

# New Horizons Government Learning Solutions



## MS Word and Excel 2010 Training Proposal for: Village of Orland Park

***Submitted by:***

New Horizons Computer Learning Centers, Inc.  
9/9/2011

GSA Contract No: GS-35F-0140J

Tax ID: 33-0479763

Duns: 792997074

Cage Code: 1LNP1

Brett Piet  
Account Executive  
New Horizons CLC  
Phone: (312) 676-3988  
E-mail: [brett.piet@nhgreatlakes.com](mailto:brett.piet@nhgreatlakes.com)

New Horizons  
Government Learning Solutions



Schedule  
Contract GS-35F-0140J

**Pricing**

<b>Quote for On-Site Application Training</b>			
<b>MS Word and Excel 2010</b>	<b>Retail Rate</b>	<b>GSA rate</b>	<b>Discounted Rate</b>
Application OnSite Training Instructor and manuals for 300 Students (\$1,075 per day of training) x (25 days of training) = \$26,875	\$30,000 (\$1,200 x 25 days)	\$1,075 (per day)	\$26,875 (89.58 per student per day)

**Cancellation Policy**

**Open Enrollment Instructor-Led, Technical Classes at New Horizons**

If you cannot attend the class for which you hold a reservation, you must notify your Account Executive five or more business days prior to your class. No refund will be issued if you cancel less than five business days prior to class date.

**Self-Paced eLearning (Online ANYTIME) Training Courses**

Web-Based training courses may be upgraded to equivalent Instructor-led courses, provided such an upgrade is made within 30 days of receipt of your password, and provided that you have not completed more the 20% of the class.

**Payment Terms**

New Horizons Computer Learning Centers of Chicago requires payment net 30 days from the date of invoice with a company Purchase Order. Otherwise, payment is due prior to the class date.

**Acceptance**

The undersigned hereby acknowledges and represents that he/she has the authority to execute on behalf of the Customer.

By signing this Proposal you are confirming that you have read, understand and agree to the terms and conditions of the associated product or service agreement, the Late Cancellation and No Show policy as stated within this Proposal and on our website at [www.nhgreatlakes.com](http://www.nhgreatlakes.com). I further understand that New Horizons reserves the right to cancel classes at any time.

Refund Policy: There will be no refunds issued for prepaid product or services, including but not limited to: training coupons, technical certification packages, club memberships, Mentored Learning, Online ANYTIME, Online LIVE, and single-seat enrollments.

I understand and agree to the terms as specified in this proposal:

---

Authorized Signature

Title

Date

Brett Piet  
Account Executive  
New Horizons Government Learning Solutions  
Phone: (312) 676-3988  
E-mail: [brett.piet@nhgreatlakes.com](mailto:brett.piet@nhgreatlakes.com)