

## Scope of Services

The Village of Orland Park is requesting Landscape Management Services and Maintenance of Right of Way (R.O.W.) for plants, beds and hardscapes at ninety nine locations within Village boundaries. The scope of services, outline of required tasks, and specific locations are defined in detail on accompanying pages.

The services shall be performed per specified occurrences and contract shall run for three full calendar years beginning April 2018 with the Village of Orland Parks option to extend for an additional two (2) years.

The services to be performed in designated areas include, but may not be limited to, the following tasks:

### 1. **BI-WEEKLY- MARCH thru NOVEMBER**

- a. Weed Control – pulling of weeds and/or application of approved Contact Herbicide (i.e. Round-Up) in landscape beds, tree rings and paver and concrete medians.
- b. Debris Removal – Picking up and disposing of debris.
- c. Watering – Watering any and all newly planted vegetation.
- d. Dead Limb Pruning – removal of any damaged or broken branches.
- e. Litter and Garbage Clean up – pick up and dispose of any garbage
- f. Weed/ Vegetation Control of curb lines – pulling of weeds and/or grass, and/or application of approved Contact Herbicide (i.e. Round-Up) in curbside cracks and cracks where road meets the curb

### 2. **SEASONALLY – ONCE in MARCH, MAY, JULY and SEPTEMBER**

- a. Pre-emergent Application – apply vegetation pre-emergent in all beds (i.e. Preen).
- b. Fertilization – apply granular slow release balanced fertilizer at base of shrubs and trees.

- c. Corrective Pruning – plants to be pruned back per recommended American Nurseryman's Association guidelines to promote healthy growth at proper time.
- d. Disease and Pest Control – plants and beds to be examined and issues addressed accordingly to prevent and control issues which may negatively affect the healthy growth patterns of plantings.
- e. Soaking – if low moisture conditions are persistent, watering of supplemental plantings may be required. Water to be provided by contractor, but may be obtained from the Village with prior approval.
- f. Site Condition Reports – contractor must provide written reports to Village on condition of areas for review and updating services for any revision of needs or requirements.

### **3. BEGINNING OF GROWING SEASON – MARCH**

- a. Debris Removal – picking up and disposing of debris (spring clean up)
- b. Deadheading – removal of previous year's perennial flowers and tasseling of grasses.
- c. Salt Rinsing – all beds shall be soaked to dilute from winter salt accumulation in soil.
- d. Re-Define natural landscape borders to landscape beds and existing tree rings.
- e. Power Washing – All hardscapes (including pedestrian walkways and brick pavers) shall be power washed to remove salt stains and soot from surfaces.
- f. Mulching – all plant beds and parkway trees be top dressed with minimum of 3" of shredded premium brown dyed hardwood mulch.

### **4. END OF YEAR – OCTOBER - NOVEMBER**

- a. Leaf Removal – all leaves in bed areas shall be raked out and removed.
- b. Power Washing – all hardscapes (including pedestrian walkways and brick pavers) shall be power washed to remove stains and soot from surfaces.
- c. Winterize – all plants that need to be protected from winter kill and dieback must be blanketed and secured.

- d. Re-Define natural landscape borders to landscape beds and existing tree rings.

**5. WINTER SEASON – Bi- Weekly DECEMBER, JANUARY and FEBRUARY**

- a. Debris Removal – picking up and disposing of debris and litter.
- b. Repairs – any structural repairs and/or damaged plants removed.