

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, November 7, 2011

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Brad S. O'Halloran and James V. Dodge
Village Clerk David P. Maher*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:25 PM.

Present: 3 - Chairman Gira; Trustee O'Halloran and Trustee Dodge

APPROVAL OF MINUTES**2011-0688 Approval of the October 3, 2011 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of October 3, 2011.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, Jr. that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

ITEMS FOR SEPARATE ACTION**2011-0583 Clock Tower Extra Work Quote**

Park's Division Director Frank Stec reported that Robert Juris & Associates Architects, Ltd. is to provide structural engineering services for re-anchoring the metal trellis back to the existing clock tower. The original Perkins and Will drawings did not have any details on how it was anchored and the method wasn't known until demolition of the face brick began last week. Staff recommends that we have the structural engineer review the existing detail, evaluate and recommend the re-use of the detail; or recommend a new detail (more likely), at a cost of \$1600.00.

I move to recommend to the Village Board to approve accepting the quote from Robert Juris & Associates Architects, Ltd. and amend the existing agreement to include for extra work at a cost of \$1,600.00.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, Jr. that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0676 Baseball Backstops and Fence Repair Bid Award

Director Stec reported that bids were received on October 24, 11:00 AM in the Clerk's office for Baseball Backstops and Fence Repair. Three bids were received and the low bidder was Complete Northern IL Fence at a cost of \$46,079.00. This work is to be performed before the new season begins.

Chairman Gira questioned the completion of the Contractors Certification for Complete Northern IL Fence.

Director Stec stated that the form was signed but not completed properly.

Trustee O'Halloran noted and questioned the difference of cost amount listed on the summary sheet and on the motion.

Director Stec stated that the correct cost amount for the Baseball Backstops and Fence Repair is \$46,079.00.

I move to recommend to the Village Board to approve Complete Northern IL Fence for the Baseball Backstops and Fence Repair at a cost of \$46,079.00

And

To authorize the Village Manager execute the contract.

A motion was made by Trustee James Dodge, Jr., seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0686 Police Station Bypass System Emergency Repairs

Director Stec reported that the village received an invoice for the repair of the Bypass System at the Orland Park Police Station. This unit is necessary to keep the Police Station up and running in the event of the need to switch from the main ComEd power to generator power. This system failed August 19, 2011, causing the station to be without power for at least 20 minutes until the Building Maintenance Department was able to manually switch power back on. This caused 911 operations to be halted and transferred to other 911 centers.

I move to recommend to the Village Board to accept the invoice for Protech Services for the amount of \$10,549.97

And

Approve a budget adjustment in the amount of \$10,549.97.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, Jr. that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0617 2012 Special Recreation Vacation Trip

Recreation Division Director Nancy Flores reported that the Recreation and Parks Special Recreation program is planning their annual vacation trip. This year, the group will be traveling to Sandpiper Resort, Club Med, Port St. Lucie, FL., Monday, August 27 - Friday, August 30, 2012. A summer trip has been offered for the past 11 years and is very well attended. The registration is estimated to be 20-25 people. The vacation trips are not subsidized by the Village and are planned on a break-even basis.

The cost of the trip is estimated and budgeted at \$37,770.00. A previously paid deposit of \$683.00 will be deducted from this total. At this time, staff is requesting approval for the Village to pay the up-front deposit of \$4,770.00 to Carol's Travel of Tinley Park. A second deposit of \$4,410.00 is due April 1, 2012 and the final payment will be due June 14, 2012. Expenses for this trip will be met by registration revenues.

I move to recommend to the Village Board to approve a deposit payment of \$4,777.00 to Carol's Travel of Tinley Park for the Special Recreation vacation trip; and payment of the second deposit, followed by the balance at invoicing, prior to departure.

A motion was made by Trustee James Dodge, Jr., seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0685 Recreation and Parks Department Program Brochure - 2012 Spring/Summer Programs

Director Flores reported on the lists of recommended programs to be offered in the Recreation and Parks Department 2012 Spring/Summer brochure. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with the spring and/or summer sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

I move to recommend to the Village Board to accept the 2012 Spring/Summer programs as presented by staff; and approve payment to contractual instructors at time of invoicing.

A motion was made by Trustee James Dodge, Jr., seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0616 Pytel Solar Energy System Installation - Appearance Review

Director of Development Services Karie Friling reported that the purpose of this petition is to install a 4.8 kW Solar Energy System on the rooftop of a single family home at 18233 Lake Shore Drive in the Breckenridge subdivision.

In October 2010, the Village Board of Trustees approved amendments to the Land Development Code that created Section 6-314 Environmental Technology Standards. The new section included development information and regulations regarding the appropriate implementation of renewable energy systems in the Village. These include wind energy conversion systems, solar energy systems and geothermal energy systems.

As a result of these regulations now making renewable energy accessible to Orland Park residents and businesses, the petitioner proposes a solar energy system (SES) to locate on two southwestern facing gabled rooftops of his single family home. This is only the second project of its kind in the Village, the first being the Raman Residence at 7701 W. 157th Street.

The petitioner is proposing to install twenty (20) photovoltaic (PV) solar panels as a single array on two southwestern facing gabled rooftops of his single family home. Each Sharp Solar Module solar panel will provide 240 watts of power and they will be positioned on a 50 degree pitched rooftop.

The proposed system will provide approximately 5,400 kWh of electricity per year, or close to 40% of their annual electrical usage. This is a significant improvement toward energy efficiency and conservation.

PLAN COMMISSION

On October 25, 2011, the Plan Commission moved 5-0 to recommend to the Board of Trustees to approve the proposed elevation drawings titled "4.8 KW Solar Project", prepared by Good Electric Inc., dated September 14, 2011, sheets 1 of 2 and 2 of 2, for an environmental clean technology at 18233 Lake Shore Drive, subject to the following conditions:

1. That all building code related items are met;
2. That all building permits are obtained prior to construction;
3. That all utility conduits and systems related to the solar energy system not be visible from the street and from neighboring residential properties;

At the Plan Commission, Commissioners discussed the rooftop coverage requirements identified in the staff report and removed a condition recommended by staff that the petitioner either remove a solar panel from the second array or move a panel to another rooftop or to the first array to meet rooftop coverage requirements. The second array was proposed to cover 76% of the portion of rooftop on which it was to be located. However, Plan Commission maintained that in total the amount of rooftop facing south was much greater than the portion in question and that the solar panel array did not come close to covering 75% of all the south facing rooftops. With this understanding, Plan Commission removed the condition.

There was no opposition by any neighbors regarding this project.

Trustee O'Halloran questioned the cost of the project.

Orland Park Resident Mr. Pytel was present and stated that the total cost of the project is about \$45,000 and the State and Federal rebates cover approximately 40% to 50% of the cost.

Trustee Dodge asked Mr. Pytel if he would be interested in reporting back to the Village in a few years with an update.

I move to recommend to the Village Board to approve the proposed solar energy system environmental clean technology project for 18233 Lake Shore Drive, a single family home, as indicated in the attached fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to recommend to the Village Board to approve the proposed elevation drawings titled "4.8 KW Solar Project", prepared by Good Electric Inc., dated September 14, 2011, sheets 1 of 2 and 2 of 2, for an environmental clean technology at 18233 Lake Shore Drive, subject to the following conditions:

1. That all building code related items are met;
2. That all building permits are obtained prior to construction;
3. That all utility conduits and systems related to the solar energy system not be visible from the street and from neighboring residential properties;

A motion was made by Trustee James Dodge, Jr., seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

ADJOURNMENT - 6:45 PM

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, Jr. that this matter be ADJOURNED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

/mp

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk