

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, April 18, 2016

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

VILLAGE CLERK'S OFFICE**2016-0278 Approval of the April 4, 2016 Regular Meeting Minutes**

The Minutes of the Regular Meeting of April 4, 2016, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of April 4, 2014.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Dodge

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2016-0279 Employee Recognition - Presentation**

President McLaughlin recognized Police Chief Timothy J. McCarthy, first to be named: Illinois Police Chief of the Year.

This is a presentation, NO ACTION is required.

2016-0226 Community Pride Awards - Sandburg Wrestling Championships

President McLaughlin presented Community Pride Awards to two members of the Carl Sandburg High School Wrestling Team. Rudy Yates won the Illinois High School Association Class 3A 132-Pound State Wrestling Championship and Louie Hayes won the Illinois High School Association Class 3A 113-Pound State Wrestling Championship.

This is a presentation, NO ACTION is required.

2016-0286 Earth Day - April 22, 2016 and Arbor Day April 29, 2016

President McLaughlin proclaimed Friday, April 22, 2016, as Earth Day and Friday, April 29, 2016, as Arbor Day in the Village of Orland Park.

This was a proclamation, NO ACTION was required.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Dodge, seconded by Trustee Griffin Ruzich, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0281 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for April 8, 2016 in the amount of \$994,783.31.

This matter was APPROVED on the Consent Agenda.

2016-0282 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from April 5, 2016 through April 18, 2016 in the amount of \$1,923,714.96.

This matter was APPROVED on the Consent Agenda.

2016-0246 Kristo Lane-Cascade Glenn Storm Water Improvement Easements - Ordinance

As part of the Kristo Lane Storm Water Improvement Project, numerous easements are needed for the installation of the proposed piping to address backyard drainage issues. Two temporary easements have been finalized with the property owner listed below. Acquisition of the easements requires an ordinance to be enacted and is detailed in the attached documents. The total costs for the easement are \$ 2,240.00.

- a. 8101 Kristo Lane (Reitz) \$ 1,220.00
- b. 8121 Kristo Lane (Heemstra) \$ 1,220.00

I move to pass Ordinance Number 5079, entitled: ORDINANCE AUTHORIZING

ACCEPTANCE AND EXECUTION OF TEMPORARY CONSTRUCTION EASEMENTS AND PAYMENT OF COMPENSATION THEREFOR (KRISTO LANE - CASCADE GLENN SUBDIVISION STORMWATER PROJECT).

This matter was PASSED on the Consent Agenda.

2016-0247 Maycliff Subdivision Storm Water Improvement Easements - Ordinance

As part of the Maycliff Subdivision Storm Water Improvement Project, numerous easements are needed for the installation of the proposed piping to address backyard drainage issues. Two temporary easements and permanent easements have been finalized with the property owner listed below. Acquisition of the easements requires an ordinance to be enacted and is detailed in the attached documents. The total cost for the easements are \$ 12,780.00.

a. 14451 Maycliff Drive (Dilling) \$1,920.00 - Temporary Easement Compensation

\$6,600.00 - Permanent Easement Compensation

b. 14453 S. 88th Avenue (Tenison) \$ 960.00 - Temporary Easement Compensation

\$3,300.00 - Permanent Easement Compensation

I move to pass Ordinance Number 5080, entitled: ORDINANCE AUTHORIZING ACCEPTANCE AND EXECUTION OF TEMPORARY CONSTRUCTION AND PUBLIC UTILITY AND DRAINAGE EASEMENTS AND PAYMENT OF COMPENSATION THEREFOR (MAYCLIFF STAGE 1 STORMWATER PROJECT)

This matter was PASSED on the Consent Agenda.

2016-0248 Annual Purchase of Bulk Ready-Mix Concrete - Proposals

As part of the Public Works restoration/repair program, bulk ready-mix concrete material was purchased from suppliers in our general area. Several factors impact the decision on selecting a concrete vendor. These same factors make the bidding process ineffective. Critical factors include the vendor's proximity of their plant to the Village; the vendor's ability to work around our pour schedules; surcharges (wait times, deliveries to more than a single site, fuel, etc.) and increased costs for ordering less than a full truck (short load). Our past experience with various vendors provides some unique insight on selecting a reliable vendor.

Over the last several years we have worked primarily with two nearby concrete vendors: Ozinga Ready Mix Concrete, Inc. of Mokena, IL and Wille Brothers Company of Oak Forest, IL. For the 2016 construction season, Ozinga has submitted a price of \$112.00 per cubic yard (4000 psi concrete) and Willie Brothers' price is \$119.00 per cubic yard (4000 psi concrete). Ozinga has committed to meeting our needs for the 2016 construction season within the

timeframe that we require. As such, it is staff's recommendation to accept the proposal from Ozinga Ready Mix Concrete, Inc.

Our annual budget for bulk concrete materials is spread over three accounts depending on restoration purpose and totals \$30,000.

I move to approve waiving the bid process;

And

Approve accepting the proposal from Ozinga Ready Mix Concrete, Inc. of Mokena, IL for bulk Ready-Mix Concrete for FY2016 for a cost not to exceed the total amount in the Board approved budget.

This matter was APPROVED on the Consent Agenda.

2016-0249 2016-2017 Road Salt Joint Purchasing Requisition - Renewal

For a number of years, the Village of Orland Park has participated in the State Joint Purchasing Program of the Illinois Department of Central Management Services (CMS) in an effort to secure the best price for road salt. At this time of the year, the State of Illinois requires us to renew our option to participate in this program for next winter's road salt (2016-2017) allocation. In doing so, we must complete and submit the Illinois Joint Purchasing Requisition indicating both the tonnage and amount anticipated to be budgeted for our 2016-2017 road salt requirements. CMS competitively bid our salt request last year, with this year being an optional one time renewal. Being the second year of the contract, our vendor, Morton salt can only raise our price a maximum of 10%.

The salt allocation request for the previous 2015-2016 season was 4,500 tons. The Village of Orland Park's salt price is currently \$59.71 per ton. This salt purchase price expires in August of 2016, with the new price becoming effective at the end of August 2016. The Village's salt barn is currently near capacity and well stocked to handle the beginning of the 2016-2017 snow season; therefore, it is staff's recommendation to keep this year's allocation request at 4,500 tons. Per the CMS agreement, the Village is required to purchase a minimum of 80% of this request (3,600 tons). The Village also has the ability to purchase up to 120% of this request (5,400 tons). Upon receipt of the updated pricing, we will return to Committee and Board for approval of the vendor and funding required for our 2016-2017 salt purchase.

Yearly, the Illinois Department of Central Management Services sends their Joint Purchasing Requisition close to the required deadline submission date necessitating last minute actions in order to meet this deadline. The renewal agreement is required to be executed by April 1, 2016. To ensure that the Village is able to participate in the CMS process, the agreement was signed by the Village Manager and placed on the April 4, 2016 Public Works Committee agenda.

I move to approve authorizing the Village Manager to renew and execute the Illinois Joint Purchasing Requisition with the Illinois Department of Central Management Services for road salt for the 2016-2017 winter season.

This matter was APPROVED on the Consent Agenda.

2016-0250 2016 Pavement Rejuvenator - GSB 88® Proposal

The Village continues to evaluate and implement technologies to extend and preserve the life of roadway surfaces. By monitoring previously treated pavement areas over time, the Village will be better equipped to identify the best rejuvenator brand/process to use on a particular roadway. Over the past two years, the Village has contracted and applied two different pavement rejuvenator systems to small areas of roadway: Reclamite® and Biorestor®. While the ongoing evaluation of these products will take place over the next several years, initial assessments have been positive. A third product GSB 88® warrants consideration to be evaluated. By continually evaluating techniques and products, the Village will employ a variety of methods with cost effective practices for pavement preservation.

GSB-88® is an emulsified pavement sealer and rejuvenator. Like Reclamite® and Biorestor®, it is an environmentally sound pavement preservation product with a 22-year history. The primary component of GSB 88® is gilsonite, a natural form of asphalt found in the Uinta Basin in Utah. Because gilsonite is not required to move through the oil refining process, it retains a unique chemistry capable of securely bonding to the existing pavement. It has been successfully used as a construction seal for new pavements to fend off the aging process that starts immediately after construction is completed.

Public Works has identified GSB 88® as a product to utilize in this year's program. The GSB 88® brand is sold and applied by American Road Maintenance Inc. from Itasca, Illinois. The cost of this product is \$0.84 per square yard or \$14,954.52 for the intended coverage area (17,803 sq. yds.) in Orland Woods and a section of the Preserves at Marley Creek.

I move to approve to waive the bid process,

And

Approve to accept the proposal for GSB-88® pavement rejuvenator application from American Road Maintenance, Inc. of Itasca, Illinois, in the amount of \$14,954.52.

This matter was APPROVED on the Consent Agenda.

2016-0251 Consulting Engineering Services for Wheeler Drive Bridge Reconstruction over Tinley Creek - Proposals

The Wheeler Drive bridge structure over Tinley Creek is a cast-in-place concrete, two-cell box culvert constructed in 1975. Over the past 40 years, the concrete roof under the roadway of the structure has deteriorated and lost up to 50% of the cross section. Fragmented concrete has exposed the main reinforcing bars under the roadway. Many are detached from the concrete slab for about one half of the span length. The loss of concrete and corrosion of main reinforcing steel under the traffic lanes continues to grow and has reduced the capacity of this structure. IDOT inspected the structure late in 2015 resulting in a 15-ton gross weight limit posting requirement. While safe for use, this new limit negatively impacts regular village operations, contracted services, and fire & rescue.

Removal and replacement of the entire top of the bridge including the attached sidewalks and headwalls is anticipated. Additionally, a section of the approach pavement on Wheeler Drive may require removal and reconstruction to accommodate a transition to a potentially thicker top slab.

In order to facilitate this work, staff prepared a formal request for proposals (RFP) for Phase I & II design engineering services. The RFP was sent to four engineering firms on February 19, 2016. Proposals were opened on March 15, 2016 from three engineering firms: Baxter & Woodman, Inc. of Mokena, IL; Bowman Consulting Group, Ltd. of Chicago, IL; and HR Green, Inc. of McHenry, IL. Strand Associates, Inc. of Joliet, IL opted not to submit a proposal. Following a review of the proposals, staff is recommending that a contract be awarded to HR Green, Inc. In addition to submitting the lowest proposed price, not to exceed \$38,500, HR Green has been the Village's "Bridge Manager" for several years. They have inspected this bridge on a regular basis and are very familiar with the condition and associated issues.

I move to approve to award Consulting Engineering Services for Wheeler Drive Bridge Reconstruction over Tinley Creek to HR Green, Inc. of McHenry, IL for a cost not to exceed \$38,500.

This matter was APPROVED on the Consent Agenda.

2016-0253 Annual Traffic Signal Maintenance Payments- Village Shared Jurisdiction with State/County Roadways

As part of the Village intergovernmental agreements with the State and County, the Village is responsible for shared costs of traffic signals maintenance on State and County roadways. The portion that we are responsible for is determined on the jurisdictional portion of the intersecting streets. For instance, on 151st St and Route 45 we pay 50% of the cost of maintenance because 151st St. east and west of Rte. 45 are owned by the Village. The County has the same formula for maintenance costs on shared jurisdiction roadways.

The contractor selected by both the State and County is Meade Electric of McCook, IL.

I move to approve the 2016 expenditures to the State of Illinois and Cook County for traffic signal maintenance on shared State and County roadways.

This matter was APPROVED on the Consent Agenda.

2016-0254 Replacement Equipment Front Mount Mower - Bid Award

The 2016 Fiscal Year Budget includes the purchase of one (1) replacement 72" front mount mower for the Parks Department.

Legal notice for the 72" Front Mount Mower was placed in the SouthtownStar newspaper on Wednesday March 09, 2016. Sealed bids were opened by the Village Clerk's office on Wednesday March 23, 2016 for the Mower (bid tab attached). Russo Power Equipment of Frankfort, Illinois was lowest responsive bidder that can deliver the mower 14 days after receipt of order in the amount of \$15,671.45 (\$1,388.55 under budget).

I move to approve the purchase of one (1) 2016 Kubota F260E from Russo Power Equipment of Frankfort, Illinois in an amount not to exceed \$15,671.45.

This matter was APPROVED on the Consent Agenda.

2016-0255 Development Services 2017 Compact (FWD) Escape S, 4-door, SUV - Purchase

In 2015, a Development Services vehicle was involved in an accident and determined to be a total loss. The Village received approximately \$12,000 as an insurance settlement. As part of the replacement review process to determine the most appropriate vehicle, the Vehicle and Equipment Division evaluated several vehicles that could fill the needs of the requesting department, including the Jeep Compass, Patriot, and Chevy Equinox. Of all the options, the Ford Escape S Compact SUV has the most cost effective price in its class.

In February, 2016 bids were solicited for a similar replacement vehicle. After evaluation it was determined the Suburban Purchasing Cooperative (SPC) offered the same vehicle at a savings of \$1,650.00. Currie Motors of Frankfort, Illinois is the Suburban Purchasing Cooperative Contract vendor (contract#129) for this vehicle. Currie Motors submitted a total vehicle cost of \$19,485 for a 2017 Ford Escape S, 4-door, front wheel drive (FWD) sport utility vehicle. Currie Motors can deliver in 10-14 weeks after receipt of order.

Total Cost of Ownership (TCO) analysis is based on a 5-year lease term. Under typical conditions, this vehicle would remain in the fleet for up to ten (10) years. A lease term of that length is not available and the purchase after a lease option is not cost effective.

Staff recommends that approval be given for the purchase of one (1) 2017 Ford Escape S FWD from Currie Motors of Frankfort, Illinois at a cost not to exceed \$19,485.

I move to approve the purchase of one (1) 2017 Compact (FWD) Escape S, 4-door, SUV from the Suburban Purchasing Cooperative vendor, Currie Motors of Frankfort, Illinois, in an amount not to exceed \$19,485.00.

This matter was APPROVED on the Consent Agenda.

2016-0256 Street Sweeper Repairs

In February, the Village's 2005 Elgin Crosswind Street Sweeper began exhibiting poor vacuuming performance. The replacement cost for a new sweeper is approximately \$240,000. The unit was sent to Standard Equipment Company of Chicago Illinois, who is the manufacturer's authorized service center for inspection and recommended repairs. Standard Equipment submitted an initial estimate of repair in the amount of \$5,655.00. Subsequent evaluation has determined additional work may be needed to restore the sweeper to full vacuuming capacity. As the unit is still being evaluated the total repair cost is not available, but is estimated to be approximately \$9,000.

I move to approve the Street Sweeper repairs by Standard Equipment Company of Chicago, Illinois in an amount not to exceed \$9,000.00.

This matter was APPROVED on the Consent Agenda.

2016-0257 Concrete Slab Raising Addition to Scope of Services - Approval

The Village takes a multifaceted approach to addressing hazardous sidewalks. In addition to grinding uneven joints and removing and replacing more severe hazards, the Village has incorporated a process called Concrete Slab Raising into our Road Improvement maintenance program. In 2013, the Village received proposals and awarded a three year contract for concrete slab raising to Quick Raising Concrete, Lockport, IL. Over the past two years, the contractor has satisfactorily adjusted thousands of square feet of sidewalk in various locations throughout the Village, thereby eliminating hundreds of tripping hazards and potential legal actions against the Village. The current FY16 capital budget includes \$20,000 for slab raising work on public sidewalks.

In addition to the planned work on public sidewalks during the 2016 season, Quick Raising Concrete has agreed to adjust sidewalks around several Village-owned buildings for the contract price of \$1.40 per square foot. Work is planned on the concrete walks around the Franklin Loebe Center, Recreation Administration Building, Cultural Arts Center, Robert Davidson Center (estimated \$2,700); George Brown Commons (estimated \$300); and the Sportsplex (estimated \$800) for an estimated total of \$3,800. Due to the variability of these types of repairs a total of \$4,500 is requested to cover additional unforeseen repairs.

I move to approve additional work for the 2016 Concrete Slab Raising Program

with Quick Raising Concrete, Lockport, IL in an amount not to exceed \$4,500.

This matter was APPROVED on the Consent Agenda.

2016-0258 Shotcrete Repairs Addition to Scope of Services - Approval

The Village takes a multifaceted approach to repairing concrete. In addition to grinding uneven joints and removing and replacing more irregular concrete, the Village has incorporated a process called Shotcrete into our Road Improvement maintenance program. In 2014, the Village solicited bids and awarded a three year contract for Shotcrete repairs to Ward & Associates, Inc. of Chicago Heights, IL.

For many years, the contractor has satisfactorily repaired thousands of feet of curb and sidewalk in various locations throughout the Village, thereby providing thousands of quality repairs while minimizing the associated restoration work. The current FY16 capital budget includes \$40,000 for Shotcrete work on public curbs and sidewalks.

In addition to the planned work on public curbs and sidewalks during the 2016 season, Ward & Associates has agreed to repair sidewalks in poor shape around several Village-owned buildings for the contract price of \$28.50 per linear foot. Work is planned on the concrete sidewalks around the Franklin Loebe Center, Recreation Administration Building, Cultural Arts Center, Robert Davidson Center (estimated \$ \$6,697.50); and the Sportsplex (estimated \$285.00) for an estimated total of \$6,982.50. Due to the variability of these types of repairs a total of \$8,000.00 is requested to cover additional unforeseen repairs.

I move to approve additional work for the 2016 Shotcrete Program with Ward & Associates, Inc. Chicago Heights, IL in an amount not to exceed \$8,000.00.

This matter was APPROVED on the Consent Agenda.

2016-0259 Orlan Brook Drive Culvert Replacement Additional Engineering Services

On July 20, 2015 the Village Board approved the proposal from Baxter & Woodman to perform Consulting Engineering Services for the Orlan Brook Drive Culvert Replacement Project. Funds in the amount of \$25,200 from the Water and Sewer Contingency Fund were approved to be allocated towards this project. During evaluation and design it was discovered that there will be insufficient separation between the existing water main and the new culvert. To provide for adequate separation and allow for ease of future maintenance, the existing water main requires adjustment (lowering), installation of a casing, and the installation of a new valve and valve vault.

The additional services are required to design this water main and ensure compliance with Illinois Environmental Protection Agency rules include plans, permitting and project management. The cost of the extra services associated

with this change in scope will exceed the previously approved total by \$6,900 for a new total not to exceed \$32,100. The Baxter & Woodman proposed amendment is attached for reference.

It is staff's recommendation that the contract for Consulting Engineering Services for the Orlan Brook Drive Culvert Replacement Project with Baxter and Woodman of Elwood, Illinois, be increased in the amount of \$6,900 to complete additional required services.

I move to approve amending the contract for Consulting Engineering Services for the Orlan Brook Drive Culvert Replacement Project with Baxter & Woodman, Inc. of Mokena, Illinois in the amount of \$6,900 for a new total not to exceed \$32,100.

This matter was APPROVED on the Consent Agenda.

2016-0260 Online Uniform Program

Through a collective bargaining agreement, the Public Works Department budgets annually for uniform purchases for employees represented by the American Federation of State, County and Municipal Employees (AFSCME). Previously, the uniform purchase program involved the engagement of multiple vendors that provided a variety of uniform options (i.e. pants, shirts and outerwear) for staff. Uniform orders would be delivered to the village then sent out to a third-party screen printing company and finally returned to the village to be distributed to staff.

The program process was onerous and highly decentralized, as it was managed separately by multiple division supervisors, making the program difficult to administer with consistency. Staff members frequently voiced concerns that the process was cumbersome and wait times on orders were excessive.

In an effort to implement a more centralized and efficient uniform purchase program, staff began exploring alternative options for administering the uniform program. One best practice option that proved successful in the fire service arena was the utilization of an online ordering format that placed the selection and ordering of uniform items in the hands of the individual employee. Employees are provided a set stipend and are allowed to purchase uniforms online using a digital voucher. The program is completely managed online, requiring little interaction from supervisory staff. Unique Apparel Solutions (UAS), Elk Grove Village, IL, provides online uniform ordering services for a myriad of fire departments in the region. Public Works was approached by UAS and a cost comparison was completed to verify competitive pricing. The decision was made to beta test the program in the fall of 2015. Public Works was UAS's first municipal (non-fire service) customer.

UAS partners with name-brand wholesale clothing manufactures (Carhartt, Dickies and Key) to provide employees with an assortment of preapproved

uniform items using a secured website. The website also allows the uniform program administrator to view orders, individual employee purchasing history, and overall employee ordering trends to accommodate continued program improvement. Rapid changes and corrections may also be made to orders that have been submitted, and turnaround (delivery) time is minimal.

Using the UAS online ordering system, Public Works staff was able to streamline the entire uniform purchase process from start to finish. Various uniform items for over 58 full-time and part-time employees are seamlessly purchased through this program.

Utilizing UAS, the entire uniform purchasing process is centralized and managed by an on-site designated administrator who can review each order, as well as provide detail analysis of the entire program.

Staff has continued the online uniform purchase program in 2016. Staff anticipates exceeding the \$5,000 dollar threshold with UAS and would like to continue to utilize this more efficient uniform purchase program. In FY16, Public Works budgeted \$20,000 for uniform purchases for five divisions (Utilities, Streets, Building Maintenance, Vehicles & Equipment, and Transportation).

During our evaluation, staff reviewed and compared UAS's pricing to the retail uniform shop previously used. Based on a staff member's normal uniform order of approximately 12 clothing items, the UAS online process costs an additional \$7.00 per staff order. The minimal extra cost is offset by the reduction in staff time to manage the previous program. Staff's comparison has been provided as an attached document. Based on our analysis, we believe that UAS provides an excellent benefit-to-cost return.

I move to approve Unique Apparel Solutions, Elk Grove Village, IL for the online uniform purchase program for Public Works in an amount not to exceed \$20,000.

This matter was APPROVED on the Consent Agenda.

2016-0290 Greystone Ridge - Landscape Plan

This is a request for approval of a landscape plan for the proposed Greystone Ridge, to be located at 11434 W. 139th Street. The Village Board approved the Site Plan on June 1, 2015 with the following conditions:

1. Petitioner shall submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval, within 60 days of final engineering approval including the following items:
 - a. Submit a tree survey.
 - b. Preserve high quality existing trees where feasible, particularly along existing fence rows.
 - c. Provide tree mitigation, per Code requirements, preferably on site if a healthy

- spacing can be achieved, otherwise a contribution must be paid per Code into the Village tree mitigation bank.
- d. Install upgraded detention pond wetland plantings to help offset impact of wetland removal.
 - e. Include shown landscape buffer along 139th Street and 15' minimum landscape buffer along rear of lots abutting transmission towers to the north.
 - f. Include parkway trees along all sidewalks, including 139th Street, spaced 40' on center.
 - g. Include park plan and construction details as a part of the Final Landscape Plan. Per Code requirements, the petitioner submitted a landscape plan that has been reviewed and approved by the Village's Landscape Architect consulting firm.

I move to accept as findings of fact the findings of fact as set forth in this staff report dated April 13, 2016.

and

I move to approve the landscape plan titled, 'Greystone Ridge', prepared by Beary Landscaping, dated March 21, 2016, sheets L-1 through L-5.

This matter was APPROVED on the Consent Agenda.

2015-0066 Winterset Estates - Landscape Plan

This is a request for approval of a landscape plan for the proposed Winterset Estates, to be located at 10595 167th Street. The Village Board approved the Site Plan on May 4, 2015 with the following conditions:

1. Submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval, within 60 days of final engineering approval including the following items:
 - a. At the time of Final Landscape Plan, developer shall work with residents of new and existing lots to locate mitigated trees to buffer rear lots of homes.
 - b. Provide tree mitigation, per Code requirements, preferably on site if a healthy spacing can be achieved, otherwise a contribution must be paid per Code into the tree mitigation bank. Tree mitigation requirements will be finalized at the time of Final Landscape Plan and after final engineering of lots.
 - c. Plant the pond in a natural style with a native edge.
 - d. Include parkway trees along all sidewalks, including 167th Street, spaced 40' on center.

Per Code requirements, the petitioner submitted a landscape plan that has been reviewed and approved by the Village's Landscape Architect consulting firm.

I move to accept as findings of fact the findings of fact as set forth in this staff report dated April 13, 2016.

and

I move to approve the landscape plan titled, 'Winterset Estates', prepared by Beary Landscaping, dated March 11, 2016, sheets L-1 through L-3.

This matter was APPROVED on the Consent Agenda.

2016-0230 Transfer of 2016 Volume Cap - Ordinance

The Village of Orland Park's 2016 Volume Cap allocation amounts to \$100.00 per capita for a total 2016 allocation of \$5,866,600. The "Volume Cap" is defined as a limit on the aggregate amount of tax exempt private activity bonds that can be issued by the State.

The Volume Cap is allocated annually. To date, the Village's 2016 Volume Cap has not been granted or transferred to another party. According to State Statute, the Village Board must pass an ordinance on an annual basis either reserving its volume cap or transferring the volume cap to another party and must notify the State in writing of any Volume Cap granted, transferred or reserved by official action of the Board no later than May 1 of each calendar year.

The Village was recently contacted by Stern Brothers & Co. to request the Village's continued participation in the Illinois Assist Program. Assist is a pooled bond program that utilizes municipal volume cap allocations, adopted by more than 80 communities throughout the State. Municipalities are able to access these funds through the Assist First-Time Homebuyer Down Payment Assistance Program. Currently, there is approximately \$80 million of mortgage funding available for this program; this amount will increase as more municipalities join the program.

The Assist First-Time Homebuyer Down Payment Assistance Program offers first-time home buyers a 30-year, fixed rate mortgage and a 3% cash gift at closing that can be used to pay a conventional loan 3% down payment and/or a portion of the closing costs or all of the FHA/VA 2.75% down payment and a portion of the closing costs. The subsidized interest rate, as well as the cash gift, is funded by the issuance of bonds at a premium, passing the premium on to home buyers. This is an incentive for a potential home owner who can't come up with a down payment and closing costs. Through this program, and the participation of local banks, the Village of Orland Park would assist families with the purchase of their first homes in the Orland Park community.

Stern Brothers & Co. will issue the bonds and the outstanding bonds will not be reflected as Village debt nor will it be applied to the Village's annual \$10 million bank qualified debt limitation. The Village has no financial exposure to the program as the interest rate subsidy and cash gift come directly from the program, not the Village. Also, administration of program is handled by lenders and Stern Brothers & Co., not by Village staff. If we adopt this program for 2016, the Village

could anticipate realizing \$2 to \$3 million in first-time homebuyer home sales, financed by local banks.

To participate in this program, the Village would need to pass an ordinance transferring any unused 2016 Volume Cap to the City of Aurora, which is the lead issuer of the debt.

Staff recommends that the Village Board authorize this transfer by passing the ordinance referred to below.

I move to pass Ordinance Number 5081, entitled: AN ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

This matter was PASSED on the Consent Agenda.

2016-0302 Non-Union Wages

Staff proposes a 2.25% COLA increase effective May 1, 2015 for non-union staff (effective June 1, 2016 for Executive staff).

I move to approve authorizing a 2.25% cost-of-living adjustment for all full-time non-union (non-executive) personnel effective May 1, 2016 and effective June 1, 2016 for executive staff.

This matter was APPROVED on the Consent Agenda.

2016-0303 Ratification of Meet and Confer Agreement between the Village of Orland Park and the Deputy Chief and Commanders

A tentative agreement was recently reached with the Deputy Chief and Commanders and ratified by their members and will cover the period May 1, 2015 through April 30, 2019.

I move to approve ratification of the tentative agreement for the Meet and Confer Agreement between the Village of Orland Park and the Deputy Chief and Commanders:

And

To authorize execution of said agreement by the Village Manager.

This matter was APPROVED on the Consent Agenda.

PUBLIC WORKS

2016-0262 Repair Services for Elevated Tank #5 - Proposal

Trustee Carroll stated that he had several questions that both Village Manager Grimes and Infrastructure Maintenance Director Ingram had answered. He would like this item to be continued to the May 2, 2016 Public Works Committee and

then to the Board for approval on the same night.

I move to continue this item to the May 2, 2016 Public Works Committee.

A motion was made by Trustee Carroll, seconded by Trustee Dodge, that this matter be CONTINUED to the Public Works Committee. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2016-0294 Intergovernmental Agreement - IL Route 43 (Harlem Avenue) at 143rd Street Intersection Improvements (IDOT contract No. 60X73) - Addendum 1

In March 2014, the Village approved IDOT's Letter of Intent for the general scope of work for this project. Over the last several months Village staff and IDOT have been working together to coordinate the design and eventual construction of the intersection improvements of IL Route 43 (Harlem Avenue) at 143rd Street. The improvements include the installation of a south bound right turn lane, additional south bound left turn storage area, drainage improvements, and modernizing the existing traffic signal. Per the Letter of Intent and the Intergovernmental Agreement (IGA) with IDOT the Village is obligated to pay for a portion of the traffic signal modernization work due to the fact the Village has jurisdiction of the west leg. IDOT is in the final stages of design and it is anticipated that the project will be bid in January 2015.

In December of 2014 the Village Board approved and executed the IGA with IDOT for an amount estimated to be \$20,125.00 Since that time, the intersection work is completed and IDOT is finalizing the traffic signal installation and turn on. This work is estimated to be completed this spring. With recent intersection improvement projects the Village has installed LED illuminated street name signs or these sign installations have been coordinated with IDOT's work i.e. LaGrange Road and 159th Street.

At the time of the letting and contract award the 143rd and Harlem plans did not include the illuminated street name signs. Staff requested IDOT to re-design and price the installation of the illuminated signs. The cost for this work is \$20,216.48. Per IDOT policy illuminated street name signs are paid 100% by the municipality.

Payment for this work will be included in the final invoice provided by IDOT later this year.

I move to approve the Addendum to the Intergovernmental Agreement between the Village of Orland Park and the Illinois Department of Transportation for intersection improvements to Illinois Route 43 (Harlem Avenue) at 143rd Street, IDOT contract No. 60X73.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0223 Orland Park History Museum - Special Use Permit, Rezoning, Plat of Subdivision

The petitioner is requesting to locate the Orland Park History Museum (OPHM) at 14415 Beacon Avenue, the Old Village Hall Building. The property is located in the OOH Old Orland Historic District. Museums are considered special uses in all areas of the district and are required to obtain Special Use approval (Section 6-209.B). The museum will share the building with the Village's Building Maintenance Division, with approximately two-thirds of the building occupied by the Museum (4,800 sf), and one-third by Building Maintenance (2,200 sf). The Museum will occupy the north and south wings of the building, with Building Maintenance in the middle section.

The proposed museum will be consistent with the character of the immediate vicinity of the subject property. The surrounding uses include the Humphrey House Museum operated by the Orland Historical Society to the west, Frontier Park to the east, and single family residential homes to the north and south. There is also a mix of small businesses to the north along Beacon Avenue.

Permission is also requested to allow two (2) Village-owned parcels, 9761 Ravinia Lane and 9740 Ravinia Court, to be rezoned from VCD Village Center District to OL Open Lands District to match the zoning of the adjacent Pioneer Park. Once rezoned, these two (2) parcels would match the zoning of the adjacent Pioneer Park, allowing these parcels to then be consolidated.

I move to approve the special use permit for the Orland Park History Museum and the plat of consolidation and rezoning of the Village-owned parcels related to this project as recommended at the March 22, 2016 Plan Commission meeting and as fully referenced below.

(THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ))

I move to approve the Special Use Permit for the establishment of a museum at 14415 Beacon Avenue subject to the following conditions:

- 1) Meet all final engineering and building code related items.
- 2) Submit a sign permit application to the Building Division for separate review.
- 3) Install at minimum one (1) new ADA compliant parking space and five (5) bicycle parking spaces within close proximity to the Old Village Hall building.

4) Update existing garbage enclosure to comply with current Land Development Code regulations.

And

I move to approve the rezoning from VCD Village Center District to OL Open Lands District for the 2.1 Acre lot east of the Old Village Hall, located at 9750 Ravinia Court, subject to the same conditions outlined above.

And

I move to approve the lot consolidation of 9761 Ravinia Lane, 9740 Ravinia Court and 9750 Ravinia Court as depicted in the proposed plat titled "Plat of Consolidation" prepared by Thomson Surveying, Ltd. and dated 02/23/2016, subject to the following condition:

1) Submit a Record Plat of Consolidation to the Village for recording.

I move to approve the lot consolidation of 14415 Beacon Avenue and 14427 Beacon Avenue as depicted in the proposed plat titled "Plat of Consolidation" prepared by Thomson Surveying, Ltd. and dated 02/23/2016, subject to the following condition:

1) Submit a Record Plat of Consolidation to the Village for recording.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

PARKS AND RECREATION

2016-0285 Lazy River Turbine Pump Repair Addendum

I move to approve the additional repair work needed for Lazy river turbine pump # 3 by Illinois Pump, Inc. of Rolling Meadows at a cost not to exceed \$3,900.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

FINANCE & INFORMATION TECHNOLOGY

2016-0275 An Ordinance Providing for the Issuance for General Obligation Refunding Bonds, Series 2016A - Ordinance

Director of Finance Annmarie Mampe reported that the Village is refunding its outstanding GO Bonds, Series 2008A in order to capture future interest cost savings. The sale of GO Refunding Bonds, Series 2016A will take place via a competitive sale the morning of Monday, April 18, 2016. The Series 2008A bonds were originally issued to fund a portion of the costs related to the expansion of the Village's water reservoir. The estimated net present value interest savings to be realized by issuing the Series 2016A refunding bonds is approximately \$422,000, or 6.5% of refunded principal. This savings amount is net of all issuance costs.

Speer Financial, Inc. (financial advisor) and Chapman & Cutler (bond counselor) will be delivering the completed documents to the Board for formal approval after the sale takes place. Speer Financial and Chapman & Cutler were available at the Board meeting to provide the Board with details of the sale and the actual savings amount to be realized by the refunding.

Both rating agencies, Moody's and Standard & Poor's, have reaffirmed the Village's bond rating for this issuance, as well as for the Village's overall outstanding debt; the Village's rating with Moody's is Aa1 and with S&P is AA+.

Barbara Chevalier, Vice President of Speer Financial reported that bids were received today for the \$6,815,000 General Obligation Refunding Bonds, Series 2016. There were four bidders who submitted 18 bids.

Upon examination, it is our opinion that the bid of Robert W. Baird & Co. Incorporated, Milwaukee, Wisconsin, is the best bid received. and it is further our opinion that the bid is favorable to the Village and should be accepted.

The sale will result in a savings of \$922,428.06, worth \$803,188.79, on a present value basis or 12.482 percent of refunded principal. We therefore recommend that the Bonds be awarded to that bidder at a revised price of \$6,634,763.41, being at a revised true interest rate of 1.9202 percent.

I move to pass Ordinance Number 5082, entitled: AN ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION THEREWITH AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS AND THE ABATEMENT OF A PORTION OF TAXES PREVIOUSLY LEVIED.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

MAYOR'S REPORT

2016-0227 Village Code Amendment - Committees - Ordinance

President McLaughlin is recommending the following committee changes to better reflect the Village Board's strategic priorities to the revised Strategic Plan adopted in December 2015. The Technology, Innovation and Performance Improvement Committee will replace Economic Development Strategy and Community Engagement Committee and Finance Committee will replace Finance and Information Technology Committee.

Trustee Dodge will remain as chair of the Technology, Innovation and Performance Improvement Committee and Trustee Ruzich would remain the chair of the Finance Committee. Both these meeting will remain on the first Monday of each month. These changes will take effect as of May 2, 2016.

I move to pass Ordinance Number 5083, entitled: AN ORDINANCE AMENDING THE ORLAND PARK VILLAGE CODE (BOARD COMMITTEES) TITLE 1, CHAPTER 5, SECTION 7 (14) AND (14-1)

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

Loretta Blake, resident of Homer Glen spoke before the Board thanking them for all their support to save the Palos Health and Fitness Center. She also stated that James Prendergast, a resident of Palos Heights shares his appreciation to the Board. Unfortunately, he had to leave the meeting tonight before he could thank the Board for all their efforts.

BOARD COMMENTS

TRUSTEE GIRA – Reminded everyone that this Saturday, April 23rd is Earth Day! A Smart Living Fair will include crayon recycling, a bee keeping presentation, document shredding, shoe recycling, and electronics recycling (no Televisions). Also included is a place to discard old and broken bikes. These bikes will then be repurposed into working order again and donated locally as well as internationally.

This event will take place at the Village Center from 10 AM to 1 PM.

TRUSTEE CARROLL – Loved working with the Save Palos Health and Fitness Center (SPHFC) group. He looks forward to working with these folks.

TRUSTEE DODGE – Echoed with what Trustee Carroll stated.

TRUSTEE RUZICH – On the Consent Agenda tonight the Volume Cap was approved, which will give first time homebuyers (who qualify) a 3 percent case grant based on the amount borrowed.

TRUSTEE CALANDRIELLO – Stated that the entire Board supports and salutes Chief McCarthy and congratulated him for being named the Illinois Police Chief of the Year.

TRUSTEE FENTON – Echoed what has been stated regarding Palos Health and Fitness Center. The residents who live on the north-side of Orland Park are very excited about this.

PRESIDENT MCLAUGHLIN – Stated that it is very rare that a suburban Police Chief is in that position for 21 years. This is a great accomplishment too.

President McLaughlin stated that last week there were several burglaries and he believes that the Police have this under control. A resident did an interview on TV and stated that she does not feel safe any longer in Orland Park. He was very frustrated with that remark. Orland Park is the 13th safest community in the State of Illinois and Orland Park has a great track record.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be RECESS. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Gira, Ruzich, Calandriello, Carroll and President McLaughlin were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

ADJOURNMENT – 8:45 PM

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk

Casey Griffin, Deputy Clerk