

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, November 4, 2019

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman James V. Dodge
Trustees Kathleen M. Fenton and Cynthia Nelson Katsenes
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:16 P.M.

Present: 3 - Chairman Dodge; Trustee Fenton and Trustee Nelson Katsenes

APPROVAL OF MINUTES**2019-0802 Approval of the October 7, 2019 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of October 7, 2019.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

ITEMS FOR SEPARATE ACTION**2019-0798 Budget Adjustment for Recreation, Youth Dance for 4th Quarter 2019**

Recreation Division Director Nancy Flores reported that enrollments are higher than expected in Youth Dance for Irish Dance. This is a contracted program and the revenues from program registration will cover the contracted expense for the Fall 2019 session. Additionally, revenues have already been collected from enrollments for the Fall season.

I move to recommend to the Village Board to approve increasing the FY2019 expenditure budget by \$2,230

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

2019-0809 ITB 19-024 - Centennial Park Aquatic Center (CPAC) Railing Replacement - Reissue

Park's Division Director Gary Couch reported that on October 9, 2019, the Village of Orland Park issued Invitation to Bid (ITB) 19-024 for the replacement of the staircase railings leading up to the zero-depth pool waterslide at the Centennial Park Aquatic Center (CPAC).

On the ITB closing date, October 24, 2019, only one (1) bid had been submitted.

Staff is seeking approval to reject this bid due to a lack of bidders and to re-issue the invitation to bid. Bid Net categories will be expanded to provide a wider audience.

This item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night to help ensure adequate time to complete the project during the winter and before the pool opens.

Chairman Dodge had questions regarding this matter. (refer to audio file)

Director Couch responded to Chairman Dodge's questions. (refer to audio file)

I move to recommend to the Village Board to reject the only bid received for ITB 19-024 - Centennial Park Aquatic Center (CPAC) Railing Replacement and re-issuing the invitation to bid.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

2019-0814 Budget Adjustment Request for Recreation, Private Music Lessons for 4th Quarter 2019

Recreation Division Director Nancy Flores reported that enrollments are higher than expected for Private Lessons for Music (guitar, piano, and voice). Program enrollment is expected to continue through December. This is a contracted program and the revenues from program registration will cover the contracted expense for the Fall 2019 session.

Chairman Dodge had a question regarding this matter. (refer to audio file)

Director Flores responded to Chairman Dodge's question. (refer to audio file)

I move to recommend to the Village Board to approve increasing the FY2019 expenditure budget by \$2,000.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

2019-0815 Budget Adjustment Request for Recreation, Karate for 4th Quarter 2019

Recreation Division Director Nancy Flores reported that Karate enrollments and

revenues continue strong for the Fall 2019 session. Revenues are available to cover the contracted expense for the Fall 2019 session. The funds in the Karate expense budget paid for the Winter/Spring and Summer sessions and funds are not available for the Fall session. Additionally, revenues have already been collected from enrollments for the Fall session.

I move to recommend to the Village Board to approve increasing the FY2019 expenditure budget by \$15,874.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

ADJOURNMENT: 6:20 P.M.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

2019-0837 Audio Recording for the November 4, 2019 Committee Meetings - Public Safety, Public Works & Parks & Recreation

NO ACTION

/AB

APPROVED: December 2, 2019

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk