

# VILLAGE OF ORLAND PARK

*14700 S. Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)*



## Meeting Minutes

**Tuesday, July 16, 2024**

**7:00 PM**

**Village Hall**

## Plan Commission

*Nick Parisi, Chairman  
Edward Schussler, Vice Chairman  
Commissioners: John J. Paul, Patrick Zomparelli, Yousef Zaatar,  
Daniel Sanchez and John Nugent*

**CALLED TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 p.m.

**[Member Zaatar was present via phone due to travel for business]**

**Present:** 7 - Chairman Parisi; Member Sanchez; Member Nugent; Member Paul; Member Schussler; Member Zaatar, Chairman Zomparelli

**APPROVAL OF MINUTES****2024-0557 Minutes for the July 2, 2024 Plan Commission Meeting**

**A motion was made by Member Schussler, seconded by Chairman Zomparelli, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler and Chairman Zomparelli

**Nay:** 0

**Abstain:** 1 - Member Zaatar

**PUBLIC HEARINGS****OPEN PUBLIC HEARING**

**A motion was made by Chairman Parisi, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

**2024-0307 Joe Rizza Porsche - 8760 W. 159th Street - Building & Parking Addition**

Village Attorney Anne Skrodzki swore in the petitioners.

Petitioner and CFO of Joe Rizza Porsche Dan McMillan gave a brief presentation of what they see as a critical expansion for the Porsche building putting in roughly 11,000 sq. ft. They're not asking for any exceptions as the dealership is already under a Special Use Permit.

Chairman Parisi asked if he responded to the findings of fact and conditions.

Mr. McMillan stated yes, I think we did.

Associate Planner Marcus LeVigne respectfully requested the staff report be accepted into the record as written and presented during the meeting. (refer to staff report)

Mr. LeVigne gave a presentation on Joe Rizza Porche's 11,000 sq. ft. expansion with the land use remaining the same under the current special use for automotive services and sales. Mr. LeVigne discussed the comprehensive plan, existing modifications, site and landscaping plan, building elevations, and parking lot reconfiguration. (refer to audio)

Mr. LeVigne stated the staff recommends the Plan Commission approve the preliminary site plan, landscape plan, and building elevations for Joe Rizza Porsche Dealership Expansion, subject to the condition that the development will be in substantial conformance with the site plan.

[Commissioners]

Commissioner Zomparelli stated I'm glad to see that you're busy and need to expand. Good luck.

[Chairman Parisi addresses a Petitioner that has entered the boardroom]

Commissioner Nugent asked for the record if there would be changes with the addition in the delivery of new cars to the dealership with large trucks and traffic. Will it be during business hours and are you going to block 159th Street?

Engineer Todd Roberts stated nothing is going to change as far as the delivery of vehicles. It will continue to go around the loop drive in the inventory area which is the original receiving area away from any activity on the dealership site.

Commissioner Nugent responded I want to make sure we publicly covered that. I have nothing else.

Commissioner Schussler stated it's always good to see a business succeed needs to put an addition on. With regards to Outlots A & B, on landscape sheet L1.00 it states future sight improvements. What's the game plan for the Outlots and how much is being landscaped right now?

Mr. McMillan responded we have tentative plans to possibly build a smaller dealership. In the meantime, we will do the landscaping on the side to make sure we're in compliance. (refer to audio)

Commissioner Schussler asked will the grass be mowed?

Mr. McMillan yes, Huber & Associates are our landscapers so it will never be ignored.

Commissioner Schussler responded I have no further questions.

Commissioner Sanchez stated I don't have any questions. Good luck with everything and I'm glad to see you're growing and expanding.

Commissioner Paul asked if there will be an issue building further back with the retention pond?

Mr. Roberts responded if you look at the original site plan from 2017 that proposed area did not get built. We're building a vehicle storage area and that does not impact the pond.

Commissioner Paul stated that's all I have.

Chairman Parisi commented it looks fine to me. I like to see that you're adding a rear bufferyard of landscape which is good.

Commissioner Zaatar stated I have no questions.

**A motion was made by Member Schussler, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **CLOSE PUBLIC HEARING**

**A motion was made by Chairman Parisi, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **OPEN PUBLIC HEARING**

**A motion was made by Chairman Parisi, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **2024-0250 Hometown Veterinary Partners - 18000 Wolf Road - Special Use Permit**

Village Attorney Anne Skrodzki swore in the petitioners.

Keri Kamba introduced herself as the President & Founder of Hometown

Veterinary Partners.

Chairman Parisi stated you've seen the recommendations, do you have any comments, questions, or objections?

Ms. Kamba responded no we don't. I also want to state that I have the affidavit as certified receipts from all the petitions that were sent out to the surrounding area. Otherwise, we feel comfortable proceeding and answering any questions.

Associate Planner Wisdom Henry respectfully requested the staff report be accepted into the record as written and presented during the meeting. (refer to staff report)

Ms. Henry gave a presentation on the petitioner's request for approval of a Special Use Permit for an Animal Services use in the BIZ General Business District. They are not seeking to modify the exterior of the building and no additional modifications or variances have been requested for this proposed project. (refer to audio)

Ms. Henry stated the staff recommends to accept and make findings of fact as discussed at this Plan Commission meeting and within the Staff report dated July 11, 2024, and subject to the conditions.

[Commissioners]

Commissioner Sanchez stated I don't think we should be concerned about the parking there seems to be a ton. As far as the noise, there's already a doggy daycare there, Dogtopia. We haven't had any complaints or issues with them. I don't have any issues or questions.

Commissioner Paul asked how animals are going to be brought in and out. Will there be designated parking in the front where people can park and bring the animal in, and do we feel safe walking an animal through the parking lot?

Ms. Kamba responded yes, the clients will be bringing their pets in on leashes, and we will provide leashes at the facility if they don't have any. We also have other locations in a strip mall and haven't had any incidents of danger and/or harm to the pets.

Commissioner Paul replied that's all I have.

Commissioner Schussler I don't have any questions regarding this use or plan. You've done a nice job with your layout. Staff, there are two specific issues I want to raise which I hope you will raise with the landlord. The parking lot is not well-maintained, and the detention pond has invasives. (refer to audio)

Ms. Henry added to your point, I have been in contact with the landlord of the plaza, and he's been notified of the maintenance of the parking lot and the landscaping challenges. (refer to audio)

Commissioner Schussler stated when you talk about the landscape talk about the detention basin.

Ms. Henry responded yes, of course.

Chairman Parisi added good because noted in our presentation, Section 6-308 of the Land Development Code that says you maintain the aesthetics of the community, preserve the visual appeal, and adheres to designing character. You're on that and I appreciate that.

Commissioner Nugent stated you were saying something about the residential areas to the east when we've been more concerned about the residential areas to the west.

Ms. Henry responded sorry about that, I meant west.

Commissioner Nugent responded I mentioned that because at Dogtopia we had a few neighbors come in. You're further away from neighbors than Dogtopia?

Ms. Henry replied yes.

Commissioner Nugent asked if guests or patients go outside to the back like a break area?

Ms. Kamba responded for our staff we're building a break area inside of the location and pets will not be at the facility for an extended use of time. Appointments are 30 minutes long and we're not doing overnight or boarding.

Commissioner Nugent stated as a dog owner, pets get nervous and want to go to the bathroom.

Ms. Kamba responded sometimes they do. That's why our exam rooms are built so that exams will be done in front of the clients with pets. The only time there would be any type of relief area would be pets getting surgical procedures. We have on-facility double-bagging and anti-micro sprays. (refer to audio)

Commissioner Nugent stated I was thinking about Jewel being right there and pets come in and out and there's no relief area.

Ms. Kamba responded correct.

Commissioner Nugent asked do we require that.

Ms. Henry replied there's no mention of it.

Commissioner Nugent responded welcome. It will be awesome.

Commissioner Zomparelli stated I was curious if animals were going to spend the night but they're not.

Ms. Kamba responded no.

Commissioner Zomparelli said I welcome you to Orland Park. Good luck.

Chairman Parisi stated I heard you say you have the capacity to perform surgeries. What are your hours?

Ms. Kamba responded we will be open Monday through Saturday, 9:00 a.m. to 6:00 p.m. Dr. Eisenbart is right there, and she's our partner doctor.

Commissioner Zaatar stated I have no concerns.

Commissioner Schussler asked are there other facilities around the country? What number will this be?

Ms. Kamba replied this will be number 6 of 10. (refer to audio)

Commissioner Schussler asked how did you pick Orland Park?

Ms. Kamba responded it's a great area and Dr. Eisenbart is a resident.

Commissioner Schussler stated this isn't your first rodeo.

Ms. Kamba replied no, the gray hair says it all.

Regarding Case Number 2024-0250, also known as Hometown Veterinary Partners - 18000 Wolf Road - Special Use Permit for Animal Services, staff recommends to accept and make findings of fact as discussed at this Plan Commission meeting and within the Staff Report dated July 11, 2024 subject to the following conditions:

1. Meet all Building Code requirements and final engineering requirements, including required permits from outside agencies.
2. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional administrative review and approval via the sign permitting process and additional restrictions may apply.

#### PLAN COMMISSION RECOMMENDED ACTION/MOTION

Regarding case number 2024-0250, also known as Hometown Veterinary

Partners - 18000 Wolf Road - Special Use Permit for Animal Services, I move to approve the Staff Recommended Action and Proposed Findings of Fact as presented in the Staff Report to the Plan Commission for this case.

**A motion was made by Member Schussler, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **CLOSE PUBLIC HEARING**

**A motion was made by Chairman Parisi, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **NON-PUBLIC HEARINGS**

##### **OPEN NON-PUBLIC HEARING**

**A motion was made by Chairman Parisi, seconded by Member Schussler, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **2024-0444 Village of Orland Park Village Hall and Civic Center Signage - 14700 & 14750 Ravinia Avenue - Certificate of Appropriateness**

Associate Planner Allison Izguerra respectfully requested the staff report be accepted into the record as written and presented during the meeting. (refer to staff report)

Ms. Izguerra gave a brief presentation on the Village seeking approval of a Certificate of Appropriateness for minor work on a landmark structure which includes the "gem" logo on the east and west sides of the clock tower with "Orland Park" under the clock, "Village Hall" above the south entrance of the Village Hall doors, and "Civic Center" above the east entrance doors for the Civic Center. (refer to audio)

Ms. Izguerra stated the staff recommends the Plan Commission approve a Certificate of Appropriateness for minor work on a Landmark.



[Commissioners]

Chairman Parisi stated thank for including illustrations with the presentation so we're not seeing it for the first time.

Commissioner Zomparelli commented it's a great idea, about time. Five styles are shown, which one will it be?

Ms. Izguerra responded it's going to be Design A with the Gem on both sides at the top of the tower and instead of it saying Village Hall it will say Orland Park.

Commissioner Zomparelli replied I like the one on the right. I'm happy to see that.

Commissioner Nugent stated I have no questions.

Commissioner Schussler asked if the Village entrance will say Village Hall instead of Orland Park?

Ms. Izguerra responded it's small, but it will just say Village Hall right above the doors.

Commissioner Schussler stated I'm sure there was a lot of thought and discussion about this so I'm not going to second guess it.

Commissioner Sanchez stated I have no questions.

Commissioner Paul stated I've heard that it's no longer going to be Fred Owens Village Hall or Bill Vogel Civic Center. Is that true?

Ms. Izguerra replied I don't believe so, it's going to be the same.

Commissioner Paul stated I heard that a while back that it was going to change, and I was curious if that affected anything here.

Ms. Izguerra stated I don't believe so.

Ms. Skrodzki added I can confirm that's not changing.

Commissioner Zaatar stated I have no concerns.

Regarding Case Number 2024-0444, also known as Village of Orland Park Village Hall and Civic Center Signage, Staff recommends to accept and make findings of fact as discussed at this Plan Commission meeting and within the Staff Report dated July 12, 2024;

And  
Staff recommends that the Plan Commission approve a Certificate of Appropriateness.

**PLAN COMMISSON RECOMMENDED ACTION/MOTION**

Regarding Case Number 2024-0444, also known as Village of Orland Park Village Hall and Civic Center Signage, I move to approve the Staff Recommended Action as presented in the Staff Report to the Plan Commission for this case.

**A motion was made by Member Schussler, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

**CLOSE NON-PUBLIC HEARING**

**A motion was made by Chairman Parisi, seconded by Member Sanchez, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

**OTHER BUSINESS**

**2024-0561 Plan Commission Bylaws - Public Participation Policy**

Development Services Assistant Director Carrie Haberstich stated this is part of a series of bylaws that we embarked on earlier this year. The first one was electronic participation back in March. We had three others that we wanted to get policies in writing so that we have that clearly communicated to the public and for the Plan Commission.

Ms. Haberstich respectfully requested that all three staff reports be accepted into the record as written and presented during the meeting. (refer to staff report)

Ms. Haberstich gave a presentation on the proposed Plan Commission policy of generally following Robert's Rule of Order to conduct meetings and follows best practices for public participation during regularly scheduled and special meetings. We were initially thinking of turning this into a Code, but we rather make this a written policy because the majority of this is already codified in an ordinance the Board of Trustees approved March 2, 2024, in Section 1-5-8 of the Village Code via Ordinance 5874. Ms. Haberstich goes through rules 1-16 that shall govern speakers who address the Plan Commission. (refer to audio)

Ms. Haberstich stated staff recommends the Plan Commission offer a vote of confidence regarding the “Plan Commission Bylaws – Public Participation Policy”, as discussed at this meeting and within the staff report.

[Commissioners]

Commissioner Schussler stated the items 1-16 with the exception you made about non-scheduled visitors is what the Village Board follows, that's their rules and procedures. We don't do it that way. We don't limit people to three minutes at our meetings. He offers suggestions regarding the 3- and 30-minute rules. (refer to audio)

Chairman Parisi responded it clearly states that the presiding officer has the authority to terminate the public comment session of any person who fails to adhere to these rules. That's specific.

Ms. Skrodzki added the Chair of the meeting can wave the rules with regards to public comment.

Commissioner Schussler stated there's something in here about voting when the whole Board has to vote on something.

Ms. Haberstich responded Item 5.

Commissioner Schussler read “each public comment period may exceed the time allocated if the public officials, by a majority vote at the meeting, agree to allow the public comment period to exceed the time”. That tells me that you have to vote every time somebody's going to exceed the time limit. Am I correct on that?

Chairman Parisi stated that doesn't tell me that. That tells me the individual has 3 minutes. The public comment period is longer than 3 minutes. The public comment period is 30 minutes per project or case.

Commissioner Schussler asked Chairman Parisi to look at number 4. It says the maximum public comment period shall be limited to 3 minutes, 10 minutes, 30 minutes, that's what it's referring to.

Chairman Parisi responded that's what I said. Thirty minutes per project, case, or cause. That tells me that if this group or one individual, if I allow them to go beyond 3 minutes and we get to 30 minutes on that case, then in that case it's recommending that we vote to exceed 30 minutes. Am I seeing that right Ms. Skrodzki?

Ms. Skrodzki stated that's how I would read it. If it's unclear I think the language should be clarified.

Commissioner Schussler replied I'm looking at the 3-minute rule which is people that come up and address the Board. They barely have enough time to give their name and address. They've spent a minute and now they only have 2 more minutes.

Chairman Parisi stated we don't need a vote of the Commission to let somebody exceed 3 minutes.

Commissioner Schussler responded I think we do.

Chairman said I think you don't.

Ms. Skrodzki added the way I read it was that the Board would vote to extend the total 30-minute public comment period. If that's unclear, because there's breakdowns of that, I think we should clarify that the Chair can wave as to an individual commenter.

Mr. Schussler continued my understanding is that number 4 is divided into three sections. The statement, "the maximum public comment period shall be limited to", for any one of these A, B, and C, you're talking about the public comment period should be limited to, per person, 3 minutes.

Ms. Skrodzki stated I can see where that reading of it makes sense. When I initially reviewed it that was not my interpretation but now it should be clarified. There is a completely reasonable alternative reading of that.

Chairman Parisi added I would agree that we should clarify the language and make sure that in total it doesn't exceed 30 minutes then we need to vote unless we have a full room, and someone wants to hold a stopwatch to make sure no one exceeds 3 minutes.

Commissioner Schussler stated we've always operated under the premise that we allow people to present their case. (refer to audio)

Ms. Skrodzki added there's also been some flexibility extended because there's often conversation which is not typical of the other Boards and Commissions. (refer to audio)

Commissioner Schussler stated I'd like that point clarified. The way I read it we have to have a motion anytime anybody exceeds time, and we have to vote on which is going to be disruptive. (refer to audio)

Chairman Parisi asked if number 5 can be clarified and make it more specific.

Ms. Haberstich responded yes, specifically to item 4-c.?

Commissioner Schussler stated clarify how 4 and 5 work together and what that means.

Chairman Parisi asked the Commissioners is 30 minutes enough? We have some big projects here and there and some have gone on for hours.

Commissioner Paul stated that was going to be my comment.

Chairman Parisi asked the Commissioners should we consider because I'll still have the authority to stop someone if they exceed 3 minutes. I don't see the harm in making it longer than 30 minutes before we have to take a vote of the whole Commission.

Commissioner Zomparelli stated I think the 30 minutes is putting them in a spot. You can say we have more discussion on this I think we should take a vote to extend the time. (refer to audio)

Chairman Parisi replied that's a good point, but nevertheless, I would like the language to be clarified to make it clear that the Commission's vote is in not regarding the 3 minutes but to the 30 minutes total.

Commissioner Zomparelli responded I think the public would appreciate that.

Chairman Parisi stated I do too. I think that's a great idea.

Commissioner Nugent commented if you look at both Centennial Park West and the stadium at Schussler Park, there was a lot going on from vegetation to usage to the perspective of the people in Riviera. (refer to audio)

Chairman Parisi we've asked people not to repeat the same question. Out of respect for them taking the time to come here, I've let them speak. (refer to audio)

Commissioner Nugent stated if it is a full room, and we start a meeting we already know certain things are going to draw comments. (refer to audio)

Chairman Parisi responded we can vote ahead of time.

Commissioner Zomparelli added I think we vote in front of the public. (refer to audio)

Chairman Parisi responded we can say we see this is an important issue, there are a lot of people, we generally we limit the discussion to 30 minutes but out of respect we will allow an hour. (refer to audio)

Commissioner Zomparelli stated that will put them at notice and it will show that

we respect them.

Chairman Parisi added in terms of people wanting to say something two and three times we always have the option of not recognizing them.

Commissioner Zomparelli responded I think we're all on the same page here.

Commissioner Schussler stated I disagree on one point. If you do it ahead of time you might be encouraging people to waste time. I think we need to hear everybody out.

Chairman Parisi added when it gets to 30 minutes we extend it.

Commissioner Schussler responded that's my point. When you get to 30 minutes you say we have a lot of people here that want to speak.

Chairman Parisi added but we're going to extend it for another 15.

Commissioner Schussler asked Ms. Skrodzki with the maximum time limit of 30 minutes are we still required to limit the individuals to 3 minutes even though we might have extended the time to an hour. (refer to audio)

Ms. Skrodzki responded as I originally read, and I don't think I've heard anyone contradict this. I interpreted the procedures to be consistent with what is currently done. (refer to audio)

Commissioner Schussler asked as far as giving them more time, what's the process? Do you need to vote for that, or can the Chair do that?

Chairman Parisi responded I think it says here each public comment period may not exceed 30 minutes. If they have 3 minutes and I let them go 10, there's only 20 minutes left.

Commissioner Schussler re-reads number 4, stating the maximum public comment period should be limited to 3 minutes per person.

Ms. Skrodzki added my interpretation would be that we would have a rule written out that says 3 minutes for every person, but the Chair has the discretion to wave that or extend that or not stop the person from speaking as he sees fit. (refer to audio)

Commissioner Schussler responded my point is whatever rules we have we should follow them, and this is ambiguous the way it's written. It should be clarified whether the Chair can do that. (refer to audio)

Ms. Skrodzki stated I understand what you're saying. I will clarify it. I'm filling in the

gaps with Robert's Rules which say the Chair has the discretion to waive any of the public comment or procedural time period. You're correct that it should be clarified within the rules.

Chairman Parisi added I would change number 5 to state the 3- and 10-minute period can be extended at the discretion of the Chair. In the event that the public comment period for that particular case is going to exceed 30 minutes, you need the Commissioners to approve that.

Commissioner Paul stated how often do we need to go beyond 30 minutes.

Commissioner Schussler added the 3-minute one is going to be the problem.

Chairman Parisi responded Commissioner Schussler is saying if you have written rules, they should not be ambiguous.

Commissioner Paul added we're not going to shut somebody up at the 3-minute mark. We should let them know in 2½ minutes you have 30 seconds. I think most people are courteous.

Chairman Parisi stated if you want to hold the stopwatch I'll let you.

Ms. Skrodzki stated that is the policy and the practice of the Board of Trustees' meetings. They time them.

Chairman Parisi asked they have somebody timing them?

Ms. Skrodzki responded the mayor does it.

Commissioner Schussler added if you watch the Village Board meeting, the mayor will say 10 seconds, 5 seconds left, or 20 seconds and then your time is up.

Commissioner Paul commented public speaking scares a lot of people. For someone to come up here and address the Board they're nervous and there's a tendency to ramble. Telling them they have 3 minutes will help make people less nervous. (refer to audio)

Commissioner Schussler stated they've had problems at the Village level and that's why they've come up with this 3- and 10-minute rule. To keep control?

Ms. Haberstich responded yes, and I see this for meetings where it might be standing room only. (refer to audio)

Chairman Parisi added so that we don't have to rewrite this, I will have a stopwatch here by me. If I see someone approaching the 3 minutes, I will politely remind them. (refer to audio)

Commissioner Schussler responded you're going to cut off a lot of people. I would change the 3 minutes to something longer. I don't think we need to follow the same rules the Village Board does. (refer to audio)

Chairman Parisi stated 3 minutes is a good time.

Commissioner Paul added you swear them in and then start the timer.

Commissioner Schussler responded we can try it and see and if we're cutting people off then we should change it.

Commissioner Paul stated how much do you need to say in 3 minutes.

Chairman Parisi added I don't have to cut them off. I'm going to say you have 20 seconds left and if they need more time, I'll probably give it to them. (refer to audio)

Commissioner Zomparelli stated I remember seeing someone insult the Mayor and I see why he wants that control and I agree with him. (refer to audio)

Chairman Parisi responded it states here if someone wanders off or it's not the subject of this petition you tell them they're done. (refer to audio)

Commissioner Zomparelli asked Ms. Haberstich if we don't require the public to be residents or own a business in Orland Park?

Ms. Haberstich responded correct.

Commissioner Zomparelli asked if anybody can show up and talk?

Ms. Haberstich replied they could be an adjacent business owner.

Commissioner Zomparelli asked if there is no requirement?

Ms. Haberstich stated I don't know of any restrictions.

Commissioner Zomparelli asked why do we ask for the public's address?

Ms. Haberstich responded it's been requested but it's no longer required. If there is outreach regarding the case in the future, we can follow up with them with updates. (refer to audio)

Chairman Parisi added one of our responsibilities and purposes for being here is to deal with some of these types of issues, so the Board doesn't have to deal with them at their meeting. We make the Trustees' job easier (refer to audio)



Commissioner Zomparelli stated I agree.

Commissioner Schussler commented when he was on the Village Board they asked for the name and address so that staff could get in touch with them after the meeting. (refer to audio)

Commissioner Zomparelli added sometimes I can't hear it, or they say it so fast.

Commissioner Nugent commented on how residents were spreading misinformation about a case. (refer to audio)

Chairman Parisi added when we tell people that individual comments are limited to 3 minutes, we can advise they stick to the main subject matter. (refer to audio)

Ms. Skrodzki stated we collect addresses for demographic information and follow up, but it is no longer required so if someone declines to give their address that will not prevent them from speaking.

Commissioner Paul added we would know if we're going to need to go beyond 30 minutes. We can vote at the beginning how long we need to extend.

Commissioner Zaatar asked about the 3-minute rule.

Chairman Parisi responded we haven't had it reduced to writing but it was always understood that a commenter is given 3 minutes.

Commissioner Zaatar asked if with this rule is giving permission to cut people off from commenting.

Chairman Parisi responded that's not the purpose of the rule.

Commissioner Zaatar asked what to do if there was a person similar to who insulted the mayor.

Commissioner Schussler stated cut them off after 3 minutes.

Commissioner Zomparelli added they cut him off after 3 minutes and he wasn't staying on topic.

Commissioner Zaatar stated we should keep the rules and not cut people off.

Ms. Skrodzki stated public hearings are always open and limited to the particular topic at hand. If someone were to appear at the meeting just to insult or offer opinions would not be appropriate. (refer to audio)

Commissioner Zaatar stated my preference is anyone can have 3 minutes to speak and say whatever they want without risk of being cut off or interrupted.

Chairman Parisi asked the Commissioners if they were all of the same mind if they kept the document as it is and diligently remind people, they have a 3-minute time limit, when they're exceeding it and when we get to 30 minutes call for a vote. (refer to audio)

Commissioner Schussler responded I'm fine with it as long as Ms. Skrodzki clarifies whenever we get to the 3, 10 or 30 minutes, you can enforce the extension without a vote of the Commission. (refer to audio)

Chairman Parisi asked extend the 30 minutes?

Commissioner Schussler responded extend the 3, 10 or 30 minutes at your discretion without a vote of the Commission.

Ms. Skrodzki stated for my purposes can you clarify the direction as to the 30 minutes. I thought we were going to have a vote of the full Commission if we were going to extend the overall 30-minute time period.

Chairman Parisi responded what I heard Commissioner Schussler say was that he feels that instead of having to have a vote of the Commission, the Chair can extend it.

Commissioner Zomparelli added I disagree with that. I think it puts too much power in your hands and it's better for the public to see the whole Board agrees. (refer to audio)

Commissioner Paul responded or if we vote not to do it. It's a public vote and we all know who votes yes and who votes no.

Commissioner Zomparelli stated if we talked in front of the public, I think it makes it a little bit more transparent.

Chairman Parisi replied it does say each public comment period may exceed the time allotted if the public officials, OK, I answered my own question I should have read it more closely.

Commissioner Zomparelli stated for the record the mayor did not cut anybody off. The man spoke for 3 minutes, and I think that's the importance of this rule is that if he had 5 minutes he could have kept going on. (refer to audio)

Chairman Parisi said we've had a through discussion, and I think we all know what each of us is talking about. It's clear this puts the onus on me to be a little more diligent at these meetings.

Commissioner Schussler asked to make a suggestion rather than to vote on this. It's important that Ms. Skrodzki clarifies the meaning and how it is implemented of 4 and 5. There's no great urgency is there Ms. Haberstich?

Ms. Haberstich responded no.

Commissioner Schussler continued once Ms. Skrodzki clarifies it, we vote at our next meeting.

Regarding Case Number 2024-0561, Staff recommends the Plan Commission offer a vote of confidence regarding the "Plan Commission Bylaws - Public Participation Policy", as discussed at this Plan Commission meeting and within the Staff Report dated July 12, 2024.

**Recommended Motion**

Regarding Case Number 2024-0561, also known as Plan Commission Bylaws - Public Participation Policy, I move to approve the Staff Recommended Action as presented in the Staff Report to the Plan Commission for this case.

**A motion was made by Member Schussler, seconded by Member Zaatar, that this matter be CONTINUED to the Plan Commission due back on 8/6/2024. The motion carried by the following vote:**

**Aye:** 6 - Chairman Parisi, Member Sanchez, Member Nugent, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 1 - Member Paul

**2024-0562 Plan Commission Bylaws - Attendance Policy**

Ms. Haberstich stated the report was previously requested to be accepted into the record as written.

Ms. Haberstich gives a brief explanation of the August 7, 1995, Ordinance 2768 and the regulations found in Section 2-9-1 of the Village Code and reads rules 1-7. (refer to audio)

Ms. Haberstich stated the staff recommends the Plan Commission adopt "Plan Commission Bylaws – Attendance Policy", as discussed at this meeting and within the staff report.

[Commissioners]

Chairman Parisi added we all understand that while people are allowed to attend electronically, we must have 4 people out of 7 here physically in order to constitute a quorum.

Ms. Haberstich responded yes, and our goal is to schedule 5.

Commissioner Schussler asked if they were all Plan Commissioners for another year since it's past June 1st?

Ms. Haberstich responded that would be my assumption.

Chairman Parisi asked if any of the Commissioners had comments.

Commissioner Paul stated it's fair.

Commissioner Zaatar added I have no issues.

Regarding Case Number 2024-0562, Staff recommends the Plan Commission adopt "Plan Commission Bylaws - Attendance Policy", as discussed at this Plan Commission meeting and within the Staff Report dated July 12, 2024.

#### Recommended Motion

Regarding Case Number 2024-0562, also known as Plan Commission Bylaws - Attendance Policy, I move to approve the Staff Recommended Action as presented in the Staff Report to the Plan Commission for this case.

**A motion was made by Member Schussler, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

#### **2024-0563 Plan Commission Bylaws - In the Absence of the Chair Policy**

Ms. Haberstich stated the report was previously requested to be accepted into the record as written.

Ms. Haberstich briefly discussed the responsibilities of the Plan Commission that are codified in Section 3-102 of the Land Development Code (LDC). In summary, both the Chairman and the Vice-Chairman will enforce the powers and duties of the Plan Commission including tasks 1-8. (refer to audio)

Ms. Haberstich stated the staff recommends the Plan Commission adopt "Plan Commission Bylaws – In the Absence of the Chair Policy", as discussed at this meeting and within the staff report.

[Commissioners]

Chairman Parisi stated if both the Chair and Vice Chair are unable to make it, we would need to continue the meeting.

Ms. Haberstich responded correct.

Ms. Skrodzki responded that's not necessarily true. If both the Chair and Vice Chair were missing but there was a physical quorum a Chair protem for the duration of the meeting could be appointed by vote of the members of the quorum. (refer to audio)

Chairman Parisi stated I would recommend that we add that language.

Commissioner Zaatar asked if this was standard legal practice.

Ms. Skrodzki replied yes.

Chairman Parisi responded I'm just worried about this Board and then we have our ducks in a row.

Commissioner Paul added that him and Chairman Parisi have been there the longest and asked has this ever happened where both the Chair and Vice Chair were absent.

Chairman Parisi responded no. It's never happened.

Commissioner Zomparelli asked wouldn't you know ahead time more than likely if the Chair and Vice Chair were going to be absent?

Chairman Parisi responded hopefully we would.

Commissioner Schussler recalled a time he didn't know he would have to conduct a Plan Commission meeting and stated we can manage on the fly.

Commissioner Schussler questioned Number 1 regarding Roberts Rules of Order. He stated the Village Code Title 1 is entitled Administration, but it really is Chapter 5 of Title 1 that refers to the Board of Trustees. They have a number of procedural rules that are different from Robert's Rules of Order. (refer to audio)

Ms. Skrodzki stated I suggest that we add the language, "except as expressly modified by Village Code or Commission Policy", to the end of that.

Regarding Case Number 2024-0563, Staff recommends the Plan Commission adopt "Plan Commission Bylaws - In the Absence of the Chair Policy", as discussed at this Plan Commission meeting and within the Staff Report dated July 12, 2024.

#### Recommended Motion

Regarding Case Number 2024-0563, also known as Plan Commission Bylaws - In the Absence of the Chair Policy, I move to approve the Staff Recommended

Action as presented in the Staff Report to the Plan Commission for this case.

**A motion was made by Member Schussler, seconded by Member Paul, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0

**2024-0558 Memo: New Petitions**

**NON-SCHEDULED CITIZENS & VISITORS**

**ADJOURNMENT**

The meeting was adjourned at 8:35 p.m.

**A motion was made by Chairman Parisi, seconded by Member Sanchez, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Chairman Parisi, Member Sanchez, Member Nugent, Member Paul, Member Schussler, Member Zaatar and Chairman Zomparelli

**Nay:** 0