

Permit #

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*** BUSINESS OR ORGANIZATION NAME**

Art and Company

*** BUSINESS OR ORGANIZATION NAME ADDRESS**

15609 S 94TH AVENUE
ORLAND PARK Illinois 60462

*** PHONE #**

(708) 682-8394

*** EMAIL**

phillipjones1102@gmail.com

*** CONTACT PERSON**

Phillip Jones

*** CONTACT PERSON ADDRESS**

15609 S 94TH AVENUE
ORLAND PARK Illinois 60462

*** PHONE #**

(708) 682-8394

*** EMAIL**

phillipjones1102@gmail.com

*** CHAIRPERSON OF SPECIAL EVENT**

DONALD Glassner

*** CHAIRPERSON ADDRESS**

15609 S 94TH AVENUE
UNIT 1A
ORLAND PARK Illinois 60462

*** PHONE #**

(708) 675-4620

*** EMAIL**

artandco.glassner@gmail.com

*** EVENT DAY CONTACT PERSON**

Phillip Jones

*** EVENT DAY CONTACT PERSON ADDRESS**

15609 S 94TH AVENUE
ORLAND PARK Illinois 60462

*** PHONE #**

(708) 682-8394

*** EVENT DAY CONTACT PERSON EMAIL**

phillipjones1102@gmail.com

*** LOCATION AND ADDRESS OF EVENT**

15609 S 94TH AVENUE in the parking lot in front of our store.

*** TYPE OF EVENT:**

Art and Craft event.

*** EVENT ON PUBLIC PROPERTY**

RESIDENTIAL NEIGHBORHOOD GATHERINGS

*** EVENT ON PRIVATE PROPERTY**

OUTDOOR SALES - PER DAY

COMMERCIAL FILMING/PICTURES

*** DESCRIPTION OF EVENT**

We will display for sale Original Oil Painting and Prints on Canvas.

*** LIST DATES OF EVENT WITH HOURS OF OPERATION**

4-21 to 4-28 from 10:00 am to 5:00 pm

*** SET-UP DATE & TIME**

04/21/2024 10:00 AM

*** TEAR-DOWN DATE & TIME**

04/28/2024 5:00 AM

*** APPROXIMATE NUMBER OF PERSONS INVITED AND/OR EXPECTED TO ATTEND OR PARTICIPATE**

300

(Additional Fees May Apply)

*** WILL FOOD BE SERVED?**

NO

*** WILL YOUR EVENT INCLUDE A FOOD TRUCK? (Food being prepared and served from the vehicle)**

NO

*** WILL ALCOHOL BE SERVED? (If YES, contact Mayor's Office at 708-403-6160 and complete the "Application for Temporary Liquor License.")**

NO

PHONE #

(708) 682-8394

EMAIL

phillipjones1102@gmail.com

*** WILL GENERATORS BE UTILIZED?**

NO

If YES, please describe the size/type:

N/A

*** WILL THERE BE A RAFFLE? (Contact Village Clerk at 708-403-6150)**

NO

PHONE #

(708) 682-8394

EMAIL

phillipjones1102@gmail.com

*** WILL THERE BE LIVE ENTERTAINMENT? (Music must end by 10:30PM Sun-Th, 11:30PM Fri-Sat)**

NO

*** WILL THERE BE TEMPORARY SIGNAGE? (Banners, Inflatables, Etc.)**

NO

*** WILL THERE BE A TENT?**

YES

*** WILL THERE BE ANY STRUCTURES OTHER THAN A TENT? (Stage, Etc.)**

NO

If YES, list structures:

N/A

*** WILL THERE BE ANY ROAD OR SIDEWALK OR RIGHT-OF-WAY CLOSURES?**

NO

*** WILL THE EVENT BEGIN AT ONE LOCATION AND TERMINATE AT ANOTHER?**

NO

If YES, complete the questions below. If NO, sign and date to complete application.

1. The route to be traveled, the starting point, the termination point, and the location of any stopping point, speakers' platforms, or similar, if any. (A. Provide Map, B. Google Aerial Image with route traced is OK.)

Parking lot at 15609 S 94th Ave Orland Park, Il. 60462

Attachment

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2. The approximate number of persons who, and animals and vehicles which, will constitute the event, types of animals, and description of the vehicles.

We are expecting about 300 to observe the event.

3. The hours when the event will start and terminate.

10:00 am to 5:00 pm

4. Please provide a statement as to whether the event will occupy all or a portion of the width of the streets proposed to be traversed.

The event will not create any traffic restrictions issues; because. it inside of the store lot.

5. The location of any assembly areas for the event.

None

6. The time and location at which units of the event will begin to assemble at any such assembly area or areas.

N/A

Please attach the above information if your event falls into the applicable category.

*** APPLICANT NAME**

Donald Glassner

*** DATE**

03/14/2024

* I attest that the information provided above is to the best of my knowledge accurate. I understand that by checking this box and providing my name and date above, this also acts as my signature.

Checking this box also acts as my signature.

Tiffany Cooper

From: Phillip Jones <phillipjones1102@gmail.com>
Sent: Tuesday, March 19, 2024 10:48 AM
To: Tiffany Cooper
Cc: Donald Glassner; Allison Izguerra
Subject: Re: Art and Company - Outdoor Sales Event
Attachments: image001.png

[External Mail] Use caution with links and attachments.

Thank you for the information.

On Mon, Mar 18, 2024, 4:34 PM Tiffany Cooper <tcooper@orlandpark.org> wrote:

Good afternoon,

We received your application for your outdoor sales event April 21st to April 28th. Please find attached the permit applications that will need to be completed. We will also need:

1. Site plan (showing location of event in parking lot).
2. How many tents, size in square feet and if the tent is larger than 400 square feet, we will need a flame spread certificate as well.
3. We will need approval from the owner for the event, which can be in the form of a letter or email.

There may be an inspection and fee depending on the size of the tent and the fee for the event would be \$100 a day. I have attached our Special Event Code & Guide for your reference. This event will have to get approval from the Board. Any event expecting more than 100 people requires Board approval.

Please let me know if you have any questions.

Thank you,

Tiffany Cooper | Executive Assistant/Development Services