



Permit # \_\_\_\_\_

## SPECIAL EVENT - TENT RULES & REQUIREMENTS

- ✓ A site plan is required showing where the tent/event will be set up and the dimensions of the tent.
- ✓ The tent shall not obstruct any accessible parking spaces, fire lanes, fire hydrants or fire department connections.
- ✓ A flame resistant certificate per NFPA 701 or ASTM E 84 by an acceptable testing laboratory for tents in excess of 400 square feet.
- ✓ If you are leasing your business space, written permission from your landlord is required!
- ✓ Tents are only allowed on the site where your business is located. No off site tents are allowed.
- ✓ A note on the submitted plans stating, "No smoking, no fireworks, no open flames or devices emitting open flame or fire will be used in the tent."
- ✓ A note on the submitted plans stating "a 4A 60BC fire extinguisher will be provided and mounted no higher than 48" above finished floor to the handle."
- ✓ If you are using a tent with the side down, defined exits shall be required to be shown on the plans based on the number of attendants.
- ✓ Occupant load signs will be printed by the Building Division and placed at the tent entrances/exits.

TENT #	SIZE	LOCATION
1.	10 x 60	South Parking lot
2.	30 X 160	South Parking Lot
3.	40 x 160	South Parking Lot
4.	10 x 20	South parking Lot (Qunatity 2)
5.	10 X 15	South Parking Lot

Hani Diab  
Applicant Printed Name

  
Applicant Signature

3-16-20  
Date

BUILDING OFFICIAL \_\_\_\_\_