

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2024-0092

Contract #: 20240210

Start date: 3/18/2024

End date: 9/1/2024

Amount: \$ 258,205.00

Contingency Amount: \$ 25,820.50

Department: Public Works

Total Contract Amount: \$284,025.50

Contract Type: Contractor

Contractors Name: William Quinn & Sons

Status of Ownership: Small Business

Status of Sub: N/A

Certification: Attached

Self-Certifying

Did not disclose

Contract Description: VILLAGE HALL AND PD LANDSCAPE IMPROVEMENTS.

1.) Change Order #1 - Request to utilize \$9,170.45 of contingency to replace the dilapidated paver patio on the North Side of VH.



REQUEST FOR CHANGE ORDER # 1

Purchase Order/ Contract #: 24000685/20240210

Change Order Request Date: 6/11/2024

Company Name: William Quinn and Sons, Inc.

Contract Title: VH and PD Landscape Improvements

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park BEFORE commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	\$ 258,205.00
B	Total amount of previous change orders for contract (not contingency)	\$ 0.00
C	Total current contract amount (A + B)	\$ 258,205.00
D	Amount of this change order for contract (+ or -)	\$ 0.00
E	Revised contract amount (C + D)	\$ 258,205.00
F	Percent of current contract amount this change order represents (D/C)	0.00%
G	Cumulative percent of all change orders (B + D)/A	0.00%
H	Original contract completion date	9/1/24
I	Revised contract completion date	
J	Total amount of contingency	\$ 25,820.50
K	Amount of this contingency funds request	\$ 9,170.45
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 16,650.05

Brief description of services provided under the contract:

Landscape services at Village Hall (VH) and the Police Department (PD)

Reason for requested change: *(if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)*

Requesting to utilize Contingency funds in the amount of \$9,170.45 to replace the dilapidated paver patio on the north side of Village Hall. A total of \$25,820.50 of contingency was approved for this project.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$25,000 or more or the time of completion by a total of 30 days or more (up to 180 days).

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- The change is germane to the original contract as signed
- The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: William Quinn and Sons, Inc.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

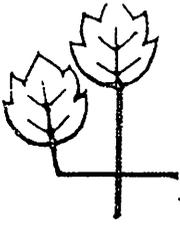
Village of Orland Park

Signature: Jim Culotta

Printed Name: Jim Culotta

Title: Assistant Village Manager

Date: 6/12/24



Phone (708) 389-8119
 Fax (708) 389-0837
 williamquinnandsons.com

WILLIAM QUINN & SONS

LANDSCAPE CONTRACTORS

Family Owned Since 1951

Proposal 3860 West 127th Street • Alsip, Illinois 60803

PROPOSAL SUBMITTED TO Village of Orland Park	PHONE 708-403-6100	DATE 5/10/2024
STREET 14700 S. Ravinia	CITY, STATE AND ZIP CODE Orland Park, IL 60462	

Village Hall Back Patio

- Remove Existing Pavers and Dispose
- Check Base for Proper Depth
- Tamp Base with Ramming Tamper if Depth is Adequate
- Extend Base to Ends of Pillars
- Install 3/8" Clean Limestone Screeding Base
- Install Existing Clay Pavers in Herring Bone Pattern with Soldier Course
- Install SEK Platinum Polymeric Sand

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

 Nine Thousand One Hundred Seventy Dollars and Forty Five Cents _____ dollars (\$) **\$ 9,170.45**

_____ Deposit required — balance due upon completion of job. See reverse side of sheet for guarantee, terms and conditions of payment.

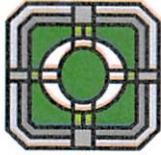
Authorized
Signature

I have read and agree to the terms and conditions outlined in this contract.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.

Signature _____

Date _____



VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2024-0092

File ID: 2024-0092	Type: MOTION	Status: PASSED
Version: 0	Reference:	Controlling Body: Board of Trustees
		File Created Date : 02/05/2024
Agenda Entry: Village Hall and Police Department Landscape Improvements - Reissue - RFP 24-034	Final Action: 03/18/2024	

Title: Village Hall and Police Department Landscape Improvements - Reissue - RFP 24-034

Notes:

Sponsors:

Res/Ord Date:

Attachments: RFP 24-034 - Audit Report, RFP 24-034 - Tabulation, Proposal - Christy Webber, Proposal - Quinn, Proposal - Semmer

Res/Ord Number:

Drafter:

Hearing Date:

Department Contact:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	02/05/2024	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	03/18/2024	APPROVED				Pass

Text of Legislative File 2024-0092

..Title

Village Hall and Police Department Landscape Improvements - Reissue - RFP 24-034

History

On February 12, 2024, the Village issued Request for Proposal (RFP) 24-034 "Village Hall and Police Department Landscape Improvements - Reissue" requesting proposals from qualified contractors to complete landscape and irrigation improvements at the Village of Orland Park's Village Hall and Police Department. This RFP is a reissue of RFP 24-013, as the wording in the original RFP was unclear regarding prevailing wage, which resulted in uncertainty for some bidders (prevailing wage is not required for this project.)

During the three (3) weeks that the bid was open for review, twenty-one (21) firms downloaded either partial or complete bid packages. RFP 24-034 was opened on February 26, 2024, at which point three (3) firms submitted bids. All qualifying bid packages and an audit of the bid submittals are attached for reference. A summary of the bid prices is provided below:

William Quinn & Sons

Village Hall Landscape Installation - Phase 2: \$85,905.00
Police Department Landscape Installation: \$69,300.00
Alternate #1 - Village Hall Irrigation Installation: \$103,000.00
TOTAL: \$258,205.00

Semmer Landscape LLC

Village Hall Landscape Installation - Phase 2: \$308,000.00
Police Department Landscape Installation: \$81,000.00
Alternate #1 - Village Hall Irrigation Installation: \$99,900.00
TOTAL: \$488,900.00

Christy Webber & Company

Village Hall Landscape Installation - Phase 2: \$202,595.26
Police Department Landscape Installation: \$286,356.35
Alternate #1 - Village Hall Irrigation Installation: \$119,130.00
TOTAL: \$608,801.61

The low bidder, William Quinn and Sons, provided evidence via their RFP submittal that they are qualified to complete the scope of work. As the company has previously completed landscape work for the Village, Public Works Staff is confident the company will be able to effectively complete the scope of work.

As such, based on the proposal price and company qualifications, staff recommends awarding RFP 24-034 to William Quinn & Sons for \$258,205.00, which includes the entire project scope of work plus Alternate #1. A 10% contingency of \$25,820.50 is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the proposal was signed, for a total contract price not to exceed \$284,025.50.

This agenda item is being considered by the Committee of the Whole and the Village Board of Trustees on the same night.

Financial Impact

Funding for the Village Hall and Police Department Landscape Projects was budgeted in GL account 1008010-443500 in the combined amount of \$500,000.00. The project savings will be used to plant additional trees and improve landscape sites throughout the Village if other operating projects are awarded under budget.

Recommended Action/Motion

I move to approve awarding RFP 24-034 Village Hall and Police Department

Landscape Improvements - Reissue to William Quinn & Sons for a total contract price not to exceed \$284,025.50 (\$258,205.00 plus a 10% contingency of \$25,820.50);

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount;

AND

To authorize the Village Manager to execute all related contracts subject to Village Attorney review.