

## *Clerk's Contract and Agreement Cover Page*

**Year:** 2009

**Legistar File ID#:** 2009-0128

**Multi Year:** ☐

**Amount** \$0.00

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**Contract Type:**

Professional Services

**Contractor's Name:**

Greeley and Hansen LLC

**Contractor's AKA:**

**Execution Date:**

3/20/2009

**Termination Date:**

12/31/2009

**Renewal Date:**

**Department:**

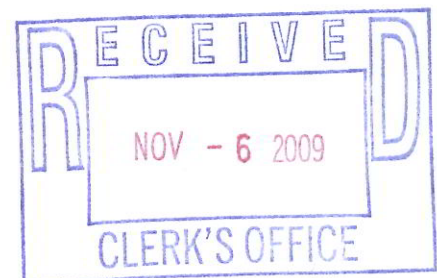
Finance

**Originating Person:**

Denise Domalewski

**Contract Description:**

Professional Engineering Services General Contract  
3/10/09 Engine-Generator Replacement Add \$10,000  
9/28/09 Generator Replacement Ph II construction  
services \$9000



*Wednesday, November 04, 2009*

MAYOR  
Daniel J. McLaughlin

VILLAGE CLERK  
David P. Maher

14700 S. Ravinia Ave.  
Orland Park, IL 60462  
(708) 403-6100



VILLAGE HALL

TRUSTEES  
Bernard A. Murphy  
Kathleen M. Fenton  
Brad S. O'Halloran  
James V. Dodge  
Edward G. Schussler III  
Patricia Gira

November 6, 2009

Mr. Kenneth Johnson  
Greeley and Hansen  
100 S. Wacker Drive, Suite 1400  
Chicago, Illinois 60606

**RE: *ADDENDUM to Professional Engineering Services General Contract dated March 20, 2009 – MPS Generator Replacement Phase II***

Dear Mr. Johnson:

Please attach the enclosed signed proposal dated September 28, 2009 for Generator Replacement Phase II Office Services during construction in the amount not to exceed Nine Thousand and No/100 (\$9,000.00) Dollars to the general contract dated March 20, 2009 previously sent to your attention. This proposal was board approved on October 19, 2009.

The Village will be processing a Purchase Order for the above stated service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski  
Contract Administrator

cc: John Ingram  
Judy Konow

Encl.



**GREELEY AND HANSEN**

100 S. Wacker Drive, Suite 1400  
Chicago, Illinois 60606  
p 312 558 9000  
f 312 558 1986  
www.greeley-hansen.com

September 28, 2009

Mr. John Ingram  
Superintendent  
Department of Public Works  
15655 Ravinia Avenue  
Orland Park, IL 60462

Subject: Replacement of the Engine-Generator in the Main Pump Station  
Proposal for Generator Replacement Office Services During Construction

Dear Mr. Ingram,

As requested, we offer the following proposal for office services during construction for Phases I and II of the generator replacement project. Services to be provided include:

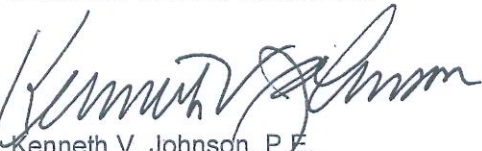
- Review of project related shop drawing submittals
- Responding to contractor's inquiries regarding work to be performed
- Site visits to monitor construction progress and final installation and testing
- Assisting the Village with evaluating proposed changes that may arise during construction

We propose to provide these services for the lump sum amount of \$9,000. Please advise if you would like us to proceed as outlined in this letter.

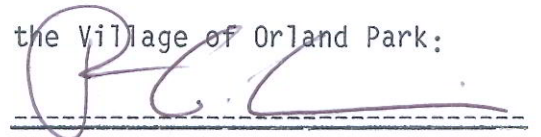
Thank you for the opportunity to offer this proposal. We look forward to the opportunity to be of continued service to the Village.

Yours very truly,

GREELEY AND HANSEN LLC

  
Kenneth V. Johnson, P.E.  
Project Director

Performance of subject proposed  
services is hereby authorized by  
the Village of Orland Park:

  
\_\_\_\_\_  
Signature of authorized official

Paul G. Grimes, Village Manager

Date: 11/5/09

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
06/29/09

## PRODUCER

Risk Management  
USI Midwest  
100 south Wacker Drive, Suite 1600  
Chicago, IL 60606

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## INSURED

Greeley and Hansen LLC  
100 South Wacker Drive ; 14th Floor  
Chicago, IL 60606

## INSURERS AFFORDING COVERAGE

## NAIC #

|                                            |       |
|--------------------------------------------|-------|
| INSURER A: Travelers Indemnity Company     | 25658 |
| INSURER B: St Paul Insurance Company of IL | 24791 |
| INSURER C: Continental Casualty Company    | 20443 |
| INSURER D:                                 |       |
| INSURER E:                                 |       |

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR ADD'L<br>LTR INSR | TYPE OF INSURANCE                                                                                  | POLICY NUMBER     | POLICY EFFECTIVE<br>DATE (MM/DD/YY) | POLICY EXPIRATION<br>DATE (MM/DD/YY) | LIMITS                                                                                           |
|------------------------|----------------------------------------------------------------------------------------------------|-------------------|-------------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------|
| A                      | GENERAL LIABILITY                                                                                  | P630100L6916TCT09 | 07/01/09                            | 07/01/10                             | EACH OCCURRENCE \$1,000,000                                                                      |
|                        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY                                   |                   |                                     |                                      | DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000                                              |
|                        | <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR                     |                   |                                     |                                      | MED EXP (Any one person) \$5,000                                                                 |
|                        |                                                                                                    |                   |                                     |                                      | PERSONAL & ADV INJURY \$1,000,000                                                                |
|                        |                                                                                                    |                   |                                     |                                      | GENERAL AGGREGATE \$5,000,000                                                                    |
|                        | GEN'L AGGREGATE LIMIT APPLIES PER:                                                                 |                   |                                     |                                      | PRODUCTS - COMP/OP AGG \$1,000,000                                                               |
|                        | <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-<br>JECT <input type="checkbox"/> LOC |                   |                                     |                                      |                                                                                                  |
| A                      | AUTOMOBILE LIABILITY                                                                               | P810100L6916IND09 | 07/01/09                            | 07/01/10                             | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000                                                  |
|                        | <input checked="" type="checkbox"/> ANY AUTO                                                       |                   |                                     |                                      | BODILY INJURY (Per person) \$                                                                    |
|                        | <input type="checkbox"/> ALL OWNED AUTOS                                                           |                   |                                     |                                      | BODILY INJURY (Per accident) \$                                                                  |
|                        | <input type="checkbox"/> SCHEDULED AUTOS                                                           |                   |                                     |                                      | PROPERTY DAMAGE (Per accident) \$                                                                |
|                        | <input checked="" type="checkbox"/> HIRED AUTOS                                                    |                   |                                     |                                      |                                                                                                  |
|                        | <input checked="" type="checkbox"/> NON-OWNED AUTOS                                                |                   |                                     |                                      |                                                                                                  |
|                        | GARAGE LIABILITY                                                                                   |                   |                                     |                                      | AUTO ONLY - EA ACCIDENT \$                                                                       |
|                        | <input type="checkbox"/> ANY AUTO                                                                  |                   |                                     |                                      | OTHER THAN EA ACC \$                                                                             |
|                        |                                                                                                    |                   |                                     |                                      | AUTO ONLY: AGG \$                                                                                |
| B                      | EXCESS/UMBRELLA LIABILITY                                                                          | QK01202111        | 07/01/09                            | 07/01/10                             | EACH OCCURRENCE \$10,000,000                                                                     |
|                        | <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE                     |                   |                                     |                                      | AGGREGATE \$10,000,000                                                                           |
|                        |                                                                                                    |                   |                                     |                                      | \$                                                                                               |
|                        | <input type="checkbox"/> DEDUCTIBLE                                                                |                   |                                     |                                      | \$                                                                                               |
|                        | <input checked="" type="checkbox"/> RETENTION \$ 10,000                                            |                   |                                     |                                      | \$                                                                                               |
| A                      | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                                                      | PJUB100L691609    | 07/01/09                            | 07/01/10                             | <input checked="" type="checkbox"/> WC STATU-<br>TORY LIMITS <input type="checkbox"/> OTH-<br>ER |
|                        | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?                                          |                   |                                     |                                      | E.L. EACH ACCIDENT \$1,000,000                                                                   |
|                        | If yes, describe under SPECIAL PROVISIONS below                                                    |                   |                                     |                                      | E.L. DISEASE - EA EMPLOYEE \$1,000,000                                                           |
|                        |                                                                                                    |                   |                                     |                                      | E.L. DISEASE - POLICY LIMIT \$1,000,000                                                          |
| C                      | OTHER Professional Liability                                                                       | AEH008221445      | 07/01/09                            | 07/01/10                             | \$10,000,000 Each Occ.<br>\$10,000,000 Aggregate                                                 |

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Professional Services for "All projects with the Village of Orland Park."

Village of Orland Park is named as Additional Insured with regards to General Liability but only with respects to the operations performed by or on behalf of the named insured. Waiver of Subrogation is in favor of the (See Attached Descriptions)

## CERTIFICATE HOLDER

Village of Orland Park  
Attn: Denise Domalewski;  
Contract Administrator  
14700 South Ravinia Ave.  
Orland Park, IL 60462

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
www.orland-park.il.us

## Master

File Number: 2009-0471

|                                                                             |              |                                     |
|-----------------------------------------------------------------------------|--------------|-------------------------------------|
| File ID: 2009-0471                                                          | Type: MOTION | Status: PASSED                      |
| Version: 1                                                                  | Reference:   | Controlling Body: Board of Trustees |
| Department: Public Works Department                                         | Cost:        | File Created Date : 10/07/2009      |
| Agenda Entry: Main Pump Station - Generator Replacement Phase II - Proposal |              | Final Action: 10/19/2009            |

Title: Main Pump Station - Generator Replacement Phase II - Proposal

### Notes:

### Code Sections:

Agenda Date: 10/19/2009

### Indexes:

Agenda Number:

### Sponsors:

Res/Ord Date:

Attachments: MAIN PUMP STATION GEN REPLCMNT MECON 10 12 09.pdf, MAIN PUMP STATION GEN REPLCMNT MECCON 2 10 12 09.pdf, MAIN PUMP STATION GEN REPLCMNT PHAS II G&H10 12 09.pdf

Res/Ord Number:

### Drafter:

Hearing Date:

Department publicworks@orland-park.il.us

Effective Date:

### Contact:

## History of Legislative File

| Ver-<br>sion: | Acting Body:                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date:      | Action:                  | Sent To:                               | Due Date: | Return<br>Date: | Result: |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------|----------------------------------------|-----------|-----------------|---------|
| 0             | Public Works Department                                                                                                                                                                                                                                                                                                                                                                                                                                             | 10/07/2009 | INTRODUCED TO COMMITTEE  | Public Works and Engineering Committee |           |                 |         |
|               | Action Text: INTRODUCED TO COMMITTEE to the Public Works and Engineering Committee                                                                                                                                                                                                                                                                                                                                                                                  |            |                          |                                        |           |                 |         |
| 0             | Public Works and Engineering Committee                                                                                                                                                                                                                                                                                                                                                                                                                              | 10/12/2009 | RECOMMENDED FOR APPROVAL | Board of Trustees                      |           |                 | Pass    |
|               | Action Text: A motion was made by Trustee Edward Schussler, seconded by Trustee Kathleen Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:                                                                                                                                                                                                                                                   |            |                          |                                        |           |                 |         |
|               | Notes: Interim Director Ingram reported that on July 20, 2009, the Village Board approved awarding the Main Pump Station Generator Replacement Phase I to Mecon Industries, Inc. of Lansing, Illinois. Phase II of the project involves the associated building related upgrades including the fire protection system and supervisory control and data acquisition (SCADA) upgrades. A pre-proposal meeting was held at the Main Pump Station on September 9, 2009. |            |                          |                                        |           |                 |         |
|               | Mecon Industries, Inc. of Lansing, Illinois, submitted a proposal totaling \$48,015. Genco Industries, Inc. of Crestwood, Illinois, submitted a proposal totaling \$53,450.                                                                                                                                                                                                                                                                                         |            |                          |                                        |           |                 |         |

In addition, due to the complexity of the Phase I Generator Replacement and Phase II upgrades.

Greeley and Hansen LLC (G&H) of Chicago, Illinois, was asked to provide a proposal for construction services including submittal reviews and limited construction oversight. The cost for the services is \$9,000.

Aye: 2 Trustee Fenton, and Trustee Schussler

Nay: 0

Absent: 1 Chairman Murphy

- 1 Public Works Department 10/14/2009 INTRODUCED TO BOARD Board of Trustees

Action Text: INTRODUCED TO BOARD to the Board of Trustees

- 1 Board of Trustees 10/19/2009 APPROVED

Pass

Action Text: This matter was APPROVED on the Consent Agenda.

Notes: On July 20, 2009, the Village Board approved awarding the Main Pump Station Generator Replacement Phase I to Meccon Industries, Inc. of Lansing, Illinois. Phase II of the project involves the associated building related upgrades including the fire protection system and supervisory control and data acquisition (SCADA) upgrades. A pre-proposal meeting was held at the Main Pump Station on September 9, 2009.

Meccon Industries, Inc. of Lansing, Illinois, submitted a proposal totaling \$48,015. Genco Industries, Inc. of Crestwood, Illinois, submitted a proposal totaling \$53,450.

In addition, due to the complexity of the Phase I Generator Replacement and Phase II upgrades, Greeley and Hansen LLC (G&H) of Chicago, Illinois, was asked to provide a proposal for construction services including submittal reviews and limited construction oversight. The cost for the services is \$9,000.

Aye: 6 Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and Village President McLaughlin

Nay: 0

Absent: 1 Trustee Gira

## Text of Legislative File 2009-0471

### ..Title

Main Pump Station - Generator Replacement Phase II - Proposal

### History

On July 20, 2009, the Village Board approved awarding the Main Pump Station Generator Replacement Phase I to Meccon Industries, Inc. of Lansing, Illinois. Phase II of the project involves the associated building related upgrades including the fire protection system and supervisory control and data acquisition (SCADA) upgrades. A pre-proposal meeting was held at the Main Pump Station on September 9, 2009.

Meccon Industries, Inc. of Lansing, Illinois, submitted a proposal totaling \$48,015. Genco Industries, Inc. of Crestwood, Illinois, submitted a proposal totaling \$53,450.

In addition, due to the complexity of the Phase I Generator Replacement and Phase II upgrades, Greeley and Hansen LLC (G&H) of Chicago, Illinois, was asked to provide a proposal for construction services including submittal reviews and limited construction oversight. The cost for the services is \$9,000.

On October 12, 2009, this item was reviewed and approved by the Public Works and Engineering Committee and referred to the Board for approval.

INFORMATION PREVIOUSLY PROVIDED AS PART OF THE OCTOBER 12, 2009, PUBLIC WORKS AND ENGINEERING COMMITTEE PACKET.

## DESCRIPTIONS (Continued from Page 1)

additional insured under the General Liability and Workers' Compensation policies.

**Financial Impact**

There are sufficient funds available in the Water and Sewer Capital Fund 031-6002-433.70-60 to cover the cost of this work.

**Recommended Action/Motion**

I move to approve waiving the bid process;

And

Approve accepting the proposal from Meccon Industries, Inc. of Lansing, Illinois, for the Main Pump Station Generator Replacement Phase II for an amount not to exceed \$52,000 (\$48,015 plus \$3,985 contingency);

And

Approve accepting the proposal from Greeley and Hansen LLC (G&H) of Chicago, Illinois, for construction services for an amount not to exceed \$10,000 (\$9,000 plus \$1,000 contingency);

And

Approve authorizing the Village Manager to execute the proposals/contracts.