

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, June 16, 2014

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 PM.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2014-0368 Approval of the May 19, 2014 Parks and Recreation Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of May 19, 2014

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2014-0361 Franklin Loebe Center Indoor Play Unit Playground Equipment, Installation and Poured Surface Bid**

Park's Division Director Frank Stec reported that the Park's Department received four (4) bids for the Playground Equipment, Installation and Poured Surface bid for FLC indoor play unit. The unit being replaced is over 17 years old and has been heavily used throughout the years. Several components were broken and parts are no longer available for this unit. The new poured flooring will allow the area to be cleaned easily. The low qualified bid was from GLI Services (Georges Landscape) at a cost of \$62,311.00. We have worked with GLI in the past and they performed excellent work.

I move to recommend to the Village Board to approve accepting the low bid from GLI Services at a cost not to exceed \$62,311.00 for the purchase and installation of the new play unit and poured floor at the Franklin Loebe Center.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0147 Board Room Sound System Proposal

Director Stec reported that the existing sound system in the Village Board Room is in need of replacement. The system is outdated and repair parts are no longer available. The Clerk's office is using their last recorder for transcribing minutes and have been unable to secure a back-up in case of failure.

The recommended replacement for this system is digital and can be accessed via computer desktop. A new wireless dialer will create much clearer, real life sound with no interference. Due to the fact that there is currently only one recorder available, staff felt it necessary to have this unit replaced as soon as possible. The item was brought to the Recreation and Parks Committee on March 17, 2014 and it was recommended for approval by the Village Board. At the April 7, 2014 Village Board meeting, this item was referred back to the Recreation and Parks Committee to allow for discussion of how this audio solution fits with the plan to provide for improved video capabilities in the Board Room.

AV TechSource provides services such as AV system design and installation, engineering, control system programming, on-site maintenance and on-site repairs. This firm provided an audio solution that will be compatible with a new video system. At the time they were asked to design an audio solution, they also developed specifications for the video side of the project. These specifications were reviewed by staff and are attached for your review. The proposal from AV TechSource included equipment and installation at a cost of \$14,229 for the sound system and \$11,328 for the video portion. The video phase of the AV upgrade for the Board Room is not proposed to advance at this time unless the Board wishes to do so.

Chairman Gira asked if AV TechSource has been used before by the village.

Park's Division Director Frank Stec responded that they have been used before.

Chairman Gira asked if they corrected the sound system at the Civic Center.

Director Stec responded yes.

Trustee Calandriello asked if the new system would work with any future updates.

Director Stec responded that it would work with any updates and components can be added to the system.

Trustee Fenton asked if it would work if someone were to call in by phone.

Director Stec responded yes as a result of the new system being a digital system and not analog.

I move to recommend to the Village Board to approve waiving the bid process;

And

Recommend to approve accepting the proposal from AV TechSource to install the new audio system in the Village Board room at a cost not to exceed \$14,229.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0355 Asbestos Removal Bid Award

Director Stec reported that five (5) bids were received for Asbestos Removal at the Orland Plaza. This removal is required prior to the demolition of the remaining buildings. The low qualified bidder was Universal Asbestos Removal, Inc. of Lemont, IL at a cost of \$38,300.00. The firm did miss a signature in their paperwork, but that was considered inconsequential and has since been rectified.

Chairman Gira asked how long it would take demo the buildings once it is approved by the Board.

Director Stec stated that it is planned to be completed by August.

I move to recommend to the Village Board to approve accepting the low qualified bid from Universal Asbestos Removal, Inc. at a cost not to exceed \$38,300.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0350 Sealcoat, Painting & Crack Filling - Unit Pricing Bid Award

Director Stec reported that bids were received on May 02, 2014 at 11:00 a.m. for Sealcoat, Painting & Crack Filling Unit Pricing. Four bids were received. Public Works and Parks have a joint venture in this project and have worked with both of the low bid contractors in the past years. After investigating the pricing as a group it was determined the low unit price bid for the Parks and Building Maintenance Department portion of the work is Onyx Sealcoating Inc. for sealcoating and painting. Onyx has worked for the Village for over 9 years and has been an outstanding contractor. The low unit qualified contractor for Public Works portion is Patriot Pavement Maintenance for the Crack Routing and Crack Filling. This work

will vary from year to year based upon budgeted amounts.

I move recommend to the Village Board to approve accepting Onyx Sealcoating Inc. and Patriot Pavement Maintenance for specified work sealcoat, painting & crack filling based upon 3-year bid pricing, for the years 2014, 2015, and 2016 budgeted years as stated in the bid specifications.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0349 Storm Water Basin Management RFP Award

Seven (7) RFP's for the Storm Water Basin Management were received on March 28, 2014. Parks and Public Works Departments are working together to bring this item putting these pond improvements in a priority which is best for the Village. The ponds that are being addressed through the Basin Best Practices program include a plan for on-going maintenance and stewardship where needed. Both Parks and Public Works have looked at all companies that submitted and two have either done work or are still doing work for the Village. Pizzo & Associates and V3 are the two companies with significant relevant experience.

Of the two lower priced companies, Homer Environmental did not respond in keeping with the specifications, and JF New provided services to the village previously and left without completing the contracted jobs due to inability to secure adequate insurance. Neither possesses the expertise the Village requires for this type of work.

V3 also provided a quote to continue the stewardship on the Village Hall South and North Ponds and Imperial Pond. This company installed the vegetation several years ago.

After review of the funds available, the ponds in the attached spreadsheet are those that were prioritized by both departments to be addressed in 2014.

Chairman Gira asked about incomplete work by V3 at the Orland Square Pond.

Director Stec said anything with that pond has been put on hold as of right now.

Assistant Manager Ellen Baer stated that that pond is very well manicured and it was decided to currently leave as is.

I move to recommend to the Village Board to approve accepting the qualified quote from Pizzo & Associates for a cost not to exceed \$197,765.79 for specified work;

And

Recommend to approve accepting the qualified quote from V3 for a cost not to exceed \$77,031 for specified work;

And

Recommend to approve accepting the proposal from V3 Companies in the amount of \$10,100 for on-going stewardship for Village Center and North basins.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0227 Water Play Unit Design at Centennial Park Aquatic Center

Director Stec reported that staff has been working with three companies to provide design options for a new water play unit to be installed in the zero-depth pool at the Centennial Park Aquatic Center at the end of the pool season. The three companies are Imagine Nation, White Water, and Vortex. They have supplied us with a variety of options to fit our price range. (All companies have Government Pricing.) The installation will be bid (average installation cost from \$22,000 to \$34,000). Staff recommends Water Play Solutions unit from Imagine Nation, Inc. for the water play unit because their design provides a very unique look, very high quality and the most features and amenities while keeping the cost within the allocated budget for this replacement unit. We will also plan for possible additional amenities to be added in future years as indicated on the prints attached to the Committee Packet. \$185,000.00 was allocated this year for the unit and installation.

Vortex		\$148,000.00
White Water	Option 1 - HS200	\$145,000.00
	Option 2 - HS100	\$80,000.00
	Option 3 - HS100 w Bucket	\$96,000.00
Imagine Nation, Inc.		\$149,129.25

Trustee Fenton asked if it was replacing what is currently there.

Director Stec stated that it is a replacement because parts are no longer available for the original structure.

Chairman Gira stated that she liked how the new equipment has activities spread out. She also asked when it would be installed.

Director Stec stated that it would be installed after the pool is closed in September.

Chairman Gira asked how much of what is shown in the print examples will be installed.

Director Stec stated that it would be the basic center piece.

I move to recommend to the Village Board to accept the quote from Imagine Nation, Inc. at a cost not to exceed \$149,129.25 for the water play unit at Centennial Park Aquatic Center.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0356 Pilates Equipment Upgrade Purchase 2014

Recreation Division Director Nancy Flores reported that the Pilates Equipment item was brought to the Village Board's consent agenda on April 21, 2014. Staff was given direction to reassess the equipment being ordered. This item has removed the (1) PPS Deluxe Model Reformer / Tower Combo at a cost of \$5,095.75 which can be reconsidered at a later date. This item is resubmitting the (4) PPS Reformer Tower conversion upgrade kits at \$1,230.25 and the (4) MVE Fitness Chair w/ Split-Pedal at \$1,040.25 for consideration with additional background information attached.

The Pilates upgrade kits and fitness chairs will enhance member retention by administering mind-body exercises, increase well-being, and strengthen an individual's core, balance, shoulders, lower back, and abdomen. Staff is recommending the purchase of the tower equipment to retrofit four of the existing reformers that are utilized on the Sportsplex fitness floor. The reformer equipment owned by the Village is still in peak condition and are expected to last another ten years or more. The reformer is used only in a setting where there is an instructor for safety reasons due to the complexity of the equipment.

The tower upgrade kit and fitness chair are from Peak Pilates and are designed to fit the existing units. Mad Dogg Athletics is the sole distributor for this region. Peak Pilates has proven to be very high quality and extremely durable throughout the past seven years in use at the Sportsplex. The Village of Orland Park Sportsplex has established itself as a long-time leader in Pilates for the south suburbs. Sportsplex currently has six (6) reformer units, however only four (4) towers are requested as one unit is already equipped with the tower and one unit is a very old unit that is difficult to access, cannot be retrofitted and is being

decommissioned. Group classes where the equipment varies greatly for one participant is not feasible. Staff anticipates that a replacement for this unit could be considered separately in the future.

Utilization of the tower as part of Pilates Reformer programs has become a standard in the industry. By retrofitting the Pilates reformer equipment, staff will be adding over 100 different exercises for participants expanding its use considerably. In addition, up to four new class offerings will be added to the Pilates programming by enhancing the existing reformers. Options for class additions include Pilates Chair Classes, Pilates Tower Classes, Combo Classes and sport specific training classes, i.e golf. (see images attached to the Committee Packet)

Pilates reformer classes are available to residents, non-residents, members, and non-members. The Sportsplex fitness supervisor has been able to use the Pilates reformers as an additional selling point for non-member participants to join the Sportsplex. In recent years it has become increasingly more popular in the fitness industry, resulting in a more competitive market. In order to stay current with the latest trends and build upon the strong foundation that is currently established, we are requesting to retrofit this equipment accordingly.

The initial five Pilates Reformers were purchased in 2005 for \$12,345.00 and have proven to be an excellent investment. Total gross revenue from 2007-2013 from all Pilates program offerings was \$288,600. The program expense for reformers includes a group instructor or personal trainer to supervise use. In 2013, the total expenditure from Pilates personal training and classes was \$25,184 and the total revenue was \$46,076 with a net gain of \$20,892 for one year. (see spreadsheet attached to the Committee Packet).

Trustee Fenton stated that it this item was pulled off the agenda and wanted to know if anything was approved.

Director Flores stated that the item was pulled from a previous Board Agenda and that she was told to remove the additional item that was going to be purchased and submit the retro-fit for the existing machines.

Trustee Fenton commented that four new chairs were also being purchased.

Director Flores responded saying that it was all part of the retro-fit.

Trustee Fenton asked if the \$9,000 was for pieces to put on existing equipment and if Mad Dogg was the only provider.

Directors Flores responded yes for both questions.

Trustee Fenton asked why the new pieces were needed for the equipment.

Director Flores stated that more classes would be added and that 100 different workout amenities to the equipment would be added. She stated that these machines bring people in and the Sportsplex is known as a leading provider of the Pilates equipment and programs that are offered.

Chairman Gira asked if the comparisons by year on page 1 was the revenue from only Pilates.

Director Flores responded that it is all Pilates.

Chairman Gira commented that almost \$300,000 net has been made since 2007.

Director Flores responded that it was 288,000 gross revenue.

Assistant Manager Ellen Baer stated that the competitive analysis worksheet that is attached to the Committee Packet shows an outline of questions that the Directors are required to answer based on some of the high points of what is being analyzed. She commented that the equipment last longer than most equipment does and that the net revenue in 2013 for Pilates was \$20,890. She added that spending money on the new equipment should have a pretty fast return.

Chairman Gira commented that the lifespan of the equipment exceeds 10 years.

Trustee Gira said that it was noted that if the upgrades were not made it is feared that people will leave the facility. She added that she did not know of any other places with Pilates equipment.

Director Flores commented that there is a studio down the street that has Pilates equipment.

I move to recommend to the Village Board to accept the proposal from Mad Dogg Athletics, Inc./Peak Pilates for the purchase of:
four (4) PPS Reformer Tower Conversion kits at \$1,230.25 each;
four (4) MVE Fitness Chairs w/Split pedal at \$1,040.25 each;
for a total not to exceed \$9,661.92 including the cost of freight and installation

A motion was made by Trustee Calandriello, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira, and Trustee Calandriello

Nay: 0

Abstain: 1 - Trustee Fenton

2014-0354 Recreation Program Surveys - Discussion Only

Director Flores reported that utilizing Select Survey, Recreation Department staff emailed surveys for two programs to participants.

The Cinderella's Ball event survey was sent to 84 participants who provided their email addresses through program registration. The response rate was 35%, which is better than what is viewed as the standard response rate of 10-15%. The survey results were positive and provided helpful feedback to improve the 2015 Cinderella's Ball. The following changes will be implemented:

1. Find alternate catering that includes healthier options.
2. Review the photography price packages offered and provide package pricing to parents upon registration.
3. Introduce a special "Daddy-Daughter" dance that is led by Cinderella and Prince Charming.
4. Add additional activities, décor, and photo opportunities with props.

The 2014 Sportsplex Duathlon Survey was sent to 45 participants that provided their email addresses through program registration. The response rate was 43%. The survey results were positive and provided helpful information for implementing changes for the 2015 Sportsplex Duathlon. Some of the changes being considered are:

1. Include two more age groups: 70-75 years and 75 plus years.
2. Make online registration available for 2015.
3. Purchase more water or offer a premix Gatorade for participants.
4. Provide a dri-fit shirt to participants.
5. Add a staff member to monitor the volunteers.
6. Solicit additional donations for the goody bag.

For discussion only

This item was for discussion only. NO ACTION was required.

2014-0370 Village Complex Concrete Bridge Extra Costs

The Board approved contractor for the village center bridge repair is Kovilic Construction Company, Inc. at a cost of \$33,250.00.

The bridge repair started on May 28, 2014 by Kovilic Construction and upon removal of the top coating more damage was detected than was identified in the bid specifications. The additional work was completed in accordance with the original specifications at an extra cost of \$12,180.00. The added costs have been broken down in the attached cost proposal. Staff reviewed the work and recommends approval.

I move to recommend to the Village Board a budget adjustment of \$12,180.00 to

the Building Maintenance account;

And

Recommend to approve the extra cost for the Village Hall Bridge project renovation from Kovilic Construction at a cost of \$12,180.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT: 6:33 PM

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

APPROVED: July 21, 2014

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Joseph S. La Margo

Joseph S. La Margo, Deputy Village Clerk