

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Wednesday, October 12, 2016

6:00 PM

SPECIAL MEETING - 2017 BUDGET

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:10 PM.

Staff Present: Interim Village Manager Tim McCarthy, Assistant Village Manager Joseph La Margo, Finance Director Annmarie Mampe, Assistant Finance Director Sarah Schueler, Park's Operating Manager Gary Couch, Recreation Division Director Nancy Flores

Present: 5 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

Absent: 2 - Trustee Dodge and Trustee Carroll

SPECIAL MEETING

2016-0591 2017 Budget - Recreation, Parks, and Special Events Operating Budget

Interim Village Manager Tim McCarthy reported that tonight is the third Budget Hearing and discussion will be on Recreation, Parks, and Special Events.

Director of Finance Annmarie Mampe gave a brief overview to the Board on the sources that Fund the Recreation and Parks Fund.

The Fiscal Year 2017 Budget Hearings – Departmental Operating Expenditures booklet is an attachment in Legistar and is reference in the different exhibits to go the pages that further explain requests.

Taste of Orland & Special Events (Exhibit A)

Recreation Division Director Nancy Flores reviewed the department accomplishments with the Board along with achieving goals and objectives in 2017.

Director Flores reviewed the total Taste of Orland Departmental budget of \$192,711, the Special Events budget of \$204,935 and the Special Events discretionary request (Exhibit A)

Centennial Park Aquatic Center (CPAC) & Sportsplex (Exhibit B)

Director Flores reviewed the accomplishments, goals, and objectives in FY2017 of the Aquatic Center and the Sportsplex.

Director Flores reviewed her Personnel Requests and referred the Board to page 155 and 156 in the Departmental Operating Expenditures booklet is an attachment in Legistar.

Administration, Programs and Special Recreation (Exhibit C)

Director Flores reviewed the department accomplishments with the Board along with achieving goals and objectives in 2017 of Recreation Administration, Special Recreation.

Director Flores reviewed the Administration Expenditure details located on page 64 – 67 and Special Recreation Expenditure details page 88 – 90, in the Departmental Operating Expenditures booklet that is attachment in Legistar.

Director Flores reviewed her Personnel Requests and referred the Board to page 152 and Discretionary Requests on page 181 in the Departmental Operating Expenditures booklet that is attached in Legistar.

Parks & Grounds (Exhibit D)

Park's Operating Manager Gary Couch reviewed the Parks Department accomplishments along with achieving goals and objectives in FY17.

Also reviewed were the FY17 Parks and Grounds staffing, expenditure details, personnel and discretionary request and personnel request.

President McLaughlin requested staff to reevaluate the Dog Park. There has not been any discussion at all over the past two years. Are there improvements needed to boost membership or is it no longer needed.

Trustee Gira stated that membership has decline, she believes due to the outbreak of the dog flu. It has been discussed to have a promotion this coming spring.

Trustee Ruzich stated that the dog park gets very muddy which is a huge turnoff for owners.

Orland Park Health and Fitness Center (OPHFC) – Exhibit E

Assistant Village Manager Joseph La Margo reported that unless any of the Board had an objection the new name for this facility will be Orland Park Health and Fitness Center (OPHFC) staff would like to begin the rebranding of the facility.

Assistant Village Manager La Margo reviewed the FY2016 accomplishments and reviewed the FY2017 achieving goals and objectives. An open house at the center Oct. 5 led to 49 new members. Goals for fiscal year 2017 include increasing overall utilization to 266,000 annual visits and memberships to 3,859. Another goal will be the redesign and rebranding of the health center's website and marketing materials.

Assistant Village Manager La Margo reviewed the replacement of the locker doors.

Interim Village Manager McCarthy explained that replacing the locker room doors, from the pool to the locker rooms, is the first step in getting that place under control, environmentally. The doors are propped open constantly, because some senior citizens use wheelchairs and walkers. The Dectron, which is the indoor pool dehumidifier, is working overtime to dehumidify the locker rooms when it has its own HVAC. It also causes deterioration in the locker rooms, due to the humidity and the chlorine.

President McLaughlin stated that as much as the Village wants to make this facility successful and generate as much revenue as possible, the Village does not want to compete with local businesses that want to be successful in the community too.

Staff explained the different enrollment fees. One example is a punch pass for Sportsplex members only that would be available for an additional \$60.00 above their membership fee. This pass would allow those members ten visits to the indoor pool at the fitness center.

Finance Director Mampe reviewed the FY2017 revenue forecast, expenditures details and discretionary requests.

The next Budget Hearing is scheduled for Wednesday, October 19, 2016 and Police, Development Services, Civic Center and Open Lands operating budgets will be presented.

CALL THE ROLL

Trustee Calandriello left the Budget Meeting at 7:00 PM.

Present: 4 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

Absent: 3 - Trustee Dodge, Trustee Calandriello and Trustee Carroll

2016-0591 2017 Budget - Administration, Clerks, Finance, MIS, Officials, and Public Works (including Building Maintenance) Operating Budget

Meeting continued:

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This was for discussion only, NO ACTION was required.

ADJOURNMENT - 8:05 PM

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 4 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 3 - Trustee Dodge, Trustee Calandriello, and Trustee Carroll

/nm

APPROVED: November 7, 2016

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk