

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Tuesday, September 3, 2019

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,  
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 P.M.

President Pekau had comments after roll call was taken. (refer to audio file)

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**VILLAGE CLERK'S OFFICE**

**2019-0645 Approval of the August 19, 2019 Regular Meeting Minutes**

The Minutes of the Regular Meeting of August 19, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 19, 2019.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0646 Approval of the August 26, 2019 Special Meeting Minutes**

The Minutes of the Special Meeting of August 26, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of August 26, 2019.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0640 Orland Township Food & Pet Pantry - Raffle License**

The Orland Township Food & Pet Pantry is requesting a license to conduct a raffle at their Pet Palooza on Saturday, September 14, 2019, from 12:00 PM to 3:00 PM at The Orland Township, 14807 South Ravinia Avenue. All funds raised will go to the Orland Township Food & Pet Pantry.

I move to approve issuing a raffle license to the Orland Township Food & Pet Pantry to conduct a raffle at their Pet Palooza event on Saturday, September 14, 2019, at The Orland Township.

**A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0650 Orland Park Veterans' Commission - Raffle License**

The Orland Park Veterans' Commission is requesting a license to conduct a raffle during the Orland Park Veterans' Golf Classic that will take place on Tuesday, September 10, 2019, at Silver Lake Country Club. Proceeds raised will benefit the Orland Parks Veterans' Commission.

I move to approve issuing a raffle license to the Orland Park Veterans' Commission to conduct a raffle during the Orland Park Veterans' Golf Outing that will take place on Tuesday, September 10, 2019, at Silver Lake Country Club.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**CONSENT AGENDA**

Trustee Calandriello requested that Item F. Amending Tittle 7, Chapter 18 in Regard to Video Gaming - Ordinance be removed from the Consent Agenda for a separate vote.

**Passed the Consent Agenda**

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0649 Payroll for August 23, 2019 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for August 23, 2019 in the amount of \$1,105,108.76.

**This matter was APPROVED on the Consent Agenda.**

**2019-0655 Accounts Payable from August 20, 2019 through September 3, 2019 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from August 20, 2019 through September 3, 2019 in the amount of \$3,238,025.15.

**This matter was APPROVED on the Consent Agenda.**

**2019-0591 Olde Mill Landscape Improvements - Hey and Associates, Inc. - Consultant Fee for Bid Plans and Specifications**

The Village is currently holding a number of letters of credit for commercial properties and residential subdivisions with longstanding, unresolved landscaping issues. Olde Mill Subdivision, which is located near 173rd and 108th Avenue, is one of those projects. The Village of Orland Park has been holding a letter of credit with this developer since 2004. Currently, a large number of landscape issues related to tree planting and naturalized landscaping area still exist.

In trying to decide how to help accelerate conformance and approval of the landscaping at these problem sites, it was determined that developers would be offered a "final" punch list which detailed the landscape related work to be completed for final acceptance. A punch list would be created by the Village's landscape consultant Hey and Associates, Inc. The developer could then either a) complete the entire punch list by a set date or b) opt to have their letter of credit pulled by the Village. At that point, the Village would contract with a qualified contractor to complete the work.

After several failed attempts to complete this punch list by the developer's contractor, it was discussed with the developer of Olde Mill to instead provide the Village with a check for the amount required to complete the proposed

landscaping on site, under the condition that the Village release the developer's letter of credit. The Village is poised to agree to these terms and in turn the Village will require a set of bid plans and specifications in order to proceed with the RFP process.

Hey and Associates, Inc. will provide an accurate and updated set of plans and specifications for the RFP process for a fee of \$5,400. The payment of this fee will come from the Prepaid Expense Account number 010-0000-150000. The Village will be reimbursed for this fee by the developer when a check is issued to the Village to cover the amount of the landscape work to be completed on site.

I move to approve the proposal from Hey and Associates, Inc. for \$5,400 to complete a set of bid plan and bid specifications for the RFP process to complete the landscaping on site at Olde Mill Subdivision.

**This matter was APPROVED on the Consent Agenda.**

**2019-0606 Ordinance for Village Code Title 7 Chapter 6, Amusement Devices**

There is presently one virtual reality gaming establishment in the Village. This business, Fusion VR, is located at 14712 LaGrange Road. They received their Certificate of Occupancy and Business License on 05/20/2019. At the time they were told that they would not need to be licensed as an amusement device operator, however, with the addition of a second person considering a virtual reality business in the Village, staff reached out to the Village attorney. On the advice of the Village attorney, it was recommended that virtual reality establishments be considered amusement devices.

In addition, these changes are also being made in anticipation of a new software system that will allow for online renewals of licenses. Instead of mailing in a check for amusement device decals, the business will soon be able to go online to renew their license and generate a license certificate. Printing a certificate instead of having to place a decal on each machine is a more straight-forward and efficient way to provide the license. In the same manner that any officer of the Village currently verifies that each machine has a decal, they would now verify the number of machines with the amount stated on the displayed certificate.

I move to pass Ordinance Number 5429 entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 6, OF THE ORLAND PARK VILLAGE CODE IN REGARD TO AMUSEMENT DEVICES

**This matter was PASSED on the Consent Agenda.**

**2019-0609 Low-Speed Electric Bicycles - Ordinance**

It has come to the attention of staff that a strict reading of the Orland Park Code of Ordinances presently requires that Low-Speed Electric Bicycles obtain a vehicle sticker on a biennial basis. This is because Section 9-1-1 of the Code of Ordinances defines Motor Vehicles as "Every vehicle which is, or is intended to

be, or is capable of being propelled otherwise than by muscular power, including but not limited to automobiles, antique vehicles, motorcycles, motor bicycles, motor trucks, truck tractors and all vehicles propelled by gasoline, battery, mechanical, electrical or other non-muscle power except cars or equipment designed to be used on rail or tracks, and snowmobiles.” The Code later further defines Motor Bicycle or Motorcycle as “A motor vehicle having a seat or saddle for the use of a rider and designed to travel on not more than three (3) wheels in contact with the ground.”

The underlying concern is the impracticality of requiring a vehicle license for Low-Speed Electric Bicycles given the inability to locate such bicycles that are not registered by the state and the fact that the Village has not one Low-Speed Electric Bicycle having applied for or obtained a vehicle sticker. Furthermore, Low-Speed Electric Bicycles are operated the same as any bicycle and require no licensing to operate.

625 ILCS 5/1-140.10 of the Illinois State Statutes define Low-Speed Electric Bicycles and 625 ILCS 5/1-208 exempts such electric bicycles from licensing and regulation but does permit municipalities to further regulate such devices, leaving the option open to the Village. This would appear to be a case where state law has been more recently amended, to keep up with new technology, than the local Code of Ordinances. However, at \$30 every two years the revenues for such registrations would likely fall short of the cost of producing a separate sticker which would be required since there is no windshield to place a sticker on. Therefore, regulation of such devices would not be in the financial best interests of the Village and all operational concerns can be addressed via existing traffic laws applicable to both traditional bicycles and Low-Speed Electric bicycles alike.

Attached to the Board Packet is an amendment that would add an exemption for Low-Speed Electric Bicycles to the local Code of ordinances.

I move to pass Ordinance Number 5430, entitled: AN ORDINANCE AMENDING TITLE 9, CHAPTER 1 (VEHICLE LICENSES) OF THE ORLAND PARK VILLAGE CODE.

**This matter was PASSED on the Consent Agenda.**

#### **2019-0610 Amending Title 7, Chapter 18 in Regard to Video Gaming - Ordinance**

It has been approximately one (1) year since the passing of ordinance 5319, an ordinance legalizing video gaming within the limits of the Village of Orland Park. For the first three hundred and sixty-five (365) days following the enactment of ordinance 5319, the number of available video gaming terminal licenses was capped at no more than thirty percent (30%) of the number of Class A Liquor licenses in existence within the Village; resulting in twenty-one (21) available licenses. Presently, of the twenty-one (21) available licenses there are seventeen (17) active establishments, four (4) in process with an additional seven (7)

establishments on the waiting list.

With the first year term coming to an end and with seven (7) businesses on the waiting list, staff undertook an analysis of how best to proceed forward. As staff began reviewing the ordinance, it was clear that the devices were having a direct positive financial impact and a particular item of note was that the Police Department reported that there have been no major incidents at establishments with video gaming licenses; indicating the potential to expand without negative effects.

The draft ordinance attached to the Board Packet would treat video gaming licenses akin to liquor licenses, allowing the Board to create licenses on a case by case basis, subject to specified parameters. The ordinance would still only permit such licenses in conjunction with a Class A Liquor License and would also require a separation of not less than 300 feet between licensed establishments and not less than 100 feet from residential property. These parameters would ensure sufficient separation between such uses without creating any non-conformity among existing licensed locations.

On August 19, 2019, this item was reviewed by the Development Services, Planning and Engineering Committee, recommended for approval and referred to the Village Board of Trustees for consideration.

Trustee Dodge had questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustee Dodge. (refer to audio file)

Trustee Dodge had additional comments and questions.

Assistant Village Manager Summers and Village Attorney Walsh responded to Trustee Dodge. (refer to audio file)

Trustee Calandriello had questions. (refer to audio file)

President Pekau and Assistant Village Manager Summers responded to Trustee Calandriello. (refer to audio file)

Trustee Calandriello and President Pekau had comments. (refer to audio file)

I move to pass Ordinance Number 5431, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 18, OF THE ORLAND PARK VILLAGE CODE IN REGARD TO VIDEO GAMING.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 3 - Trustee Fenton, Trustee Dodge, and Trustee Calandriello

## **PUBLIC WORKS**

### **2019-0652 Elevated Tank No. 5 Rehabilitation - Bid Award**

Elevated Tank No. 5 (Tank 5) is located at the northwest corner of Harlem Avenue and Wheeler Drive. The water tower was built in 1971 by Chicago Bridge & Ironworks and is a 300,000-gallon elevated single pedestal tank. The water tower was last painted in spring of 2001 by Prism Painting Company, Inc. of Highland, Indiana. The interior & exterior of the tower were completely sandblasted and then coated with a zinc primer and an epoxy finishing coat. In October of 2015 Pittsburg Tank & Tower Maintenance Company was hired to complete a full inspection of all seven (7) water towers. At the time of the inspection, Tank 5 had very minor failures in the coating system and it was recommended to renovate the tank in the next 3-5 years.

On June 26, 2019 the Illinois EPA conducted an inspection of the village's water system. Though no violations were found, the report did include a recommendation to address paint issues and re-paint Tank 5. Village staff was then required to submit a plan of action to comply with their recommendation. The Illinois EPA was informed that plans to renovate the tank in 2020 are already underway.

In 2018, the Village Board approved funds in the capital budget for tower rehabilitation. Tank 5 will be the first of seven (7) water towers to be rehabilitated and Public Works staff has been working closely with Strand and Associates on the rehabilitation design. The rehabilitation work includes surface repair and repainting, installation of a new electrical service, a gas-powered backup generator, various electrical appurtenances, a new concrete floor, and miscellaneous steel-work. A new exterior paint scheme is proposed which features the new village logo and incorporates elements found within the LaGrange Road corridor. This new paint scheme will extend the village branding to the eastern part of the community.

The Tank 5 rehabilitation project was advertised for bid through BidNet Direct on June 10, 2019. As part of the bid process, staff conducted a mandatory pre-bid meeting on-site at Tank 5 on Thursday, June 20, 2019. During this meeting, several concerns were raised by contractors related to the specified muralist requirement. This issue was presented to the Public Works Committee on July 1, 2019. Per the recommendation of the Public Works Committee, a bid addendum was issued for the project. The addendum requested pricing from bidders for bid alternatives No. 2 through 4 which limits the complexity of the paint scheme. A list of all bid alternatives is provided below:

Bid Alternative No. 1: Recoat the exterior of the tank with a three-coat exterior coating system with HydroFlon Finish Coat, or equivalent, in lieu of Base Bid overcoat exterior coating system, as indicated in Exhibit C-Technical Specifications and Exhibit E-Amendment to Exhibit C, Section 09 67 16-Steel Water Storage Tank Painting. This process is expected to increase the life of the painting by ten (10) or more years.

Bid Alternative No. 2: Remove the color fade between the white tank stem and red brick underbelly color scheme as currently shown on Sheet 4-PAINTING SCHEME AND DETAILS. Provide a sharp line demarking the line between the stem and base cone color of 15 BL Tank White, and Brick color of 07 RD Terra Cotta in lieu of the color fade as shown on Sheet 04--PAINTING SCHEME AND DETAILS.

Bid Alternative No. 3: Remove the trees as currently shown on Sheet 4-PAINTING SCHEME AND DETAILS. Paint the tank bell in 15 BL Tank White in lieu of the trees.

Bid Alternative No. 4: Remove the grass details from the finish coat as currently shown on Sheet 4--PAINTING SCHEME AND DETAILS. Paint the area of the tank bowl currently shown as grass details in 22BL Spring Rain in lieu of the grass details.

Additionally, the lowest bidder was contacted to request a credit value to remove the red brick band and the beige band from around the tank as currently shown on Sheet 4--PAINTING SCHEME AND DETAILS.

506 vendors were notified through BidNet. Twenty-nine (29) companies downloaded the specifications. Bids were opened on August 1, 2019 and the Village received three (3) bids for consideration. Tecorp, Inc, of Joliet, Illinois submitted a lump sum base bid in the amount of \$855,000.00. Jetco, Ltd, of Wauconda, Illinois submitted a lump sum base bid in the amount of \$989,378.00. Era-Valdivia Contractors, Inc, of Chicago, Illinois submitted a lump sum base bid in the amount of \$547,870.00.

Era-Valdivia Contractors, Inc. submitted the following costs for the four bid alternatives:

Bid Alternative No. 1 will cost an additional \$131,800.00

Bid Alternative No. 2 will yield a \$5,000.00 reduction.

Bid Alternative No. 3 will yield a \$5,000.00 reduction.

Bid Alternative No. 4 will yield a \$10,000.00 reduction.

Staff recommends acceptance of the bid from Era-Valdivia Contractors, Inc., of Chicago, Illinois in the lump sum amount of \$547,870.00. In addition, staff

recommends acceptance of Bid Alternative No. 1 in the amount of \$131,800.00, plus a 10% contingency in the amount of \$67,967.00 for a total project cost not to exceed \$747,637.00.

This agenda item is being considered by the Public Works Committee and the Village Board of Trustees on the same night.

Trustee Fenton and Trustee Katsenes had comments. (refer to audio file)

Trustee Milani had comments and questions. (refer to audio file)

Interim Director of Public Works Rittenbacher and Utility Manager Dado responded to Trustee Milani. (refer to audio file)

Trustee Milani and Trustee Fenton had additional comments. (refer to audio file)

Utility Manager Dado responded to Trustee Fenton's comments. (refer to audio file)

Trustee Healy had comments. (refer to audio file)

President Pekau had questions and comments. (refer to audio file)

Utility Manager Dado responded to President Pekau. (refer to audio file)

I move to approve the base bid and Bid Alternative No. 1 from Era-Valdivia, of Chicago, Illinois, and award a contract in an amount of \$747,637.00 (base bid amount of \$547,870.00 plus Bid Alternative No. 1 amount of \$131,800.00, plus 67,967.00 contingency).

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion failed by the following vote:**

**Aye:** 3 - Trustee Fenton, Trustee Dodge, and Trustee Calandriello

**Nay:** 4 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

## DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

### 2019-0639 151st Street at West Avenue Roadway Improvements including New Roundabout Construction - Resolution

On October 18, 2004, Christopher B. Burke Engineering, Ltd. (CBBEL) was awarded a contract by the Village of Orland Park to design and provide construction documents for the widening and reconstruction of 151st Street from Ravinia Avenue to West Avenue. Included in this document are the design of a new water main, storm sewer, intersection improvements at West Avenue and Ravinia Avenue, and a new roundabout at the intersection of West Avenue and 151st Street.

On April 29, 2013, the Southwest Conference of Mayors (SCM) approved the Surface Transportation Program (STP) funds for this project. SCM approved a maximum amount of 2 million dollars for construction. The total estimated cost for construction is \$5,797,000. Plan modifications, Phase I, and Phase II Engineering are complete and approved by IDOT. IDOT is getting ready to bid this project in the next few months.

The Southwest Conference of Mayors approved the roundabout project for an additional \$680,000 in Federal STP funding (80% maximum FED and 20% minimum Village).

IDOT requires that Village of Orland Park confirm its financial commitment (through a resolution) for the project before the project could be advertised for bidding. The commitment for this project requires that the Village authorize \$3,117,000 or as much as needed to match federal funds in the completion of MFT Section number 13-00071-00-WR. That the "Local Agency Agreement for Federal Participation" between the Village of Orland Park and the Illinois Department of Transportation (IDOT) for the construction funding for the proposed 151st Street project, as attached, be approved for execution. The agreement provides a total of up to 70% funding by Federal Surface Transportation Program as administered by the IDOT, but not to exceed \$2,680,000, and 30% or the remainder of the project cost by the Village of Orland Park, which is estimated at \$3,117,000.

I move to pass Resolution Number 1917, entitled: RESOLUTION APPROVING THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION TO BE ENTERED INTO BY THE VILLAGE OF ORLAND PARK AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT") AND FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR THE LOCAL AGENCY SHARE RELATED TO THE CONSTRUCTION OF THE IMPROVEMENTS ON 151st STREET FROM WEST AVENUE TO LAGRANGE ROAD UNDER IDOT PROJECT NUMBER 8TZ9 (371), STATE JOB NO. C-91-158-18, MFT SECTION NO. 13-00071-00-WR.

**A motion was made by Trustee Healy, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0511 Village Center Landscape Master Plan - Tree Preservation and Green Infrastructure Account**

On February 4, 2019, the Village Board of Trustees approved funding for the Village to work with Hey and Associates to create a master landscape plan for the Village Center campus (see 2019-0007). To date, a landscape plan of any kind has never been created for Village Center, despite the campus being nationally recognized by the American Institute of Architects (AIA) with an AIA Certificate of Merit for Good Design. The result has been an inconsistent landscape aesthetic and higher than normal maintenance demands throughout the grounds.

Subsequently, on February 29, 2019, the Village Board of Trustees approved a conceptual master landscape plan for the Village Center (see 2018-0811) in conjunction with parking lot and entry plaza improvements. The conceptual master landscape plan was developed by the Development Service Department in conjunction with the Village Manager's Office and Parks Departments to help guide a Village Center Master Landscape Plan.

The Village Manager's Office, Development Services Department and Parks and Grounds Department then worked with the Village's landscape consultant Hey and Associates between March and June, 2019 to create a master landscape plan for the Village Center campus. The result of those efforts is attached to the Board Packet for review and consideration by the Development Services, Planning and Engineering Committee and Village Board.

President Pekau had comments and questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to President Pekau. (refer to audio file)

President Pekau entertained a motion to amend the original motion to remove the last part pertaining to the proposal from Hey and Associates for \$17,000 to prepare bid documents. (refer to audio file)

Trustee Dodge had a question. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustee Dodge. (refer to audio file)

Trustee Milani had comments. (refer to audio file)

The amendment to the motion was moved by Trustee Healey and second by Trustee Milani. All were in favor. (refer to audio file)

I move to approve the landscape plan titled "Village Center Landscape Master Plan", prepared by Hey and Associates and dated 05/16/2019;

And

I move to approve the use of funds from the Tree Preservation and Green Infrastructure Account in an amount not to exceed \$89,000.00 for the construction of Phase 1 of the Village Center Landscape Master Plan;

**A motion was made by Trustee Calandriello, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **PARKS AND RECREATION**

### **2019-0638 Update to Centennial Park Soccer Field Pavilion**

On February 18, 2019, the Village Board of Trustees approved a request to waive the bid process by utilizing US Communities Purchasing Cooperative and award the purchase and delivery of an Ultra Site All Steel Gable End Shelter, twenty-four feet by forty-four feet (24'x44') with an eight-foot (8') eave (see 2019-0081). Pricing for the unit and freight was originally \$26,376.00. Cost for the unit was provided through US Communities Purchasing Cooperative (contract number 2017001134) of which the Village is a member. Utilization of a purchasing cooperative streamlined the purchasing process and eliminates the duplication of efforts in obtaining the best pricing. This process also aided in the enhancement of the Village's strategic pillars in the continual improvements of being a High Performing Organization (HPO).

Since that time, the company that the pavilion was purchased through (Cunningham Recreation) informed the Parks and Grounds Department that, due to recently imposed tariffs, the price for the pavilion had increased by \$4,233 for a new price of \$30,609.00. Cunningham offered to sell the Village a smaller sized pavilion (20' x 44') for \$26,171.28, however the Parks and Grounds Department was able to obtain a proposal for a pavilion of equal quality and size as the original pavilion (24' x 44') for \$25,980.00 through Parkcreation, Inc. through a similar purchasing cooperative (Good Buy Contract #17-18-9B0000 Addendum #2). This ultimately reduced the cost of the pavilion by \$396.00.

The proposed pavilion is an ICON rectangular gable end shelter, with a pre-cut

multi-rib metal roof, powder coat finish and 6" metal columns. Parks staff installed a similar, albeit smaller, version of this pavilion earlier this year at Laurel Hills Park and will be able to do the same with this larger pavilion. Additional costs will be incurred with site preparation for installation of the concrete pad and pavilion itself, which are budgeted for.

As such, the Parks and Ground Department requests an amendment to the original purchase and delivery of a Centennial Park Soccer Field Pavilion from a 24' x 44' Ultra Site Shelter to a 24' x 44' ICON Shelter, as described above.

Trustee Dodge had comments and questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustee Dodge. (refer to audio file)

Trustee Calandriello had questions. (refer to audio file)

President Pekau responded to Trustee Calandriello and had a question. (refer to audio file)

Interim Village Manager responded to President Pekau.

Trustee Dodge had additional questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustee Dodge. (refer to audio file)

Trustee Calandriello and President Pekau had comments. (refer to audio file)

I move to recommend to the Village Board to approve waiving the bid process by utilizing the Good Buy cooperative and award the purchase and delivery of an ICON 24' x 44' shelter to Parkcreation, Inc. at a cost not to exceed \$25,980.00.

**A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### **2019-0647 John Humphrey Complex Repairs - Change Order #2**

On March 18, 2019, the Village Board approved V3 Construction Group's (V3) contract for the John Humphrey Complex (JHC) Renovation. The approved contract value was \$1,608,377.

On May 5, 2019, the Village Board approved a Change Order for V3 and

expanded V3's contract by \$547,666. The purpose of this change order was to implement a longer-term solution to improve soil conditions, field drainage, and potential settlement issues. This change order also included removing and replacing the existing multi-use path with 4-inch asphalt.

#### Current Request

Based on the age and currently poor condition of the various items at the JHC, longer terms solutions, requests from Parks and Public Works Departments for improved efficiencies and monitoring of various elements, discussion with Village administration, and engineering staff's observations and recommendations, the engineering staff is recommending to complete the following items at the Complex.

- \*Remove and replace the existing concrete pavement around the concession building
- \*Extend the concrete barrier curbs for all four baseball field backstops
- \*Install concrete collars around the drainage structures
- \*Install a 3ft retaining wall for field 4
- \*Install an outfall pipe to the wetland
- \*Enhance irrigation system at the existing football field
- \*Paint all light poles
- \*Add a 4-inch water line
- \*Add a 3-inch water meter
- \*Enhance existing irrigation pump system including a water valve, water flow meter, and an irrigation pump.

Trustee Dodge had comments. (refer to audio file)

President Pekau had questions. (refer to audio file)

Assistant Director of Development Services Hoda responded to President Pekau. (refer to audio file)

Trustee Dodge had additional comments. (refer to audio file)

President Pekau had additional comments and questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to President Pekau's comments. (refer to audio file)

Trustee Fenton and Trustee Katsenes had questions. (refer to audio file)

Assistant Director of Development Services Hoda responded to Trustees Fenton and Katsenes. (refer to audio file)

Trustee Dodge and President Pekau had additional comments. (refer to audio

file)

Assistant Director of Development Services Hoda responded to Trustee Dodge's and President Pekau's comments. (refer to audio file)

Trustees Milani had questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustee Milani. (refer to audio file)

Trustee Calandriello had questions. (refer to audio file)

Interim Village Manager Dubelbeis and President Pekau responded to Trustee Calandriello. (refer to audio file)

I move to pass Resolution 1918 entitled: The Village Board of Trustees hereby approves the Change Order referenced in the Recitals above and authorizes and directs the Village Manager, or his designee, to execute the above described Change Order and execute any other documents necessary and appropriate to implement said Change Order. The Village Board of Trustees also recognizes and approves an increase in the completion time for the Project, as expanded in scope, as set forth in the Contract, by thirty (30) days or more for the additional Project work hereby authorized.

**A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **MAYOR'S REPORT**

### **2019-0644 Village Code Amendment - Title 7, Chapter 4, Section 2 - (Definitions) and Section 15 (Opening and Closing Hours) Service of Food - Ordinance**

This ordinance change is for Movie Theaters and the consumption of alcohol in Movie Theaters during late-night movies and the hours alcohol can be consumed. All Class A license holders must discontinue the service of alcohol by 2:00 AM. All movie theaters will have to follow Village Code restrictions regarding service hours but will not have to remove containers from the tables within 20 minutes of discontinuing the service of alcohol. Patrons watching a movie will not have their movie interrupted while having alcoholic beverages removed. Patrons will not be able to purchase alcoholic beverages outside prohibited hours but will be able to keep them in their presence during the duration of the movie.

President Pekau and Trustee Dodge had comments. (refer to audio file)

I move to pass Ordinance Number 5432, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4, SECTION 2 (DEFINITIONS) AND SECTION 15 (OPENING AND CLOSING HOURS) OF THE ORLAND PARK MUNICIPAL CODE

**A motion was made by Trustee Calandriello, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## VILLAGE MANAGER'S REPORT

### 2019-0656 Temporary Human Resources Staffing Services

The workload in the Human Resources department has historically been heavy. In 2019, the workload has continued to increase at substantial pace to meet many new village-wide initiatives including the selection and implementation of a new Human Capital Management System (HCM), the administration of the retirement incentives, increased recruitment resulting from the retirement incentive programs, performance & compensation management, collective bargaining and other key initiatives. In addition the department staffing challenges include a full-time retirement, new employee training and onboarding for a new part-time human resources staff filling a four month vacancy due to promotion, and starting in September a temporary human resources staff leave of absence.

A qualified temporary employee is critical at this time to keep the department in a position to meet our daily obligations to managers, employees, and external customers and to keep major, time sensitive projects on track. We are at a critical stage in the HCM implementation and are required to maintain both the new system and our current payroll system; analyze and design workflows and processes for payroll, benefits and timekeeping and scheduling; test; and participate in training and coordinate the training of others. The implementation schedule projects October 4, 2019 as the go live date for HR and payroll. Staying on track is important to reduce the amount of dual system maintenance and for open enrollment in November.

HR is working with staffing agencies specializing in human resources staffing to identify and secure a temporary HR professional to assist with dual system maintenance work required for the HCM implementation as well as will assume responsibilities from other HR team members during a staff members leave of absence as well as to catch up on backlogged work which will provide the necessary time for staff to focus on time sensitive strategic projects. At this time GovTemps has identified a candidate with municipal HR experience who we will interview on September 3, 2019.

Due to this immediate need, staff seeks approval to secure a temporary employee by mid-September 2019 for a twelve week period. Based on the initial quotes, the total costs for a 12 week period is expected not to exceed \$27,000.

Trustee Healy had comments. (refer to audio file)

Trustee Milani had questions. (refer to audio file)

Human Resources Director Przybylski responded to Trustee Milani. (refer to audio file)

I move to approve the Village Manager to enter into an employee leasing agreement for temporary staffing services, to hire an experienced temporary human resources professional for 40 hours a week for twelve weeks not to exceed \$27,000.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **NON-SCHEDULED CITIZENS & VISITORS**

Resident Virginia Williams addressed the Board. (refer to audio file)

## **BOARD COMMENTS**

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) the purchase or lease of real property for the use of the village.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton,

Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) the purchase or lease of real property for the use of the village.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**Report on Executive Session and Action as a Result of, if any.**

**2019-0658 New Village Manager George Koczwaro - Employee Contract**

The Board of Trustees recommended entering into a contract with George Koczwaro for the position of Village Manager.

President Pekau had comments. (refer to audio file)

I move to approve the employment agreement with George Koczwaro for the position of Village Manager, for a three year term starting on October 14, 2019, with a salary of \$175,000 and with benefits set forth in said written agreement.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**ADJOURNMENT: 8:45 P.M.**

**A motion was made by Trustee Dodge, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0662 Audio Recording for September 3, 2019 Board of Trustees Meeting**

**NO ACTION**

**/AS**

APPROVED: September 16, 2019

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**