

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, February 15, 2016

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 PM.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2016-0120 Approval of the January 18, 2016 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of January 18, 2016.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2016-0110 Lake Sedgewick Fish Restocking**

Parks Operations Manager Gary Couch reported that the Parks Department received an estimate from Keystone Hatcheries LLC for restocking the fish at Lake Sedgewick. This estimate is for stocking the lake in the spring. Staff requested quotes from four other companies (Logan Hollow Fish Farm, North Star Fish Hatchery, Harrison Fishery, and Clear Creek Fisheries). Only one other company responded. Logan Hollow Fish Farm responded with a quote, but it was not for the specified species. The Parks department has worked with Keystone Hatcheries for over a decade and is very satisfied with the fish and service they provide. Based on information provided by the Illinois Department of Natural Resources with regard to predator fish and sizing, staff recommends purchasing fish from Keystone Hatcheries LLC in the amount of \$9,517.00.

I move to recommend to the Village Board to approve accepting the estimate from Keystone Hatcheries, LLC at a cost not to exceed \$9,517.00

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0112 Lochinvar Copper-Fin 2 Commercial Pool Heater - Bid Award

Park Operations Manager Gary Couch reported that bids were opened on January 27, 2016 for the Commercial Pool Heater. Seven bids were received. While not the lowest bid received, Controlled Environmental Systems, Inc., of Orland Park bid of \$21,153.00 was \$203 higher than the lowest bidder, but qualifies under the local vendor purchasing policy.

I move to recommend to the Village Board to approve Controlled Environmental Systems Inc. for the Lochinvar Copper-Fin 2 Commercial Pool Heater Bid Award at a cost not to exceed \$21,153.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0095 Pyrotechnical Services 2016

Recreation Division Director Nancy Flores reported that the show for the village's annual Independence Day Spectacular for 2016, 2017, and 2018. Proposals were received from Melrose Pyrotechnics, Inc. and Mad Bomber Fireworks Productions. Both proposed a 23 - 25 minute fireworks show for \$25,000. Melrose Pyrotechnics proposed a total of 1467 shells, with a 10% increase in shells for the final year of the contract. Mad Bomber proposed 1338 shells for each of the three years. The size, quality, and composition of shells are similar in both proposals.

Staff recommends awarding this contract to Melrose Pyrotechnics, Inc. Melrose has successfully produced the village's fireworks show over the last 9 years. Their reliability, safety protocols, safety record, and ultimately their quality displays, perfectly choreographed to patriotic music, make them an excellent choice for the Village of Orland Park. In addition, the number of shells Melrose offers in their proposal is 129 more than Mad Bomber, making their display significantly more impactful.

Melrose Pyrotechnics provides expert event producers, display technicians, and soundtrack artists who work closely with staff to deliver the required length of show, intensity, and choreography. Melrose has raised the bar for safety within the industry with its on-site training facility and full time staff member dedicated exclusively to training technicians. The curriculum developed at Melrose expands the curriculum of the America Pyrotechnics Association. In addition to safety Melrose was among the first to adopt new technology for firing shells electronically. Melrose insists on 100% electronic firing for their shows. Some clients of Melrose Pyrotechnics include: Chicago White Sox, Chicago Bulls,

Chicago Bears, Northwestern University, University of Notre Dame, Allstate, McDonalds, Okinawa Fireworks Fest in Japan, and World Pyro Olympics in the Philippines.

I move to recommend to the Village Board to approve a contract with Melrose Pyrotechnics, Inc. of Kingsbury, IN for pyrotechnical services on July 4, 2016, 2017, and 2018 for the Independence Day Spectacular at a total not to exceed \$25,000 per year.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee Fenton

Nay: 0

Abstain: 1 - Trustee Calandriello

2016-0096 Orland Park Concert Event - The City Lights Orchestra

Recreation Division Director Nancy Flores reported that on July 3, 2016, the Village will host the first of two 2016 concert events at Centennial Park West in Colette Highlands.

The City Lights Orchestra has performed at this concert venue each summer since 2011. The event brings in a very large crowd who enjoys the music, sunshine and ambiance of the Village's newest concert venue. The City Lights Orchestra and its conductor, Rich Daniels, have been together since 1974, bringing popular American music and accomplished performers to communities like ours all over the country. The orchestra will play from 5:00 p.m. to 7:00 p.m. This is a family event and patrons are encouraged to bring their blankets, lawn chairs and a picnic to enjoy popular music of this renowned orchestra.

As in past years, staff has applied for a grant from the Music Performance Fund recommended by the City Lights Orchestra. These grants are available for events that are held free for the community. If the Village is approved for the grant funding as anticipated, these funds will be used to help offset the cost of the orchestra. The City Lights Orchestra handles the payment for all the musicians, and the Village is charged only the Community Service scale rate which is about 30% of fair market value for the orchestra.

The Village will pay \$7,885.00 to CITY LIGHTS MUSIC INC. on the day of the event. If approved, the grant revenue will offset the total cost to the village. In 2015 the Village received \$1,006.15 in grant funding from the Music Performance Fund. A similar amount is likely to be approved for 2016.

I move to recommend to the Village Board to approve payment to City Lights Music Inc. an amount not to exceed \$7,885.00 for providing orchestral music at

the Concert Event at Centennial Park West in Colette Highlands on July 3, 2016.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0097 Centennial Park West Labor Day Concert Event - Sixteen Candles

Recreation Division Director Nancy Flores reported that on September 4, 2016, the Village will host its annual Labor Day concert at Centennial Park West from 5:00 p.m. - 7:00 p.m. For a number of years, staff has attempted to bring Sixteen Candles to Orland Park. Due to their popularity, the band has not been available. In 2016, staff has been successful at securing a date to bring this highly sought-after band to Orland Park.

Sixteen Candles is the ultimate 80's cover band in the Chicago area, with over 384,000 likes on Facebook, this high energy, fun loving band fuses nostalgia and style to create a sound spectacular unlike any other. Playing favorites like: Hungry Like The Wolf by Duran Duran, Take Me Home Tonight by Eddie Money, Purple Rain by Prince, Piano Man by Billy Joel and much more, they are sure to be a hit at this year's Labor Day concert. Staff recommends contracting with Sixteen Candles to headline the Labor Day concert at Centennial Park West, September 4, 2016, performing 5:00 p.m. - 7:00 p.m. for \$5,500. The Labor Day concert will feature an opening act (TBD) from 3:30 p.m. - 4:30 p.m.

I move to recommend to the Village Board to approve the contract for the group, Sixteen Candles, in the amount of \$5,500.00 to headline the Labor Day Centennial Park West concert on Sunday, September 4, 2016.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0098 2016 Taste Entertainment - 7th Heaven

Recreation Division Director Nancy Flores reported that 7th Heaven is a popular local group that was a big draw for the 2015 Taste of Orland Park. They performed as the headline act on Saturday, August 1, 2015 from 8:30 p.m. - 11:00 p.m. We estimate the 2015 Saturday crowd to be around 20,000 attendees, based upon daily attendance numbers.

We would like to build on the success of 2015 to potentially increase attendance

and have 7th Heaven return in 2016. Staff recommend hiring the group to perform as the Saturday headline act for the 2016 Taste of Orland Park on Saturday, August 6, 2016 from 8:30 p.m. - 11:00 p.m. The cost of the performance will be \$500 deposit to Bass-Schuler and a balance of \$4,500 to be paid to 7th Heaven.

I move to recommend to the Village Board to approve the contract for the group, 7th Heaven, in the amount of \$5,000.00 to provide entertainment at the Taste of Orland Park on Saturday, August 6, 2016 from 8:30 p.m. - 11:00 p.m.;

And

Approve a deposit payment in the amount of \$500.00 to be paid to Bass-Schuler upon approval of contract and the balance to be paid at the Taste of Orland Park 2016 to the band, 7th Heaven.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0102 2016 Taste of Orland Park Entertainment - American English

Recreation Division Director Nancy Flores reported that American English is a popular local group that has been a big draw at the Taste of Orland for the last several years. Staff recommends hiring the group to close out the entertainment at Taste of Orland Park 2016 on Sunday, August 7 from 7 p.m. to 9 p.m. The cost of the performance is \$5,000.00.

I move to recommend to the Village Board to approve the contract for the group, American English, in the amount of \$5,000.00 to provide entertainment at the Taste of Orland Park on Sunday, August 7, 2016 from 7 p.m. to 9 p.m.;

And

Approve a deposit payment in the amount of \$2,500.00 to be paid upon approval of contract and the balance to be paid at the Taste of Orland Park 2016.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0103 2016 Village of Orland Park Open Lands Golf Outing

Recreation Division Director Nancy Flores reported that the annual Village of Orland Park Golf Outing to benefit Open Lands of Orland Park is scheduled for Tuesday, September 13, 2016 at Silver Lake Country Club.

Course rental fees for a maximum of 144 golfers will be \$7,000.00 per the proposed Silver Lake Country Club contract which is the same rate as 2015. Expenses for continental breakfast setup and coffee, lunch, cocktail hour, dinner, and refreshments on the course are determined at the conclusion of the outing and are based upon final participation numbers and total beverage consumption. Based on the 2015 outing, total costs to Silver Lake Country Club for 2016 are estimated not to exceed \$15,850.

I move to recommend to the Village Board to approve an agreement with Silver Lake Country Club in an amount not to exceed \$15,850 for the 2016 Open Lands Golf Outing course rental and associated expenses.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0116 Free Weight Equipment Purchase

Recreation Division Director Nancy Flores reported that on November 16, 2015 staff presented the Sportsplex Market Segmentation to the Recreation Committee and provided copies of the report to the Board of Trustees. The report included a summary of the community and Sportsplex membership demographics, an overview of the Sportsplex facility amenities, a full inventory of the fitness center equipment including current conditions of each piece, an overview of the feedback gleaned from the past two Sportsplex customer surveys, financial data and capital projects/purchases, and a recommendation for future improvements and investment based on feedback and analysis.

Staff reviewed the findings of the report with the committee which identified the Sportsplex as a high-quality; mid-tier fitness facility providing a range of equipment options that satisfies the diverse needs of members. While several tiers of equipment are offered, it is prudent to maintain a consistency by type in each tier to provide users with the desired familiarity. The 2014/15 equipment purchases were outlined in the report and noted that these purchases would be brought to the Recreation and Parks Committee for consideration in the coming months. The equipment recommendation that is being considered tonight is aligned with the goal of maintaining the position of Sportsplex in its market segment as described in the report.

The Sportsplex strength and free weight equipment was purchased when the facility first opened in 2002. The weight room consists of Life Fitness/Hammer Strength and Body Master Equipment. The equipment is in poor condition showing the wear and tear and in some cases inoperable due to age and usage throughout the past fourteen years. Body Master Company is no longer in business; therefore, we are unable to purchase parts when the equipment malfunctions. Some equipment failures have required staff to work with a contractual company to refabricate parts in order to keep the equipment in working order which has resulted in a costly expense. See Appendix A: Sportsplex Equipment pages 30, 32, and 33 in the Sportsplex market segmentation report for photos of equipment.

Life Fitness equipment is considered an anchor for its durability, exceptional quality, familiarity and ease of use among members. Staff and members alike have had a great experience with this equipment and the company over the past fourteen years. Life Fitness was awarded the contract from National Joint Powers Alliance Cooperative for Healthcare, Fitness & Medical Related Solutions. Staff received NJPA co-op pricing and a quote from our local Life Fitness representative (See attached quotes). NJPA referred staff to our local sales representative, as Life Fitness is a sole-source provider of this product and we are only allowed to purchase from the sales representative that covers our area. The local sales representative was able to quote a price of \$57,651.51 which is \$6,177.36 less than the co-op price of \$63,828.86.

Life Fitness Free Weight equipment includes: Power rack, back extension, seated arm curl, bar bell rack, three tier dumbbell rack, flat bench, adjustable bench, weight storage tree, decline bench, incline bench, military bench, squat rack, smith machine, lateral bench press, lateral decline bench, lateral dy row, lateral high row, lateral incline press, lateral rowing, lateral shoulder press, seated bicep, seated calf raise, core tower, adjustable pulley, station frame, dual row, crossover connector, dip attachment, step attachment, adjustable pulley attachments, and Synrgy 360XS multipurpose station.

The amount budgeted for this purchase is \$68,000. The proposed purchase would include all the equipment (attached) for the price of \$57,651.51, which includes Freight/Fuel/Installation.

I move to recommend to the Village Board to approve to waive the bid process and purchase the strength equipment from Life Fitness at a cost not to exceed \$57,651.50

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2016-0117 2016 Recreation Program Guide Distribution Approval

Recreation Division Director Nancy Flores reported that during the past five years, the Recreation Department has been distributing the Summer, Fall, and Winter/Spring Recreation and Parks Program Guides to Orland Park residents through the Orland Park Prairie, 22nd Century Media. As you know the Village advertises with the Orland Park Prairie throughout the year and will continue to do so. Prior to the Board approved change in delivery, the guides were delivered by direct mail through the US Postal Service. Following the delivery of the summer program guide in 2015, the Prairie returned 1,500 guides to our staff. The number of guides provided to the Prairie corresponds directly to the number of guides delivered to residents; meaning that delivery decreased by 1,500 households. Because the Orland Park Prairie newspaper is delivered only to residents that sign up to receive their newspaper, the number of households reached may be lower than those reached by the post office, as they deliver to all active Orland Park resident addresses.

While investigating the cost to distribute the Recreation and Parks program guides through the post office, staff identified a total of approximately 4,000 resident addresses that are not receiving the Recreation and Parks Program Guide due to distribution guidelines for the Orland Park Prairie. Although many people can access the guide through the Village website or pick up a printed copy at a Village facility, our intention has always been to provide the printed guide to all of our residents.

The cost to distribute the 2015 Recreation and Parks Department Summer program guides through the Orland Park Prairie to 22,250 households was \$7,624. The estimated cost to distribute the 2016 Summer program guides through the post office to 26,274 active resident addresses is \$7,617. This change in distribution method will significantly increase the number of residents receiving the guides (an additional 4,024 households, a 15% improvement in contacts), and a reduction in per-household cost of delivery (\$0.34 per-household to \$0.29 per-household).

The distribution cost for each season's program guide varies due to the number of pages for each publication. Staff is requesting approval to distribute the three 2016 recreation program guides through the United States Post Office for a cost not to exceed \$24,000.

I move to recommend to the Village Board to approve to distribute the three 2016 recreation program guides through the United States Post Office for a cost not to exceed \$24,000.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT: 6:32 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

APPROVED: March 21, 2016

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk