

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, April 2, 2012

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Brad S. O'Halloran and James V. Dodge
Village Clerk David P. Maher*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:11 PM.

Present: 2 - Chairman Gira and Trustee O'Halloran

Absent: 1 - Trustee Dodge

APPROVAL OF MINUTES**2012-0160 Approval of the March 5, 2012 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of March 5, 2012.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

ITEMS FOR SEPARATE ACTION**2012-0177 Centennial Pool and Structure Painting Bid Award**

The re-bidding for the Centennial Pool and Structure Painting was opened March 22, 2012 at 11:00 a.m. Four (4) bids were received. Two of the lower bidders did not complete all of the required forms (Bid Bond, Contractors Certification Sexual Harassment, Tax & Substance Abuse). The low qualified bid was from Madison Construction, of Orland Park, at a cost not to exceed \$395,000.00 without Alternate 1 (striping exterior only of tube slide). This cost was \$26,000.00. Because of the impending pool opening, it is noted that we need to move on this item in order to assure completion by May 15, 2012.

I move to recommend to the Village Board to approve accepting the low qualified bid from Madison Construction at a cost not to exceed \$395,000.00.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0176 Centennial Park Aquatic Center Chemicals State Bid Award

The Illinois Parks and Recreation Association has a statewide bidding program that we participate in each year for the liquid bulk chlorine used at Centennial Park Aquatic Center. This year the vendor that was chosen is Univar, (formerly Basic Chemical Solutions). We have used this company for the past 10 years and have always had great service. Awarded cost was chlorine at a cost of \$2.32 gallon. This is the same pricing as last year.

I move to recommend to the Village Board to approve accepting the Illinois Parks and Recreation Association State approved bid vendor Univar for liquid bulk chlorine at a cost of \$2.32 a gallon.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0178 2012 PetSafe Bark for Your Park Contest

Park's Division Director Frank Stec reported that nominations for the 2012 PetSafe "Bark for Your Park" contest opened May 1st. An application must be completed including a verification letter that states the land has been acquired for the dog park, letter(s) from the Mayor, Village Manager, Director of Parks, or other civic leaders within community that document their support of the proposed dog park, and examples of media support. Finalists will be chosen based upon community support and the number of nominations received from the public.

This year there will be a \$100,000 grand prize awarded to the overall winner, \$25,000 to the runner up and \$25,000 to the community with the highest percentage of votes to population.

It should be noted that if Orland Park is chosen as one of the 15 finalists we will be required to submit a 2 minute video (last year's cannot be re-used) prior to the voting stage. If we were to be awarded any of the three prizes we must comply with the Community Eligibility Requirements as follows:

1. Agree in writing to be bound by Official Contest Rules.
2. Provide land for construction and operation of the dog park, the location and suitability which are subject to the Sponsor's reasonable approval.
3. Provide a budget for design and construction of the dog park, which shall be subject to the Sponsor's reasonable approval.
4. Provide evidence of appropriation or availability of sufficient funds to complete

- construction of the dog park in accordance with the proposed budget.
5. Provide a budget for operation of the dog park, which shall be subject to Sponsor's reasonable approval, and commit to maintain and operate the dog park for at least three (3) years from the date the dog park opens to the general public.
 6. Make the dog park available for use by the general public at no charge, subject to reasonable rules and regulations concerning such use.
 7. Agree to PERMANENTLY include Sponsor's name in the name of the dog park and include Sponsor's name and logo in all materials related to the dog park.
 8. Coordinate the opening of the dog park with Sponsor and participate in promotional activities related to the contest and the dog park as reasonably requested by the Sponsor.

This item is for discussion only, NO ACTION was required.

2012-0167 Fertilization & Broadleaf Weed Control Bid Award

Bids were received on March 20, 2012 at 11:00 a.m. in the Village Clerk's Office for Fertilization and Broadleaf Weed Control. Three bids were received and the low bidder was Trugreen. This is for a three year contract. The work is to be performed for Public Works Ponds and Parks areas. The cost is divided in to the following increments: \$46,097 for Parks (including Metra, Centennial Park Aquatic Center, and Sportsplex) and \$8,692.00 for Public Works ponds. These prices are the same for the three years (2012, 2013 and 2014) of the contract. The remaining funds may be used for the future parks (\$12,922) and ponds (\$11,308).

I move to recommend to the Village Board to approve Trugreen of Crestwood, IL for Fertilization and Broadleaf Weed Control for the budgeted amounts in the years 2012, 2013, and 2014 budget years as written in the bid specifications.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0174 Amending Sound Works Productions' Contract for Taste of Orland Stage Only - Approval

Director Flores reported that this is year two of a three year contract with Sound Works Productions to provide sound, stage, and lighting for the Taste of Orland Park at a rate of \$9,550.00 per year. This amendment affects stage only.

Changes affecting stages have occurred as a result of numerous stage failures last summer. Legislation has been introduced in order to regulate this facet of the production industry along with certification requirements. These regulations are

designed to insure safety for both the audience as well as the performers.

The stage that we have been utilizing for the Taste in previous years does not have certification and the roof structure will most likely be deemed "illegal" by the end of summer, or possibly sooner.

Sound Works Productions has presented two options for securing a new stage:

Option 1 - This option will suffice, but it is not without drawbacks. The towers will have to be safety cabled requiring cables running 20' out, both from the front and rear, and attached to a stake in the ground. This would mean we would have to utilize snow fencing around each stake point to be certain no one can walk into or trip over these stake points. This could have a negative impact on setup, and would take away about 60 feet of space on the green.

Option 2 - Sound Works believes this option to be the best. It is the Stage Line SL 100, the best on the market. The wind rating is to 75 mph with the roof at full extended height and it has a weather proof surround providing protection in light rains. There are great options for hanging banners as well as the ability for the sound system to be configured for the sound to be heard in the back without having to be louder. Staff recommends using this option as the overall better choice.

I move to recommend to the Village Board to approve amending the contract from Sound Works Productions for staging at the Taste of Orland Park to include Option 2 (SL100) stage at \$3,450.00 (an additional \$1,050.00 over the original contract), for a total of \$10,600.00 for sound, stage, and lights.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0182 Centennial Park Aquatic Center Outdoor Furniture Purchase

On March 8, 2012 a bid request was issued for the purchase of outdoor furniture for the Centennial Park Aquatic Center (CPAC). This is part of an ongoing effort to replace worn, un-repairable and outdated outdoor furniture at the CPAC. After the 2012 purchase of 70 chairs, 164 chairs remain to be replaced.

Five bids were received from: American Hotel Register Company, Benson Outdoors, Inc., Contract Furnishings Inc., Taylor & Associates, In. and Zenon Company by March 22, 2012. See attached bid summary sheets.

Staff recommends awarding this purchase to the lowest bidder, Contract Furnishings International, Inc. Further, staff recommends the purchase of 62 chaise lounge chairs at \$159.20 each and 18 mid-back chairs at \$100.80 each. Shipping is projected to be \$698.84 bringing the total purchase to \$12,383.64.

I move to recommend to the Village Board to approve the purchase of 62 chaise lounge chairs at \$159.20 each and 18 mid-back chairs at \$100.80 each, including shipping, from Contract Furnishings International, Inc. for a total cost of \$12,383.64.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0172 Day Camp Field Trip Bussing - Approval

On February 10, 2012, requests for proposals were sent out regarding bussing needs for camp participants during the day camp season. Transportation is used for all camp groups (Buddies, Voyagers, Adventurers, and Summer Pals) for field trips and pool shuttles.

Four bus companies submitted proposals (Illinois School Bus, Illinois Central School Bus, First Student, and Positive Connections). After review of the proposals, staff determined that Illinois Central School Bus met all the required needs of the program and provided cost savings on price per hour, 81+ passengers/lift bus, and Chicago ground tax.

Staff is requesting approval to accept the proposal and award the contract to Illinois Central School Bus for summer 2012 and 2013 with the option to renew for summer 2014 and 2015 seasons. The not to exceed amount of the contract will be \$31,000 for summer 2012 and budgeted amounts for summer 2013, 2014 and 2015.

I move to recommend to the Village Board to approve accepting the proposal and awarding the contract, in the amount not to exceed \$31,000 for summer 2012 and budgeted amounts for summer 2013, with an option to renew for summer 2014 and 2015 for budgeted amounts, for day camp bus service to Illinois Central School Bus Company.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

2012-0190 Summer Entertainment Guide - Quotes for Publication

The Village has budgeted for the printing of a Summer Entertainment Guide. At this time we are completing the piece and have requested quotes on the printing. We plan to print 26,000 with 24,000 of them mailed to Orland Park residents in the Orland Park Prairie newspaper. The remaining 2,000 would be distributed to the public at village facilities and special events.

The specifications for the piece are 26,000 items, 8 1/2 x 5 1/2, 24 page, 4/4 with bleeds, 80.00# Matte text, saddle stitch and carton pack. FOB 22nd Century Media (Orland Park Prairie) 24,000; and the remaining 2,000 to the Recreation Administration office.

Quotes are as follows:

Hagg Press:	\$5,452.06
John S. Swift of Des Plaines:	\$5,762.00
Strathmore Company:	\$6,808.00

Shipping is included in the price quotes.

I move to recommend to the Village Board to approve accepting the quote from Hagg Press to print the Summer Entertainment Guide at a cost not to exceed \$5,452.06.

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

ADJOURNMENT - 6:18 PM

A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee O'Halloran

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED: May 7, 2012

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk