

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, December 2, 2019

7:00 PM

Village Hall

Board of Trustees

Village President Keith Pekau

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

CALL TO ORDER/ROLL CALL

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

VILLAGE CLERK'S OFFICE**2019-0874 Approval of the November 18, 2019 Regular Meeting Minutes**

The Minutes of the Regular Meeting of November 18, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 18, 2019.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Fenton

2019-0872 Approval of the November 4, 2019, Parks and Recreation Minutes

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of November 4, 2019.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0873 Approval of the November 4, 2019, Public Works Minutes

I move to approve the Minutes of the Regular Meeting of the Public Works Committee of November 4, 2019.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

CONSENT AGENDA

Trustee Calandriello requested that Item D. Quantitative Narcotics and Cannabinoid Testing and Expedited Examination - Purchase Approval Renewal be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Calandriello, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0862 Payroll for November 29, 2019 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 29, 2019, in the amount of \$1,030,238.40.

This matter was APPROVED on the Consent Agenda.

2019-0861 Accounts Payable from November 19, 2019 - December 2, 2019 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 19, 2019, through December 2, 2019, in the amount of \$3,457,073.66

This matter was APPROVED on the Consent Agenda.

2019-0871 Orland Park Police Department's Public Silent Auction Held at Civic Center on 12/14/2019 - Ordinance

The Orland Park Police Department is seeking to hold its first public silent auction at the Orland Park Civic Center, located at 14750 S Ravinia Ave, Orland Park, on December 14, 2019 from approximately 10:00 am to 12:00 pm in compliance with 765 ILCS 1030, Law Enforcement Disposition of Property Act, specifically Sections 3 and 4 as outlined below:

“Sec. 3. If the identity or location of the owner or other person entitled to possession of the property has not been ascertained within 6 months after the police department or other law enforcement agency obtains such possession, the sheriff, chief of police or other principal official thereof shall effectuate the sale of the property for cash to the highest bidder at a public auction, notice of which (including time, place and a brief description of such property) shall be published at least once in a newspaper of general circulation in the county wherein such official has authority at least 10 days prior to such auction.....Property offered but not sold at such public auction may be offered and sold at a subsequent public auction without such notice.”

and

“Sec. 4. Proceeds of the sale of the property at public auction, less reimbursement to the law enforcement agency of the reasonable expenses of custody thereof, shall be deposited in the treasury of the county, city, village or incorporated town of which government the law enforcement agency is a branch.”

The Orland Park Police Department has done its due diligence in attempting to identify and/or locate the owners or other persons entitled to such possession of the property with negative results.

I move to pass Ordinance Number 5457, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY IN THE POSSESSION OF THE POLICE DEPARTMENT OF THE VILLAGE OF ORLAND PARK, ILLINOIS, PURSUANT TO THE LAW ENFORCEMENT DISPOSITION OF PROPERTY ACT

This matter was PASSED on the Consent Agenda.

2019-0835 Occupational Health Services Provider

Request for Proposals (RFP) 19-025 (Informal) was issued on October 23, 2019 for Occupational Health Services. The following local providers were notified of the RFP: Physician's Immediate Care (current provider), Palos Medical Group, Ingall's Occupational Health (current provider), Physicians Prompt Care Centers, Advocate Medical Group, and Medworks. The following local providers were contacted, however commented that they do not provide the full list of services requested: DuPage Medical Group, Loyola Center for Health at Orland Park, Silver Cross Medical Center, and Silver Cross Emergency Care Center.

The following companies submitted proposals: Physicians Immediate Care, Ingalls Occupational Health Program, and Advocate Aurora Health. Two of the proposers have locations within ten miles of the Orland Park Village Hall - Ingalls 5.3 miles and Physicians Immediate Care 1.7 miles. Advocate Aurora Health noted that its closest locations include Hazel Crest Occupational Health 15.2 miles and Christ Employee Health 11 miles, thus removing them from consideration.

Proximity to the Orland Park work locations is critical to reducing the amount of time away from the worksite.

Both Ingalls and Physicians Immediate Care meet the requirements outlined in the RFP and are skilled in providing pre-employment, DOT exams, fitness for duty, injury care and other employee exams. Both are equipped to serve as the collection site for drug and alcohol testing. Ingalls has been our primary Occupational Health Services provider since 2015. Physicians Immediate Care is more conveniently located and has provided back-up services for our current occupational health needs.

Pricing information was provided by each proposer and varies slightly depending on testing and services and is outlined in the chart below. The services listed are those most used by the Village.

Exam	Physicians Immediate Care	Ingalls
Pre-Employment Non-DOT	\$60.00	\$40.00
Pre-Employment DOT	\$88.00	\$40.00
Drug Screen Collection	\$25.00	\$20.00
Breath Alcohol Test	\$35.00	\$20.00

Staff recommends Ingalls Occupational Health Program and Physicians Immediate Care to provide Occupational Health Services including but not limited to, pre-employment exams, initial treatment of occupational injuries, return to work medical exams, and drug and alcohol testing program screening collection. Having two Occupational Health facilities provides the Village resources that are needed during peak hiring times and compliments the hours and strengths of each facility.

I move to approve an agreement for occupational health services with Ingalls Occupational Health Program beginning January 1, 2020, for five (5) years;

And

I move to approve entering into an agreement for occupational health services with Physicians Immediate Care beginning January 1, 2020, for five (5) years.

This matter was APPROVED on the Consent Agenda.

2019-0789 G.O. Refunding Bonds, Series 2012A Abatement - 2019 Levy - Ordinance

During the FY2020 budget process, the Village Board approved a 2019 property tax levy abatement, in the amount of \$235,000 for the GO Refunding Bonds, Series 2012A.

I move to pass Ordinance Number 5458, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2019 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS,

SERIES 2012A, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

This matter was PASSED on the Consent Agenda.

2019-0786 G.O. Refunding Bonds, Series 2012B Abatement - 2019 Levy - Ordinance

During the FY2020 budget process, the Village Board approved a 2019 property tax levy abatement, in the amount of \$1,074,750 for the GO Refunding Bonds, Series 2012B.

I move to pass Ordinance Number 5459, entitled: AN ORDINANCE ABATING TAXES HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY DEBT SERVICE ON TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012B OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

This matter was PASSED on the Consent Agenda.

2019-0787 G.O. Refunding Bonds, Series 2013A Abatement - 2019 Levy - Ordinance

During the FY2020 budget process, the Village Board approved a 2019 property tax levy abatement, in the amount of \$1,087,675 for the GO Refunding Bonds, Series 2013A.

I move to pass Ordinance Number 5460, entitled: AN ORDINANCE ABATING TAXES HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY DEBT SERVICE ON TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013A OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

This matter was PASSED on the Consent Agenda.

2019-0788 G.O. Refunding Bonds, Series 2013C Abatement - 2019 Levy - Ordinance

During the FY2020 budget process, the Village Board approved a 2019 property tax levy abatement, in the amount of \$1,328,056 for the GO Refunding Bonds, Series 2013C.

I move to pass Ordinance Number 5461, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2019 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013C, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2019-0790 G.O. Refunding Bonds, Series 2016 Abatement - 2019 Levy - Ordinance

During the FY2020 budget process, the Village Board approved a 2019 property tax levy abatement, in the amount of \$616,750 for the GO Refunding Bonds, Series 2016.

I move to pass Ordinance Number 5462, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2019 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

This matter was PASSED on the Consent Agenda.

2019-0860 Sales Tax Rebate and Real Estate Tax Abatement (Von Maur) - Ordinance

Per the Intergovernmental Agreement (IGA), this ordinance is to be brought to the Board for formal approval within sixty (60) days of the "Commencement Date", defined as "the date Von Maur receives the last of the final certificates of occupancy or final approvals for the project from all governmental agencies having jurisdiction over the design and construction of the Project". The Commencement Date was October 25, 2019.

I move to pass Ordinance Number 5463 entitled: AN ORDINANCE PROVIDING FOR SALES TAX REBATE AND REAL ESTATE TAX ABATEMENT

This matter was PASSED on the Consent Agenda.

2019-0864 Quantitative Narcotics and Cannabinoid Testing and Expedited Examination - Purchase Approval Renewal

In 2016, the Illinois State Legislature passed a law (625 ILCS 5/11-501(A)(7)) establishing a legal level of cannabis intoxication for a Driving Under the Influence arrest. Statutory quantitative testing is now required to determine the level of delta-9-tetrahydrocannabinol concentration of an offender's whole blood and/or urine to determine a presumption of intoxication. The Orland Park Police Department had entered into a contract with the University of Illinois Chicago Analytical Forensic Testing Laboratory (AFTL) in 2016, this is a requested renewal of the contract based on the fact that the Illinois State Police Crime Laboratory still does not have the ability to conduct quantitative analysis of either whole blood or urine. Additionally, the Illinois State Police Crime Laboratory is unable to provide an approximate date when it will receive funding and purchase forensic equipment to satisfy the statutory requirement.

The University of Illinois Chicago Analytical Forensic Testing Laboratory (AFTL), a fully accredited laboratory, has the ability to conduct statutory required quantitative testing for delta-9-tetrahydrocannabinol concentration with a turnaround of a maximum of 21 days. The laboratory can also conduct quantitative testing for other narcotics. Rush requests are honored and can be completed in 24 hours.

