

Clerk's Contract and Agreement Cover Page

Year: 2012

Legistar File ID#: 2011-0766

Multi Year: ☒

Amount \$7,400.00

Contract Type: goods and services

Contractor's Name: Antique Coffee & Snack Vending Servic

Contractor's AKA:

Execution Date: 12/20/2011

Termination Date: 12/31/2015

Renewal Date: 12/31/2012

Department: Finance

Originating Person: Denise Domalewski

Contract Description: Coffee and Snack Vending 2012-15

MAYOR
Daniel J. McLaughlin
VILLAGE CLERK
David P. Maher
14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
www.orland-park.il.us



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia A. Gira
Carole Griffin Ruzich

January 10, 2012

Mr. Scott Unter
Antique Coffee & Vending Service, Inc.
975 Criss Circle
Elk Grove Village, Illinois 60007

RE: *NOTICE TO PROCEED*
Coffee & Snack Vending 2012-2015

Dear Mr. Unter:

For your records, I have enclosed one (1) original executed contract dated December 20, 2011 for Coffee and Snack Vending Service within the Village of Orland Park. The contract is for one year, renewable for three additional years. Per the Notice of Award, we still do need a valid certificate of insurance from your provider (you only submitted a sample proof of insurance). Please forward as soon as possible.

It is my understanding that you will coordinate with our previous vendor, Commercial Coffee, with regard to removing the old equipment.

All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462.

The Village looks forward to doing business with Antique Coffee & Vending Service, Inc. If you have any questions or concerns during the contract period, please call me at 708-403-6173.

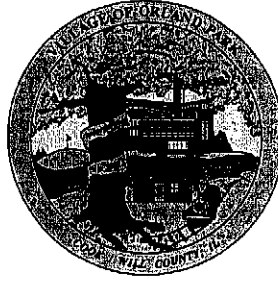
Sincerely,


Denise Domalewski
Contract Administrator

Encl:

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher
14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
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VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia A. Gira
Carole Griffin Ruzich

January 3, 2012

Mr. Scott Unter
Antique Coffee & Vending Services, Inc.
975 Criss Circle
Elk Grove Village, IL 60007

NOTICE OF AWARD – Coffee & Snack Service 2012-15

Dear Mr. Unter:

This notification is to inform you that on December 19, 2011, the Village of Orland Park Board of Trustees approved awarding Antique Coffee & Vending Services, Inc. the contract in accordance with the proposal you submitted dated September 30, 2011, for Coffee and Snack Vending for an amount not to exceed unit costs as stated in the proposal.

1. Enclosed is the Contract for Coffee & Snack Service 2012-15. Please sign two (2) copies and return them both directly to me. I will obtain signatures to fully execute the Contract and one original executed Contract will be returned to you.
2. **Submit a Certificate of Insurance** from your insurance company in accordance with all of the Insurance Requirements listed and agreed to in the RFP at minimum **and endorsements** for a) the additional insured status, b) the waiver of subrogation for General Liability and c) the waiver of subrogation for Workers Compensation.

Please deliver this information directly to me, Denise Domalewski, Contract Administrator, at Village Hall located at 14700 S. Ravinia Ave., Orland Park, IL 60462. I apologize for the delay in issuing this contract. We will need to expedite this in order to get started as soon as possible and have the current machines removed in a timely manner. If you have any questions, please do not hesitate to call me at 708-403-6173 or e-mail me at ddomalewski@orland-park.il.us.

Sincerely,
Denise Domalewski
Contract Administrator

cc: Sarah Schueler

VILLAGE OF ORLAND PARK
Coffee and Snack Vending
(Contract for Purchase of Goods and Services)

This Contract is made this **20th day of December, 2011** by and between The Village of Orland Park (hereinafter referred to as the "VILLAGE") and Antique Coffee & Vending Service, Inc. (hereinafter referred to as the "VENDOR").

WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the VENDOR (hereinafter referred to collectively as the "PARTIES"), the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

The Contract
The Terms and Conditions pertaining to the Contract
The Request for Proposals
The Instructions to Proposers
The Proposal as it is responsive to the VILLAGE's RFP requirements
All Certifications required by the VILLAGE
Certificates of Insurance

SECTION 2: GOODS TO BE PURCHASED, COST AND DELIVERY, SCOPE OF THE WORK AND PAYMENT: The VILLAGE agrees to purchase from the VENDOR the following:

<u>Description</u>	<u>Unit Price</u>
1.5 oz Bags – Regular Coffee - House (42 ct)	\$27.00
Donut Shop flavor	\$29.00
1.5 oz Bags – Decaffeinated Coffee (42ct)	\$33.00
1.5 oz Bags – Flavored Coffee (42 ct)	\$35.00
(French, Dark Roast, 100% Colombian)	
Coffee Filters	no charge
Coffee Pot Cleaner	no charge
Assorted Teas	\$5.50

Hot Chocolate	\$10.99
K-Cups	\$12.00 - \$15.00
Fuel Surcharge	no charge

Prices may vary on other coffee blends as stated per proposal dated 9/30/11.

