

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2018-0068

Innoprise Contract #: C18-0031

Year: 2018-2020

Amount: \$227,908.00

Department: Parks & Grounds - Beau Breunig

Contract Type: Service

Contractors Name: Christy Webber & Company

Contract Description: Landscape Management & Maintenance - Medians/Rights of Way
(Contract amount was reduced to \$206,480 - remove spring watering and
\$15000 discount for mulching).
C18-0124 Addendum A ROW/Median Improvements 2018 (2018-0663
\$30,083)
C19-0015 Addendum B Building Site Additions (2018-0809 \$62,385)

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
Orland Park, IL 60462
708.403.6100
OrlandPark.org



TRUSTEES
Kathleen M. Fenton
James V. Dodge
Daniel T. Calandriello
William R. Healy
Cynthia Nelson Katsenes
Michael R. Milani

November 12, 2019

Mr. Jose Arreguin
Christy Webber Landscapes
2900 W. Ferdinand Street
Chicago, Illinois 60612

RE: *Addenda B & C to Landscape Management & Maintenance – Medians/Rights of Way*

Dear Mr. Arreguin:

Enclosed are copies of Addendum B Building Site Additions dated January 18, 2019 and Addendum C Plant Replacements 2019 dated October 25, 2019. Please attach these to the original Landscape Management & Maintenance – Medians/Rights of Way contract dated March 1, 2018.

If you have any questions, please call me at 708-403-6173.

Sincerely,

A handwritten signature in black ink, appearing to read 'Denise Domalewski'.

Denise Domalewski
Purchasing & Contract Administrator

cc: Beau Breunig
Gary Couch

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
Orland Park, IL 60462
708.403.6100
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TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

January 18, 2019

Mr. Jose Arreguin
Christy Webber & Company
2900 W. Ferdinand Street
Chicago, Illinois 60612

RE: Addendum B dated January 19, 2019 – Village Buildings
Landscape Management & Maintenance – Medians/Rights of Way

Dear Mr. Arreguin:

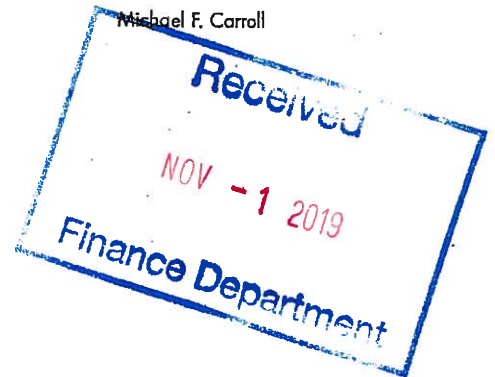
This notification is to inform you that on December 17, 2018, the Village of Orland Park Board of Trustees approved the amendment for the landscape maintenance of the additional building sites to the contract in accordance with the proposal you submitted dated November 4, 2018. Please sign the attached Addendum B and return to my attention at Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, Illinois 60462 or email to ddomalewski@orlandpark.org. I will return a fully executed addendum for your files.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Purchasing & Contract Administrator

cc: Beau Breunig
Gary Couch



ADDENDUM B to
Landscape Management & Maintenance – Medians/Rights of Way

Dated
March 1, 2018

Amended
October 19, 2018



Between
The Village of Orland Park, Illinois ("VILLAGE") and Christy Webber Landscapes ("CONTRACTOR")

WHEREAS, on March 1, 2018, a certain Agreement regarding Landscape Management & Maintenance – Medians/Rights of Way between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, on October 19, 2018, a certain Agreement regarding Landscape Management & Maintenance – Medians/Rights of Way between the Village and the Contractor was amended (hereinafter referred to as the "Addendum A"); and

WHEREAS, the Village wishes to modify the SCOPE OF WORK to include Village Building sites.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "Addendum B dated January 18, 2019" and "Proposal #JO180087 dated 11/4/18"
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to include in the scope the following after the words "within Village boundaries":

Beginning 2019, Landscape maintenance of village buildings shall also be performed at:

<u>Building</u>	<u>Location</u>	<u>Amount</u>
Cultural Arts Center	14760 S. Park Lane	\$ 3,351.00
Veterans Center (George Brown Commons)	15045 West Avenue	\$ 8,608.00
Police Department	15100 S. Ravinia Avenue	\$20,040.00
Village Hall Complex (VH, CC, FLC, Rec Admin)	14600 – 14750 Ravinia Ave	\$ 8,147.00
Orland Park Health & Fitness Center	15430 West Avenue	\$ 3,602.00
Sportsplex	111351 W. 159 th Street	\$ 7,233.00
Centennial Park Aquatic Center	15600 West Avenue	\$11,404.00

4. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to add the following before the words "(hereinafter referred to as the "WORK")"

2019 Building Site Additions: An amount not to exceed Sixty Two Thousand Three Hundred Eighty-Five and No/100 (\$62,385.00) Dollars per year to be billed and paid evenly throughout the year

ADDENDUM B to
Landscape Management & Maintenance – Medians/Rights of Way

Dated
March 1, 2018

Amended
October 19, 2018

Between
The Village of Orland Park, Illinois ("VILLAGE") and Christy Webber Landscapes ("CONTRACTOR")

5. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
6. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the 18th day of January, 2019, shall be attached to and form a part of the Agreement dated the 1st day of March, 2018, amended October 19, 2018, and shall take effect upon signature below by duly authorized agents of both parties.

AGREED AND ACCEPTED

FOR: VILLAGE OF ORLAND PARK

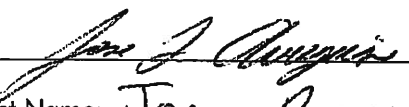
By: 

Print Name: George Koczura

Its: Village Manager

Date: 11-4-19

FOR: CHRISTY WEBBER & COMPANY

By: 

Print Name: Jose Arreguin

Its: Account Manager

Date: 11-1-19

Christy Webber & Company
2900 W. Ferdinand Street
Chicago, IL 60612
www.christywebber.com

Proposal



Estimator: Jose Arreguin
Phone: (708) 514-2845

Proposal: J0180087
Date: 11/4/2018

Client Info:

Client Name: Village Of Orland Park
Client Contact: Beau Breunig
Site Address: 14700 S RAVINIA
ORLAND PARK

Description of Services**Quantity****UOM****Extended Price**

Services quoted are based on the landscape maintenance contract "scope of services" of Landscape Management & Maintenance - Medians/Rights of Way (R.O.W.) current contract (2018)

Cultural Ctr		3,351.00
Veteran's Ctr		8,608.00
Police Dept		20,040.00
Village Hall		8,147.00
Sports Ctr/Health		3,602.00
Fitness Sportsplex		7,233.00
Centennial Park Pool		11,404.00

Proposal Total:	\$ 62,385.00
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Scope of Services

The Village of Orland Park is requesting Landscape Management Services and Maintenance of Right of Way (R.O.W.) for plants, beds and hardscapes at ninety nine locations within Village boundaries. The scope of services, outline of required tasks, and specific locations are defined in detail on accompanying pages.

The services shall be performed per specified occurrences and contract shall run for three full calendar years beginning April 2018 with the Village of Orland Parks option to extend for an additional two (2) years.

The services to be performed in designated areas include, but may not be limited to, the following tasks:

1. BI-WEEKLY- MARCH thru NOVEMBER

- a. Weed Control – pulling of weeds and/or application of approved Contact Herbicide (i.e. Round-Up) in landscape beds, tree rings and paver and concrete medians.
- b. Debris Removal – Picking up and disposing of debris.
- c. Watering – Watering any and all newly planted vegetation.
- d. Dead Limb Pruning – removal of any damaged or broken branches.
- e. Litter and Garbage Clean up – pick up and dispose of any garbage
- f. Weed/ Vegetation Control of curb lines – pulling of weeds and/or grass, and/or application of approved Contact Herbicide (i.e. Round-Up) in curbside cracks and cracks where road meets the curb

2. SEASONALLY – ONCE in MARCH, MAY, JULY and SEPTEMBER

- a. Pre-emergent Application – apply vegetation pre-emergent in all beds (i.e. Preen).
- b. Fertilization – apply granular slow release balanced fertilizer at base of shrubs and trees.

- c. Corrective Pruning – plants to be pruned back per recommended American Nurseryman's Association guidelines to promote healthy growth at proper time.
- d. Disease and Pest Control – plants and beds to be examined and issues addressed accordingly to prevent and control issues which may negatively affect the healthy growth patterns of plantings.
- e. Soaking – if low moisture conditions are persistent, watering of supplemental plantings may be required. Water to be provided by contractor, but may be obtained from the Village with prior approval.
- f. Site Condition Reports – contractor must provide written reports to Village on condition of areas for review and updating services for any revision of needs or requirements.

3. BEGINNING OF GROWING SEASON – MARCH

- a. Debris Removal – picking up and disposing of debris (spring clean up)
- b. Deadheading – removal of previous year's perennial flowers and tasseling of grasses.
- c. Salt Rinsing – all beds shall be soaked to dilute from winter salt accumulation in soil.
- d. Re-Define natural landscape borders to landscape beds and existing tree rings.
- e. Power Washing – All hardscapes (including pedestrian walkways and brick pavers) shall be power washed to remove salt stains and soot from surfaces.
- f. Mulching – all plant beds and parkway trees be top dressed with minimum of 3" of shredded premium brown dyed hardwood mulch.

4. END OF YEAR – OCTOBER - NOVEMBER

- a. Leaf Removal – all leaves in bed areas shall be raked out and removed.
- b. Power Washing – all hardscapes (including pedestrian walkways and brick pavers) shall be power washed to remove stains and soot from surfaces.
- c. Winterize – all plants that need to be protected from winter kill and dieback must be blanketed and secured.

- d. Re-Define natural landscape borders to landscape beds and existing tree rings.

5. WINTER SEASON – Bi- Weekly DECEMBER, JANUARY and FEBRUARY

- a. Debris Removal – picking up and disposing of debris and litter.
- b. Repairs – any structural repairs and/or damaged plants removed.