
- Insurance Fund - \$37,357
- Main Street Triangle TIF Fund - \$18,743
- Recreation and Parks Fund - \$9,875

I move to recommend to the Board to amend the FY2010 expenditure budget by \$6,688,208.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

2010-0075 SunGard HTE Software Annual Maintenance - Expenditure Approval

The MIS Division has included \$76,323 in the FY 2010 budget for SunGard H.T.E. software maintenance and support. Maintenance includes software updates at least twice per year and 24 hour per day, 7 day per week technical support. SunGard has expanded customer support to include email product support and the use of the Internet to submit support problems and search the solutions database. SunGard also provides remote support capability which enables an application specialist to communicate directly with our system to resolve a problem or issue quickly.

I move to recommend to the Village Board approval of the SunGard HTE maintenance expenditure in an amount not to exceed \$72,750.80.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

2010-0076 GIS Software Annual Maintenance - Expenditure Approval

The MIS Division has included \$13,800 in the FY 2010 budget for the ESRI GIS software maintenance and support. Maintenance includes technical support and software updates. The village uses ESRI ArcInfo, ArcIMS, ArcView, and ArcGIS 3D Analyst for development and maintenance of the geographical information system, and ArcGIS Server to deploy GIS data and maps over the Internet.

I move to recommend to the Village Board approval of the GIS software maintenance expenditure in an amount not to exceed \$13,100.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Kathleen Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

2010-0067 Occupational Health Service Provider and Drug and Alcohol Testing Third Party Administrator

Midwest Center for Environmental Medicine provides Occupational Health Services including pre-employment exams, other employee medical exams and serves as the collection site for the drug and alcohol testing. The Village has a long standing positive working relationship with Dr. Moisan from Midwest Center for Environmental Medicine and has been well served by this office.

LexisNexis (formerly ChoicePoint Services, Inc). is a professional service that provides Medical Review Officer (MRO) services, random drug program administration, statistical reporting services, and emergency collection sites for the Village's drug and alcohol testing program. We are entering the third year of a service agreement which expires 3/31/2011. We are very satisfied with LexisNexis serving as our drug and alcohol program third party administrator.

I move to recommend to the Village Board to approve continuing to use Midwest Center for Environmental Medicine to provide Occupational Health Services at an amount not to exceed \$18,000 annually, and I to recommend to the Village Board to approve continuing to use LexisNexis, Inc. as the third party administrator for the drug and alcohol testing program at an amount not to exceed \$10,730 annually.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Kathleen Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

2010-0080 Class Software Annual Maintenance - Expenditure Approval

The MIS Division has included \$26,250 in the FY 2010 budget for the Class Program and Facility Management software maintenance and support. The vendor, Active Network Inc. provides annual software updates and 24 hour per day, 7 day per week technical support.

The Village acquired the Class application software in 1997. Annual maintenance fees are based on license fees totaling \$126,300. Current maintenance costs are \$25,639.04; which is a 3.75% increase from fiscal year 2009.

I move to recommend approval of the Active Network Inc. software maintenance expenditure in an amount not to exceed \$25,639.04.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

ADJOURNMENT - 7:36 PM

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be ADJOURNED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk