

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:** 2025-0083

**Contract #:** 20250123

**Start date:** 4/1/2025

**End date:** 9/30/2025

**Amount:** \$ 25,200.00

**Contingency Amount:** \$ 0.00

**Department:** Public Works

**Total Contract Amount:** \$ 25,200.00

**Contract Type:** Goods Purchase

**Contractors Name:** MacCarb, Inc

**Status of Ownership:** N/A

**Status of Sub:** N/A

**Certification:** Attached

Self-Certifying

Did not disclose

**Contract Description:** CPAC Pool Chemicals 2025 - ITB 25-002





**AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK AND  
MacCARB, Inc.  
RELATIVE TO THE VILLAGE'S PURCHASE OF CPAC Pool Chemicals - Liquid CO2**

THIS AGREEMENT (hereinafter, the "Agreement" or the "Contract") is made February 3, 2025, by and between the Village of Orland Park (hereinafter referred to as "Village") and MacCARB, Inc. (hereinafter referred to as "Vendor") to furnish all goods, materials, supplies, tools, and equipment as set forth herein.

WITNESSETH:

In consideration of the mutual promises and covenants set forth herein, the Parties agree as follows:

1. **Goods to be Purchased:** The Vendor agrees to and shall provide all of the Goods identified:
  - on Vendor's Quote or Proposal Number dated January 9, 2025 ("Quote"); or
  - on Village's ITB 20-002 dated January 21, 2025;which is/are attached hereto and made a part of this Agreement as Exhibit A. The terms, conditions and specifications set forth in Village's Purchase Order and any other Village document shall supersede, govern, and prevail over any inconsistent terms, conditions, and/or specifications on any other documents submitted by the Vendor. Any provisions in the Vendor's Quote or Proposal or other submittals which are in conflict with or inconsistent with any of the same provisions in the Village's Purchase Order shall be void to the extent of such conflict or inconsistency and the terms of the Village's Purchase Order shall control.
2. **Not to Exceed Payment:** The Village agrees to pay the Vendor as compensation for Vendor's supply and delivery of the Goods as set forth on the Quote (Proposal) or Purchase Order a total amount of not to exceed \$25,200.00 ("Contract Amount").
3. **Compensation:**
  - A. The Village agrees to pay the Vendor for the Goods in the following manner:
    - Payment of Invoice after Delivery:** Vendor agrees to and shall submit an invoice which shall be paid by the Village after the delivery in good condition and approval of the Goods; or
    - Progress Payments:**
      - A. 50% of the base Contract Amount upon execution of this Agreement; and
      - B. 50% of the base Contract Amount upon delivery of all of the Goods to the Village in good condition.
    - Prepayment of Village Order:** The Village agrees to prepay the Vendor for the Goods and related shipping, delivery, and/or set-up; or
  - B. **Payment:** Notwithstanding any provision of the Illinois Local Government Prompt Payment Act (50 ILCS 505/1, et seq.) (the "Act") to the contrary, the Parties agree that any bill approved for payment by the Corporate Authorities shall be paid within sixty (60) days after the date of approval. If payment is not made within such sixty (60) day period, an interest penalty of 1% of any amount approved and unpaid shall be added for each full thirty (30) day period, without proration, after the expiration of the aforementioned sixty (60) day payment period, until final payment is made. No other provision of the Act shall apply to this contract.

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4. Contract Documents: The term “Contract Documents” means and includes, but is not limited to, this Agreement and the following, which are each attached hereto and thereby made a part hereof:  
 Scope of Order as set forth in the Vendor’s Quote or Proposal Number \_\_\_\_\_ dated January 9, 2025 (Exhibit A)  
 Village of Orland Park Purchase Order No. ITB 20-002 (Exhibit A)
5. Time is of the Essence; Delivery Date: Time is of the essence of this Contract. The Goods shall be delivered to the Village as set forth on:  
 The Vendor’s Quote (Proposal), multiple deliveries throughout the pool season starting April 1, 2025 - September 30, 2025.  
 The Village of Orland Park Purchase Order No. ITB 20-002.  
(hereinafter the “Delivery Date”), barring only Acts of God, due to which the Delivery Date may be modified only if approved in writing by the Village. The Goods shall be delivered FOB to the Village, 14700 South Ravinia Avenue, Orland Park, Illinois 60462 or to any other address provided by the Village.
6. Title and Risk of Loss: Title to, and the risk of loss, injury or destruction from any casualty to the Goods, regardless of cause, will be the responsibility of the Vendor until the Goods have been received, inspected and accepted by the Village. The risk of loss from any casualty to the Goods, regardless of cause, will be the responsibility of the Vendor until the Goods have been received and accepted by the Village.
7. Control and Inspection of Goods: Unless otherwise specified in the Contract Documents, inspection, acceptance or rejection of Goods shall be made after delivery. Final inspection, acceptance or rejection of the Goods shall not impose liability on the Village for Goods or services not in accordance with the Contract Documents as determined solely by the Village. Payment shall not be due on rejected Goods until and unless fully corrected and/or replaced as determined by the Village. All Goods delivered and, if applicable, installed by the Vendor shall be in conformance with the Contract Documents as determined solely by the Village and, notwithstanding any conflict with the Contract Documents, the provisions of this Agreement shall take precedence unless the Vendor and an authorized agent of the Village otherwise agree in writing. Unless otherwise specifically stated in the Contract Documents, the Vendor shall provide new commodities, fresh stock, and/or the latest design or package, as applicable. Vendor also warrants and represents that the Goods are and shall remain free from any and all liens, restrictions, encumbrances, claims of infringement, or other third party claims, and that no hazardous materials, including, but not limited to, asbestos or any other toxic or hazardous substances set forth in 29 CFR 1910 Subpart Z—Toxic and Hazardous Substances, are utilized or contained in any of the Goods purchased hereunder. All delivery arrangements shall be made in advance with the Village’s designee. Notwithstanding anything to the contrary in any of the Contract Documents, risk of loss, damage, or destruction to the Goods shall only pass to the Village only upon delivery of the Goods in good condition to the Village.
8. Deficiencies: The Village may, if the Vendor does not correct deficiencies in the Goods with reasonable promptness after receiving a written notice from the Village, deduct the reasonable cost of the correction or cure from the amounts owed to the Vendor or require the Vendor to retrieve the Goods at its sole expense and deduct the full amount of the returned Goods from the Agreement Sum. The rights and remedies of the Village stated in this provision shall be in addition to and not in limitation of, any other rights that the Village may have under other provisions of this Agreement or at law or in equity.
9. Taxes: The VILLAGE is a public body and is exempt from excise, sales and use taxes. Vendor warrants that all material costs and scheduled values have been calculated so as to give the Village its tax exempt status.

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10. **Termination:** This Agreement may be terminated by the Village for cause or convenience upon written notice to Vendor and in the case of Goods manufactured or modified to the Village's specifications, only upon payment of the costs incurred, as approved by the Village, up to the date of termination.
11. **Venue and Choice of Law:** The Vendor and the Village agree that the venue for any and all disputes shall solely be in Cook County, Illinois, in which the Village's Village Hall is located. This Agreement and all other Contract Documents shall be construed and interpreted in accordance with the laws of the State of Illinois.
12. **Nonassignability:** The Vendor shall not assign this Agreement, or any part thereof, to any other person, firm, or corporation without the prior written consent of the Village, and in no case shall such consent relieve the Vendor or its surety from the obligations herein entered into by the same or change the terms of this Contract.
13. **Notices and Communications:** Where notice is required by the Agreement it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

**To the Village:**

Name: Mike Mazza  
 Village of Orland Park  
 14700 South Ravinia Avenue  
 Orland Park, Illinois 60462  
 Telephone: 708-403-6108  
 Facsimile: \_\_\_\_\_  
 Email: mmazza@orlandpark.org

**To the Contractor:**

Name: Orland McCarthy  
 MacCARB, Inc.  
 2430 Millennium Dr  
 Elgin, IL, 60124  
 Telephone: (877) 427-2499  
 Facsimile: \_\_\_\_\_  
 e-mail: omccarthy@maccarb.net

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

14. **Warranty and Guarantee:** In addition to any manufacturer's warranty(ies) on the Goods to be supplied pursuant to the Contract Documents, the Vendor shall warrant and guarantee the Goods for the greater of (i) a period of two (2) years from the date of delivery thereof to the Village or (ii) Vendor's standard warranty for such Goods (the "Warranty Period"). The Vendor warrants and guarantees that for the Warranty Period the Goods shall be free from all defects and deficiencies, and/or because they do not comply with the Contract Documents, all as shall be determined solely by the Village, and the Vendor shall promptly replace any and all such Goods which have been determined by the Village to be defective, deficient, and/or not in compliance with the Contract Documents. The cost of repair or replacement shall include all reasonable packaging and shipping costs to Vendor as well as re-delivery to the Village. In the event that the Vendor should fail to make such replacement(s) as the Village has determined to be necessary to remedy such defects, deficiencies, and/or non-compliance with the Contract Documents, the Village may do so, and the Vendor shall be liable for all damages as provided by law, including but not limited to any costs incurred by the Village for any such replacements.
15. **Commercial General Liability Insurance:** Prior to supplying and/or delivering the goods which are the subject of this Agreement, the Vendor shall be required to provide to the Village evidence of \$1,000,000

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combined single limit per occurrence for bodily injury, property damage, and products/completed operations coverage. The general aggregate amount of such coverage shall be a minimum of \$2,000,000. Such coverage shall name the Village of Orland Park, its officials, officers, employees, and agents as additional insureds on a primary and non-contributory basis and provide the Village with a Certificate of Insurance and required additional insured endorsements evidencing such coverage.

Cyber Liability Coverage: for losses arising out of the Vendors work or work product resulting from a network/data breach, malware infection, cyber extortion, ransomware, exposure of confidential, personally identifiable and financial information, intellectual property and other related breaches. This coverage will apply to but not limited to damages for notification cost, credit monitoring expenses, public relations expenses, computer system/software damage and related financial losses.

16. Supersede: The terms, conditions and specifications set forth in this Agreement shall supersede, govern, and prevail over any inconsistent terms, conditions, and/or specifications on any other Contract Documents.
17. Severability: In the event any section, subsection, paragraph, sentence, clause, phrase or provision of this instrument or part thereof shall be deemed unlawful, invalid, unenforceable or ineffective by any court of competent jurisdiction, such decision shall not affect the validity, enforceability or effectiveness of the remaining portions of this instrument.
18. Facsimile or PDF Signatures: Facsimile or digital signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Contract, and this Contract shall be deemed delivered as if containing original signatures if such delivery is made by emailing a PDF of a scanned copy of the original, hand-signed document, and/or by use of an established electronic security procedure mutually agreed upon in writing by the Parties.
19. Counterparts: This Agreement may be executed in one or more counterparts, which counterparts when affixed together, shall constitute one and the same original document.
20. Independent Contractor/No Third Party Beneficiaries: Vendor shall be an independent contractor pursuant to this Agreement. Nothing herein shall be construed as creating any agency, partnership, joint venture or other joint enterprise, employment or fiduciary relationship between the parties. Neither Party, by virtue of this Agreement, will have any right, power or authority to act or create an obligation, express or implied, on behalf of the other Party. The parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the parties hereto.
21. Intellectual Property: Vendor hereby grants to Village a paid-up, non-exclusive, unrestricted license under any and all copyrights for any work of authorship fixed in any tangible medium of expression (including without limitation all drawings, prints, manuals and specifications) furnished hereunder. In the event Village engages Vendor to produce materials which would be considered "Intellectual Property" (including, but not limited to, software programs, scripts, sales/training programs, video photography, photography, advertisements, films, tapes, discs, manuscripts), it is understood and agreed by Vendor that Village will be the sole owner of all intellectual property rights (including without limitation all copyrights) associated with such Intellectual Property. All Intellectual Property shall be considered "works made for hire" to be owned by Village pursuant to 17 U.S.C. §201.
22. Freedom of Information Act Compliance: The Illinois Freedom of Information Act (FOIA) applies to public records in the possession of a party with whom the Village has an Agreement. The Village of Orland Park

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will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information. Vendor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. Vendor agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this agreement.

23. Compliance with Laws: Vendor shall comply with all local, state and federal statutes, ordinances, codes, rules, regulations and all case law pertaining to the provision of the goods to a public body, including but not limited to all of the applicable provisions of the Illinois Human Rights Act (775 ILCS 5/1-01 *et seq.*) Vendor shall not engage in any prohibited form of discrimination in employment as defined in the Illinois Human Rights Act but shall maintain and require that any suppliers maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. Vendors shall comply with all requirements of the Act including maintaining a sexual harassment policy and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. Vendors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under the Contract.
24. Entire Agreement: This Agreement (including but not limited to the Addendum to Contract and the other Contract Documents and all Exhibits attached hereto which by reference are made a part of this Agreement), are the final expression of, and contain the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the party charged or by its agent duly authorized in writing or as otherwise expressly permitted herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officer in quadruplicate counterparts, each of which shall be considered as an original

MacCARB, Inc.

VILLAGE OF ORLAND PARK

By: E-SIGNED by Orland McCarthy  
on 2025-02-28 15:05:24 GMT

By: E-SIGNED by Jim Culotta  
on 2025-03-07 16:08:00 GMT

Name: Orland McCarthy

Name: Jim Culotta

Its Director

& Authorized Agent

Title: Interim Village Manager

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EXHIBIT A  
[ATTACH]

Vendor's Quote or Proposal Number \_\_\_\_\_ dated January 9, 2025 or  
Village's Purchase Order No. ITB 20-002 dated January 21, 2025

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# EXHIBIT A

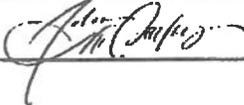
**BIDDER SUMMARY SHEET**  
**ITB #25-002**  
**CPAC Pool Chemicals - 2025**

Business Name: MacCARB, Inc.  
Street Address: 275 Sola Drive  
City, State, Zip: Gilberts, IL 60136  
Contact Name: Orland McCarthy  
Title: Director  
Phone: 877-427-2499 ext:7001 Fax: \_\_\_\_\_  
E-Mail address: omccarthy@maccarb.net

**Price Proposal**

**SEE ATTACHED UNIT PRICE SHEET**

**AUTHORIZATION & SIGNATURE**

Name of Authorized Signee: Adam McCarthy  
Signature of Authorized Signee:   
Title: President Date: 01/09/2025



**REFERENCES**

Provide three (3) references for which your organization has performed similar work.

Bidder's Name: MacCARB, Inc.

*(Enter Name of Business Organization)*

- |                 |   |
|-----------------|---|
| 1. ORGANIZATION | <u>Elk Grove High School</u>                      |
| ADDRESS         | <u>500 W. Elk Grove Blvd. / EGV, IL 6007</u>      |
| PHONE NUMBER    | <u>847-718-4485</u>                               |
| CONTACT PERSON  | <u>Paul Valenzian</u>                             |
| YEAR OF PROJECT | <u>5 years</u>                                    |
| 2. ORGANIZATION | <u>City of West Chicago Water Plant</u>           |
| ADDRESS         | <u>475 Main St/ West Chicago, IL 60185</u>        |
| PHONE NUMBER    | <u>630-293-2255</u>                               |
| CONTACT PERSON  | <u>Eddie Ramos</u>                                |
| YEAR OF PROJECT | <u>2 years</u>                                    |
| 3. ORGANIZATION | <u>Buffalo Grove High School</u>                  |
| ADDRESS         | <u>1100 W. Dundee Rd, Buffalo Grove, IL 60089</u> |
| PHONE NUMBER    | <u>847-718-7766</u>                               |
| CONTACT PERSON  | <u>Deric Whiting</u>                              |
| YEAR OF PROJECT | <u>5 years</u>                                    |



**ORLAND PARK**

**Unit Price Sheet**

**ITB #25-002**

**CPAC Pool Chemicals - 2025**

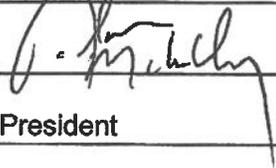
**Shipping, handling and delivery shall be included as a part of all proposed unit prices.**

**Provide Unit Pricing for 2025 only.**

ITEM	DESCRIPTION	UNIT	2025
			UNIT PRICE
A	BULK: Sodium Hypochlorite (18%)	Gallon	
B	4x1Case: Sodium Hypochlorite (12.5 -15%)	Case	
C	Hydrochloric Acid 20BE 35% Non-Fuming	Gallon	
D	Liquid CO2	Pounds	0.35 per lb.

Proposer: Adam McCarthy

Firm Name: MacCarb inc

Signed: 

Title: President

Dated: 1/10/2025

 **ORLAND PARK**  
**CERTIFICATE OF COMPLIANCE**

*Bidders shall complete this Certificate of Compliance. Failure to comply with all submission requirements may result in a determination that the Bidder is not responsible.*

The undersigned Adam McCarthy  
*(Enter Name of Person Making Certification)*

as President  
*(Enter Title of Person Making Certification)*

and on behalf of MacCARB, Inc.  
*(Enter Name of Business Organization)*

certifies that Bidder is:

1) **A BUSINESS ORGANIZATION:** Yes [ ] No [ ]

Federal Employer I.D. #: 32-0070136  
*(or Social Security # if a sole proprietor or individual)*

The form of business organization of the Bidder is *(check one)*:

- Sole Proprietor
- Independent Contractor *(Individual)*
- Partnership
- LLC
- Corporation Illinois 03/05/2003  
*(State of Incorporation) (Date of Incorporation)*

2) **STATUS OF OWNERSHIP**

Illinois Public Act 102-0265, approved August 2021, requires the Village of Orland Park to collect "Status of Ownership" information. This information is collected for reporting purposes only. Please check the following that applies to the ownership of your business and include any certifications for the categories checked with the proposal. Business ownership categories are as defined in the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, 30 ILCS 575/0.01 *et seq.*

- Minority-Owned [ ]      Small Business [ ] *(SBA standards)*
- Women-Owned [ ]      Prefer not to disclose [ ]
- Veteran-Owned [ ]      Not Applicable [ ]
- Disabled-Owned [ ]

How are you certifying?    Certificates Attached [ ]    Self-Certifying

**STATUS OF OWNERSHIP FOR SUBCONTRACTORS**

This information is collected for reporting purposes only. Please check the following that applies to the ownership of subcontractors.

Minority-Owned [ ]  
Women-Owned [ ]  
Veteran-Owned [ ]  
Disabled-Owned [ ]

Small Business [ ] (SBA standards)  
Prefer not to disclose [ ]  
Not Applicable [ ]

3) **AUTHORIZED TO DO BUSINESS IN ILLINOIS:** Yes  No [ ]

The Bidder is authorized to do business in the State of Illinois.

4) **ELIGIBLE TO ENTER INTO PUBLIC CONTRACTS:** Yes  No [ ]

The Bidder is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United States.

5) **SEXUAL HARASSMENT POLICY COMPLIANT:** Yes  No [ ]

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information:

(I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

6) **EQUAL EMPLOYMENT OPPORTUNITY COMPLIANT:** Yes  No [ ]

During the performance of this Project, Bidder agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

The Bidder shall:

(I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or

the past three (3) years:

~~Certified Payroll. The Illinois Prevailing Wage Act requires any contractor and each subcontractor who participates in public works to file with the Illinois Department of Labor (IDOL) certified payroll for those calendar months during which work on a public works project has occurred. The Act requires certified payroll to be filed with IDOL no later than the 15th day of each calendar month for the immediately preceding month through the Illinois Prevailing Wage Portal—an electronic database IDOL has established for collecting and retaining certified payroll. The Portal may be accessed using this link: <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/certifiedtranscriptofpayroll.aspx>. The Village reserves the right to withhold payment due to Contractor until Contractor and its subcontractors display compliance with this provision of the Act.~~

~~8) **PARTICIPATION IN APPRENTICESHIP AND TRAINING PROGRAM:** Yes [ ] No [ ]~~

~~Bidder participates in apprenticeship and training programs applicable to the work to be performed on the project, which are approved by and registered with the United States Department of Labor's Office of Apprenticeship.~~

~~Name of A&T Program: \_\_\_\_\_~~

~~Brief Description of Program: \_\_\_\_\_~~

9) **TAX COMPLIANT:** Yes  No [ ]

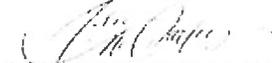
Bidder is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is not: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

**AUTHORIZATION & SIGNATURE:**

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Bidder set forth on the Bidder Summary Sheet, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the bid is genuine and not collusive, and information provided in or with this Certificate are true and accurate.

The undersigned, having become familiar with the Project specified in this bid, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

**ACKNOWLEDGED AND AGREED TO:**



\_\_\_\_\_  
Signature of Authorized Officer

Adam McCarthy

\_\_\_\_\_  
Name of Authorized Officer





# ORLAND PARK

## INSURANCE REQUIREMENTS

Please sign and provide a policy Specimen Certificate of Insurance showing current coverages.

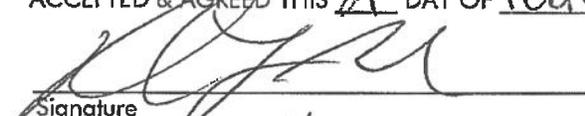
If awarded the contract, all Required Policy Endorsements noted in the left column in **red bold** type **MUST** be provided.

Standard Insurance Requirements	Please provide the following coverage if box is checked.
<p><b><u>WORKERS' COMPENSATION &amp; EMPLOYER LIABILITY</u></b>            Full Statutory Limits - Employers Liability            \$500,000 – Each Accident            \$500,000 – Each Employee            \$500,000 – Policy Limit  <b>Waiver of Subrogation in favor of the Village of Orland Park</b></p> <p><b><u>AUTOMOBILE LIABILITY</u></b> (ISO Form CA 0001)            \$1,000,000 – Combined Single Limit Per Occurrence            Bodily Injury &amp; Property Damage. Applicable for All Company Vehicles.</p> <p><b><u>GENERAL LIABILITY</u></b> (Occurrence basis) (ISO Form CG 0001)            \$1,000,000 – Combined Single Limit Per Occurrence            Bodily Injury &amp; Property Damage            \$2,000,000 – General Aggregate Limit            \$1,000,000 – Personal &amp; Advertising Injury            \$2,000,000 – Products/Completed Operations Aggregate</p> <p><b><u>ADDITIONAL INSURED ENDORSEMENTS:</u></b>  <i>(Not applicable for Goods Only Purchases)</i></p> <ul style="list-style-type: none"> <li>• <b>ISO CG 20 10 or CG 20 26 (or Equivalent)</b> Commercial General Liability Coverage</li> <li>• <b>CG 20 01 Primary &amp; Non-Contributory (or Equivalent)</b> The Village must be named as the Primary Non-Contributory which makes the Village a priority and collects off the policy prior to any other claimants.</li> <li>• <b>Blanket General Liability Waiver of Subrogation - Village of Orland Park</b> A provision that prohibits an insurer from pursuing a third party to recover damages for covered losses.</li> </ul>	<p><b><u>LIABILITY UMBRELLA</u></b> (Follow Form Policy)  <input type="checkbox"/> \$1,000,000 – Each Occurrence            \$1,000,000 – Aggregate  <input type="checkbox"/> \$2,000,000 – Each Occurrence            \$2,000,000 – Aggregate  <input type="checkbox"/> Other: _____  <b>EXCESS MUST COVER:</b> General Liability, Automobile Liability, Employers' Liability</p> <p><b><u>PROFESSIONAL LIABILITY</u></b>  <input type="checkbox"/> \$1,000,000 Limit – Claims Made Form, Indicate Retroactive Date  <input type="checkbox"/> \$2,000,000 Limit – Claims Made Form, Indicate Retroactive Date  <input type="checkbox"/> Other: _____            Deductible not-to-exceed \$50,000 without prior written approval</p> <p><input type="checkbox"/> <b><u>BUILDERS RISK</u></b>            Completed Property Full Replacement Cost Limits – Structures under construction</p> <p><input type="checkbox"/> <b><u>ENVIRONMENTAL IMPAIRMENT/POLLUTION LIABILITY</u></b>            \$1,000,000 Limit for bodily injury, property damage and remediation costs resulting from a pollution incident at, on or mitigating beyond the job site</p> <p><input type="checkbox"/> <b><u>CYBER LIABILITY</u></b>            \$1,000,000 Limit per Data Breach for liability, notification, response, credit monitoring service costs, and software/property damage</p> <p><input type="checkbox"/> <b><u>CG 20 37 ADDITIONAL INSURED</u></b> – Completed Operations (Provide only if box is checked)</p>

Any insurance policies providing the coverages required of the Consultant, excluding Professional Liability, shall be specifically endorsed to identify "The Village of Orland Park, and their respective officers, trustees, directors, officials, employees, volunteers and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." The required additional Insured coverage shall be provided on the Insurance Service Office (ISO) CG 20 10 or CG 20 26 endorsements or an endorsement at least as broad as the above noted endorsements as determined by the Village of Orland Park. Any Village of Orland Park insurance coverage shall be deemed to be on an excess or contingent basis as confirmed by the required (ISO) CG 20 01 Additional Insured Primary & Non- Contributory Endorsement. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regard to General Liability and Workers' Compensation coverage. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A-, VII rating according to Best's Key Rating Guide. Each insurance policy required shall have the Village of Orland Park expressly endorsed onto the policy as a Cancellation Notice Recipient. Should any of the policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsements shall not be a waiver of the contractor's obligation to provide all the above insurance.

Consultant agrees that prior to any commencement of work to furnish evidence of Insurance coverage providing for at minimum the coverages, endorsements and limits described above directly to the Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the contractor.

ACCEPTED & AGREED THIS 21 DAY OF February, 2025

  
Signature  
David L. McCarthy, VP  
Printed Name & Title

Authorized to execute agreements for:  
MalCARB, Inc.  
Name of Company



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Shayla Hallam	
Porter-Hay Insurance Agency, Inc.		<b>PHONE (A/C, No, Ext):</b> (309) 932-2134	<b>FAX (A/C, No):</b> (309) 932-2138
P. O. Box 118		<b>E-MAIL ADDRESS:</b> shallam@porterhayins.com	
314 Main Street		<b>INSURER(S) AFFORDING COVERAGE</b>	
Galva IL 61434		<b>INSURER A:</b> Indemnity	<b>NAIC #</b> 43575
<b>INSURED</b>		<b>INSURER B:</b> ACE American	22667
MacCarb, Inc.		<b>INSURER C:</b> Axis Surplus Insurance Company	26620
275 Sola Dr		<b>INSURER D:</b> Illinois Union Insurance	27980
Gilberts IL 60136		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: CL24101015645

REVISION NUMBER:

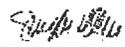
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y Y	D37719997	10/12/2024	10/12/2025	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000 \$
B	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY		H08518531	10/12/2024	10/12/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB		P-100-001284308-02	10/12/2024	10/12/2025	EACH OCCURRENCE \$ 3,000,000
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 3,000,000 \$ PER STATUTE OTH-ER
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	G27301356	10/12/2024	10/12/2025	E.L. EACH ACCIDENT \$
	Fumes Liability					E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ General Aggregate \$250,000 Each Occurrence \$250,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The Village of Orland Park, and their respective officers, trustees, directors, officials, employees, volunteers and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured. A Waiver of Subrogation is in favor of Village of Orland Park.

Excess Layer \$2 million USXSL0066024- Upland NAIC 16988  
 Excess Layer \$5 million SEO-126558- Crum & Foster NAIC 31348

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Village of Orland Park 14700 S Ravinia Ave  Orland Park IL 60462	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 

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AGENCY CUSTOMER ID: 00006976

LOC #: \_\_\_\_\_



# ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_ of \_\_\_\_

AGENCY Porter-Hay Insurance Agency, Inc.		NAMED INSURED MacCarb, Inc.	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25      FORM TITLE: Certificate of Liability Insurance

Total Excess \$10 million

## ADDITIONAL COVERAGES

Ref #	Description Underinsured motorist combined single limit	Coverage Code UNCSL	Form No.	Edition Date
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description CARGO COVERAGE	Coverage Code HAC-1	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Blanket Additional Insured w/ contract	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Uninsured motorist combined single limit	Coverage Code UMCSL	Form No.	Edition Date
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				

AGENCY CUSTOMER ID: 00006976

LOC #: \_\_\_\_\_



### ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_\_ of \_\_\_\_\_

AGENCY Porter-Hay Insurance Agency, Inc.		NAMED INSURED MacCarb, Inc.	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability Insurance: Notes

Excess Layer \$2 million USXSL0066023- Upland NAIC 16988  
Excess Layer \$5 million SEO-126558- Crum & Foster NAIC 31348  
Total Excess \$10 million



Contractual Risk Transfer Evaluation Summary

Date 2/7/25

Vendor/Contractor Name: MacCarb, Inc.
Contract/Project Name/ #: CPAC - Liquid CO2 Chemical Purchase
Contract Type: Contractor Prof. Svcs Goods Only MSA
MSA Title
Type of Work: Goods Only
Contract/Project Summary: Liquid CO2 Chemical Goods Only Purchase
Policy Expiration Date: 10/12/25

Required Coverages/Limits - Per Contract:

Compliant:

Table with 7 columns: Coverage Name, Limit 1, Limit 2, Other, Yes, No, NA. Rows include General Liability, Umbrella Liability, Auto Liability, Workers' Comp./Employer Liability, Prof. Liability, Env. Liability, Exc./Umb. Prof., Excess/Umb. GL, Cyber Liability, Builders Risk, and Other (Fumes Liability).

Required Endorsements:

Table with 4 columns: Endorsement Name, Yes, No, NA. Rows include ISO Additional Insured Endorsement (CG 20 10 or CG 20 26), ISO Additional Insured - Completed Operations (CG 20 37), Broad Form Manuscript Add'l. Insd. Endorsement Reviewed/Acceptable Alternate Accepted Form, Primary Additional Insured Coverage Provided - ISO CG 20 01 or Acceptable Alternate Accepted Form, Waiver of Subrogation - General Liability, and Waiver of Subrogation - Workers' Compensation.

Additional Coverages/Revisions Approved:

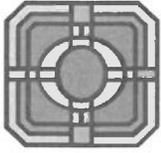
Orland Park Hold Harmless/Indemnity Agreement Accepted: Yes No

Notes / Additional Comments:

Goods Only Chemical Purchase

Contractual Risk Transfer: Acceptable Not Acceptable





# VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
www.orlandpark.org

## Master

**File Number: 2025-0083**

**File ID:** 2025-0083

**Type:** MOTION

**Status:** PASSED

**Version:** 0

**Reference:**

**Controlling Body:** Board of Trustees

**File Created Date :** 01/20/2025

**Agenda Entry:** ITB 25-002 - CPAC Pool Chemicals 2025 - Contract Award

**Final Action:** 02/03/2025

**Title:** ITB 25-002 - CPAC Pool Chemicals 2025 - Contract Award

### Notes:

### Sponsors:

**Res/Ord Date:**

**Attachments:** 2025 CPAC Pool Chemicals Summary, ITB 25-002 - Audit Report, ITB 25-002 - Bid Compliance Summary, Bid - MacCarb, Bid - Mineral Masters

**Res/Ord Number:**

**Drafter:**

**Hearing Date:**

**Department Contact:**

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	01/20/2025	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	02/03/2025	APPROVED				Pass

### Text of Legislative File 2025-0083

..Title  
ITB 25-002 - CPAC Pool Chemicals 2025 - Contract Award

### History

On January 6, 2025, the Village issued Invitation to Bid (ITB) 25-002 "CPAC Pool Chemical - 2025," requesting bulk unit pricing for the purchase and delivery of pool chemicals for the 2025 pool season. On average, Public Works uses sixteen thousand (16,000) gallons of BULK: Sodium Hypochlorite (18%), five hundred (500) gallons of Hydrochloric Acid 20BE 35% Non-Fuming, and seventy-two thousand (72,000) pounds of Liquid CO2 over the course of a single pool season. All three (3) of these chemicals are critical to safely operating an aquatic facility.

During the two (2) weeks that the solicitation was open for review, twenty (20) firms

downloaded either partial or complete bid packages. ITB 25-002 was opened on January 21, 2025, at which point two (2) firms submitted bids. All qualifying bid packages and an audit of the bid submittals are attached for reference. A summary of the bid prices is provided below and on the attached "ITB 25-002 Bid Summary Sheet".

**ITB 25-002 Bid Summary**

**BULK: Sodium Hypochlorite (18%)**

Mineral Masters Corp.: \$4.50/gallon

**Hydrochloric Acid 20BE 35% Non-Fuming**

Mineral Masters Corp.: \$3.75/gallon

**Liquid CO2**

MacCarb Inc.: \$0.35/pound

As in previous years, a low number of bids were received for the annual CPAC Pool Chemical ITB. Due to market volatility, previous bids for multi-year contracts for the requested chemicals have proven unsuccessful. For comparison purposes, the prices submitted by MacCarb Inc. for Liquid CO2 have increased minimally from \$0.30/pound in 2022 to \$0.35/pound in 2025. However, the prices of Sodium Hypochlorite and Hydrochloric Acid continue to increase. For example, BULK: Sodium Hypochlorite (18%) has increased from \$2.10/gallon in 2022, \$3.00/gallon in 2023, \$3.25/gallon in 2024 to \$4.50/gallon in 2025. Additionally, Hydrochloric Acid 20BE 35% (Non-Fuming) has increased from \$2.03/gallon in 2022, \$3.00/gallon in 2023, \$3.05/gallon in 2024 to \$3.75/gallon in 2025.

As such, the Public Works Department is requesting approval of the bids from Mineral Masters for BULK: Sodium Hypochlorite (18%) at \$4.50/gallon and Hydrochloric Acid 20BE 35% Non-Fuming at \$3.75/gallon, and the bid from MacCarb Inc. for Liquid CO2 at \$0.35/pound for 2025.

**Financial Impact**

Funds in the amount of \$90,000 were budgeted in FY25 for Pool Chemicals in GL account 2008010-462500. As the estimated total cost for pool chemicals for 2025 is \$99,075.00, funds from 2008010-433150 Pool Maintenance Supplies will be used to cover the difference between budget and actual costs.

**Recommended Action/Motion**

I move to approve and authorize the execution of a Contractor Agreement between the Village of Orland Park and MacCarb Inc. of Gilberts, IL as the lowest qualified bid for ITB 25-002 CPAC Pool Chemicals for Liquid CO2 at \$0.35/pound for a total not-to-exceed contract price for 2025 of \$25,200.00;

AND

Move to approve and authorize the execution of a Contractor Agreement between the

Village of Orland Park and Mineral Masters Corp. of West Chicago, IL as the lowest qualified bid for ITB 25-002 CPAC Pool Chemicals for BULK: Sodium Hypochlorite (18%) at \$4.50/gallon and Hydrochloric Acid 20BE 35% Non-Fuming at \$3.75/gallon for total not-to-exceed contract price for 2025 of \$73,875.00;

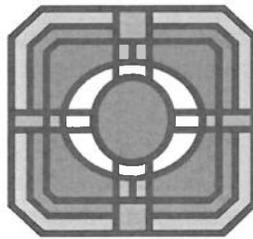
AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.



# VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, February 3, 2025

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau*

*Village Clerk Brian L. Gaspardo*

*Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,  
Sean Kampas, Brian Riordan and Joni Radaszewski*

**2025-0083 ITB 25-002 - CPAC Pool Chemicals 2025 - Contract Award**

I move to approve and authorize the execution of a Contractor Agreement between the Village of Orland Park and MacCarb Inc. of Gilberts, IL as the lowest qualified bid for ITB 25-002 CPAC Pool Chemicals for Liquid CO2 at \$0.35/pound for a total not-to-exceed contract price for 2025 of \$25,200.00;

AND

Move to approve and authorize the execution of a Contractor Agreement between the Village of Orland Park and Mineral Masters Corp. of West Chicago, IL as the lowest qualified bid for ITB 25-002 CPAC Pool Chemicals for BULK: Sodium Hypochlorite (18%) at \$4.50/gallon and Hydrochloric Acid 20BE 35% Non-Fuming at \$3.75/gallon for total not-to-exceed contract price for 2025 of \$73,875.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

**This matter was APPROVED on the Consent Agenda.**

Respectfully Submitted,

/s/ Brian L. Gaspardo

---

**Brian L. Gaspardo, Village Clerk**

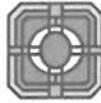
**MAYOR**

Keith Pekau

**VILLAGE CLERK**

Brian L. Gaspardo

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
(708)403-6100  
orlandpark.org



**ORLAND  
PARK**

**VILLAGE HALL**

**TRUSTEES**

William R. Healy  
Cynthia Nelson Katsenes  
Michael R. Milani  
Sean Kampas  
Brian J. Riordan  
Joni J. Radaszewski

February 7, 2025

Orland McCarthy  
MacCarb Inc.  
275 Sola Dr  
Gilberts, IL 60136

**NOTICE OF AWARD – CPAC Pool Chemicals for liquid CO2**

Dear Mr. McCarthy,

This notification is to inform you that on February 3, 2025, the Village of Orland Park approved awarding MacCarb Inc. the contract in accordance with the proposal dated January 10, 2025, for CPAC Pool Chemicals for liquid CO2 for an amount not to exceed twenty-five thousand dollars and 0/100 (\$25,000.00).

You will receive the contract via email from BidNet Direct ASC eSign after the Insurance Certificate and Endorsements have been approved by the Village. All documents listed above are to be submitted to Ivana Lisnich, Management Analyst at [ilisnich@orlandpark.org](mailto:ilisnich@orlandpark.org) and are required prior to the commencement of work. You will receive notification from BidNet Direct of the fully executed contract and will be issued a Notice to Proceed letter. Failure to comply with these conditions within the time specified will entitle the Village to consider your proposal abandoned and to annul this Notice of Award. If you have any questions, please do not hesitate to call me at 708-403-6108 or e-mail me at [mmazza@orlandpark.org](mailto:mmazza@orlandpark.org).

Sincerely,

Mike Mazza  
Operations Manager – Natural Resources and Facilities



**MAYOR**

Keith Pekau

**VILLAGE CLERK**

Brian L. Gaspardo

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
(708)403-6100  
[orlandpark.org](http://orlandpark.org)



**ORLAND  
PARK**

**VILLAGE HALL**

**TRUSTEES**

William R. Healy  
Cynthia Nelson Katsenes  
Michael R. Milani  
Sean Kampas  
Brian J. Riordan  
Joni J. Radaszewski

March 7, 2025

Orland McCarthy  
MacCarb Inc.  
275 Sola Dr  
Gilberts, IL 60136

NOTICE TO PROCEED – CPAC Pool Chemicals for liquid CO2

Dear Mr. McCarthy,

This notification is to inform you that the Village of Orland Park has received the electronic contract and insurance documents in order for work to commence on the above stated project.

Please contact me at 708-403-6108 to arrange the commencement of the work.

The Village will be processing a Purchase Order for this contract/service and it will be emailed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462 or emailed to [accountspayable@orlandpark.org](mailto:accountspayable@orlandpark.org). Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

Sincerely,

Mike Mazza  
Operations Manager – Natural Resources and Facilities

