

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, June 6, 2011

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk David P. Maher*

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,  
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

## CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:03 PM.

**Present:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich and Trustee McLaughlin

**Absent:** 1 - Trustee Gira

## VILLAGE CLERK'S OFFICE

### 2011-0360 Approval of the May 16, 2011 Regular Meeting Minutes

The Minutes of the Regular Meeting of May 16, 2011, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of May 16, 2011.

**A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

## PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

### 2011-0345 236th Birthday of U.S. Army - Proclamation

President McLaughlin presented a proclamation to Sgt. 1st Class Dale Whipple proclaiming June 13 through June 18, 2011 as United States Army Week in the Village of Orland Park.

**NO ACTION was required.**

### 2011-0359 Bike to Work Week Challenge - Proclamation

President McLaughlin issued a proclamation accepting the Bike to Work Week challenge issued by the Village of Oak Lawn. This proclamation is encouraging Village Officials and Staff to participate in "Bike to Work Week" - June 11th thru the 17th, 2011.

**NO ACTION was required.**

**2011-0300 Thomas M. Dubelbeis - Presentation**

President McLaughlin recognized Thomas M. Dubelbeis, Chairman of the Veterans Commission, for his eleven years of service.

**NO ACTION was required.**

**2011-0330 Sonia Mantell - Presentation**

President McLaughlin presented the Community Pride Award to Sonia Mantell in recognition of being chosen as a featured cello soloist with the Chicago Sinfonietta Orchestra.

**NO ACTION was required.**

**2011-0329 Sandburg Badminton Team - Presentation**

President McLaughlin presented the Community Pride Awards to the Carl Sandburg High School Girls IHSA Badminton State Champions and their head coach, Kimberly Huelsman and assistant coaches, Lauren Pammer and James Mattera.

**NO ACTION was required.**

**CONSENT AGENDA****Passed the Consent Agenda**

**A motion was made by Trustee Dodge, seconded by Trustee O'Halloran, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

**2011-0326 Payroll - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for May 13, 2011 in the amount of \$1,098,347.85 and the Monthly Hourly Payroll for May 13, 2011 in the amount of \$27,988.66.

**This matter was APPROVED on the Consent Agenda.**

**2011-0349 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from May 17, 2011 through June 6, 2011 in the amount of \$3,334,313.36.

**This matter was APPROVED on the Consent Agenda.**

**2011-0305 Disposal of Certain Seized Vehicles at Public Auction - Ordinance**

The Police Department requests approval to declare two vehicles, a 1998 Chevy S10 pickup, 2000 Chevy 1500 pickup as excess property and to dispose of at public auction.

These vehicles were seized by the department and forfeited to the Village by the Circuit Court of Cook County from a driver who was driving their vehicle while their license was suspended for DUI.

I move to pass Ordinance Number 4650, entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY (VEHICLES) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

**This matter was PASSED on the Consent Agenda.**

**2011-0312 Orland Park Dog Park - Fundraising Campaign**

During the past several years, requests and inquiries from residents as to the development of a dog park have increased substantially. The dog park is currently slated for consideration in the Village Capital Improvement Plan for the year 2016. At this time, staff is seeking direction on the creation of a plan for fundraising to construct a dog park in Centennial Park. Because of the central location of Centennial Park, its distance from nearby homes, and the available land, it would be the ideal location for a dog park. Other park sites on the east side of the community were also considered, however the existing parks owned by the Village in that area do not offer ample space and are within very close proximity to homes. For this reason, the staff recommends an under-utilized portion of Centennial Park for your consideration.

The Parks Department staff have identified several grants that might assist the Village in moving this project ahead more expeditiously. Staff has also researched other area dog parks that have been funded through generous donations from dog owners seeking to have this type of amenity in their own community. Additionally, we were recently made aware that the Village was nominated for the PetSafe Company contest for a chance to win \$100,000 to build a dog park.

A preliminary drawing, fundraising ideas, suggested amenities and estimated

costs are attached. Many of the items listed can be completed during future phases of the park development. The initial cost of development is primarily for fencing and for amenities.

I move to approve a fundraising campaign to further the development of a dog park in Centennial Park.

**This matter was APPROVED on the Consent Agenda.**

#### **2011-0235 Centennial Park Aquatic Center Quote for VGB Grates**

The Village has received quotes for the grates needed at Centennial Pool required by the Illinois Department of Public Health to comply with the Virginia Graeme Baker Act. The engineering company hired to design the grates submitted two types of grates, Paddock, and Neptune Benson Aegis which both are used nationwide. The grates below needed to be ordered immediately. Approval of the design was still pending from IDPH, therefore installation was delayed. The Parks and Building Maintenance staff installed the grates per the specifications, thus saving the Village the additional cost. None of the grates purchased and installed were a part of last week's nationwide recall of pool grates.

Spear Corporation      15 x \$1,150.00 = \$17,250.00 + shipping \$225  
Paddock 2424 PCFC    26 x \$552.50 = \$14,365.00 + shipping \$288  
Total: \$32,128 including shipping

There will also be added costs for other miscellaneous parts.

I move to approve a payment increase of \$1935 to the Spear Corporation.

**This matter was APPROVED on the Consent Agenda.**

#### **2011-0298 Thistlewood Pump House Siding Bid Award**

Bids were opened for the Thistlewood Pump House Siding on April 19, 2011 at 11:00 am. Two bids were received and the low bidder was J. D. Builders at \$18,223.00.

I move to approve accepting the low bid from J. D. Builders at a cost of \$18,223.00.

And

Authorize the Village Manager execute the contract

**This matter was APPROVED on the Consent Agenda.**

#### **2011-0088 Centennial Park Aquatic Center Concrete Decking Bid Award Change Order**

Bids were received and opened on January 27, 2011 at 11:00 am for the

Centennial Park Aquatic Center Concrete Deck Installation. Eight bids were received and the low bidder was R & W Clark Construction of Frankfort, IL at a cost of \$16,800.00. The amount budgeted for this project was \$30,000.00.

I move to approve the change order of \$1,700 for R & W Clark Construction, Inc.

**This matter was APPROVED on the Consent Agenda.**

**2011-0313 Recreation and Parks Program Guide Printing - Request for Proposal**

On April 28, 2011 proposals were submitted and reviewed by staff for the printing of three seasonal Recreation and Parks Department program guides. Five proposals were received with the lowest qualifying quote from Mignone Communications, Inc. of Huntington, IN.

The figures proposed are per edition based on three seasonal brochures per year for 28,000 copies per season. The proposal included an option to renew the contract for two additional years under the discretion of the Village based on product and service.

After review of pricing, samples and reference checks, staff recommends accepting the proposal from Mignone Communications, Inc. for the 2012 brochure series, and the option to renew the contract based on yearly performance for two additional years.

I move to approve accepting the proposal for the 2012 program guide series printing from Mignone Communications, Inc. in the amount not to exceed \$62,000; and

Approve renewing the contract based on yearly performance for two additional years at a cost not to exceed the budgeted amount.

**This matter was APPROVED on the Consent Agenda.**

**2011-0311 Centennial Park Aquatic Center - Outdoor Furniture Purchase**

On April 12, 2011 a bid request was issued for the purchase of outdoor furniture for the Centennial Park Aquatic Center (CPAC). This is part of an ongoing effort to replace worn, un-repairable and outdated furniture at the CPAC. A recent inventory shows there are approximately 234 chairs in need of replacement.

Four bids were received and opened on April 26, 2011. Bids were submitted by Benson Outdoors Inc., Contract Furnishings International Inc., Taylor & Associates Inc., and Upbeat Inc.

Staff would like to recommend awarding the bid to the lowest qualifying bidder, Contract Furnishings International, Inc. of Bradenton, FL. for the purchase of 50 chaise lounge chairs at \$143.52 each, and 20 mid-back chairs at \$90.48 each.

Shipping is projected to be \$578.42, bringing the total purchase to \$9,564.02.

I move to approve accepting the bid for outdoor furniture for the Centennial Park Aquatic Center from Contract Furnishings International, Inc. of Bradenton, FL for a cost not to exceed \$9,564.02.

**This matter was APPROVED on the Consent Agenda.**

#### **2011-0259 LA Boxing - Special Use**

The petitioner requests the approval of a special use permit to operate LA Boxing, a health and fitness center proposed for a tenant space at 9050 W 159th Street in an existing commercial strip center located near the northeast corner of 159th Street and Park Hill Drive.

LA Boxing is a kickboxing and mixed martial arts gym that is currently located on LaGrange Road in Orland Park. Health Clubs and Fitness Centers require a special use permit in the BIZ District if they exceed 5,000 square feet in size. LA Boxing is proposed for a 7,271 square foot tenant space in the Park Hill Commons Shopping Center located on a 4.4 acre site. Parking for this use is adequate considering the complimentary peak uses of neighboring tenants, current center vacancies, and land banked for parking to the rear of the center if parking were to become an issue. The proposed use is consistent with the character of the immediate vicinity and of the subject property. This use is compatible with other tenants in the already established commercial retail center. No changes are proposed to the building exterior.

I move to approve a Special Use Permit for LA Boxing to operate a health club and fitness center located at 9050 159th Street as recommended for approval at the May 16, 2011 Development Services and Planning Committee meeting and as fully referenced below:

#### **THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to approve a Special Use Permit for LA Boxing to operate a health club and fitness center that exceeds 5,000 square feet located at 9050 159th Street subject to the following conditions:

1. All Building Code related items are met, including building permits prior to any interior remodeling.
2. The dumpster is stored in the existing brick enclosure to the rear of the building and property maintenance requirements are met.
3. Any new signage is approved through a separate permitting process.

**This matter was APPROVED on the Consent Agenda.**

**2011-0239 Amending Title 5, Chapter 8 of the Village Code - Crime Free Housing - Ordinance**

The proposed amendment to Title 5, Chapter 8 provides for additional language to allow the proper enforcement provision as it relates to the property owners' responsibility to ensure that tenants comply with the Crime Free Lease addendum. In the event that a tenant is found to be in violation of the Crime Free Lease Addendum, this language specifies that the landlord is required to take reasonable actions to enforce. If the landlord refuses to take reasonable action, then the Village may suspend or revoke their Residential Rental License.

I move to pass Ordinance Number 4651, entitled: AN ORDINANCE AMENDING THE VILLAGE CODE, TITLE 5, BUILDING, CHAPTER 8, RENTAL HOUSING, SECTION 5-8-3, LICENSING, REGISTRATION, AND FEES, SUBSECTION 5-8-3-2, CRIME FREE PROGRAM

**This matter was PASSED on the Consent Agenda.**

**2011-0308 Terry's Lincoln/Mercury - Amended Agreement**

In December 2009, the Village Board approved an amended agreement with Terry's Lincoln Mercury, Inc. The agreement was in contemplation of renovations to the existing dealership and the addition of a new Subaru Franchise. Since 2009, the Village was informed the Subaru Franchise was no longer going to be part of the dealership. However, Terry's has indicated their desire to still renovate the existing dealership, which will become the only Lincoln franchise in the South Suburbs. The following summarizes the deal points of the existing agreement and the proposed amendment:

Summary of Terms of Existing Agreement - December 21, 2009

Renovation of Existing Dealership  
New Subaru Franchise  
Commencement of Construction - no later than Dec. 2010  
\$750,000 Loan from Village  
\$250,000 reimbursement for 7.124 acres of adjacent land  
Sales Tax Rebate - not to exceed \$1.625 Million

Lincoln/Mercury Franchise - 2011-2012 - 50% sharing of Base  
2013 - Village sets new base and retains 100%  
Terry's get 100% of Sales Tax Increment

Subaru Franchise - 2011-2012 - 100% goes to Terry's  
2013 - Village sets new base and retains 100%  
Terry's get 100% of Sales Tax Increment



Summary of Proposed New Amended Agreement - May 2011

Renovation of Existing Dealership  
Commencement of Construction - no later than Dec. 2011  
No Loan from Village  
\$250,000 reimbursement was already completed

Sales Tax Rebate - not to exceed \$1 Million - no time limit

2012-2013 - 50% Sharing of Base up to \$100,000 to Terry's  
2014 - Reestablishment of new Base (average of 2010-2012);  
Terry's gets 100% over new Base amount  
Yearly maximum payment will be \$100,000.

The proposed new terms will still allow the dealership to undergo a substantial renovation but with a reduced Village incentive requirement. Terry's will still be required to obtain all site plan and Village approvals, as required by code.

I move to approve the proposed revised terms of the amended agreement for Terry's Lincoln Mercury, as outlined.

**This matter was APPROVED on the Consent Agenda.**

**2011-0347 Orland Fire Protection District Headquarters 9788 151st St. - Plat of Abrogation**

This plat is related to the overall Orland Fire Protection District expansion project at 9788 151st Street approved in 2010. The purpose of the plat is to properly eliminate an existing 24 ft. wide ingress-egress easement and part of a 30 ft. public utility and drainage easement. These easements lie upon the north region of the property, which incidentally is a parcel purchased from the Village. These easements are no longer useful, given how the property itself and surrounding properties have been developed.

Staff has reviewed the Plat of Abrogation and finds it to be in conformance with the final site plan approved by the Board of Trustees in 2010.

This is now before the Village Board to authorize the preparation of an ordinance by the Village Attorney to legally eliminate the easements and subsequently authorize signing and recording of the plat with the Cook County Recorder's Office.

I move to authorize preparation of an ordinance to abrogate ingress-egress and public utility & drainage easements on said Orland Fire Protection District property, Village Center Phase 2, as identified by the plat prepared by V3 Companies of Illinois Ltd., Project No. 09146, Group No. VP10.3 dated September 1, 2010, Revision #1 dated December 10, 2010.

And

I move to approve the signature of the plat by the authorized parties and subsequent recording by the Village attorney, following the passage of the applicable ordinance.

**This matter was APPROVED on the Consent Agenda.**

## **PUBLIC WORKS AND ENGINEERING**

### **2011-0339 183rd Street and Wolf Road Intersection Watermain Improvement - Bid Award**

The Illinois Department of Transportation (IDOT) is moving forward with traffic signal installation and improvements at the intersection of 183rd Street and Wolf Road. The Village's water system currently has gaps at the intersection resulting in sections of "dead-end" watermain. In July 2010, the Village Board approved McDonough Associates Inc. (MAI) of Chicago, Illinois, to perform design engineering for this work. IDOT has informed the Village that the watermain work must be completed by mid-July as a precursor to their intersection improvement.

A request for bids for the watermain improvement was advertised in the SouthtownStar Newspaper on Wednesday, May 11, 2011. Sealed bids were opened by the Village Clerk's Office on Wednesday, May 25, 2011 at 11:00 a.m. with ten (10) contractors submitting bids (the Bid Summary Sheet was attached to the Board packet). After review by staff and MAI, Airy's, Inc. of Tinley Park, Illinois, was found to be low with a bid of \$181,090.

To assist with the project oversight, MAI was asked to submit a cost for limited construction services. While Village Staff will perform daily inspections, MAI will review submittals, pay requests, layout and as-built construction documents. Their cost for these services totals \$2,666.

I move to approve awarding the bid for the 183rd Street and Wolf Road Watermain Improvement to Airy's, Inc. of Tinley Park, Illinois, for an amount not to exceed \$200,000 (\$181,090 plus \$18,910 contingency);

And

Approve accepting the proposal for construction services for the 183rd Street and Wolf Road Intersection Watermain Improvement from McDonough Associates Inc. of Chicago, Illinois, for a cost not to exceed \$2,666.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

## **DEVELOPMENT SERVICES AND PLANNING**

### **2011-0264 9867 W. 144th Place - Certificate of Appropriateness**

The petitioner proposes to construct a 1,620 square foot single family home on a vacant 6,250 square foot residential lot in the Old Orland Historic District. A Certificate of Appropriateness is required for this project.

The subject lot was previously the location of a non-contributing ranch house that was demolished in 2007. The 2008 Residential Area Intensive Survey (RAI) identified this lot as vacant with no historic information for the site. The proposed single family home is in the same character style that has previously been approved by the Village for new construction in the Historic District, specifically at 9875 W. 144th Place-which has not yet been built-and 9857 W. 144th Place-which is complete.

I move to approve a Certificate of Appropriateness for a new single family home at 9867 W. 144th Place in the Old Orland Historic District as indicated in the below fully referenced motion.

#### **THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to approve a Certificate of Appropriateness for a new single family home at 9867 W. 144th Place per the elevations titled "New Two Story Residence For 9867 W. 144th Place Orland Park II. 60462", prepared by IJM Group Inc., dated 3.17.11, job number 2011-22, sheets A-0.0, A-2.0, A-2.1 and A-3.1, and the site plan titled "Detailed Grading Plan Lot 17 - Humphrey's Subdivision", prepared by Martin M. Engineering, Inc., dated 5.5.11, job number 1-031, sheet 1 of 1, subject to the following conditions:

1. That during construction, the petitioner implements and maintains proper erosion control measures;
2. That the petitioner repairs and replaces any sidewalk that is impacted by construction upon completion of the project;
3. That the windows on all the elevations must be changed to meet the appropriate number of window divisions as outlined in this report per Section 6-209 of the Land Development Code; and
4. That all building code related items are met and that building permits are obtained prior to construction.

**A motion was made by Trustee Dodge, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

### **2011-0183 Bridge Teen Center Permit Fee Waiver**

The Village of Orland Park has received a request from the Bridge Teen Center for a waiver of current building permit fees (\$1,232) for the facility located at 15555 S. 71st Court. They are also asking for a reimbursement of \$300 in fees already paid for their contractor's license. While the Village Administration has reviewed and denied their request based on current Board Policy, the petitioner has still requested to be heard before the Village Board. Please see attached letter from Priscilla & Rob Steinmetz.

The Bridge Teen Center is not the first not-for-profit organization to request permit waivers. In fact, due to repeated requests from many worthy not-for-profits, the Village Board of Trustees adopted a Building Fee Policy in 2009. Please see attached Building Fee Policy adopted on April 6, 2009. The Board Fee Policy only allows for the wavering of certain fees for other governmental entities. However, even in these instances, certain fees (impact, water, etc.) are still not waived.

The authority to waive fees rests with the Board of Trustees. While staff recognizes the benefit that not-for-profits provide to the local community, these permits do generate significant amount of work for Village staff (office and field). Also, consideration needs to be given in regard to revenue impact, as there are a large number of organizations, including churches, in Orland Park. Since 2009, a number of similar organizations have approached the Village regarding fee waivers but have been denied based upon the adopted Village Board Policy.

Based upon these factors, staff does not recommend approval of Bridge Teen Center's request.

Trustee Schussler stated that he realizes that the Village receives several requests from churches to waive fee. He believes that this particular organization does not fall in the same category as a church. This organization provides a service to the teenagers of our community that would be normally provided by the Village's Recreation and Parks Department.

President McLaughlin stated that there are many non-for-profit organizations that he receives requests from to waive fees other than churches. The Village had set a policy several years ago that unless it is another governmental body that affects the tax payers, fees can not be waived.

President McLaughlin stated that he has in the past and will in the future donate a cash contribution to this organization. He suggested individually, help could be provided to this organization by donating time and/or resources.

I move to deny the Bridge Teen Center request for permit fee waivers and refunds in the amount of \$1,532.

**A motion was made by Trustee Dodge, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 1 - Trustee Schussler

**Absent:** 1 - Trustee Gira

## MAYOR'S REPORT

### 2011-0315 Committee Assignments for Village Trustees

President McLaughlin stated that Committees are changed every two to four years so Board Members can serve as Chairperson on a different committee. Information was sent to the Board regarding President McLaughlin's recommended Committee assignments along with his suggestions.

I move to approve the new Committee structure as proposed by Mayor McLaughlin.

And

I move to direct staff to prepare an ordinance reflecting Mayor McLaughlin's proposed Committee Structure.

**A motion was made by Trustee Schussler, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

## VILLAGE MANAGER'S REPORT

### 2011-0346 Organizational Staffing Analysis

Due to declining revenues, the Village has reduced its operating expenditures by approximately \$4.4 million over the past 2 budget cycles. This included a reduction in staff by nearly 10%. In order for the Village to continue providing efficient services, it is necessary to evaluate any opportunities to recalibrate the organizational staffing and operational model of the Village. It is accepted as good management practice to periodically and independently review the organization, which often results in bringing forward a perspective of best practices in municipal operations. The Village has not had an independent review in over ten years.

On March 7, 2011, the Village Board passed a resolution in support of the issuance of a Request for Proposals (RFP) for a Village staffing analysis. On March 21, 2011, the RFP was issued for organizational staffing analysis services. The RFP provided the scope for an analysis that would require a consultant to report findings and develop recommendations for efficient allocation of staff in each individual department to minimize the Village's costs to provide services, with attention to direct and overhead costs, core competencies, strengths and weaknesses, skills gaps, and continuous improvement.

Three proposals were received by the due date of April 11, 2011. The proposals were reviewed based on the qualifications of the firm, methodology and responsiveness to requested deliverables, relevant experience and quality of references. It was important that the selected firm have successful past performances working at the municipal level with similar size and scope.

After reviewing the proposals, the two firms with Illinois offices were requested for an interview. At the conclusion of the interviews, the Village Manager is recommending that Matrix Consulting Group be selected to provide the organizational staffing analysis services. The selected firm has demonstrated a strong work plan, understanding of the requested services and has successfully completed a multitude of projects of similar size and scope. Their only market and service focus is management, staffing and operations analysis of local government. They also have a high rate of successful implementation, which exceeds 80% of recommendations made.

Representatives from Matrix anticipate a 12 week schedule for this project which is appropriate. The cost proposal from Matrix was reduced after some negotiation from their initial proposal of \$49,000 to \$44,900. The competing proposals submitted were priced at \$52,480 and \$58,500. The Matrix proposal was attached in the Board packet. The competing proposal responses are available in the Village Manager's Office for your review.

I move to approve awarding a contract to Matrix Consulting Group of Palo Alto, CA to provide organizational staffing analysis services as outlined in their April 11, 2011 proposal in an amount not to exceed \$44,900.

**A motion was made by Trustee Dodge, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

### NON-SCHEDULED CITIZENS & VISITORS

John Frederick - 15553 Mimosa Drive and Anthony Martinelli - 15561 Mimosa Drive both spoke before the Board regarding the high weeds and poor landscaping conditions of the CEDA school property which is directly behind their homes. They have contacted the school regarding this problem with no resolution.

President McLaughlin stated that the Village will contact the CEDA School regarding this issue.

### BOARD COMMENTS

**TRUSTEE SCHUSSLER** - Requested staff to contact the State to cut the vegetation along 143rd Street and West Avenue down to Will-Cook Road. This vegetation is growing high on the shoulder of the road which is unsightly and will become a problem as it grows higher.

**TRUSTEE FENTON** - The Farmers Market opening day was this past Friday (6/3) and was a great success.

On behalf of the Lions Club, Trustee Fenton thanked the Recreation Department, Police and Fire Department, and all the staff that helped with Special People Day on Thursday, June 2nd at Orland Days. Over 2,000 young adults, students, and chaperones were served lunch, free rides, and entertainment. A great time was had by all.

**PRESIDENT McLAUGHLIN** - Reported that the Sandburg Relay for Life team raised \$412,000 in a one night event. This is the third largest student ran event in the country. The other two ahead of this event are organized by college student's not high school students.

On Friday, June 17th, Saturday, June 18th and Sunday, 19th at Navy Pier there will be a Veterans Day weekend event that will offer several events for Veterans to participate in. President McLaughlin is not clear what the response of attending this event from the Orland Park Veterans would be and asked the Newspapers to please print a story regarding this.

President McLaughlin has spoken to Village Manager Grimes regarding transportation to and from Navy Pier for Orland Park Veterans if there was a large enough response. Possibly, the Village busses could be available or if there is a large enough response, a charter bus could be rented.

## EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; b) the purchase or lease of real property for the use of the village; c) setting a price for sale or lease of village property; and d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

## RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, O'Halloran, Dodge, Schussler, Ruzich, and President McLaughlin were present. Trustee Gira was absent.

Purpose of the Executive Session was for the discussion of a) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; b) the purchase or lease of real property for the use of the village; c) setting a price for sale or lease of village property; and d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.



**ADJOURNMENT - 9:00 PM**

**A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and Trustee McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Gira

**/nm**

APPROVED:

Respectfully Submitted,

---

**David P. Maher, Village Clerk**