(Hereinafter referred to as the "GOODS") as further described in the VILLAGE'S RFP requirements. The GOODS shall be delivered FOB to the Village of Orland Park, 14700 South Ravinia Avenue, Orland Park, Illinois 60462 or to any other address provided by the VILLAGE.

The VENDOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS (hereinafter referred to as the "WORK") and further described below:

- Monthly cleaning of brewing equipment installed by the CONTRACTOR.
- Installation of a minimum of five large glass front snack machines located at various Village facilities which will serve an assortment of snack items. A minimum of 25% of the stock shall be healthy items. All machines will be kept clean and in good working order at all times. All licenses and/or permits will be secured by the CONTRACTOR.
- Snack Vending machines shall be re-stocked a minimum of every 2 weeks or more often as usage determines.
- Other services may be required as agreed upon between VILLAGE and VENDOR.

The VILLAGE agrees to pay the VENDOR upon acceptance of the GOODS and WORK pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) the following for performance of the described services and upon acceptance of the GOODS:

SECTION 3: ASSIGNMENT: VENDOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the express written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution and shall continue for up to four (4) years, ending December 31, 2015. The term of this contract shall be for one (1) year, ending December 31, 2012, but shall be automatically renewed on its anniversary date for each of three (3) successive years unless the VILLAGE notifies the CONTRACTOR in writing thirty (30) days before said anniversary date (December 31) that it does not wish to renew the contract. The CONTRACTOR must give one hundred twenty (120) days notice before said anniversary date if it does not wish to renew the contract to allow for the VILLAGE to establish operations with a new CONTRACTOR.

SECTION 5: INDEMNIFICATION AND INSURANCE: The VENDOR shall indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the VENDOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said VENDOR, its officers, agents and/or employees

arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The VENDOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The VENDOR shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the VENDOR shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

VENDOR agrees that a similar waiver of liability limitation will be incorporated in its agreements with sub-subcontractors or anyone directly or indirectly employed by them. VENDOR agrees that in the event it fails to incorporate such a waiver of liability limitation in its agreements with said sub-subcontractors and others, then it will be responsible for any additional liability arising out of said failure. The defense and indemnification obligations set forth in this provision shall survive the termination or expiration of this Agreement.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of Subcontractor or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The Subcontractor further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of any Insurance Certificates required by the VILLAGE in the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: VENDOR agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as explained in the Terms and Conditions herein and as follows: VENDOR hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the VENDOR and its subcontractors and any suppliers shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The VENDOR shall maintain, and require that its subcontractors and suppliers maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry,

citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. VENDOR and all subcontractors and suppliers shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. VENDOR and all subcontractors and suppliers shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The VENDOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS, it requires that such notice be in writing. Notice shall be deemed received if it is 1) delivered in person, 2) sent by registered United States mail and a signed return receipt is received, 3) delivered by messenger or mail service and a signed receipt is received, 4) sent by facsimile and a printed acknowledgment of receipt is received, or 4) by e-mail if an acknowledgment of receipt is received. Notice shall be sent to the following:

To the VILLAGE:

Denise Domalewski
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462
Telephone: 708-403-6173
Facsimile: 708-403-9212
e-mail: ddomalewski@orland-park.il.us

To the VENDOR:

Scott Unter
Antique Coffee & Vending Service, Inc.
975 Criss Circle
Elk Grove Village, Illinois 60007
Telephone: 847-437-5757
Facsimile: 847-437-9758
e-mail: sunter@antiquecoffee.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party under the requirements of this Section.

SECTION 8: TERMINATION: This Contract may be terminated by the VILLAGE for cause or convenience upon written notice to VENDOR and in the case of GOODS manufactured or modified to the VILLAGE'S specifications, only upon payment of the costs incurred, as approved by the VILLAGE, up to the date of termination.

SECTION 9: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The VENDOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with Village residents or Village employees in a respectful manner. At the request of the Village Manager or a designee, the VENDOR shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 10: PAYMENTS TO OTHER PARTIES: The VENDOR shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the Village Manager or a designee.

SECTION 11: COMPLIANCE: VENDOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 12: FREEDOM OF INFORMATION ACT COMPLIANCE: The Illinois Freedom of Information Act (FOIA) has been amended and effective January 1, 2010. This amendment adds a new provision to Section 7 of the Act which applies to public records in the possession of a party with whom the Village of Orland Park has contracted. The Village of Orland Park will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information.

The undersigned acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village of Orland Park for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village of Orland Park within two (2) business days of the request being made by the Village of Orland Park. The undersigned agrees to indemnify and hold harmless the Village of Orland Park from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village of Orland Park under this agreement.

SECTION 13: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

SECTION 14: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

SECTION 15: COUNTERPARTS: This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the PARTIES.

FOR: THE VILLAGE

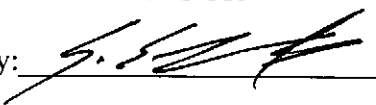
By: 

Print Name: Paul G. Grimes

Its: Village Manager

Date: 1/6/12

FOR: THE VENDOR

By: 

Print Name: SCOTT E. LINTER

Its: VICE PRESIDENT OF SALES

Date: JAN. 4. 2012

TERMS AND CONDITIONS OF THE CONTRACT FOR THE PURCHASE OF GOODS

The VILLAGE may, if the VENDOR does not correct deficiencies in the GOODS with reasonable promptness after receiving a written notice from the VILLAGE, deduct the reasonable cost of the correction or cure from the amounts owed to the VENDOR or require the VENDOR to retrieve the GOODS at its sole expense and deduct the full amount of the returned GOODS from the CONTRACT SUM.

The VENDOR represents to its knowledge and belief that the GOODS are new, contain materials of good quality and that the GOODS conform to the CONTRACT DOCUMENTS. All manufacturers' guarantees and warranties shall be delivered to the VILLAGE prior to the issuance of final payment.

VENDOR shall comply with all local, state and federal statutes, ordinances, codes, rules, regulations and all case law pertaining to the provision of the GOODS to a public body, including but not limited to all of the applicable provisions of the Illinois Human Rights Act (775 ILCS 5/1-01 *et seq.*)

VENDOR will not be relieved of any obligation to the VILLAGE in performance of the Contract due to failure to examine or receive documents, visit or become familiar with conditions under which the GOODS shall be used or from facts of which VENDOR should have been aware and VILLAGE shall consider all incidents of nonperformance of the Contract related thereto as incidents of default and a breach of the Contract.

The VILLAGE is a public body and is exempt from excise, sales and use taxes; therefore, VENDOR shall not include any such taxes in its cost figures.

The VILLAGE shall have the right to inspect the GOODS and test the GOODS for suitability for use

before acceptance. The VENDOR shall be responsible for the contracted quality and standards of all GOODS supplied under this contract up to the time of final acceptance by the VILLAGE. GOODS not complying with the requirements of the CONTRACT DOCUMENTS may be rejected by the VILLAGE and upon rejection shall be removed at no cost to the Village.

All guarantees and warranties required shall be furnished by the VENDOR and shall be delivered to the VILLAGE before final voucher on the contract is issued.

Execution of the Contract between VILLAGE and VENDOR is contingent upon receipt of any certifications required by the VILLAGE.

The VILLAGE may, at any time, terminate the Contract for the VILLAGE'S convenience and without cause upon written notice to the VENDOR.

PROPOSAL SUMMARY SHEET

Coffee and Snack Vending

Project Name

IN WITNESS WHEREOF, the parties hereto have executed this proposal as of date shown below.

Organization Name: A. ANTIQUE COFFEE + VENDING SERVICE, INC.

Street Address: 975 CRESS CIRCLE

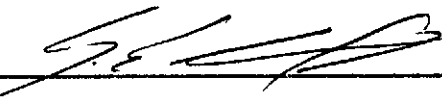
City, State, Zip: ELK GROVE VILLAGE, IL 60007

Contact Name: SCOTT LUNTER

Phone: 847-437-5757 Fax: 847-437-9758

E-Mail address: SLUNTER@ANTIQUECOFFEE.COM

FEIN#: 36-2900405

Signature of Authorized Signee: 

Title: VICE PRESIDENT

Date: SEP. 30. 2011

ACCEPTANCE: This proposal is valid for 60 calendar days from the date of submittal.
(Note: At least 60 days should be allowed for evaluation and approval)

COFFEE AND VENDING MACHINE SERVICE AND SUPPLIES

1.5 oz Bags – Regular Coffee	\$	<u>27.00 / 42 packs</u>	
1.5 oz. Bags – Decaffeinated Coffee	\$	<u>33.00 / 42 packs</u>	
1.5 oz. Bags – Flavored Coffee	\$	<u>35.00 / 42 packs</u>	<u>FRENCH ROAST DARK 100% COLO.</u>
Coffee Filters	\$	<u>NO CHARGE</u>	
Coffee Pot Cleaner	\$	<u>NO CHARGE</u>	
Assorted Teas	\$	<u>5.50</u>	
Hot Chocolate	\$	<u>10.99</u>	
K-Cups	\$	<u>12.00 → \$15.00</u>	

Please list brands available:

SEE ATTACHED.

If your company is awarded both coffee and vending service, would the coffee prices remain the same? If no, please explain:

YES

Does your company provide, install and maintain the coffee makers and coffee pots? Please explain the extent and frequency of maintenance:

YES, OUR SERVICE DEPT OPERATES 24 HOURS A DAY, 7 DAYS A WEEK. WE MAINTAIN ON A MONTHLY CYCLE THE EQUIPMENT & EXCHANGE THE POTS. AT NO ADD'L CHARGE

Please provide a list of snacks that your company can supply and the machine price of each item (use additional sheets, if necessary):

SEE ATTACHED

Does your company offer healthy snack options? Please explain and/or include a list of options.

YES. A LIST IS ATTACHED. ^{SELECTION.}

TYPICALLY 25% OF ALL MACHINES HAVE HEALTHY SNACK

How often does your company refill snack machines?

AS NEEDED. USUALLY EVERY 2 WEEKS

Do your snack machines have bill changers?

YES

How soon could your service be implemented?

5-7 BUSINESS DAYS

Does your company impose a fuel surcharge for delivery? If so, how much? NO

Please provide any additional information which you feel would help to clarify any of the above information or that you feel would help us to make an informed decision (additional sheets may be attached, if necessary):

PLEASE SEE ATTACHED



Antique Coffee & Vending Service, Inc.

Presents A

Coffee, Water & Vending Service Proposal

Exclusively For

Village of Orland Park



Antique Coffee & Vending Service, Inc.

"Your Office Convenience Store®"

975 Criss Circle – Elk Grove Village, Illinois 60007

Phone (847) 437-4770 Fax (847) 437-9758

EMAIL: SUnter@Antiquecoffee.com

September 29, 2011

Ms. Denise Domalewski
Village of Orland Park
14700 S. Ravinia Ave
Orland Park, IL 60462

Dear Denise,

First, I would like to thank you for giving me the opportunity to earn your business. Antique Coffee can provide your place of business with both a professional and economical office coffee service program. We offer a wide variety of premium brands and blends from around the world, including Eight O'clock, Starbucks, Green Mountain and many more.

Some of the benefits of using Antique Coffee at your place of business are;

- 1. - FREE - USE OF EQUIPMENT**
- 2. - FREE - INSTALLATION**
- 3. - NO LEASE OR RENTAL ON COFFEE EQUIPMENT.**
- 4. - FREE - MAINTENANCE AND SERVICE CALLS.**
- 5. - PREMIUM RESTAURANT GRADE COFFEE.**
- 6. - FREE - DELIVERY TO YOUR PLACE OF BUSINESS.**
- 7. - 44 YEARS OF EXPERIENCE!**
- 8. - LOCALLY OWNED AND OPERATED!**

Our Program Sets Us Apart - Antique Coffee Service provides a turnkey coffee service and refreshment program tailored to your needs. Whether you are an office manager looking to enhance your office refreshment service or you resell hot and cold beverages for a profit, Antique will customize a program for you.

The Perfect Product Mix - We tailor our coffee and product selection for your taste preferences, budget, and space requirements of each location.

Innovative Equipment – Quality, freshness, and convenience of the coffee experience are ensured by the latest in equipment technology, from single-cup machines to thermal brewers.

Outstanding Service – Enjoy a personal client relationship, punctual restocking service, and prompt response to unscheduled service needs. We are on call 24 hours, 7 days a week.

Single Source Administration – You will enjoy one source for products, equipment selection, installation, maintenance, consolidated reporting and invoicing. These features give you the benefits of stronger management controls, with less client effort.

Antique Coffee & Vending Service, Inc.

"Your Office Convenience Store®"

975 Criss Circle – Elk Grove Village, Illinois 60007

Phone (847) 437-4770 Fax (847) 437-9758

EMAIL: SUnter@Antiquecoffee.com



We have nothing to hide and we are here to help you find the best possible deal among Chicagoland "big box" discount stores. Compare our pricing and see how we stack up among the competition! We also provide 24 hour service along with all of our commercial grade coffee brewers at no additional charge! The other guys can't say that!



	Office Depot	Warehouse Direct	Staples/ Quill	ANTIQUE
Folgers Frac Packs	\$32.99	DO NOT CARRY	\$32.99	\$30.95
Maxwell House Frac Packs	\$32.99	\$36.79	\$36.99	\$31.95
Seattle's Best Regular	\$43.89	DO NOT CARRY	\$44.95	\$39.95
Starbucks Breakfast Blend	\$45.99	\$51.69	\$44.99	\$43.95
Green Mountain Breakfast Blend	\$39.99	DO NOT CARRY	\$39.99	\$38.95
Dietrich Sumatra	\$39.99	DO NOT CARRY	DO NOT CARRY	\$37.95
Keurig K-cups	\$11.99	\$12.95 - \$14.95	\$11.99	\$13.75
	18ct (.66 each)	24ct (.64 each)	18ct (.66 each)	24ct (.57 each)
Domino Sugar Canister	\$4.00	\$3.85	\$3.29	\$2.99
Cream Canister 12oz	\$2.88	\$2.99	\$2.99	\$2.75
Coffee-mate 12oz Canister	\$3.29	\$4.50	\$3.29	\$3.25
Mini Moo 1/2 & 1/2 Creamers 180ct	\$16.99	\$17.85	\$16.99	\$14.95
Coffee-mate Pump Creamer 1.5L	\$18.29	\$19.25	\$18.99	\$16.99
Equal 100ct box	\$5.49	\$5.85	\$4.99	\$5.50
Splenda 100ct box	\$5.49	\$6.21	\$4.99	\$4.99
Sweet & Lo 100ct box	\$6.49	\$7.85	\$6.49	\$6.25
Coca Cola 12oz Cans	\$12.99	\$13.99	\$12.99	\$12.50
Swiss Miss Hot Chocolate	\$12.99	\$12.29	\$12.99	\$10.00
Lipton Tea Bags 100ct	\$5.99	\$6.25	\$5.99	\$5.75
12 oz Styrofoam Cup 1000ct/cs	\$39.99	\$42.95	\$39.99	\$31.95
	Hinckley	Culligan	D'Angelo	ANTIQUE
Water Cooler Rental	\$10.99	\$11.00	\$9.99	\$9.95
Water Cooler Rental (Filtration)	N/A	\$27.99	\$24.95	\$19.95
5 Gallon Water bottles	\$5.99	\$6.50	\$6.75	\$6.00

Antique Coffee & Vending Service, Inc.

"Your Office Convenience Store®"

975 Criss Circle – Elk Grove Village, Illinois 60007

Phone (847) 437-4770 Fax (847) 437-9758

EMAIL: SUnter@Antiquecoffee.com



Our philosophy is:

**"No Matter What We Have to Do,
We will Satisfy the Customer!®"**

One of the most important factors to consider when choosing your OCS provider is equipment and service. Antique Coffee supplies the most popular name brand equipment including Wilbur Curtis, Bunn, Keurig and Newco. Our service department is consistently training to update all of our equipment. Antique's service department is extremely reliable and quick to respond to any service call. We are on call 24 hours, 7 days a week. The service staff is equipped with Nextel 2-Way radios, which means we are always in touch with our service staff to keep our customers satisfied! This enables Antique to maintain the highest standards in our industry.

In addition, Antique can provide both vending and water service as well. We have both 5 gallon water coolers as well as water filtration coolers that start as low as \$19.95 per month. With our full service vending program we will service, fill, sanitize and collect all monies from the vending machines. ***This service will be provided at no cost to your place of business.*** You may select the products you desire from our menu or we will suggest the most popular snack and candy items. The pricing of the products in the vending equipment would be as follows:

20oz Soda Bottles - \$1.25	Gatorade & 100% Juices - \$1.50
12oz Soda Cans - 75 cents	20oz Water Bottles - \$1.00
Chips - 75 cents	Candy - \$1.00
Cookies - \$1.00	Hostess - \$1.00

I guarantee that after reviewing this proposal and accepting our coffee service, or water program, you will be very impressed with our service, equipment and pricing. Why continue to be unhappy and pay more with your present service when Antique Coffee can satisfy your every need. If there is a specific product you are looking for just ask, we carry more than 1600 different products in our warehouse daily. If you would like a price proposal please give me a call and I would be more than happy to discuss the different options available to you.

I look forward to the opportunity to earn your business in the near future.

Thank you,

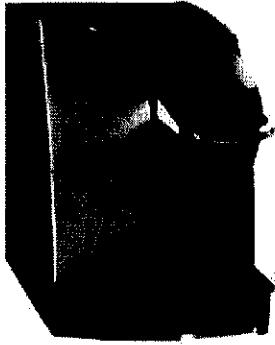
Scott E. Unter
Vice President of Sales

FIND US ON...



WE CARRY THE BREWER* THAT IS RIGHT FOR YOU!

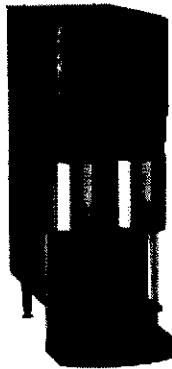
*other options are available.



SINGLE CUP



AUTOMATIC BREWERS



LIQUID COFFEE MACHINES



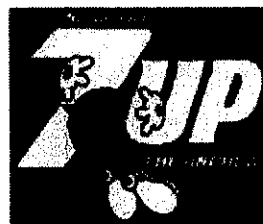
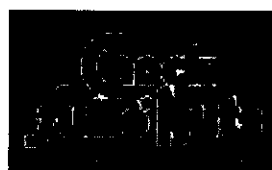
LARGE CAPACITY BREWERS



Office Supply Giant.com
P.O. Box 812
Arlington Heights, IL 60005
Phone: 855-99-GIANT
www.OfficeSupplyGiant.com



A. Antique Coffee Service, Inc.
975 Criss Circle
Elk Grove Village, IL 60007
Phone: 847-437-4770
www.AntiqueCoffee.com

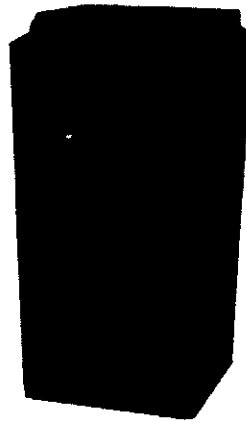
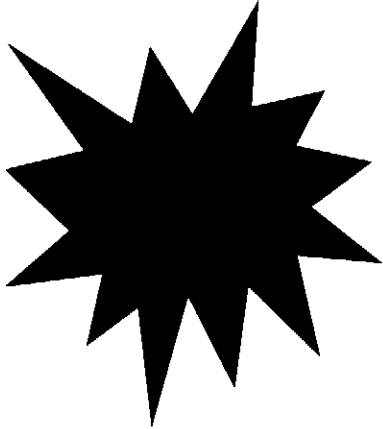


Business Partner

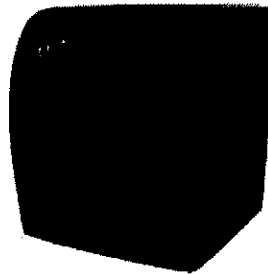
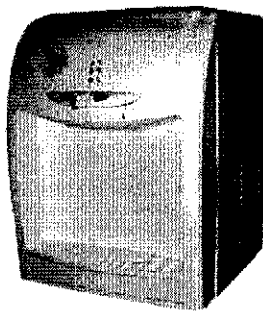




Water Coolers



STAND ALONE



COUNTER-TOP

Antique uses EVERPURE approved filters. In today's busy office environments, coffee brewers, bottle less water coolers and drinking fountains are used more and more. In the office environments where customer satisfaction and quality top the list of business priorities. Employers turn to Everpure to ensure that their employees are getting the best water possible. Everpure designs water filter systems that deliver a virtually unlimited supply of clean, crisp, refreshing water without the hassles and headaches of bottled water. When you get right down to it, bottled water poses many inconveniences, not to mention ongoing expenses.

**FILTER CHANGES ONLY \$25.00/ EACH!
SAVE 120% OVER THE COMPETITION!**



"Giant Selection...Giant Savings®"

P.O. Box 812 – Arlington Heights, Illinois 60005
Phone (855) 99-GIANT(44268) Fax (855) 516-8310
EMAIL: SEU@OfficeSupplyGiant.com

September 27, 2011

Dear Sir or Madam,

I would like to take a moment of your time to introduce our newly formed company by A. Antique Coffee Service, Inc. On August 19th Antique Coffee launch Office Supply Giant.com, a full line home and office supply website. Office Supply Giant.com will soon be one of the largest office supply websites on the net!

Please take a moment to visit our site, look around and let me know what you think. Office Supply Giant.com warehouses over 62,000 items daily with most orders being delivered the next day via UPS at no additional charge!

Office Supply Giant.com makes ordering home or office supplies easy with convenient shopping carts, quick order forms and express ordering all at your fingertips. We carry all of the name brand items that you have grown to love including **Post-it, Avery, 3M, Bic, HP, Xerox, HON** and many more. Also, we stock a wide variety of computers and electronics including notebooks, software, printers, scanners, telephones and digital camera to name just a few. You will also receive **FREE** delivery on most orders over \$60.00! We have the ability to ship from over 30 warehouses spread throughout the United States!

As a thank you for your business that you have given us over the years we would like to give you **\$20.00 for FREE** on any order over \$50.00. Just enter coupon code 'antique' upon checkout. If you should ever find a item cheaper we will price match it **GUARANTEED!**

Our mission is simple, provide you with the highest quality office supplies at the lowest possible prices! Compare our prices and save versus the big box depots! If you would like to have an account automatically set up please email our sales department at Sales@OfficeSupplyGiant.com and a representative will be in contact with you.

Thank you in advance for your support. We greatly appreciate your business.

Sincerely,

Scott E. Unter
Vice President

OFFICE SUPPLY GIANT.COM



Business Partner



BUSINESS ORGANIZATION

_____ Sole Proprietor: An individual whose signature is affixed to this proposal.

_____ Partnership: Attach sheet and state full names, titles and address of all responsible principals and/or partners. Provide percent of ownership and a copy of partnership agreement.

✓ _____ Corporation: State of incorporation: IL
Provide a disclosure of all officers and principals by name and business address, date of incorporation and indicate if the corporation is authorized to do business in Illinois.

In submitting this proposal, it is understood that the Village of Orland Park reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

In compliance with your Request for Proposals, and subject to all conditions thereof, the undersigned offers and agrees, if this proposal is accepted, to furnish the services as outlined.

A. ANTIQUE COFFEE SERVICE, INC. (Corporate Seal)
Business Name

[Signature]
Signature

SCOTT E. UNTCH
Print or type name

VICE PRESIDENT
Title

SEPT 30, 2011
Date

**CERTIFICATION OF ELIGIBILITY
TO ENTER INTO PUBLIC CONTRACTS**

IMPORTANT: **THIS CERTIFICATION MUST BE EXECUTED.**

I, SCOTT UNTER, being first duly sworn certify

and say that I am VICE PRESIDENT
(insert "sole owner," "partner," "president," or other proper title)

of A. ANTIQUE COFFEE SERVICE INC., the Prime Contractor submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United States.



Signature of Person Making Certification

Subscribed and Sworn To
Before Me This 7th Day
of October, 2011.



Notary Public



SEXUAL HARASSMENT POLICY

Please be advised that pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must:

"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added)

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes:

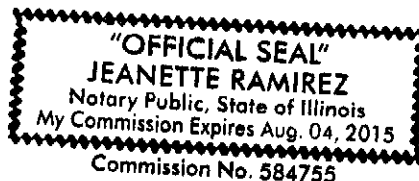
...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

SCOTT LINTER, having submitted a bid/proposal for
A-ANTIQUE COFFEE (Name of Vendor)
COFFEE + VENDING SERVICE (General Description of Work Proposed on) to
the Village of Orland Park, hereby certifies that said vendor has a written sexual harassment
policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

By: [Signature]
Authorized Agent of Vendor

Subscribed and Sworn To
Before Me This 7th Day
of October, 2011.

[Signature]
Notary Public



EQUAL EMPLOYMENT OPPORTUNITY

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

Section II. In the event of the Vendor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Vendor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Vendor agrees:

- A.** That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B.** That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C.** That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- D.** That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.
- E.** That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subvendor. In the same manner as the other provisions of this Agreement, the Vendor will be liable for compliance with applicable provisions of this clause by such subvendors; and further it will promptly notify the contracting agency and the Department in the event any subvendor fails or refuses to comply therewith. In addition, the Vendor will not utilize any subvendor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Vendor and any person under which any portion of the Vendor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Vendor or other organization and its customers.

ACKNOWLEDGED AND AGREED TO:

BY: 

WITNESS: _____

DATE: SEPT 30, 2011

TAX CERTIFICATION

I, SCOTT UNTEN, having been first duly sworn depose and state as follows:

I, SCOTT UNTEN, am the duly authorized agent for A. ANTIQUE COFFEE SVC. INC., which has submitted a proposal to the Village of Orland Park for

COFFEE SERVICE & SNACK VENDING and I hereby certify
(Name of Project)

that A. ANTIQUE COFFEE SERVICE is not

delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or

b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: [Signature]

Title: VICE PRESIDENT

Subscribed and Sworn To
Before Me This ____ Day
of _____, 20__.

Notary Public

REFERENCES

ORGANIZATION MILLMAN FOGEL + CARLSON
ADDRESS 640 LOUNT. STE: 480
CITY, STATE, ZIP PAIATWE, IL
PHONE NUMBER 847-705-4949
CONTACT PERSON MARVEN FOGEL
DATE OF PROJECT ON GOING

Scott
1

ORGANIZATION CIT RAEI
ADDRESS 30 S. WACKER STE: 2400
CITY, STATE, ZIP CHICAGO, IL 60606
PHONE NUMBER 312-906-5839
CONTACT PERSON Shelia
DATE OF PROJECT ON-GOING

ORGANIZATION SPECIALTY PRINTING COMPANY
ADDRESS 6019 W. HOWARD ST.
CITY, STATE, ZIP NILES, IL
PHONE NUMBER 847-361-6429
CONTACT PERSON JEFF HARRIS
DATE OF PROJECT ONGOING

This form must be completed and submitted with the Form of Proposal.

Vendor's Name: A. ANTIQUE COFFEE

Signature & Date: [Signature] 9/30/11

INSURANCE REQUIREMENTS

WORKERS COMPENSATION & EMPLOYER LIABILITY

\$500,000 – Each Accident

\$500,000 – Policy Limit

\$500,000 – Each Employee

Waiver of Subrogation in favor of the Village of Orland Park

AUTOMOBILE LIABILITY

\$1,000,000 – Combined Single Limit

GENERAL LIABILITY (Occurrence basis)

\$1,000,000 – Each Occurrence

\$2,000,000 – General Aggregate Limit

\$1,000,000 – Personal & Advertising Injury

\$2,000,000 – Products/Completed Operations Aggregate

Waiver of Subrogation in favor of the Village of Orland Park

EXCESS LIABILITY (Umbrella-Follow Form Policy)

\$2,000,000 – Each Occurrence

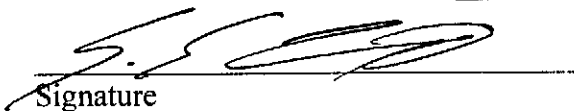
\$2,000,000 – Aggregate

EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

Any insurance policies providing the coverage required of the Contractor shall be specifically endorsed to identify “The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured.” If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage’s. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A VII rating according to Best’s Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor’s obligation to provide all of the above insurance.

The bidder agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverage and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village’s relationship with the selected bidder and the bid will be awarded to the next lowest bidder or result in creation of a new bid.

ACCEPTED & AGREED THIS 30 DAY OF SEPT, 20 11


Signature

Authorized to execute agreements for:

SCOTT UNTER - VILLAGE OF ORLAND PARK
Printed Name & Title

A. ANTIQUE COFFEE SERVICE, INC.
Name of Company



CERTIFICATE OF LIABILITY INSURANCE

OP ID: LK

DATE (MM/DD/YYYY)

09/29/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BGS Insurance Agency, Inc 3295 N. Arlington Hts. Rd.#111 Arlington Heights, IL 60004 Brian J. Burda		847-670-8700 847-670-8730	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: AANTI-1		FAX (A/C, No):
INSURED A. Antique Coffee Service Inc. DBA Antique Coffee Service & Associated Coffee Service 975 Criss Circle Elk Grove Village, IL 60007-1201		INSURER(S) AFFORDING COVERAGE			NAIC #
		INSURER A: Pekin Insurance Company			
		INSURER B:			
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC		CL0133626	02/01/11	02/01/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		00P662229	02/01/11	02/01/12	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 500,000
	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DEDUCTIBLE ☒ RETENTION \$ 10,000		CU23893	02/01/11	02/01/12	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	00WC88602	02/01/11	02/01/12	☒ WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Sample

SAMPLE1

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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