

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2019-0900

Innoprise Contract #: C20-0027

Year: 2020-2024

Amount:

Department: PW - Ken Dado

Contract Type: Professional Engineering

Contractors Name: RJN Group

Contract Description: Comprehensive Sanitary Sewer Evaluation 2020-2024

1. C20-0119 Addendum A Construction Oversight 2020 Sanitary Manhole Rehab (2020-0562 \$45,750)
2. Addendum B - Flow Monitoring and CCTV Services (2022-031 \$101,180.00)
3. Addendum C - Fairway Lift Station Improvements - Design Services (2022-0214 \$128,030.00)
4. Addendum D - Legistar #2022-0286 - Modify scope of work & payment to add "2022 I&I Sanitary Sewer Rehabilitation Construction services for a cost not to exceed \$49,560.00 (\$47,200 plus 10% contingency \$2,360.00) in FY 2022"
5. Addendum E - 2023 Sanitary CCTV Review and Recommendations for a cost not-to-exceed \$38,500.
6. Change Order - Request to add \$39,990 to the \$80,000 approved FY24 to complete the Sanitary Sewer CCTV Review & Recommendations.



ORLAND PARK

REQUEST FOR CHANGE ORDER # 1

Purchase Order/ Contract #: C20-0027

Change Order Request Date: 5/31/24

Company Name: RJN Group, Inc.

Contract Title: Comprehensive Sanitary Sewer Evaluation 2020-2024

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park **BEFORE** commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	\$ 80,000.00
B	Total amount of previous change orders for contract (not contingency)	\$ 0.00
C	Total current contract amount (A + B)	\$ 80,000.00
D	Amount of this change order for contract (+ or -)	\$ 39,990.00
E	Revised contract amount (C + D)	\$ 119,990.00
F	Percent of current contract amount this change order represents (D/C)	49.99%
G	Cumulative percent of all change orders (B + D)/A	49.99%
H	Original contract completion date	12/31/24
I	Revised contract completion date	
J	Total amount of contingency	\$ 0.00
K	Amount of this contingency funds request	\$ 0.00
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 0.00

Brief description of services provided under the contract:

Comprehensive Evaluation of the VOP Sanitary Sewer System

Reason for requested change: *(if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)*

Requesting to add \$39,990 to the \$80,000 approved for FY2024, for a new not-to-exceed amount of \$119,990.00, in order to complete the 2024 Sanitary Sewer CCTV Review and Recommendations.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$25,000 or more or the time of completion by a total of 30 days or more (up to 180 days).

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- The change is germane to the original contract as signed
- The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: RJN Group

Signature: *Michael N. Young*

Printed Name: Michael N. Young

Title: Snr. Vice President

Date: June 6, 2024

Village of Orland Park

Signature: *Jim Culotta*

Printed Name: George Koczwar *Jim Culotta*

Title: Village Manager *Assistant Village Manager*

Date: 6-13-24



April 16, 2024

Mr. Patrick McLaughlin
Utility Operations Manager
Village of Orland Park
15655 S. Ravinia Avenue
Orland Park, Illinois 60462

Subject: PROPOSAL FOR VILLAGE OF ORLAND PARK – 2024 CCTV REVIEW AND
RECOMMENDATIONS

Dear Mr. McLaughlin:

RJN Group, Inc. (RJN) is pleased to submit this proposal to the Village of Orland Park (Village) to complete CCTV review and recommendations, as part of the Long-Term Program for the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Inflow and Infiltration Control Program (IICP).

Key Project Goals and Objectives

The Village has established an annual program to maintain clean and televise their sewer collection system. RJN will review the CCTV videos from the 2023 cleaning and televising program, utilizing InfoAsset Planner, and provide comprehensive rehabilitation recommendations. The review and results of the television program will be included in a summary report. In total, approximately 85,400 linear feet of sanitary sewer will be reviewed. RJN will provide access of CCTV data via Clarity™, the RJN online platform. This provides the Village with access to all data collected in cleaning and televising programs. The sewer boundaries included in this scope are shown in the map in Exhibit D.

Price and Schedule Summary

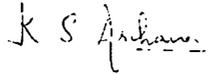
This project will be invoiced on a Unit Price and Lump Sum basis for a total not-to-exceed fee of \$39,990. The project is expected to be completed by December 31, 2024. Complete Scope of Services, Pricing, Schedules, and Maps are provided in the following exhibits:

- Exhibit A – Scope of Services
- Exhibit B – Pricing
- Exhibit C – Schedule
- Exhibit D – Project Map

We are looking forward to the opportunity to work with Village of Orland Park on this important project. It is our pleasure to submit this proposal to you. Please feel free to contact either of us at (630) 682-4700 if you would like to discuss this proposal or have any questions.

Sincerely,

RJN Group, Inc.



Archana Kuchimanchi, P.E.
Project Manager



Michael N. Young, P.E.
Principal



EXHIBIT A

SCOPE OF SERVICES

RJN is proposing the following scope of services to conduct the 2024 CCTV Review and Recommendations for the Village of Orland Park.

1. CCTV Review and Recommendations

- a. Upload and provide access to CCTV data on Clarity™
- b. Pull in the Info Asset Planner rehabilitation decision logic tree, COF, and LOF for Village specific rehabilitation recommendations
- c. Review sewer televising videos through Info Asset Planner and use PACP-certified personnel and PACP coding standards – up to 30% of linear footage
- d. Provide equipment and personnel as necessary for televising video review of prioritized segments.
- e. Provide data analysis as follows:
 - i. Review observations and edit as necessary;
 - ii. Determine an appropriate rehabilitation method and estimate an associated cost for each defect or segment.
- f. Provide the following in a summary report
 - i. Summary of work completed.
 - ii. Summary of deficiencies observed, and recommendations developed
 - iii. List(s) and map(s) of sewers to be rehabilitated prioritized by severity of defects.

2. Project Management and Meetings

- a. Provide project management services including invoicing, scope, schedule, and fee tracking, and closeout services.
- b. Attend one virtual meeting during the project



EXHIBIT B PRICING

Pricing Terms for Invoicing: Lump Sum and Unit Rate

Not-To-Exceed Total Cost: \$39,990

Task #	Task	Quantity	Unit	\$/Unit	Total
1001	CCTV Review and Recommendations	85,400	Linear Ft	\$ 0.35	\$ 29,890
2001	CCTV Review Summary Report	1	Lump Sum	\$ 7,500	\$ 7,500
3001	Project Management and Meetings	1	Lump Sum	\$ 2,600	\$ 2,600
				TOTAL :	\$ 39,990



EXHIBIT C PROPOSED SCHEDULE

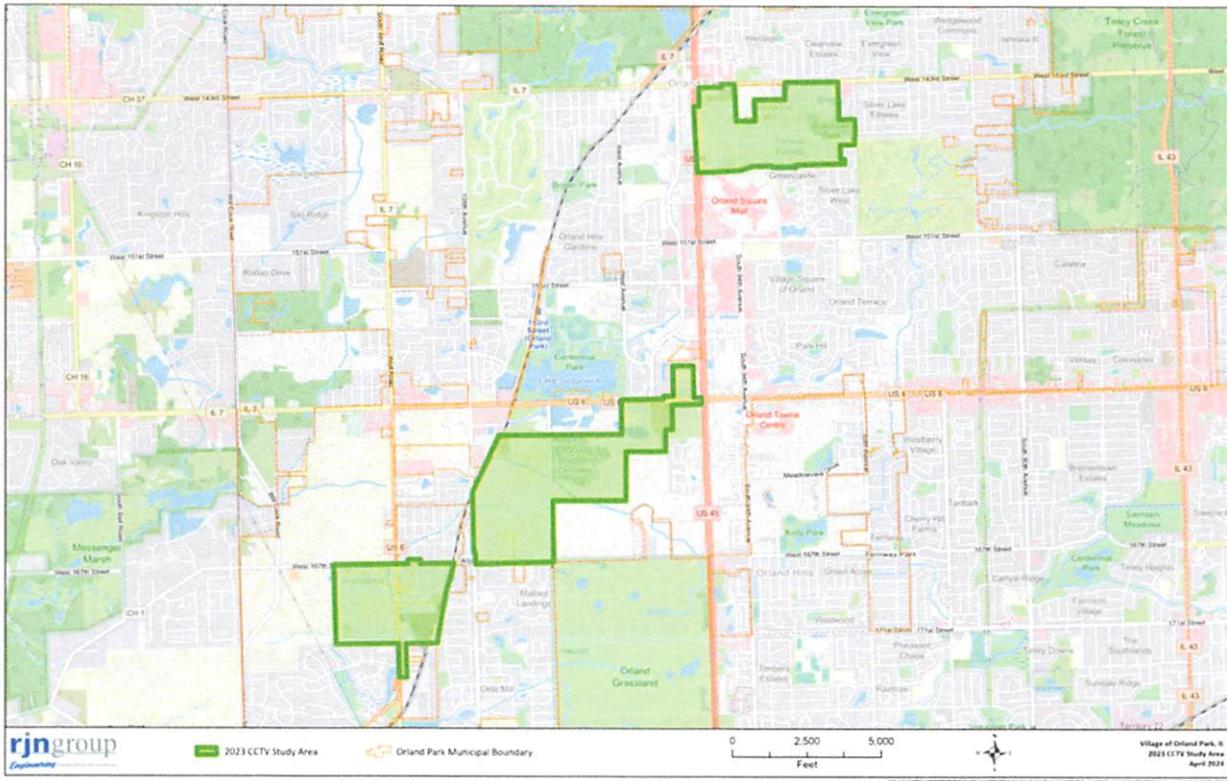
RJN is prepared to start work immediately upon an Agreement. The key schedule parameters for this project are as follows:

CCTV Review and Recommendations

- CCTV review will be completed by November 30, 2024
- The summary report will be submitted to the Village by December 31, 2024



EXHIBIT D PROJECT MAPS





WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

AZ,AR,CO,FL,IL,IA,MD,NE,OK,VA

THIS ENDORSEMENT APPLIES AS A BLANKET WAIVER OF SUBROGATION FOR THOSE PARTIES HAVING A WRITTEN CONTRACT WITH THE POLICYHOLDER REQUIRING A WAIVER OF SUBROGATION FOR WORKERS COMPENSATION COVERAGE OF THE POLICYHOLDERS EMPLOYEES.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Insured

Effective Policy No. WZC H322054-03

Endorsement No. Premium

Insurance Company

Countersigned by _____

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SUMMARY OF COVERAGES

1.	Additional Insured by Contract, Agreement or Permit	Included
2.	Additional Insured – Primary and Non-Contributory	Included
3.	Blanket Waiver of Subrogation	Included
4.	Bodily Injury Redefined	Included
5.	Broad Form Property Damage – Borrowed Equipment, Customers Goods & Use of Elevators	Included
6.	Knowledge of Occurrence	Included
7.	Liberalization Clause	Included
8.	Medical Payments – Extended Reporting Period	Included
9.	Newly Acquired or Formed Organizations - Covered until end of policy period	Included
10.	Non-owned Watercraft	51 ft.
11.	Supplementary Payments Increased Limits	
	- Bail Bonds	\$2,500
	- Loss of Earnings	\$1000
12.	Unintentional Failure to Disclose Hazards	Included
13.	Unintentional Failure to Notify	Included

This endorsement amends coverages provided under the Commercial General Liability Coverage Part through new coverages, higher limits and broader coverage grants.

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II – WHO IS AN INSURED:**

Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit that such person or organization to add an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

(1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

(2) Premises you own, rent, lease or occupy; or

(3) Your maintenance, operation or use of equipment leased to you.

- b. The insurance afforded to such additional insured described above:

(1) Only applies to the extent permitted by law; and

(2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.
 - (4) Will not be broader than coverage provided to any other insured.
 - (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.
- c. This provision does not apply:
- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
 - (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
 - (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor
 - (4) To any:
 - (a) Owners or other interests from whom land has been leased which takes place after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The occurrence takes place after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
 - (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.
- This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and

advertising injury" involved the rendering of or failure to render any professional services by or for you.

- d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE**:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

- 1. Required by the contract, agreement or permit described in Paragraph a.; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

2. Additional Insured – Primary and Non-Contributory

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 4. **Other insurance:**

Additional Insured – Primary and Non-Contributory

If you agree in a written contract, written agreement or permit that the insurance provided to any person or organization included as an Additional Insured under **SECTION II – WHO IS AN INSURED**, is primary and non-contributory, the following applies:

If other valid and collectible insurance is available to the Additional Insured for a loss covered under Coverages A or B of this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary to other insurance that is available to the Additional Insured which covers the

Additional Insured as a Named Insured. We will not seek contribution from any other insurance available to the Additional Insured except:

- (1) For the sole negligence of the Additional Insured;
- (2) When the Additional Insured is an Additional Insured under another primary liability policy; or
- (3) when b. below applies.

If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in c. below.

b. Excess Insurance

(1) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(b) That is Fire insurance for premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner;

(c) That is insurance purchased by the Additional Insured to cover the Additional Insured's liability as a tenant for "property damage" to premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner; or

(d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of **SECTION I – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY.**

(2) When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

(3) When this insurance is excess over other Insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(b) The total of all deductible and self insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each

insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first. If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers

3. Blanket Waiver of Subrogation

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us:**

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damage under this coverage form. The damage must arise out of your activities under a written contract with that person or organization. This waiver applies only to the extent that subrogation is waived under a written contract executed prior to the "occurrence" or offense giving rise to such payments.

4. Bodily Injury Redefined

SECTION V – DEFINITIONS, Definition 3. "bodily injury" is replaced by the following:

3. "Bodily injury" means bodily injury, sickness or disease sustained by a person including death resulting from any of these at any time. "Bodily injury" includes mental anguish or other mental injury resulting from "bodily injury".

5. Broad Form Property Damage – Borrowed Equipment, Customers Goods, Use of Elevators

a. **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions** subparagraph j. is amended as follows:

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor do they apply to the use of elevators at premises you own, rent, lease or occupy.

b. The following is added to **SECTION V – DEFINITIONS:**

24. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. worked on; or
- b. used in your manufacturing process.
- c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent

6. Knowledge of Occurrence

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 2. **Duties in the Event of Occurrence, Offense, Claim or Suit:**

- e. Notice of an "occurrence", offense, claim or "suit" will be considered knowledge of the insured if reported to an individual named insured, partner, executive officer or an "employee" designated by you to give us such a notice.

7. Liberalization Clause

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

Liberalization Clause

If we adopt any revision that would broaden the coverage under this Coverage Form without additional premium, within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

8. Medical Payments – Extended Reporting Period

- a. **SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS**, Paragraph 1. **Insuring Agreement**, subparagraph a.(3)(b) is replaced by the following:

- (b) The expenses are incurred and reported to us within three years of the date of the accident; and

- b. This coverage does not apply if **COVERAGE C – MEDICAL PAYMENTS** is excluded either by the provisions of the Coverage Part or by endorsement.

9. Newly Acquired Or Formed Organizations

SECTION II – WHO IS AN INSURED, Paragraph 3.a. is replaced by the following:

- a. Coverage under this provision is afforded until the end of the policy period.

10. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. **Exclusions**, subparagraph g.(2) is replaced by the following:

g. Aircraft, Auto Or Watercraft

(2) A watercraft you do not own that is:

- (a) Less than 51 feet long; and
- (b) Not being used to carry persons or property for a charge;

This provision applies to any person who, with your consent, either uses or is responsible for the use of a watercraft.

11. Supplementary Payments Increased Limits

SECTION I – SUPPLEMENTARY PAYMENTS COVERAGES A AND B, Paragraphs 1.b. and 1.d. are replaced by the following:

1.b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

1.d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$1000 a day because of time off from work.

12. Unintentional Failure to Disclose Hazards

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 6. **Representations:**

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

13. Unintentional Failure to Notify

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 2. **Duties in the Event of Occurrence, Offense, Claim or Suit:**

Your rights afforded under this policy shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury" or "property damage" is not covered under this policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.



Contractual Risk Transfer Evaluation Summary

Date 5/29/24

Vendor/Contractor Name: RJN Group, Inc
 Contract/Project Name/ #: 2024 Sanitary Sewer CCTV Review and Recommendations
 Contract Type: Contractor Prof. Svcs Goods Only MSA
 MSA Title: Professional Engineering Services
 Type of Work: Engineering Services
 Contract/Project Summary: 2024 Sanitary Sewer CCTV Review and Recommendations
 Policy Expiration Date: 8/1/24

Required Coverages/Limits – Per Contract:

Compliant:

General Liability:	\$1 million	\$2 million General Agg.	Other:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Umbrella Liability:	\$1 million	\$2 million	Other: \$10M/\$10M	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Auto Liability:	\$1 million	Any Auto/Owned	Other:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Workers' Comp./ Employer Liability	\$500,000 Each Accident, Each Employee, Policy Limit		Other:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Prof. Liability:	\$1 million	\$2 million	Other: \$3M/\$3M	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Env. Liability:	\$1 million	\$2 million	Other:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Exc./Umb. Prof.				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Excess/Umb GL				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Cyber Liability:	\$500,000	\$1 million	Other: \$2M/\$2M	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Builders Risk:	Completed Project Value		Other:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Other:			Other:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA

Required Endorsements:

ISO Additional Insured Endorsement: (CG 20 10 or CG 20 26)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
ISO Additional Insured – Completed Operations (CG 20 37)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Broad Form Manuscript Add'l. Insd. Endorsement Reviewed/Acceptable Alternate Accepted Form: _____	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Primary Additional Insured Coverage Provided - ISO CG 20 01 or Acceptable Alternate Accepted Form: _____	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Waiver of Subrogation - General Liability	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Waiver of Subrogation – Workers' Compensation	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA

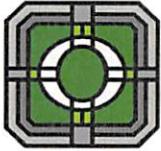
Additional Coverages/Revisions Approved:

Orland Park Hold Harmless/Indemnity Agreement Accepted: Yes No

Per Village Contract

Notes / Additional Comments:

Contractual Risk Transfer: Acceptable Not Acceptable



VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2024-0330

File ID: 2024-0330	Type: MOTION	Status: PASSED
Version: 0	Reference:	Controlling Body: Board of Trustees
		File Created Date : 04/26/2024
Agenda Entry: 2024 Sanitary CCTV Review and Recommendations - Proposal		Final Action: 05/06/2024

Title: 2024 Sanitary CCTV Review and Recommendations - Proposal

Notes:

Sponsors:

Res/Ord Date:

Attachments: Proposal - RJN

Res/Ord Number:

Drafter:

Hearing Date:

Department
Contact:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	04/26/2024	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	05/06/2024	APPROVED				Pass

Text of Legislative File 2024-0330

Title/Name/Summary

2024 Sanitary CCTV Review and Recommendations - Proposal

History

In 2015, RJN Group Inc. of Wheaton, Illinois (RJN) was selected through a competitive proposal process to complete the Village's Comprehensive Sanitary Sewer Evaluation Project. An engineering consultant was required to guide the Village through the various technical processes required to conform to new mandates issued by the Metropolitan Water Reclamation District (MWRD) as it relates to the reduction of inflow/infiltration (I/I) into the Village's sanitary sewer system.

The consultant was tasked to "provide assistance in developing and implementing a Village-wide comprehensive sanitary sewer system evaluation & repair program." Section F in the Village's scope of work requires the consultant to assist in the establishment of programs, parameters, and bid documents for short and long-term

operational activities, including but not limited to manhole inspections, smoke testing, flow monitoring, and televising sanitary sewers. In 2020, the Village Board approved an additional five (5) year contract with RJN to continue assisting the Village with MWRD requirements through 2024.

The Public Works Department established an annual cleaning and televising program in 2016 to identify sanitary sewer main line defects. In 2023, there were ninety-five thousand (95,000) linear feet of sanitary sewer cleaning and televising that was completed by National Power Rodding, Inc. Inspections and repair are required under the MWRD Inflow & Infiltration Control Program (IICP) - Long Term Operation & Maintenance Program (LTOMP), which can be quantitatively analyzed for flow reduction. Flow reduction efforts can be quantified following sewer rehabilitation activities in the area. The CCTV services will also identify infiltration points within the sewer lines that will need to be repaired.

RJN Group provided a proposal to complete the 2024 Sanitary Sewer CCTV Review and Recommendation for repairs in the amount not to exceed thirty-nine thousand nine hundred and ninety dollars (\$39,990.00).

Financial Impact

There is sufficient funding in the FY24 budget line item 5008160-432990 to accommodate this work and is below the budgeted amount.

Recommended Action/Motion

I move to approve accepting the proposal from RJN Group Inc. of Wheaton, Illinois for the 2024 CCTV Review and Recommendations for a cost not to exceed \$39,990.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

Management Ordinance.

E. Public Outreach/Notification Campaign:

Due to the highly visible nature of this type of work, the Consultant will assist staff with creating and maintaining an effective public outreach campaign that will consist of the following:

1. Pre-Project campaign to notice citizens educating them of upcoming Testing/work
2. Web based information, notifications and educational material
3. Scheduled mailings and/or handouts
4. Reminder information by neighborhood or designated work area
5. Brochures, pamphlets and targeted neighborhood correspondences

F. Continue to assist with programs, parameters and bid documents for short term and long term operational activities including but not limited to:

1. Manhole Inspections
2. Smoke Testing
3. Flow monitoring
4. Televising sanitary sewers

Staff anticipates that the consulting work to develop these critical programs will continue through FY2024. Staff requested a five year proposal (attached) for continuing the current programs and meeting the upcoming MWRD requirements. Estimated costs to continue program development are not to exceed \$70,000 annually for both FY 2020 and FY 2021. The cost will increase for FY 2022 and FY 2023 to \$75,000 each year as well as an increase to \$80,000 for FY 2024. RJN Group has held their annual pricing from FY 2018 for FY 2019 through 2021.

It is the staff's recommendation to continue our program with RJN Group, Inc. of Wheaton, Illinois.

Financial Impact

There are sufficient funds available in the Water Fund Capital account 031-6003-443800.

Recommended Action/Motion

I move to approve accepting the five year consulting engineering services proposal from RJN Group, Inc. of Wheaton, Illinois for Program Management & Compliance with MWRD Inflow and Infiltration Control Program in an amount not to exceed \$70,000 annually for FY2020 and FY2021, an amount not to exceed \$75,000 annually for FY2022 and FY2023 and an amount not to exceed \$80,000 for FY2024.