Trustee Calandriello had questions. (refer to audio file)

Chief of Police Timothy McCarthy responded to Trustee Calandriello's questions. (refer to audio file)

Trustee Dodge had comments. (refer to audio file)

Chief of Police McCarthy responded to Trustee Dodge's comments. (refer to audio file)

Village Attorney Walsh had comments. (refer to audio file)

President Pekau entertained a motion to amend the motion as noted by Village Attorney Walsh. (refer to audio file)

Trustee Calandriello made a motion to amend which was seconded by Trustee Fenton. All were in favor. (Refer to audio file)

President Pekau had comments. (refer to audio file)

I move to authorize the Village Manager to execute the agreement.

A motion was made by Trustee Calandriello, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

HEARINGS 7:00 P.M.

2019-0867 Proposed 2020 Property Tax Levy - Public Hearing

Director of Finance Annmarie Mampe reported that the December 2nd Board agenda includes an item approving the 2019 property tax levy that is reflected in the FY2020 budget. There is a statutory requirement to hold a Truth in Taxation Public Hearing if the proposed corporate and special purpose components of the levy exceed 105% of the prior years' corporate and special purpose levy extension. Although the Village's overall 2019 levy is equal to the overall 2018 levy, the corporate and special purpose components of the 2019 levy exceed 105% of the corporate and special purpose components of the 2018 extended levy; therefore, a Truth in Taxation Public Hearing is required (see "Black Box" Public Hearing notification attached to Board Packet).

The reason this occurred is the overall debt service portion of the Village's levy decreased by approximately \$1.746 million due to the roll off of the GO Refunding Bonds, Series 2011, as well as an additional abatement of the GO Refunding Bonds, Series 2012A. Funding for the additional abatement was excess cash available in debt service funds that had previously been paid in full. In addition, the library's overall levy decreased by approximately \$222,000 due to a reduction in debt service of approximately \$444,000, offset by an increase in the library's

corporate levy of approximately \$222,000.

The overall Village tax levy (excluding the Library levy) remains at \$13.425 million, which is the exact same levy amount as the prior eight years. Some of the amounts that were previously dedicated for debt service that has been fully retired have been reallocated to the remaining elements of the Village's property tax levy, resulting in the Black Box requirement. In essence, the property tax revenue that was previously dedicated for certain debt service has been reallocated to the Corporate, Police Pension, IMRF, FICA and Recreation levy line items.

I move to adjourn the public hearing for the 2020 property tax levy.

A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0866 Public Hearing for Fiscal Year 2020 Budget - Approval

Director of Finance Annmarie Mampe reported that the tentative annual budget for Fiscal Year 2020 was published and made available for public inspection on November 15, 2019. The FY2020 budget reflects total revenues of \$151,127,873 and total expenditures of \$156,127,231. The variance between FY2020 revenues and FY2020 expenditures is funded by prior years' operating surplus.

I move to approve adjourning the Fiscal Year 2020 Budget public hearing.

A motion was made by Trustee Dodge, seconded by Trustee Milani, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2019-0813 143rd Street Widening, CBBEL's Contract Modification and Extension

On May 28, 2014, Christopher B. Burke Engineering, Ltd. (CBBEL) was awarded a contract to provide Phase I Engineering Services for 143rd Street widening for a total professional fee of \$859,103. On June 25, 2017, the Village extended CBBEL's contract (Supplement #1) for additional services in the amount of \$249,968.

Since the approval of Supplement #1 in 2017, IDOT has come up with a new or modified design and engineering requirements resulting in additional scope of services that were not included in the original contract. Some examples of IDOT's new or modified requirements include new traffic data, updated crash analysis,

new rainfall data for drainage study, retaining wall design (which is typically done in Phase II), Intersection Design Studies, and environmental studies for historic homes and related public involvement activities. The Village then requested CBBEL develop a proposal for the additional scope of services to meet the new project requirements. The three documents attached to the Board Packet, provided by CBBEL, outline the added scope of services, hours, and resulting professional fees. The following is a brief summary of scope items that need to be added in order to complete Phase I Engineering:

1. Traffic Data Collection and Analysis - In October 2018, CMAP adopted projected traffic volumes for 2050. The 143rd Street project is currently designed for projected 2040 traffic volumes. This effort will update the traffic study with the new traffic data.
2. Crash Analysis Report - Update the crash analysis for the most recent five-years (2013 - 2017). Previously, it was completed for 2012 - 2016.
3. Location Drainage Study - In March 2019, the Illinois State Water Survey (ISWS) released an update to Bulletin 70, which provides rainfall frequency data utilized in design of the roadway storm sewer system. This effort will address IDOT's requested drainage design modifications by updating the previously completed study with the new rainfall data.
4. Retaining Wall Analysis - Complete retaining wall analysis for eleven (11) walls over 7-feet in exposed height. The original scope included three (3) walls.
5. Alternate Geometric and Streetscape Studies in the Old Orland and Downtown Areas - including:
 - a. 143rd Street/Southwest Highway/Union Street intersection
 - b. Metra Parking Impact and Mitigation
 - c. 143rd Street and Wolf Road Intersection/Impact of Yunker School House
 - d. Preferred Alternative Geometric Design Update (including providing 5-feet of space behind all retaining walls). IDOT made this a requirement for future maintenance purposes. The typical roadway section will be modified from 17ft to 12ft wide median between Deer Haven Lane and Ridge Avenue and new curb ramps at 22 locations.
6. Intersection Design Studies (IDS) - These include:
 - a. Revisions to the IDS for 143rd Street and Wolf Road intersection
 - b. Update design documents to accommodate IDOT's policy change for design vehicle to WB-65 (multi-unit truck)
 - c. Detailed traffic signal layout and phasing plan for the 143rd Street/Southwest Highway/Union Street Intersection. This is a unique intersection due to the proximity of existing rail road crossing and nontraditional roadway approaches. This level of design is typically required in Phase II Engineering. However, is requiring detailed layout of this intersection to ensure intersection design including

pole locations, sightlines, and signal phasing reflected in the IDS is feasible.

7. Railroad Coordination - Coordinate intersection layout and signal infrastructure with the various railroad, local and state agencies regarding the existing railroad crossing located on 143rd Street, just east of Southwest Highway.

8. Additional Environmental Studies - There are thirteen (13) historic properties located within the project limits. This task includes additional Section 106 coordination for the historic properties. Seven historical properties have proposed property acquisition and individual exhibits will be prepared for each property for coordination with the Orland Park Planning Commission, IDOT BDE Cultural Resources Unit and IDNR State Historic Preservation Officer (SHPO). Orland Park's Planning Commission acts as the Historic Commission for SHPO.

9. Forest Preserve Coordination - Previously this task was assigned to Lokota Group. To reduce project costs, CBBEL will coordinate with the Forest Preserve.

10. Public Involvement/Meetings - Previously this task was assigned to Lokota Group. To reduce project costs, CBBEL will be performing public involvement activities including meetings with Village's Planning Commission who also acts as Village's Historic Commission.

11. Geotechnical Investigations for the additional eight (8) retaining walls and related elements identified during engineering process.

12. Project Management and Quality Control/Assurance

Note: Detailed scope of services, man-hour projections, and professional fees are provided in the documents attached to the Board Packet.

Current Request

To complete the added tasks outlined above, CBBEL is requesting additional professional fees. The staff is recommending the following two supplements for CBBEL to complete Phase I Engineering Services:

Supplement #2 - Zero Dollar Amendment to the Existing Federal Services Agreement through IDOT:

This includes processing a Zero Dollar amendment to the existing federal services agreement through IDOT, which does not change the upper limit of the current federal engineering services contract amount (\$1,109,071). The current remaining contract balance is \$175,413, the majority of which is for CBBEL's sub-consultant services that are not required at this time with the exception of Huff & Huff, Inc., (environmental sub-consultant) who has \$3,550 for its services. CBBEL is proposing to reallocate \$171,863 of these funds to CBBEL and Huff & Huff. These include reallocating \$159,240 to CBBEL and \$12,623 to Huff & Huff. This is a first step to move forward with ongoing critical Phase I Engineering tasks prior to

processing Supplement #3. Since this is a federal contract, a Zero Dollar Supplemental Agreement must be approved by the Village and processed with IDOT to reallocate funds from one firm to another. This typically takes eight weeks to process once submitted to IDOT. As a Zero Dollar Amendment, the agreement's upper limit is not modified and therefore, no additional funding is required at this time. Some of the design and engineering services have been moved from Phase I to Phase II (e.g., retaining wall design and engineering services) where the Village expects to save significant professional fees (if we get IDOT funding for Phase II and split the professional fees at 70/30 between IDOT and the Village). The attached documents show the proposed reallocation of funds, and Attachment A includes the CBBEL scope of services.

The Village has been and will continue to pursue IDOT to fund Phase II Engineering Services and construction of 143rd Street widening. If the Village gets IDOT funding, Phase II Engineering services will be split between IDOT and the Village at 70% and 30%, respectively. IDOT funding would provide significant savings to the Village in Phase II Engineering services.

Supplement #3 - Request for Additional Funds:

CBBEL is requesting an additional \$363,394 in additional funds to complete Phase I Engineering. The additional funds are for work that is required by IDOT to complete Phase I Engineering but not included in the current federal engineering services agreement. This supplement contains \$223,958 for Wang Engineering (CBBEL's sub-consultant) to complete IDOT required geotechnical field work. \$139,436 is for CBBEL to complete remaining necessary tasks. This supplement would be funded by Village's CIP funds.

Over the last several months, Village staff has worked with CBBEL's team and with IDOT's input, to reduce the Phase I scope of work required for its completion, specifically for geotechnical and structural design elements. At staff's request and to show CBBEL is working with the Village's on this project, they have eliminated the fixed fee (i.e.; profit) associated with Supplement #3. This reduction helps minimize the additional cost to the Village by \$20,825.

Assistant Director of Development Services Khurshid Hoda gave a presentation regarding this matter. (refer to audio file)

Trustee Dodge had questions. (refer to audio file)

Assistant Director of Development Services Hoda and President Pekau answered Trustee Dodge's questions. (refer to audio file)

President Pekau had comments. (refer to audio file)

Assistant Director of Development Services Hoda continued with his presentation and responded to President Pekau comments. (refer to audio file)

Trustee Dodge had additional questions. (refer to audio file)

Assistant Director of Development Services Hoda responded to Trustee Dodge and continued with his presentation. (refer to audio file)

President Pekau had additional comments and questions. (refer to audio file)

Assistant Director of Development Services Hoda responded to President Pekau and had additional comments. (refer to audio file)

Trustee Dodge had additional comments. (refer to audio file)

I move to approve the proposal from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for the 143rd Street Widening, Phase I Engineering Services for Supplement #2 - Zero Dollar Amendment to the Existing Federal Services Agreement through IDOT.

and

I move to approve the proposal from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for the 143rd Street widening for an additional \$363,394 in professional fees to complete Phase I Engineering Services (Supplement #3).

A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0859 CMAP Grant for 143rd Street and SW Highway Intersection

Assistant Director of Development Khurshid Hoda reported that on March 15, 2019, the Village applied to Chicago Metropolitan Agency for Planning (CMAP) for 143rd Street engineering and construction funding. We submitted our applications under the Surface Transportation Program (STP) and 2020-2024 Congestion Mitigation and Air Quality Improvement (CMAQ) programs. To improve our chances of getting funds, we divided our request into five different applications. The attached table shows the details and results of our funding applications. (Due to Legistar limitations this table was not included in the body of the report).

On November 13, we were informed by CMAP that we received \$540K for our application #3. This fund is exclusively for interconnecting traffic signals from Wolf Road to SW Highway. It also requires that we use this fund by FY 2021. If there is a delay in using this fund, we will request an extension from CMAP.

This report is for information and discussion only. An action or motion is not required.

This item was for discussion only. NO ACTION was required.

2019-0848 Historic District Grant Program - Discussion Only

In 1998, the Village Board approved the first non-residential facade improvement program, known as the Old Orland Facade Improvement Program. This program was primarily intended to address the appearance of historic non-residential buildings in Old Orland along 143rd Street. In 2009, the program was revised to include additional buildings along 143rd Street between West Avenue and LaGrange Road in order to address all of the commercial buildings (historic and non-historic alike) across from the downtown area. At that time, the program was renamed as the Commercial Facade Improvement Program. In late 2012, the Village Board renewed the facade improvement program and made the grant available to all commercial properties Village-wide. The program was then referred to as the Appearance Improvement Grant (AIG). Qualifying improvements would be eligible for 50% of the cost of work up to \$50,000. As a part of fiscal constraint measures, the AIG was de-funded in 2018.

This item is now before the Village Board for discussion to determine if the grant program should be re-instated to help support business retention and attraction to the Old Orland Historic District. If the program was open to all properties in the Historic District, it could also assist property owners with maintaining the historic character of landmark buildings and other contributing structures. The costs to renovate existing commercial properties in the Historic District can be significant due to the age and unique characteristics of these structures. In addition, the codes regarding the exterior appearance of the structure are typically more stringent in the Historic District. As such, this would allow the Village to help offset some of the costs associated with bringing a new business to the district or maintaining the historic character of the community.

Previous grant programs were always 50/50 share between the Village and the property owner and the amount of funding typically has ranged from \$10,000 - \$50,000 per project. Grant eligible projects were limited to facade and site improvements, generally in public view.

President Pekau, Interim Director of Development Services Ed Lelo and Trustee Fenton had comments regarding this matter. (refer to audio file)

Trustee Healy had comments and questions. (refer to audio file)

Interim Director of Development Services Lelo responded to Trustee Healy. (refer to audio file)

Trustee Katsenes had questions. (refer to audio file)

Interim Director of Development Services Lelo responded to Trustee Calandriello. (refer to audio file)

Trustee Calandriello had comments. (refer to audio file)

President Pekau had additional comments. (refer to audio file)

This item is for discussion only.

This item was for discussion only. NO ACTION was required.

2019-0858 John Humphrey Complex - V3 Company's Schedule Extension

Assistant Director of Development Services Khurshid Hoda reported that on March 18, 2019, the Village Board approved V3 Construction Group's (V3) contract for the John Humphrey Complex (JHC) Renovation. The approved contract value was \$1,608,377.

On May 5, 2019, the Village Board expanded V3's contract by \$547,666 to implement a longer-term solution to improve soil conditions, field drainage, and potential soil settlement issues. Additionally, it included removing and replacing the existing multi-use path with 4-inch asphalt.

On September 3, 2019, the Village Board expanded V3's contract by \$262,324 to improve, replace and/or upgrade various elements at JHC. These include concrete pavement, additional curbs for all four baseball fields, concrete collars for drainage structures, retaining wall for Field 4, add outfall pipe to the wetland, enhance irrigation and related pump systems, paint all light poles (60ft and 100ft tall), and install additional water lines to support enhanced/expanded irrigation system.

Current Request

The project is substantially complete. Due to heavy rain and snow in the last two months, the asphalt pavement around the concession building was not completed. The grass seeds and other vegetation in all four baseball fields and ancillary areas are planted but require 2020 growth season to grow and establish. The complex will be ready for games in 2021 playing season. Therefore, V3 is requesting to extend the project schedule to August 31, 2020.

Trustee Calandriello had questions. (refer to audio file)

Assistant Director of Development Services Hoda, Director of Recreation Nancy Flores and Director of Parks and Grounds Gary Couch answered Trustee Calandriello's questions. refer to audio file)

Trustee Dodge had questions. (refer to audio file)

Village Manager George Koczwara responded to Trustee Dodge. (refer to audio file)

Trustee Calandriello had additional comments. (refer to audio file)

President Pekau had comments. (refer to audio file)

I move to approve V3 Construction Group's request to extend construction schedule of JHC project to August 31, 2020.

A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

PARKS AND RECREATION

2019-0865 Orland Park Health and Fitness Center Medical Fitness Association Award

Director of Recreation Nancy Flores reported that the Medical Fitness Association has awarded the Orland Park Health and Fitness Center the 2019 MFA Certified Facility of the Year award. This award is presented to a Medical Fitness Association certified facility that serves as a bench-mark for the industry that other facilities may emulate.

The OPHFC underwent a two-day site visit by an MFA examiner team to renew the Center's MFA certification. Based on the Medical Fitness Standards and guidelines for Medical Fitness Center Facilities Publication, the certification process involves an in-depth adherence to the prescribed standards and guidelines.

Orland Park Health and Fitness Center representatives gave a presentation regarding this matter. (refer to audio file)

For Discussion Only

This item was for discussion only. NO ACTION was required.

2019-0781 Recreation Program Guide RFP

On September 9, 2019 the Village of Orland Park issued a Request for Proposal for printing, binding (saddle stitch and/or perfect binding), and delivery of 3 Recreation Program guides beginning with Summer 2020 . On September 24, 2019, four proposals were received, however they exceeded the budgeted amount. The Board approved rejecting the proposals and to re-issue the RFP with

specification adjustments made to help reduce the cost of printing.

On October 22, 2019, the reissued Request for Proposal went out with changes in paper-weight and elimination of the perfect binding option. Three proposals were received from Indiana Printing and Publishing Company, Inc; Mittera Group, Inc.; and Woodward Printing Services which is our current printer. Mittera Group, Inc's proposal was the highest bidder and exceeded the budget. The figures attached to the Board Packet are per edition based on three seasonal brochures a year for 28,000 copies per season. The proposal included an option to renew the contract for two additional years, at the discretion of the village.

After reviewing the pricing, samples, and reference checks, the Recreation Department staff recommends accepting the lowest proposal from Indiana Printing and Publishing Company, Inc. in the amounts specified in the RFP. By accepting this proposal, the Recreation Department will realize a savings of \$36,000 in 2020.

I move to approve the proposal for the 2020 - 2022 Recreation Program Guide from Indiana Printing and Publishing Company, Inc. for the specified amounts in the proposal not to exceed the budgeted amount.

A motion was made by Trustee Dodge, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

FINANCE

2019-0785 2019 Property Tax Levy - Ordinance

Attached to the Board packet is the proposed 2019 property tax levy for the Village of Orland Park, as well as the Orland Park Public Library. The total Village levy equals \$13,425,519 and includes the following individual line items, as reflected in the FY2020 Annual Budget approved by the Village Board on December 2, 2019.

Corporate - \$3,391,331
Recreation & Parks - \$1,138,985
FICA - \$1,642,148
IMRF - \$1,911,596
Police Pension - \$3,961,509
Debt Service - \$1,379,950

In total, the Village's total 2019 levy is the same amount as it has been for the last eight (8) years. The components of the 2019 levy as compared to the 2018 levy

have changed as follows:

--Debt service component of the overall levy decreased by \$1,746,250. There is three primary reasons for this decrease - (1) the 2011 Bond Series was retired in 2019, (2) the Village refunded its 2010 Bond Series to take advantage of lower interest rates and (3) excess cash from a retired Bond Series allowed for an additional abatement of \$235,000. In total, the 2019 levy reflects abatements in the amount of \$4,342,231, as Home Rule Sales Tax and Water & Sewer Fund user charges are utilized to fund debt service payments on a number of outstanding bond issues.

--Pension components of the overall levy (FICA, IMRF and Police Pension) increased by \$1,117,488. The majority of the increase was due to a significant change in the recommended contribution to the Police Pension Fund; the recommended contribution in 2019 was \$3,099,295, the 2020 recommended contribution is 3,961,569. The change in recommended contribution was primarily due to assumption and funding policy changes and asset returns less than expected. In addition, the Village's IMRF contribution rate increased from 9.89% in 2019 to 11.34% in 2020.

--General Corporate and Recreation and Parks components of the overall levy increased by \$628,762 and will be utilized to fund the public safety and recreation functions of the Village.

The total 2019 Orland Park Public Library levy equals \$6,296,562, including \$5,759,745 for operating purposes and \$536,817 for the payment of debt service on the outstanding library building bonds.

Tax year 2017 was a triennial year and the Village's equalized assessed valuation (EAV) had increased 14.04% as compared to the 2016 tax year EAV. Tax year 2018 EAV decreased by 2.57% as compared to tax year 2017, mostly due to a decrease in the equalizer. Assuming a flat EAV, the Village's estimated extended 2019 tax rate is \$.607 per \$100 of EAV, slightly lower than the 2018 tax rate. For a resident who owns a home with a market value of \$300,000, the amount of taxes paid to the Village of Orland Park should amount to approximately \$488 for tax year 2019 (paid by residents in 2020).

I move to pass Ordinance Number 5464, entitled: AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE CURRENT FISCAL YEAR OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

A motion was made by Trustee Calandriello, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0784 Fiscal Year 2020 Annual Budget Approval - Ordinance

After setting aside the appropriate amount of reserves as per Board approved fund balance policies, the Fiscal Year 2020 Annual Budget provides for a balanced budget, meaning that available sources are sufficient to fund projected operating and capital expenditures. Available sources consist of budget savings or operating surplus from prior years, as well as revenues projected for Fiscal Year 2020. The proposed Fiscal Year 2020 Annual Budget commencing on January 1, 2020 and ending on December 31, 2020 reflects \$151,127,873 in revenues and \$156,127,231 in expenditures. The variance between FY2020 revenues and FY2020 expenditures is funded by prior years' operating surplus.

The FY2020 revenue budget does not reflect any newly enacted taxes or revenue sources. In addition, the total amount of the property tax levy reflected in the FY2020 revenue budget remains at \$13,425,519; this is the 9th year in a row that the overall property tax levy has remained at this amount. FY2020 revenue sources also include approximately \$11.8 million of line of credit proceeds to fund significant capital improvement projects included in the FY2020 expenditure budget. All other revenue sources are projected conservatively to ensure the Village does not spend more than available funding would allow.

The FY2020 expenditure budget reflects an increase in total employee compensation costs of approximately 2.6%, including amounts levied for employee pensions. The total full-time staffing count remains at 273. The FY2020 expenditure budget reflects approximately \$25.6 million in capital projects, \$1.1 million in technology enhancements and \$1.4 million in vehicle and equipment purchases.

The Fiscal Year 2020 Annual Budget was drafted through a series of budget workshops with the Village Board and departmental staff. The budget document was made available for public inspection on November 15, 2019. A public hearing on the Fiscal Year 2020 Annual Budget will be held on December 2, 2019, prior to formal approval of the budget.

Trustee Calandriello, Trustee Dodge and President Pekau had comments. (refer to audio file)

I move to pass Ordinance Number 5465, entitled: ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2020 AND ENDING ON DECEMBER 31, 2020 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

A motion was made by Trustee Calandriello, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0791 An Ordinance Establishing Certain Annual or Hourly Pay Rates and Pay Ranges and the Salary Administration Schedule for the Village of Orland Park Employees - Ordinance

This ordinance formally approves the full-time and part-time positions, along with salary ranges, reflected in the FY2020 budget. Going forward, a salary ordinance will be brought to the Board for approval along with the annual budget.

I move to pass Ordinance No. 5466 entitled: ORDINANCE ESTABLISHING CERTAIN ANNUAL OR HOURLY PAY RATES AND PAY RANGES AND THE SALARY ADMINISTRATION SCHEDULE FOR THE VILLAGE OF ORLAND PARK EMPLOYEES

A motion was made by Trustee Calandriello, seconded by Trustee Healy, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0836 BMO Revolving and Non-Revolving Line of Credit Extension and Issuance of a Note - Ordinance

In 2015, the Village established two lines of credit with BMO Harris Bank for the purpose of providing funding for capital improvement projects. A revolving line of credit (RLOC), in the amount of \$10,000,000, was established to provide funding for road reconstruction projects and a non-revolving line of credit (NRLOC), in the amount of \$10,000,000, was established to provide funding for stormwater improvement projects. Both lines of credit had two (2) year terms, with the option to convert the outstanding balance to a term loan at maturity. The original maturity date of each line of credit was August 12, 2017.

In 2017, the Village converted the outstanding balance on each of the lines of credit to term loans and reduced the overall authority of each line of credit. The outstanding amount on the RLOC was \$5,329,000 and the outstanding amount on the NRLOC was \$3,420,000. The RLOC authority was reduced to \$4,000,000 and the NRLOC authority was reduced to \$6,500,000. In addition, the Board authorized using \$2,200,000 of the RLOC authority to fund construction of the Nature Center.

On August 19, 2019, the Board authorized a three (3) month extension of the lines of credit in order to determine any borrowing needs based upon capital projects to be included in the FY2020 budget.

The FY2019 and FY2020 budgets include line of credit proceeds as a funding source for various capital projects. Based upon the amounts reflected in these budgets, it is recommended that the Village increase its RLOC authority to \$10,100,000 and its NRLOC authority to \$9,000,000. This will allow the Village to draw against the lines of credit as expenses related to certain capital projects are incurred.

The RLOC authority of \$10,100,000 includes funding up to \$2,200,000 for Open Lands, as previously approved by the Village Board, in order to fully fund the \$20,000,000 Open Lands referendum that was approved in the early 2000's. A significant portion of this amount has already been drawn as funding for the Nature Center improvements that took place over the last 18 months.

The ordinance cited below authorizes the extension of each line of credit, increases the total borrowing authority of each line of credit and also converts the current outstanding RLOC amount to a term loan. The amount of the term loan will be determined once staff is assured that all invoices related to the Phase I Nature Center improvements have been paid.

I move to approve Ordinance No. 5467 entitled "An Ordinance providing for the amendment of the outstanding Revolving Credit Agreement and Note of the Village of Orland Park, Cook and Will Counties, Illinois, to pay the costs of necessary capital expenditures, including but not limited to road construction projects and the issuance of a not to exceed \$2,000,000 Note and related Credit Agreement to pay the outstanding balance of said Revolving Credit Agreement and Note, the amendment of the outstanding Non-Revolving Credit Agreement and Note of said Village to pay the costs of necessary capital expenditures, including but not limited to storm water management and water main repair and replacement projects, providing for the execution of the amendments and agreements related thereto and providing for the security for the Village's obligations under such agreements and payment of said notes.

A motion was made by Trustee Calandriello, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0842 Implementation of an Amusement Tax - Ordinance

Per Trustee request, at the November 18, 2019 Finance Committee meeting, the implementation of an Amusement Tax was discussed and a consensus was reached to bring this item to the full Board of Trustees.

As proposed, effective April 1, 2020, a 5% amusement tax would be imposed on all gross receipts within the Village for each amusement event or showing as

noted in the ordinance attached to the Board Packet. An "amusement" is defined as any and all participatory, spectator and exhibitive diversions and entertainments with the exception of instructional activity. As an example, the tax would be imposed on a round of golf, but would not be imposed on the purchase of food or drink at the club house.

The amusement tax would not be applicable to events held by any religious, charitable, labor, fraternal, educational, veteran's, 501 (c) not-for-profit organizations, municipal, park district, school district, or any unit of local government.

Attached to the Board Packet is a proposed ordinance for the Board's review and approval. Also attached please find information related to various taxes and other revenues collected by surrounding and/or comparable municipalities.

Trustee Milani had questions. (refer to audio file)

President Pekau responded to Trustee Milani. (refer to audio file)

I move to table this item for future discussion during the 2021 Budget discussion cycle.

A motion was made by Trustee Calandriello, seconded by Trustee Dodge, that this matter be TABLED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, and Village President Pekau

Nay: 1 - Trustee Milani

BOARD COMMENTS

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; b) setting a price for sale or lease of village property; c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

Report on Executive Session and Action as a Result of, if any.**2019-0895 Resignation, Severance and Release Agreement of Deputy Village Clerk**

I move to approve the Resignation, Severance and Release Agreement of Deputy Village Clerk Casey T. Griffin effective August 31, 2020.

And

I move to approve the leave of absense stated here and in the estimated employer cost as herein determined on the IMRF form 6.32 for IMRF benifit protection leave for Casey T. Griffin for the period of January 1, 2020 through August 31, 2020.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 2 - Trustee Dodge, and Trustee Calandriello

ADJOURNMENT: 8:40 P.M.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2019-0905 Audio Recording for December 2, 2019 Board of Trustee Meeting

NO ACTION

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk