

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, May 2, 2011

6:00 PM

Village Hall

Finance Committee

Chairman Edward G. Schussler
Trustees Bernard A. Murphy and Kathleen M. Fenton
Village Clerk David P. Maher

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:31 PM.

Present: 3 - Chairman Schussler; Murphy and Trustee Fenton

APPROVAL OF MINUTES**2011-0263 Approval of the April 4, 2011 Finance Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Finance Committee of April 4, 2011.

A motion was made by Murphy, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Schussler, Murphy, and Trustee Fenton

Nay: 0

ITEMS FOR SEPARATE ACTION**2011-0277 Global Connect Emergency Notification System**

Assistant Village Manager Ellen Baer reported that in March, the Finance Committee briefly discussed that staff would be researching emergency notification systems that would allow the Village to communicate critical information to all or part of the community via a prerecorded telephone message.

The current Code Red system has become too expensive to use especially when community wide notification is needed. Other systems have been identified that provide the same functionality but that are based on a flat rate rather than a "per minute" charge with pricing ranging from \$1.91 to \$.55 per household.

After reviewing proposals from several providers, staff concluded that Global Connect is the most cost effective solution and provides some enhanced functionality over the current system; including the ability to schedule calls to be launched on a specific date and time, and the instant call back feature that can be used for immediate customer response. After receiving a call, customers can be instructed to press a key to be instantly connected to a specific call back number, extension or call center. This would be a very useful feature to have in the case of a missing child or person.

The system has the capability to send email messages with up to three attachments as well as phone calls. Unlimited phone calls and email messages are included in the price but if the Village also wants to use the text messaging feature, there is an additional cost of \$0.25 per message.

The cost for the system is based on the number of households and businesses in

the community which has been estimated at 24,000. With the vendor offering two months of free usage the actual cost is \$0.46 per household/business for a total of \$11,125.00.

I move to recommend to the Village Board to approve a one year contract with Global Connect for use of their emergency notification system in an amount not to exceed \$11,125.00.

A motion was made by Murphy, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Schussler, Murphy, and Trustee Fenton

Nay: 0

2011-0275 Release of Collateral Assignment - Recommended Resolution

Chairman Schussler reported that in 1993, the Village received a collateral assignment of a life insurance policy in regards to an economic development loan to Alpha Beta Press. The loan was paid in full in October 1999 and the Village has recently been requested to release the collateral assignment. An authorizing Resolution is required by the life insurance company to release the collateral to the insured.

I move to recommend to the Village Board to pass a Resolution entitled: RESOLUTION AUTHORIZING RELEASE OF COLLATERAL ASSIGNMENT OF LIFE INSURANCE POLICY.

A motion was made by Trustee Fenton, seconded by Murphy, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Schussler, Murphy, and Trustee Fenton

Nay: 0

2011-0274 Budget Adjustment - Approval

Village Manager Ellen Baer reported that a detailed spreadsheet (by fund) of budget adjustments was attached to this item in the Committee packet that explained the increase in expenditures of \$300,000.

The increase in expenditures is due to the following:

- Replacement of four vehicles in the Water and Sewer Fund which was inadvertently not included in the FY2011 budget in the amount of \$242,000.
- Pool improvements related to the Virginia Graeme Baker Act in the amount of \$58,000.

The Virginia Graeme Baker Pool and Spa Safety Act requires that drains in public

pools and spas be equipped with compliant drain covers, and that each public pool and spa with a single main drain other than an unblocked drain be equipped with certain secondary anti-entrapment systems.

I move to recommend to the Village Board to approve increasing the FY2011 expenditure budget by \$300,000.

A motion was made by Murphy, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Schussler, Murphy, and Trustee Fenton

Nay: 0

ADJOURNMENT - 6:40 PM

A motion was made by Murphy, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Schussler, Murphy, and Trustee Fenton

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk