

From: [Village of Orland Park, IL](#)
To: [Ray Piattoni](#); [Greg Bruggeman](#); [Vincent Doria](#); [Tiffany Cooper](#); [Jennifer Farrell](#); [Suzanne Koleno](#)
Subject: [*Suspicious Email*] *NEW SUBMISSION* Special Event Permit Application
Date: Wednesday, July 15, 2026 12:44:14 PM

[External Mail] Use caution with links and attachments.

Special Event Permit Application

Submission #: 4949579
IP Address: 2603:300a:f06:b000:ace4:fd3b:3619:1d7f
Submission Date: 07/15/2026 12:43
Survey Time: 19 minutes, 47 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Permit

BUSINESS OR ORGANIZATION NAME

AFT

BUSINESS OR ORGANIZATION NAME ADDRESS

Southwest Suburban Federation of Teachers
15521 S. 70th Court
Orland Park, IL Orland Park

PHONE

(708) 633-0943

EMAIL

kodea@ift-aft.org

CONTACT PERSON

Karen ODea

CONTACT PERSON ADDRESS

15521 South 70th Court
Orland Park, Illinois 60462

PHONE

(708) 522-7114

EMAIL

kodea@ift-aft.org

CHAIRPERSON OF SPECIAL EVENT

Elaine Bernal

CHAIRPERSON ADDRESS

15521 South 70th Court
Orland Park, Illinois 60462

PHONE #

(708) 275-9948

EMAIL

embernal943@gmail.com

EVENT DAY CONTACT PERSON

Elaine Bernal

EVENT DAY CONTACT PERSON ADDRESS

8724 S. 51st Ave
Oak Lawn, IL 60453

PHONE #

(708) 275-9948

EVENT DAY CONTACT PERSON EMAIL

kodea@ift-aft.org

LOCATION AND ADDRESS OF EVENT

15521 South 70th Court

TYPE OF EVENT:

Outdoor Event - AFT Local 943 Picnic

EVENT ON PUBLIC PROPERTY

ALL OTHER VILLAGE PROPERTY RENTALS

EVENT ON PRIVATE PROPERTY

OUTDOOR EVENT

COMMERCIAL FILMING/PICTURES

Section Break

DESCRIPTION OF EVENT

Back to school picnic for our members and their families

LIST DATES OF EVENT WITH HOURS OF OPERATION

Saturday, September 19, 2026

SET-UP DATE & TIME

09/19/2026 09:00 AM

TEAR-DOWN DATE & TIME

09/19/2026 03:00 PM

APPROXIMATE NUMBER OF PERSONS INVITED AND/OR EXPECTED TO ATTEND OR PARTICIPATE

150

(Additional Fees May Apply)

WILL FOOD BE SERVED?

YES

WILL YOUR EVENT INCLUDE A FOOD TRUCK? (Food being prepared and served from the vehicle)

YES

WILL ALCOHOL BE SERVED? (If YES, contact Mayor's Office at 708-403-6160 and complete the "Application for Temporary Liquor License.")

NO

PHONE #

EMAIL

losfriendsm@gmail.com

WILL GENERATORS BE UTILIZED?

NO

If YES, please describe the size/type:

WILL THERE BE A RAFFLE? (Contact Village Clerk at 708-403-6150)

NO

PHONE #

(708) 633-0943

EMAIL

kodea@ift-aft.org

WILL THERE BE LIVE ENTERTAINMENT? (Music must end by 10:30PM Sun-Th, 11:30PM Fri-Sat)

NO

WILL THERE BE TEMPORARY SIGNAGE? (Banners, Inflatables, Etc.)

NO

WILL THERE BE A TENT?

YES

WILL THERE BE ANY STRUCTURES OTHER THAN A TENT? (Stage, Etc.)

NO

If YES, list structures:

30x50 Frame Tent

WILL THERE BE ANY ROAD OR SIDEWALK OR RIGHT-OF-WAY CLOSURES?

NO

WILL THE EVENT BEGIN AT ONE LOCATION AND TERMINATE AT ANOTHER?

NO

If YES, complete the questions below. If NO, sign and date to complete application.

1. The route to be traveled, the starting point, the termination point, and the location of any stopping point, speakers' platforms, or similar, if any. (A. Provide Map, B. Google Aerial Image with route traced is OK.)

Attachment

1561_001.pdf

2. The approximate number of persons who, and animals and vehicles which, will constitute the event, types of animals, and description of the vehicles.

3. The hours when the event will start and terminate.

11:00 am - 1:00 pm

4. Please provide a statement as to whether the event will occupy all or a portion of the width of the streets proposed to be traversed.

15521 South 70th Court

5. The location of any assembly areas for the event.

in the back parking lot of the commercial building

6. The time and location at which units of the event will begin to assemble at any such assembly area or areas.

9:00 a.m.

Please attach the above information if your event falls into the applicable category.

APPLICANT NAME

Karen O'Dea

DATE

07/15/2026 12:00 AM

I attest that the information provided above is to the best of my knowledge accurate. I understand that by checking this box and providing my name and date above, this also acts as my signature.

Checking this box also acts as my signature.

Thank you,

Village of Orland Park, IL

This is an automated message generated by Granicus. Please do not reply directly to this email.