

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, October 19, 2015

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04 PM.

Trustee Dodge was present via audio conference - He stated he was traveling for businesses.

Present: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

Absent: 1 - Trustee Carroll

VILLAGE CLERK'S OFFICE**2015-0643 Approval of the October 5, 2015 Regular Meeting Minutes**

The Minutes of the Regular Meeting of October 5, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of October 5, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Carroll

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2015-0580 Community Pride Award - Eagle Scout Timothy Klotz**

President McLaughlin presented a Community Pride Award to Timothy Klotz in recognition of his earning the rank of Eagle Scout in the Boy Scouts of America.

This was a presentation, NO ACTION was required.

2015-0631 Cardinal Joseph Bernardin Catholic School - Presentation

Orland Park third grade students from Cardinal Bernardin School presented their "hometown" project assignments to Mayor McLaughlin.

This was a presentation, NO ACTION was required

2015-0628 Shop Orland Park Week - Proclamation

President McLaughlin proclaimed October 25 - 31, 2015 as Shop Orland Park Week.

This was a proclamation, **NO ACTION** was required.

PRE-SCHEDULED CITIZENS & VISITORS

2015-0630 PLOWS Council on Aging - Presentation

Assistant Director Becky Lerfelt from the PLOWS Council on Aging gave a brief presentation to the Board. She explained beginning in October, 2015 in Palos and Orland Townships, home delivered meals are now being delivered by PLOWS. Volunteers are the delivery people and there is a great need for more volunteers to make these deliveries.

Plows Council on Aging also offers seminars at their office located at 7808 College Drive, 5th Floor - Palos Heights.

This was a presentation, **NO ACTION** was required.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Carroll

2015-0644 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for October 9, 2015 in the amount of \$1,005,284.24.

This matter was APPROVED on the Consent Agenda.

2015-0645 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from October 6, 2015 through October 19, 2015 in the amount of \$3,301,279.49.

This matter was APPROVED on the Consent Agenda.

2015-0600 Environmental Cleanup at Yearling Crossing Retention Pond - Proposal

On August 27, 2015, Public Works was notified by an anonymous resident of an oil product that was visible on the surface of the water around the perimeter of the Village owned wet pond on Yearling Crossing Drive in the Mallard Landing Subdivision. As an immediate and rapid response, Public Works staff used oil absorbent booms to contain the oil to the Yearling Crossing pond while performing an investigation to find the source of the oil. The resident also shared information that led staff to investigate a sewer lid in front of 16930 Yearling Crossing Drive. Both the sewer lid and the inside of the manhole were covered in oil. The storm sewer at this location drains to the Yearling Crossing pond.

Police were called to the scene, and the owner of the home admitted to discharging motor oil into the storm sewer. The Metropolitan Water Reclamation District (MWRD) was also notified. On August 28, 2015, a District inspector met staff at the site. According to the MWRD, because the oil was contained within the pond and did not continue into any District controlled waterway, the Village is responsible for the environmental cleanup of the area.

Public Works contacted our stormwater consultant Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont, Illinois for direction and assistance on cleaning up the pond. CBBEL contacted environmental contractors for cost estimates on the cleanup work required. The Village received proposals from HazChem Environmental Corporation of Addison, IL for a cost of \$14,600.00 and SET Environmental, Inc. from Wheeling, IL for a cost of \$17,825.00. Both cost estimates reflect prevailing wage standards. Staff recommends accepting the cost estimate submitted by HazChem Environmental Corporation of Addison, IL for a cost of \$14,600.00. Due to the nature of this work, a contingency in the amount of \$1,400.00 is also requested.

Costs incurred by the Village to remediate issues associated with this illegal action will be pursued by the Village against the resident on Yearling Crossing Drive per village, state and federal codes.

I move to approve to accept the proposal from HazChem Environmental Corporation of Addison, IL for remediation work at Yearling Crossing pond for a not to exceed cost of \$16,000.00 (\$14,600.00 plus \$1,400.00 contingency).

This matter was APPROVED on the Consent Agenda.

2015-0612 15717 Orland Brook Drive Watermain Repair - Payment

On Saturday, September 19, 2015, staff responded to a water main break at

15717 Orland Brook Drive. The location of the main break created a challenge for the crews and equipment. Due to coordination challenges with ComEd, the repair extended into the early morning of Sunday, September 20, 2015. The decision was made to contact Airy's, Inc. of Tinley Park, Illinois, to complete the repair. Total cost for this work amounted to \$6,101.83. A contract is in place between the Village and Airy's, Inc. to perform this type of work on an emergency basis.

I move to approve payment to Airy's, Inc. of Tinley Park, Illinois, for the September 19th 2015 watermain repair at 15717 Orland Brook Drive in an amount not to exceed \$6,101.83.

This matter was APPROVED on the Consent Agenda.

2015-0609 Repair of 2 Police Vehicles - Approval

The Village incurred damage to two 2015 Ford Interceptor police vehicles, #7211 and #7265, which requires significant repairs. On July 30, 2015, vehicle #7211 was involved in an accident resulting in considerable damage to the vehicle. The damaged vehicle, (#7211) has 368 driven miles. On September 7, 2015 another Orland Park Police vehicle, #7265, was involved in an accident. This vehicle has an odometer reading of 13,470 miles.

Riverdale Body Shop of Orland Park estimates the total cost for repairs for vehicle #7211 is \$6,882.04. To ensure that vehicle #7211 is repaired and returned to service as soon as possible, staff is seeking approval to proceed with repairs while continuing to work through the insurance reimbursement process. Riverdale Body Shop is a local vendor. Staff recommends that Riverdale Body Shop be approved to repair vehicle #7211 for \$6,882.04.

Two estimates were received for the repairs to vehicle #7265: Service King Collision Repair Center of Orland Park, IL for \$6,978.68; and Ray's Auto Body of Mokena, IL for \$6,432.93. Staff recommends that Ray's Body Shop of Mokena, IL be approved to repair vehicle #7265 for the submitted estimated amount of \$6,432.93.

I move to approve payment to Riverdale Body Shop of Orland Park, IL for the repair of police vehicle #7211 in an amount not to exceed \$6,882.04.

And

Approve payment to Ray's Body Shop of Mokena, IL for the repair of police vehicle #7265 in an amount not to exceed \$6,432.93.

This matter was APPROVED on the Consent Agenda.

2015-0615 Replacement of Streetlight Controller Cabinet 9750 Ravinia - Proposal

On September 6, 2015, an unknown vehicle struck and caused major damage to the street light controller cabinet located at 9750 Crescent Park Circle directly

east of Ninety7Fifty on the Park. The controller cabinet contains the relevant components and circuitry necessary to control on-off functions of street lights and holiday outlets in the immediate area. Staff immediately contacted our traffic signal electrical maintenance company, MEADE of McCook, IL, to install a temporary controller cabinet to provide uninterrupted street lighting to the area. While the Village is not charged for the use of the temporary control cabinet, a nominal installation charge will be incurred due to the emergency response. To facilitate the permanent repair, staff contacted vendors to solicit proposals to replace the damaged controller cabinet. Staff received proposals from two vendors. MEADE of McCook, IL submitted a proposal to replace the lighting cabinet for \$ 9,720.00, and Rag's Electric of Darien, IL submitted a proposal for \$9,825.00.

Based on cost and expedient response to install a temporary controller, staff recommends that the proposal from MEADE of McCook, IL is accepted for \$9,720.00.

I move to approve to accept the proposal from MEADE, McCook, IL to install the replacement streetlight controller cabinet at 9750 Crescent Park Circle for a not-to-exceed cost of \$9,720.00.

This matter was APPROVED on the Consent Agenda.

2015-0640 Amendments to the Village Code Regarding Requests for Public Records - Ordinance

The Freedom of Information Act (FOIA) took effect on July 1, 1984 (5 ILCS 140/1 et seq.) and was substantially amended effective January 1, 2010. The Act is intended to provide the public with greater access to the records of public bodies.

The Village of Orland Park established practices and procedures ensuring its full compliance with this Act, so that public policy can be carried out effectively and efficiently with respect to the records of the Village. However the language of the Village Code was not modified to reflect the new practices and procedures.

The Village must amend its Code to ensure full compliance with the Act, so that full compliance is achieved with respect to record requests and response procedures of the Village.

I move to pass Ordinance Number 5029, entitled: AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 1, CHAPTER 11 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO REQUESTS FOR PUBLIC RECORDS

This matter was PASSED on the Consent Agenda.

2015-0641 2014 CH 12568 - Settlement Agreement

On August 1, 2014, a lawsuit was filed against the Village of Orland Park and the Orland Park Police Department concerning claims about Freedom of Information

Act procedures. This case is presently pending in the Circuit Court of Cook County, Chancery Division. In October 2015, a settlement was reached with the plaintiff only to avoid further costs of litigation.

A Settlement Agreement is now being presented for Board approval in order for the Village to settle the disputed claims and reach dismissal of above captioned lawsuit.

I move to approve entering into a Settlement Agreement regarding case number 2014 CH 12568

This matter was APPROVED on the Consent Agenda.

2015-0652 Stellwagen Farm Lease: 2015-2018

Mr. James Stellwagen expressed interest in extending the lease agreement he has held for the farming of the Stellwagen Family Farm.

The Stellwagen Family Farm Foundation has requested that the \$5,625 generated annually from this agreement go to the fund that maintains the farm. The lease includes a payment of \$125.00 per tillable acre (approximately 45 acres). The terms and conditions of this lease agreement match those of the previous agreement, with the exception of the expiration of the agreement which would extend the term to three (3) years commencing March 1, 2015 and expiring February 28, 2018.

Village staff recommends the extension.

I move to approve the farm lease agreement for the Stellwagen Family Farm Foundation with James Stellwagen for the years 2015-2018.

This matter was APPROVED on the Consent Agenda.

2014-0270 Hampton Court - Development Agreement Authorization Ordinance

On May 4, 2015, the Village Board of Trustees approved a new six (6) lot, ten (10) unit single family attached subdivision at 15760 S. 108th Avenue. Attached for your review and consideration is the proposed Development Agreement for this project and the authorization ordinance to execute the Development Agreement.

This is now before the Village Board for consideration and to authorize execution of the finalized agreement.

I move to pass Ordinance Number 5030, entitled: ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT (HAMPTON COURT SUBDIVISION - 15760 108TH AVENUE)

This matter was PASSED on the Consent Agenda.

2015-0594 IBM Server Maintenance - Expenditure Approval

The MIS Division has included funds in FY 2015 budget for maintenance and support of four non-virtualized IBM servers. These servers are located off site and run software for Water delivery services (SCADA) and other functions outside the village firewall. Maintenance includes 24x7 on-site maintenance and repair for three mission critical application servers with 4 hour response time and 9x5 next business day support for one non-critical application server.

I move to approve the IBM server maintenance expenditure in an amount not to exceed \$6,338.

This matter was APPROVED on the Consent Agenda.

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**2015-0648 Main Street Triangle Parking Deck - Design-Build Team Recommendation**

Village Manager Grimes and Director of Development Services Karie Friling reported that on August 26, 2015, the Village published a Request for Proposals (RFP) seeking a design-build team to construct a new multi-level public parking structure and other improvements in the Main Street Triangle district associated with the University of Chicago Medicine project. The design-build approach, authorized by the Board of Trustees on July 6, 2015, is a system of contracting whereby one entity performs both architectural/engineering services and construction activities under one single contract.

The RFP's scope of work set forth a minimum number of parking spaces and specific design criteria, as well as other ancillary requirements such as general site preparation, demolition, and utility work.

The Village received proposals on September 29, 2015. After review by Village staff and our consultants, three firms were selected for interviews conducted on October 13, 2015. Based upon the interview and evaluation process, the selection committee found Walsh Construction Company II, LLC (Walsh) to meet or exceed the expectations established in the RFP.

The next phase of this process is to enter into exclusive contract negotiations with Walsh in a timely manner in order to meet project delivery expectations associated with the neighboring University of Chicago Medicine project. If contract negotiations do not yield agreement, staff will recommend the next qualified firm.

I move to authorize staff to enter into exclusive contract negotiations with Walsh Construction Company II, LLC for design-build services related to the Main Street Triangle parking deck.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Carroll

PARKS AND RECREATION

2015-0605 HVAC Repairs for Sportsplex

One of the HVAC compressors failed at the Sportsplex. This unit was not budgeted to be replaced and will require a budget adjustment to fund the repair. The unit was repaired in-house by Building Maintenance personnel at the following cost:

---\$5,318.34 for core exchange - Thermosystems Parts Division

---\$1,200 for crane rental/hoist compressor set and compressor down-Stevenson Crane Service Inc.

---\$1,300.00 for miscellaneous parts used to repair.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night as the repair was already completed.

I move to approve accepting a budget adjustment not to exceed \$7,818.34 for the necessary repairs to the Sportsplex.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Carroll

FINANCE & INFORMATION TECHNOLOGY

2015-0653 Employee Insurance Renewal FY2016

The Horton Group completed their annual market analysis on behalf of Village of Orland Park and has provided final recommendations for the 01/01/2016 renewal of the following benefit programs:

- * Medical/RX
- * Dental
- * Vision
- * Life and AD&D
- * Flexible Spending Account (FSA)

- * Employee Assistance Program (EAP)
- * Crisis Response Program (Community)
- * Virgin Pulse Program (Wellness Initiative)
- * CHC Biometric Screenings (Wellness Initiative)

Based on the final analysis provided by The Horton Group, the following carriers/vendors associated with each benefit offering effective 01/01/2016 are being recommended:

- * BlueCross BlueShield of Illinois (Medical/RX)
- * Delta Dental of Illinois (Dental)
- * EyeMed (Vision)
- * Dearborn National (Life/AD&D and Short-Term Disability)
- * Metro Family Services (Employee Assistance Program)
- * Metro Family Services (Crisis Response Program - Community)
- * Virgin HealthMiles (Pedometer and Rewards Program - Wellness Initiative)
- * CHC (Biometric Screenings - Wellness Initiative)
- * The Horton Group (Benefit Consultant)
- * Vendor Review Pending (Flexible Spending Account Administration)

Attached is a summary of the renewal for each benefit offered. Actual budgeted amounts will be adjusted to reflect the number of employees, employee contributions and pre-allocated reserves.

The Village's Medical and RX benefit plan is self-funded under the "Cost Plus" platform with Blue Cross Blue Shield of IL. The administration of the plan is also handled by BCBSIL inclusive of their PPO and HMO networks. The Medical and RX renewal proposal from BCBSIL for FY2016 is representative of administrative costs, network access, HMO capitation fees, two levels of stop loss protection (specific and aggregate) and expected paid claims estimates based on underwritten projections. To ensure the most competitive pricing results, The Horton Group approaches the marketplace on behalf of the Village to obtain proposals as well as working on negotiating with incumbent carriers for finalized results pricing.

BlueCross BlueShield of Illinois (BCBS) presented the only medical/RX proposal resulting in a slight increase in total cost. The BCBS proposal accounts for expected claims, stop loss coverage, Affordable Care Act (ACA) fees and a general health insurance reserve. The recommended proposal includes maintaining HDHP/HSA, Silver PPO, Gold PPO and HMO plan options. A summary of renewal and the associated premium equivalents are attached to this agenda item for reference.

Effective 01/01/2016, the HDHP/HSA plan for non-union, IBEW, and MAP employees will include a \$3,250/\$6,500 deductible. Non-union and IBEW employee premium contributions will continue to be based on a percentage of the

overall premium cost and participation by the employee and their enrolled spouse in the biometric screenings. Non-union and IBEW employee contributions are as follows for each medical plan offering:

- * HDHP/HSA 3%
- * HMO 10%
- * Silver Plan 10%
- * Gold Plan - Employees will contribute the difference between the cost to the Village of the PPO (Silver) and the current PPO (Gold) which ranges from 20% for single coverage to 30% for family coverage.

Employees in the AFSCME, Deputy Chief and Commanders, Metropolitan Alliance of Police (MAP), and Police Supervisors groups will make employee contributions based on flat rates which are outlined in the collective bargaining agreements effective, May 1, 2011 through April 30, 2015 and pending negotiation and/or finalization of the May 1, 2015 - April 30, 2019 agreements. These rates include a wellness incentive rate for those employees that participate in the biometric screening.

In addition, \$172,000.00 is included in the Insurance Fund for the employer funding of the HSA accounts for those employees enrolled in the High Deductible Plan.

A representative from the Horton Group was present to explain the renewal process, results, and to answer any questions.

Trustee Ruzich stated that she will be abstaining due to Horton is a client of her husband's company.

I move to approve the agreements with the recommended carriers/vendors and associated expenses effective January 1, 2016.

And

Retaining the Horton Group's services at the recommended rate for FY2016.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Griffin Ruzich

Absent: 1 - Trustee Carroll

MAYOR'S REPORT

2015-0629 Amend Title 7 Chapter 4 - Ordinance

Amend Class J liquor license to allow for the sale of packaged alcohol at the retail store in Cooper's Hawk Winery & Restaurant and increase Class C (beer & wine) liquor licenses from eight (8) to nine (9) for Burger 21, 14650 S. LaGrange Road.

I move to pass Ordinance Number 5031, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 SECTION 6 OF THE ORLAND PARK MUNICIPAL CODE (CLASS J LICENSE - WINERY AND THE AVAILABLE NUMBER OF CLASS C LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK)

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Carroll

BOARD COMMENTS

TRUSTEE GIRA – This past Sunday was the Veterans Steak Fry at the Orland Park Civic Center that was very well attended. Trustee Gira thanked staff for all their hard work on this event.

Reminded everyone that the Melamed Band: Music Around the World concert will take place on Sunday, November 15, 2015 at 2:00 PM - 3:30 PM at the Cultural Center, Exhibit Hall located at 14760 Park Lane. Tickets are on sale for \$20.00 per person.

TRUSTEE FENTON – The Veterans Steak Fry was a wonderful event yesterday and was enjoyed by all! The Veterans deserve more of our thanks on a daily basis for all they have done.

Trustee Ruzich and Trustee Fenton were judges at the 37th Annual Orland Park Spelling Bee which took place also on Sunday, October 18th at the Presbyterian Church on Wolf Road.

Trustee Fenton wished Trustee Calandriello Happy Birthday!

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) the purchase or lease of real property for the use of the village.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be RECESS. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Carroll

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello, Carroll and President McLaughlin were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) the purchase or lease of real property for the use of the village.

ADJOURNMENT - 8:00 PM

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED: November 2, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk