

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, February 5, 2018

6:00 PM

Village Hall

## Parks and Recreation Committee

*Chairman Daniel T. Calandriello  
Trustees Patricia A. Gira and Michael F. Carroll  
Village Clerk John C. Mehalek*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:20 P.M.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be PASS THE CONSENT AGENDA. The motion carried by the following vote:**

**Present:** 3 - Chairman Calandriello; Trustee Gira and Trustee Carroll

**APPROVAL OF MINUTES****2018-0057 Approval of the December 4, 2017 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of December 4, 2017.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0058 Approval of the January 2, 2018 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of January 2, 2018.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**ITEMS FOR SEPARATE ACTION****2017-0898 John Humphrey Update - Discussion Only**

Assistant Village Manager John Keating reported that the athletic fields at the John Humphrey Complex have been in need of grading and irrigation improvements returning the complex to the maintained standards. In anticipation of the improvements, a topographical survey and grading plan was performed to aid in the improvements to the area.

Funding for a master plan and improvements are proposed in the FY2018 budget. Several concepts have been discussed regarding the future amenities that would be offered at the complex within the budgetary allotment for the project.

This is an opportunity for the entire committee to be brought up to speed

regarding the project status.

On December 4, 2017, this item was reviewed by the Parks & Recreation Committee. The discussion was to explore options for an alternative, temporary location of the football programs until a new, permanent home is developed. Several options and suggestions regarding locations were explored. This item was then referred to the Village Board of Trustees for review.

On December 18, 2017, this item was reviewed by the Board of Trustees where the Board motioned to postpone the relocation of the community football programs from the Humphrey complex. Staff was direct to undertake a more comprehensive planning review of the various needs of the sports programs and to develop a long-term conceptual redevelopment plan (with options) to be presented to the Village Board for future consideration with a status update at the Parks & Recreation Committee Meeting on February 5, 2018.

Chairman Calandriello, Trustee Gira, Trustee Carroll, Village Manager Joseph LaMargo, and Assistant Village Manager Keating had comments. (refer to audio file)

**This item was for discussion only. NO ACTION was required.**

**2018-0076 Contract with Kreshmore Group to Conduct a Feasibility and Business Plan for Orland Park's Multi-Sports Facilities**

Assistant Village Manager Karie Friling reported the Village has received a proposal from Kreshmore Group to conduct a feasibility analysis and summary of business plan for Orland Park's multi-use sports facilities. The analysis will assist the Village in determining the viability and economic merits of renovating and expanding existing sports facilities that will better serve local teams but also result in regional events that will increase direct and indirect economic benefits.

The proposed scope of service is attached to the Committee Packet. In summary, the analysis will include:

- Market Needs Analysis
- Recommended Facility Layout
- Economic Impact Estimates
- Pro-Forma Capital Budgets and 5 Year Operations Forecast
- Financing Options
- Business Plan - including marketing, staffing, and facility programming

Also attached to the Committee Packet is the background information on Kreshmore Group, as well as David Wabick Jr. who will be the lead on this project. Kreshmore Group is located in Orland Park. Mr. Wabick has substantial experience in the sports industry, including playing professional baseball, as well as, planning and successfully executing large national sporting events.

Chairman Calandriello, Trustee Gira, Trustee Carroll, Village Manager Joseph LaMargo and Assistant Village Manager Karie Friling and Assistant Village Manager John Keating had comments. (refer to audio file)

Motion was amended. (refer to audio file)

I move to recommend to the Village Board to approve a contract with Kreshmore Group, not to exceed \$30,000, for a feasibility analysis and business plan for Orland Park's multi-sports facilities;

And

Recommend authorizing the Village Manager to execute the necessary contracts.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0046 Centennial Park Aquatic Center Bulk Chlorine Purchase for 2018, 2019 and the option of extending for 2020**

Director of Parks Gary Couch reported that staff sought out quotes for the purchase and delivery of bulk liquid chlorine for Centennial Park Aquatic Center. Pricing quotes were received from our current vendor, Mineral Masters of West Chicago, IL and Univar of Downers Grove, IL. Mineral Masters pricing for an eighteen (18) percent solution was \$1.18 per gallon with a two-year price lock. Univar pricing for a fifteen (15) percent solution (they do not offer an 18%) is \$1.10 per gallon. Univar did not offer a price lock. Staff does prefer the 18% solution in keeping the pools chemically balanced. While the product does degrade, the turnover rate in which we utilize the chlorine benefits us in maintaining required levels. Staff recommends entering into a contract with Mineral Masters of West Chicago, IL for 2018 and 2019 with the possible extension to 2020, provided pricing does not increase more than 5%.

I move to recommend to the Village Board to approve pricing from Mineral Masters for bulk Chlorine (18%) purchase and delivery at a rate not to exceed \$1.18 per gallon for the years 2018 and 2019 with the possibility of extending into 2020, provided pricing does not increase more than 5%.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0044 Centennial Park Aquatic Center Variable Frequency Drives Bid Award #18-003**

Director of Parks Gary Couch reported that an invitation to bid was issued on December 20, 2017, for Centennial Park Aquatic Center Variable Frequency Drives by the Parks & Grounds Department. The bid was opened on January 18, 2017, with five (5) companies submitting bids. Pricing was requested for the purchase and installation of five (5) VFD's. The successful low, responsive bidder was DavCom Electric, Inc. of Orland Park, IL in the amount of \$38,993.00.

Staff recommends awarding the Centennial Park Aquatic Center Variable Frequency Drives bid #18-003 to the low bidder DavCom Electric Inc., of Orland Park, IL for a total bid price of \$38,993.00.

I move to recommend to the Village Board to award bid # 18-003 Centennial Park Aquatic Center Variable Frequency Drives in an amount not to exceed \$38,993.00 to DavCom Electric Inc., of Orland Park, IL.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0066 2018 Distribution of three Recreation Department Program Guides through the Orland Park Post Office Approval**

Director of Recreation Nancy Flores reported that the Recreation Department has been distributing the Summer, Fall, and Winter/Spring Recreation Program Guides to Orland Park residents through the Orland Park Post Office for the past several years. The distribution through the post office continues to reach over 26,000 active resident addresses. The distribution cost for each season's program guide varies due to the number of pages for each publication. Staff is requesting approval to distribute the three 2018 recreation program guides through the United States Post Office for the budgeted amount of \$21,000.

Chairman Calandriello had comments. (refer to audio file)

I move to recommend to the Village Board to approve the distribution of three 2018 recreation program guides through the United States Post Office for the budgeted amount of \$21,000.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

### **2018-0065 Recreation Department Program Guide - 2018 Summer Program List Approval**

Recreation Director Nancy Flores reported that the lists of recommended programs to be offered in the Recreation Department 2018 Summer Program Guide are attached to the Committee Packet. Included in the lists are contractual costs (over \$20,000) that would need Board approval associated with the summer sessions. These costs are covered by revenue generated through registration fees, and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

Chairman Calandriello had commented. (refer to audio file)

I move to recommend to the Village Board to approve the recommended programs and payment to the contractual instructors at time of invoicing.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

### **2018-0055 Orland Park Health & Fitness Center 29 Piece Selectorized Equipment Purchase Approval**

Recreation Director Nancy Flores reported that the Orland Park Health and Fitness Center opened in the fall of 2001. The selectorized equipment in the fitness center, as well as the multi-station machine in the weight room, was purchased at this time. These pieces are sorely outdated and in need of replacement. Many of the units cannot be repaired, and must be removed from the fitness floor as they become inoperable. The manufacturer has deemed this equipment to be at the "end of life." As a result, parts are no longer available to make repairs.

Staff seeks to replace the fitness center's 32 pieces of selectorized fitness equipment with 29 units which more effectively work the intended muscle groups. Twenty-five pieces of equipment would be purchased through Life Fitness, with an additional four pieces of equipment being purchased through Direct Fitness Solutions. The replacement and upgrade of these key fitness center pieces will attract new members, as well as, better retain and serve the existing membership.

Life Fitness has provided a quote for 25 pieces totaling \$95,974.10. (See quote attached to Committee Packet.) This includes delivery, installation and a trade-in

allowance of \$4,140.00 for the 32 pieces being removed from the Fitness Center. Life Fitness is the sole source provider of Life Fitness/Hammer Strength equipment in the Chicagoland area. (See e-mail attached to Committee Packet) Direct Fitness Solutions (DFS) has provided a quote for four (4) Precor Fitness machines at a cost of \$25,766. (See quote attached to Committee Packet) DFS is authorized as the sole source provider of Precor equipment for the state of Illinois. (See letter attached to Committee Packet.)

Both Life Fitness and Direct Fitness Solutions quotes are part of National Joint Powers Alliance purchase co-op, which ensures best price discounts to both Life Fitness and Precor Products. NJPA pricing provides a 25% discount; Life Fitness provided an additional 5% discount to their quote. The DFS quote for Precor equipment is the lowest price through NJPA.

Staff is requesting approval to purchase 25 pieces of equipment through Life Fitness at a total cost of \$95,974.10 and 4 pieces of equipment through Direct Fitness Solutions for \$25,766, for a total expense of \$121,740.10.

I move to recommend to the Village Board to approve the purchase 25 pieces of selectorized fitness equipment through Life Fitness at a total cost of \$95,974.10;

And

Recommend the purchase of 4 pieces of selectorized fitness equipment through Direct Fitness Solutions for \$25,766, for a total expense of \$121,740.10.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**ADJOURNMENT: 7:03 P.M.**

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0124 Audio Recording for the February 5, 2018 Committee Meetings - Public Safety, Finance, and Parks & Recreation.**

**NO ACTION**

**/AS**

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**