

DOCVIEW SAVES BOTH TIME AND MONEY

The Batavia Police Department has been actively using Docview (formerly known as Tracview) since January 1, 2009 (signing the interest letter on Oct. 31, 2008), and is very pleased because it saves the Records staff valuable time. An officer simply prepares the accident report and gives the drivers involved in the accident a business card with the Docview website and accident number. The accident appears on the Docview website the same day that the Records department scans the finished and approved report.

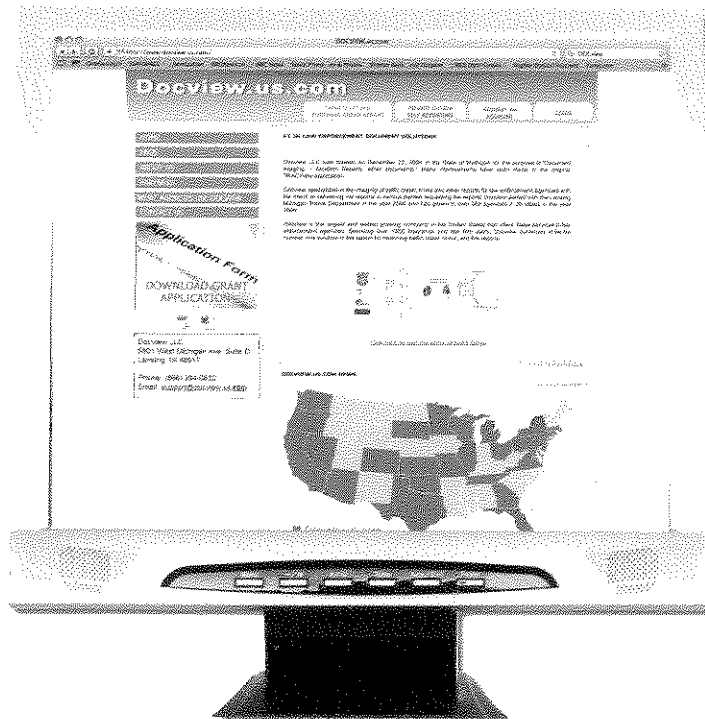
The Mundelein Police Department signed on to Docview in August 2008. The first and most obvious benefit to their department has been a reduction in the handling and processing of traffic crash report requests. What took a Records clerk hours every week to process is now completed over the Internet on a secure Docview website in minutes. Once the crash report is completed and submitted to the Records Unit, it is scanned and sent to the Docview website. It is then available to insurance companies, attorneys and involved parties.

Docview gives a free scanner to each agency that has at least 800 accident reports or more per year (Batavia averages 1,000; Mundelein averages about 1,200). If your department has fewer than 800 reports annually, you can still scan and upload your reports to the Docview website using a standard scanner. A Records technician can scan a report into the system in less than one minute. The Docview software and website are very user-friendly. A small variety of reports can be compiled and printed as requested.

Docview charges \$10.00 per report to each insurance company, citizen or legal firm. The police agency receives \$5.00 and \$5.00 goes to Docview. (Revenues are sent out about the same time each month from Docview.) Because they save both time and money, insurance companies actually prefer using Docview as opposed to driving to the Police Department or requesting a report by mail. Citizens who live out of town prefer Docview, but some in-town citizens don't mind driving downtown to save the extra \$5.00 Docview convenience fee.

Since the Batavia Police Department has been utilizing Docview, over-the-counter requests for accident reports has decreased to about 5% and is indeed saving Records technicians valuable time. Since January 1, 2009, their Records technicians have spent a total of four hours scanning reports compared to approximately 17 hours when reports were issued at the Police Department. Of the total reports sold on Docview (263 since Jan. 1, 2009), 82% have been to insurance companies, 17% to citizens and about 1% to legal firms; approximately 5% of all accident reports were issued over the counter at the Police Department, with no mail requests; 95% of the total accident report requests have been via Docview. Although Mundelein still processes walk-in requests, that number has dropped drastically due to the ease of getting a crash report online; Mundelein Police Department's numbers have been similar to Batavia.

Carfax uses the vehicle information in crash reports to add to their database. This information is used to build a Carfax Vehicle History



Report, which consumers have access to so an informed decision can be made when buying a used car. A vehicle history report will alert consumers to the potential of an unsafe automobile and help in the decision whether or not to purchase.

An added benefit to signing on with Carfax/Docview is the comprehensive searching and downloading of information submitted by all Docview law enforcement clients. Carfax provides free access to their vehicle history database to law enforcement agencies. Access to this database will help criminal investigators solve cases of tampered odometers, title fraud and stolen or cloned vehicles.

We find it difficult to find a negative with Docview. The only one we could find is at times the scanner will pull through more than one document at a time. If this happens, you must cancel and start again. The previous software (Tracview) told you how many pages were scanned; the new system does not tell you.

Both Batavia and Mundelein Police Departments have enjoyed a decrease in work tasks performed by their Records units. Docview's support staff has been very helpful when needed and are willing to assist in any way. The savings of time has certainly been helpful and we feel it is the way to go, especially when we're trying to do more with less.

Prepared by:

*Records Supervisor Kathy Wilson, Batavia Police Department
Chief Gary Schira, Batavia Police Department
Deputy Chief Michael O'Brien, Mundelein Police Department
Chief Raymond J. Rose, Mundelein Police Department*

AGENCIES:

Adams County Sheriff Department	Herscher Police Department	Phoenix Police Department
Addison Police Dep	Hickory Hills Police Department	Pingree Grove Police Department
Algonquin Police Department	Hillside Police Department	Prairie Grove Police Department
Arlington Heights Police Department	Hinsdale Police Department	Quincy Police Department
Aurora Police Department	Hoffman Estates Police Department	Richland County SO
Bartonville Police Department	Homewood Police Department	Richmond Police Department
Batavia Police Department	Huntley Police Department	Richton Park Police Department
Belleville Police Department	Illinois State University Police	River Forest Police Department
Bellwood Police Department	Jacksonville Police Department	River Grove Police Department
Bensenville Police Department	Joliet Police Department	Riverdale Police Department
Berwyn Police Dep	Justice Police Department	Riverside Police Department
Bloomington Police Department	Kane County Sheriff Department	Riverwoods Police Dep
Braidwood Police Department	Kankakee Police Department	Robinson Police Department
Bridgeview Police Dep	Lake Villa Police Department	Rochester Police Dep
Brookfield Police Department	Lee County Sheriff Dep	Rockford Police Department
Bureau County Sheriff Department	Lemont Police Dep	Rolling Meadows Police Department
Calhoun County Sheriff Department	Leroy Police Department	Roscoe Police Department
Calumet Park Police Department	Libertyville Police Department	Roselle Police Department
Cary Police Department	Lincolnshire Police Department	Rosemont Police Department
Champaign Police Department	Lincolnwood Police Department	Schaumburg Police Department
Channahon Police Department	Lyons Police Department	Sherman Police Department
Charleston Police Department	Macomb Police Dep	Shiloh Police Department
Chatham Police Department	Madison Police Department	Skokie Police Department
Chicago Ridge Police Dep	Mattoon Police Department	South Barrington Police Department
Clarendon Hills Police Department	Mchenry City Police Department	South Chicago Heights Police Department
Collinsville Police Department	Mchenry County Sheriff Department	South Holland Police Department
Countryside Police Department	Mclean County Sheriff Office	South Jacksonville Police Department
Crestwood Police Department	Melrose Park Police Department	Springfield Police Department
Crystal Lake Police Department	Millstadt Police Department	St Charles Police Dep
Darien Police Department	Momence Police Department	Stone Park Police Dep
Downers Grove Police Department	Montgomery Police Department	Summit-Argo Police Department
Edwardsville Police Department	Moraine Valley Community College Police	Vandalia Police Department
Elgin Police Dep	Morrison Police Department	Vernon Hills Police Department
Elmhurst Police Dep	Morton Police Department	Warrenville Police Department
Elmwood Park Police Department	Mundelein Police Department	Washington City Police Department
Evanston Police Dep	Naperville Police Department	West Dundee Police Department
Fairview Heights Police Department	Northfield Police Dep	Western Springs Police Department
Frankfort Police Department	Oak Brook Police Department	Winnebago County SO
Franklin Park Police Department	Oak Forest Police Dep	Winnetka Police Dep
Freeport Police Department	Ofallon Police Department	Woodridge Police Department
Genoa City Police Department	Oswego Police Department	Worth Police Dep
Glen Carbon Police Department	Ottawa Police Department	Yorkville Police Department
Glencoe Department Of Public Safety	Palatine Police Department	
Glenview Police Dep	Palos Park Police Dep	
Glenwood Police Department	Park Ridge Police Department	
Granite City Police Department	Pawnee Police Dep	
Grayslake Police Department	Pekin Police Department	
Gurnee Police Department	Peoria County Sheriff Department	
Harwood Heights Police Department	Peoria Police Department	