

Permit #

SKIPPED

*** BUSINESS OR ORGANIZATION NAME**

House of Music

*** BUSINESS OR ORGANIZATION NAME ADDRESS**

14426 John Humphrey Drive
Orland Park IL 60462

*** PHONE #**

(708) 403-9903

*** EMAIL**

Alyssa@houseofmusicshop.com

*** CONTACT PERSON**

Alyssa Blomberg

*** CONTACT PERSON ADDRESS**

13931 James Drive
804
Crestwood IL 60418

*** PHONE #**

(708) 927-4045

*** EMAIL**

Alyssa@houseofmusicshop.com

*** CHAIRPERSON OF SPECIAL EVENT**

Anthony Tabor

*** CHAIRPERSON ADDRESS**

14426 John Humphrey Drive
Orland Park IL 60462

*** PHONE #**

(773) 450-5046

*** EMAIL**

Anthonyjtabor@gmail.com

*** EVENT DAY CONTACT PERSON**

Alyssa Blomberg

*** EVENT DAY CONTACT PERSON ADDRESS**

14426 John Humphrey Drive
Orland Park IL 60462

*** PHONE #**

(708) 927-4045

*** EVENT DAY CONTACT PERSON EMAIL**

Alyssa@houseofmusicshop.com

*** LOCATION AND ADDRESS OF EVENT**

Event will take place in the parking lot of the Edwards Plaza nearest to House of Music at 14426 John Humphrey Drive

*** TYPE OF EVENT:**

Festival

*** EVENT ON PUBLIC PROPERTY**

PUBLIC DEMONSTRATION

*** EVENT ON PRIVATE PROPERTY**

OUTDOOR EVENT

COMMERCIAL FILMING/PICTURES

*** DESCRIPTION OF EVENT**

Rock-A-Thon is a concert held as a fundraiser for House of Music. Students, Teachers, and community bands will provide music starting at 12pm and going until 10pm on Sunday, June 8th. We will be hiring a food truck, activities for kids, live music on a rented stage, and we will have expo tables for sponsoring businesses/artists.

*** LIST DATES OF EVENT WITH HOURS OF OPERATION**

Sunday, June 8th from 12-10pm

*** SET-UP DATE & TIME**

06/08/2025 8:00 AM

*** TEAR-DOWN DATE & TIME**

06/09/2025 7:00 AM

*** APPROXIMATE NUMBER OF PERSONS INVITED AND/OR EXPECTED TO ATTEND OR PARTICIPATE**

500 total throughout the day

(Additional Fees May Apply)

*** WILL FOOD BE SERVED?**

YES

*** WILL YOUR EVENT INCLUDE A FOOD TRUCK? (Food being prepared and served from the vehicle)**

YES

*** WILL ALCOHOL BE SERVED? (If YES, contact Mayor's Office at 708-403-6160 and complete the "Application for Temporary Liquor License.")**

YES

PHONE #

(708) 403-9903

EMAIL

Alyssa@houseofmusicshop.com

*** WILL GENERATORS BE UTILIZED?**

YES

If YES, please describe the size/type:

****SKIPPED****

*** WILL THERE BE A RAFFLE? (Contact Village Clerk at 708-403-6150)**

YES

PHONE #

(708) 927-4045

EMAIL

Alyssa@houseofmusicshop.com

*** WILL THERE BE LIVE ENTERTAINMENT? (Music must end by 10:30PM Sun-Th, 11:30PM Fri-Sat)**

YES

*** WILL THERE BE TEMPORARY SIGNAGE? (Banners, Inflatables, Etc.)**

YES

*** WILL THERE BE A TENT?**

NO

*** WILL THERE BE ANY STRUCTURES OTHER THAN A TENT? (Stage, Etc.)**

YES

If YES, list structures:

stage

*** WILL THERE BE ANY ROAD OR SIDEWALK OR RIGHT-OF-WAY CLOSURES?**

NO

*** WILL THE EVENT BEGIN AT ONE LOCATION AND TERMINATE AT ANOTHER?**

NO

If YES, complete the questions below. If NO, sign and date to complete application.

1. The route to be traveled, the starting point, the termination point, and the location of any stopping point, speakers' platforms, or similar, if any. (A. Provide Map, B. Google Aerial Image with route traced is OK.)

****SKIPPED****

Attachment

****SKIPPED****

2. The approximate number of persons who, and animals and vehicles which, will constitute the event, types of animals, and description of the vehicles.

****SKIPPED****

3. The hours when the event will start and terminate.

****SKIPPED****

4. Please provide a statement as to whether the event will occupy all or a portion of the width of the streets proposed to be traversed.

****SKIPPED****

5. The location of any assembly areas for the event.

****SKIPPED****

6. The time and location at which units of the event will begin to assemble at any such assembly area or areas.

****SKIPPED****

Please attach the above information if your event falls into the applicable category.

*** APPLICANT NAME**

Alyssa Blomberg

*** DATE**

04/15/2025

* I attest that the information provided above is to the best of my knowledge accurate. I understand that by checking this box and providing my name and date above, this also acts as my signature.

Checking this box also acts as my signature.

Fill out the form below to e-mail the Development Services Department

Full Name

Alyssa Blomberg

Email Address

Alyssa@houseofmusicshop.com

Phone Number

(708) 927-4045

Address

14426 John Humphrey Drive
Orland Park IL 60462

Comments

Hey there, I submitted a permit for a special event I am booking in my store's parking lot on 6/8/25 but I haven't heard anything back. House of Music is hosting a small music fest in the Edwards Plaza parking lot at 14426 John Humphrey Drive. We plan on renting a 20 x 30' mobile stage and hosting music by our students, teachers, and community from 12pm-10pm. I know I need to submit more permits but was hoping to have been contacted to confirm each permit due for submission. Please reach out to me at my email or my cell phone. I'd be open to scheduling a meeting if necessary.

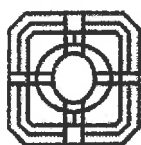
Would you like to be contacted regarding your comments?

Yes

How do you prefer we contact you?

Email

Phone



ORLAND PARK

DEVELOPMENT SERVICES DEPARTMENT
14700 RAVINIA AVENUE
ORLAND PARK, ILLINOIS 60462
708-403-5300
www.orlandpark.org

Permit # _____

SPECIAL EVENT - TENT RULES & REQUIREMENTS

- ✓ A site plan is required showing where the tent/event will be set up and the dimensions of the tent.
- ✓ The tent shall not obstruct any accessible parking spaces, fire lanes, fire hydrants or fire department connections.
- ✓ A flame resistant certificate per NFPA 701 or ASTM E 84 by an acceptable testing laboratory for tents in excess of 400 square feet.
- ✓ If you are leasing your business space, written permission from your landlord is required!
- ✓ Tents are only allowed on the site where your business is located. No off site tents are allowed.
- ✓ A note on the submitted plans stating, "No smoking, no fireworks, no open flames or devices emitting open flame or fire will be used in the tent."
- ✓ A note on the submitted plans stating "a 4A 60BC fire extinguisher will be provided and mounted no higher than 48" above finished floor to the handle."
- ✓ If you are using a tent with the side down, defined exits shall be required to be shown on the plans based on the number of attendants.
- ✓ Occupant load signs will be printed by the Building Division and placed at the tent entrances/exits.

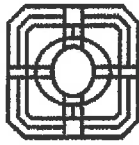
TENT #	SIZE	LOCATION
1.	_____	NO tents being used (larger than 10'x10')
2.	_____	
3.	_____	
4.	_____	
5.	_____	

Applicant Printed Name _____

Applicant Signature _____

Date _____

BUILDING OFFICIAL _____



ORLAND PARK

DEVELOPMENT SERVICES DEPARTMENT

14700 RAVINIA AVENUE

ORLAND PARK, ILLINOIS 60462

708-403-5300

www.orlandpark.org

Date:

5/7/25

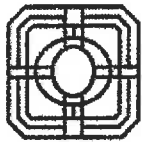
To:

RE: Special Event Insurance and Indemnification

Dear Vendor:

In connection with your participation in Rock-A-thon ("Event"), maintenance of adequate insurance is a necessary precaution to avoid jeopardizing your, and The Village of Orland Park's operations. In connection with our own insurance program and the operations of the Village, we require all Vendors wishing to participate in the Event to provide evidence of insurance coverages. Therefore, kindly submit to our office a Certificate of Insurance indicating the following coverages and minimum limits. Failure to provide evidence of the following coverages will preclude participation in the Event.

- 1) Workers Compensation and Occupational Disease Insurance in accordance with applicable state and federal laws, and Employer Liability Insurance with a limit of liability of at least \$500,000/\$500,000/\$500,000. The policy must include a Waiver of Subrogation in favor of the Additional Insureds listed in 2) below.
- 2) Commercial General Liability Insurance on an occurrence basis with a combined Bodily Injury and Property Damage limit of at least \$1,000,000 per occurrence and \$2,000,000 general aggregate, and issued by a reputable carrier licensed to do business in the State of Illinois. The policy shall include Products Liability, Broad Form-Property Damage, Premises Operations, Contractual Liability and Independent Contractor. The policy shall include an endorsement identifying THE VILLAGE OF ORLAND PARK, its related entities and their respective officers, directors, employees and agents as Additional Insureds (via ISO form CG2026 11/85). Coverage for the Additional Insureds must be Primary and Non-Contributory, and must include a Waiver of Subrogation in favor of the Additional Insureds.
- 3) In the event Automobiles are utilized in any manner in connection with your operations (i.e. deliveries), Comprehensive Automobile Liability Insurance covering use of all owned, non-owned and hired vehicles with Bodily Injury and Property Damage limit of at least \$1,000,000 Combined Single Limit. The policy must include coverage (either by policy terms or by endorsement) for the Additional Insureds for any liability incurred due to your actions with a covered vehicle.
- 4) Excess Liability Insurance on an occurrence basis with a limit of at least \$2,000,000 per occurrence and \$2,000,000 in the aggregate. The policy must be an Umbrella-Follow Form policy and be excess over the coverages listed in A-C above. This coverage may be waived, or limit requirements reduced, but only at the sole discretion of the Village.
- 5) In the event any alcoholic drinks will be sold or served, Liquor Liability Insurance (i.e. Special Events policy), issued in the names of THE VILLAGE OF ORLAND PARK, its related entities and their respective officers, directors, employees and agents, with limits of at least \$1,000,000 per occurrence must be procured. Alternatively, your own existing Liquor Liability Insurance policy must extend coverage to your operations at the Event and name THE VILLAGE OF ORLAND PARK, its related entities and their respective officers, directors, employees and agents as Additional Insureds on a Primary and Non-Contributory basis.
- 6) All Risk Property Insurance, on a replacement cost basis, covering all property (belonging to you, your employees or other third parties), all trade fixtures, equipment, stock, merchandise, and all other items of personal property brought onto, kept at or stored upon Village property in connection with the Event. Said policy shall insure against loss or damage by casualties or causes of whatever kind or nature, and shall contain a Waiver of Subrogation in favor of the Additional Insureds.



ORLAND PARK

DEVELOPMENT SERVICES DEPARTMENT
14700 RAVINIA AVENUE
ORLAND PARK, ILLINOIS 60462
708-403-5300
www.orlandpark.org

PERMIT # _____

SPECIAL EVENTS – STAGE/PLATFORM, PORTABLE TOILETS, DUMPSTERS, FENCING, AND OTHER STRUCTURES

You must include a detailed Site Map showing the location of the following: tents and canopies; stages; signage; portable toilets; dumpsters; fences; any other structures; alcohol, food, and merchandise service/sale; and proposed street/sidewalk closures.

☐ Will your event include the use of **PORTABLE TOILETS**?

The Village recommends two portable toilets, one handicapped stall, and two hand-washing stations per 100 people. *All portable toilets must be removed from Village property within 24 hours after your event.*

Company Name: _____ Phone # _____
Number of Portable Toilets: _____ Number of Handicapped Stalls: _____ Number of Hand-Washing Stations: _____

☐ Will your event include the use of **DUMPSTERS on village property**?

The Village requires that all areas must be clean of debris. Attach plan of how garbage and waste will be removed from event site. Dumpster placement at Centennial Park will be in parking spaces 577 to 580 in the Metra East Daily Parking Lot. *Dumpsters must be removed within 24 hours after your event.*

Waste Company Name: _____ Phone # _____
Number of Dumpsters: _____

☒ Will your event include the installation of **FENCING or OTHER STRUCTURES**?

Description(s): Snow Fencing, Mobile Stage 20' x 30'

☒ Will your event be **publicly advertised**?

How will your event attendees be notified or invited to the event? Social Media, Email, Posters

☐ If your event is requesting a **street or sidewalk closure**, attach map noting what type of traffic control devices (i.e., traffic signal, Police, barricades, specialized equipment, cones or signs) will be used to close the area. Also note if there will be any control fencing. No markings on paths are allowed. Signage must be used and removed.

☐ If your event is a **run, walk**, or other activity in which participants will be following a course, then you must attach a map and a written description of the proposed route. Additionally, the Village is not responsible for any costs associated with the denial of a proposed route.

☐ Have you made provisions for **onsite security** services? Any event requiring the use of the Orland Park Police Department will be billed per officer per hour. For more information, contact the Police Department at (708) 349-4111, ask for the Patrol Commander.

Depending on the size and activities of your proposed event, The Village of Orland Park may require the presence of security personnel. Event organizers are responsible for the actions and conduct of any and all persons and organizations (participants, spectators, sponsoring organization, its Officers, Employees or agents or any person under their control insofar as permitted by law) associated with the permitted event. Furthermore, the event organizer is responsible for and will bear all costs related to policing, cleaning, and restoring the park upon conclusion of the event or activity and will reimburse the Village for any such costs incurred by the Village.

Alyssa Blomberg
NAME OF APPLICANT (please print)

Alyssa Blomberg
SIGNATURE OF APPLICANT

5/7/25
DATE



Exit

Vendor Booths

Seating

Piano
Smashing

Stage

Green Room
Tent

Food

Engineer
Tent

Seating

Vendor Booths

Entry

Drinks

House of Music

April 15, 2025

Village Clerk Patrick R. O'Sullivan
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, IL 60462

Dear Clerk O'Sullivan:

Along with the application for a license to sell raffle tickets at our Rock-A-Thon, House of Music management submits this letter in response to the fidelity bond requirement.

House of Music management unanimously voted in favor of waiving the fidelity bond. We are aware of the risks involved, but we agreed that the prize values are not extreme enough to warrant a bond. If you have any questions, please contact Alyssa Blomberg at (708)-403-9903 or by email at Alyssa@houseofmusicshop.com.

Sincerely,

Anthony Tabor
Owner

A handwritten signature in dark ink, appearing to read 'Anthony Tabor', is written over a horizontal line.

Alyssa Blomberg
Manager/Events Coordinator

A handwritten signature in dark ink, appearing to read 'Alyssa Blomberg', is written over a horizontal line.

Year: 2025

**VILLAGE OF ORLAND PARK
14700 RAVINIA AVENUE
ORLAND PARK, IL 60462**

**APPLICATION FOR LICENSE TO SELL
RAFFLE TICKETS**

(This is a three-page application)

(To be completed by Village staff)

Date Approved: _____

Date Denied: _____

Approval: _____
Village Manager

Expires: _____

**APPROVED APPLICATION
SERVES AS LICENSE**

PLEASE NOTE: Any misrepresentation or falsification of the information sought below may result in revocation of the License as granted. **Applications must be submitted at least 30 days prior to the raffle date requested.** For information or questions, please call (708) 403-6150.

~Each license is valid for not more than 1 raffle per week during any 1 year period.~

**NAMES OF UNDERSIGNED ORGANIZATION OFFICERS
(PERSONS SUBMITTING APPLICATION)**

DATE OF APPLICATION:

April 15th, 2025
~~February 20, 2025~~

PRESIDENT OR PRESIDING OFFICER:

Anthony Tabor

SECRETARY:

Alyssa Blomberg

ADDRESS OF APPLICANT:

14426 John Humphrey dr
Orland Park, IL 60462

SPONSORING ORGANIZATION
REQUESTING LICENSE:

House of Music

ADDRESS OF SPONSORING
ORGANIZATION:

14426 John Humphrey Dr
Orland Park, IL 60462

NAME AND ADDRESS
OF RAFFLE
MANAGER:

Alyssa Blomberg

PHONE 708-403-9903

ADDRESS OF PLACE(S) OR AREA(S) WHERE CHANCES ARE TO BE SOLD OR ISSUED:

House of Music - address as above

PURPOSE OF RAFFLE: Raffles to be done at Rock-A-Thon

TIME PERIOD WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED: Sunday, June 8th

MAXIMUM NUMBER OF RAFFLE CHANCES TO BE SOLD OR ISSUED: 500

PRICE OF CHANCES: \$10-~~5~~ TOTAL PRIZE VALUE: \$1,000 LARGEST SINGLE PRIZE: \$250

TIME, DATE AND LOCATION WHERE WINNING RAFFLE CHANCE WILL BE DETERMINED:

Time 10:00 pm Date 4/8/25 Location of Raffle Drawing (Address, City, State) House of Music

CHECK TYPE OF NON-PROFIT ORGANIZATION AND ATTACH DOCUMENTATION

Religious _____ Charitable _____ Labor _____ Fraternal _____ Business _____
Educational X Veterans' Organization _____ Law Enforcement Agency/ Association _____
*Non-Profit Fund Raising _____

*(check this box if organized solely to raise funds for an individual or group of individuals suffering extreme financial hardship, as a result of illness, disability, accident or disaster)

LENGTH OF TIME ORGANIZATION HAS BEEN IN EXISTENCE: est. 2007

PLACE AND DATE OF INCORPORATION OF ORGANIZATION: 2007 Orland Hills

IF NOT A CORPORATION, STATE WHEN AND HOW ORGANIZED: _____

NUMBER OF MEMBERS OF ORGANIZATION THAT RESIDE IN VILLAGE: 3

NAME OF COMPANY, PRIMARY BUSINESS ADDRESS, NAME OF PRIMARY CONTACT AND AUTHORIZED AGENT, E-MAIL ADDRESS FOR PRIMARY CONTACT, TELEPHONE NUMBER OF ANY THIRD PARTY ORGANIZATION ("THIRD PARTY RAFFLE OPERATOR/ VENDOR") CONTRACTED BY THE ORGANIZATION (RAFFLE MANAGERS ARE RESPONSIBLE FOR ENSURING THAT THIRD-PARTY CONTRACTED PARTIES COMPLY WITH ALL APPLICABLE STATUTES, ORDINANCES AND OTHER REGULATIONS)

House of Music, 14426 John Humphrey Drive, Orland Park, IL
60462, Alyssa Blomberg, Alyssa@houseofmusicshop.com

The undersigned, under oath attest that we have read and understand Ordinance #5550 entitled "An ordinance of the Village of Orland Park Amending Title 7, Chapter 16 (Raffles) of the Orland Park Village Code" and we further attest to the non-profit character of the prospective license organization.

Further the undersigned attest that they comply with all provisions of Ordinance #5550 and understand that violations of this ordinance are subject to fines of not less than one-hundred dollars (\$100.00) and not more than seven-hundred-and-fifty dollars (\$750.00) per violation.

President or
Presiding Officer

Tony Tabor
Type or Print Name

Signature:

[Signature]

ATTEST:

Secretary:

Alyssa Blomberg
Type or Print Name

Signature:

[Signature]

ATTEST:

**Third Party
Operator/Vendor:**

Type or Print Name

Signature:

SUBSCRIBED AND SWORN TO

before me this _____

day of _____, 20____.

(Notary Public)

Commission Expires: _____

/as
11/18